



Hamilton

REPORT 16-003
GOVERNANCE REVIEW SUB-COMMITTEE
Thursday, September 15, 2016
11:00 a.m., Room 264
Hamilton City Hall

Present: Councillors M. Pearson (Chair), M. Green (Vice-Chair), J. Partridge, L. Ferguson and A. VanderBeek.

Also Present: Councillors J. Farr and B. Johnson

THE GOVERNANCE SUBCOMMITTEE PRESENTS REPORT 16-003 AND RESPECTFULLY RECOMMENDS:

- 1. Disclosure of Council Expense Details (FCS16041) (City Wide) (Outstanding Business List "P") (AF&A Report 16-010 – Item #3) (Item 8.1)**
 - (a) That the reporting of Council expense balances be expanded to include nine new expense accounts as outlined in Appendix "A" to Report FCS16041; and,
 - (b) That the item respecting FCS16041, Disclosure of Council Expense Details, be removed from the Audit, Finance and Administration Committee's Outstanding Business List.

- 2. Enhanced Transparency with Respect to the Reporting of Council Expenses (Item 8.1)**
 - (a) That staff be directed to report back to the Governance Review Sub Committee on enhanced transparency with respect to the reporting of Council expenses; and
 - (b) That the report include information on the prerequisite for an Freedom of Information request to obtain information on a Councillor's expenses, and if so, the number of Freedom of Information requests the City of Hamilton has received for this information.

3. Review of all Ward Budgets (FCS16074) (City Wide) (AF&A Report 16-005 – Item 8(c)) (Item 8.2)

That the Information Report respecting the Review of all Ward Budgets (FCS16074), be received.

4. Request for Additional Information to be included in the Ward Budgets Review (Item 8.2)

(a) That staff be directed to include additional information respecting development and geographical related demands in the Ward Budget Review that is before the Governance Review Sub-Committee; and

(b) That staff report back to the Government Relations Sub-Committee in the 4th Quarter in 2016.

5. New Approaches to Analysis of Staffing and Budgeting Methods for Ward Offices (Item 8.2)

That staff provide an analysis on the current methods being utilized by other similar municipalities for the staffing and budgeting of Councillor's offices, with a report back to the Governance Sub-Committee in the 1st Quarter of 2017.

6. Bill 8 – Ontario Ombudsman's Expanded Authority (LS16023/CL16012) (City Wide) (Item 8.3)

That the Information Report respecting Bill 8 – Ontario Ombudsman's Expanded Authority (LS16023/CL16012), be TABLED to the January meeting of the Governance Review Sub-Committee, in order for staff to report back with statistics on the number of City of Hamilton complaints lodged with the Ontario Ombudsman's Office.

FOR THE INFORMATION OF COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

The Chair advised that the Committee just received Confidential Appendix "A" to Item 8.2, Correspondence from Councillor A. Johnson respecting Ward 1 Budget, and that if there is to be a discussion on this appendix, the Committee will need to go into Closed Session.

The September 15, 2016 Agenda of the Governance Review Sub-Committee was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no Declarations of Interest.

(c) APPROVAL OF MINUTES (Item 3)

(i) May 2, 2016 (Item 3.1)

The Minutes of the May 2, 2016 meeting of the Governance Review Sub-Committee, were approved, as presented.

(d) DISCUSSION ITEMS

(i) Disclosure of Council Expense Details (FCS16041) (City Wide) (Outstanding Business List item "P") (AF&A Report 16-010 – Item #3) (Item 8.1)

Mike Zegarac, General Manager, Finance & Corporate Services, addressed Committee and provided an overview respecting Disclosure of Council Expense Details (FCS16041).

For disposition of this matter, refer to Items 1 and 2.

(ii) Review of all Ward Budgets (FCS16074) (City Wide) (AF&A Report 16-005 – Item #8, Part (c)) (Item 8.2)

Mike Zegarac, General Manager, Finance & Corporate Services, addressed Committee and provided an overview of Report FCS16074 respecting a Review of all Ward Budgets.

Councillors Farr and B. Johnson addressed the Committee respecting Report FCS16074, Review of all Ward Budgets. Their comments included, but were not limited to the following:

- Additional information to include in the review:
 - Phone calls – how many times the same number is calling, or a ward is calling out and requesting call backs
 - Tabulation of emails – an average/month or week
 - Social Media activity
 - Walk-ins / visits – at City Hall and constituency offices
 - Meetings regarding:
 - Business Improvements Areas
 - Commercial, Office and Retail Outlets
 - Parking Interactions
 - Public Meetings – city-wide, and within the ward
 - Multicultural Organizations

- Organizations dealing with homelessness and housing
- Ontario Works issues
- Ontario Disability Support Program issues
- Political and Social Justice Activists
- Daily administrative meetings
- Daily meetings requests
- Mail intake / Correspondence
- More information required regarding transient populations, including students
- Clearer reflection of budget allocation going towards part-time staff

The Confidential Appendix “A” to Item 8.2, Correspondence from Councillor A. Johnson respecting Ward 1 Budget, was received.

For disposition of this matter, refer to Items 3 to 5.

**(iii) Bill 8 – Ontario Ombudsman’s Expanded Authority (LS16023/CL16012)
(City Wide) (Item 8.3)**

Janice Atwood-Petkovski, City Solicitor, addressed Committee and provided an overview of Report LS16023/CL16012 respecting Bill 8 – Ontario Ombudsman’s Expanded Authority, with the use of a PowerPoint presentation. A copy of the presentation has been included in the public record. Her comments included, but were not limited to the following:

- Bill 8 in force January 1, 2016
- A wide variety of ad hoc and formal complaint investigation processes
- Complainants can currently go to City Department/Division staff to complain, or complain directly to Ontario Ombudsman’s office
- Inquiries from Ontario Ombudsman office being fielded ‘ad hoc’
- To date, Ontario Ombudsman has received 2000 municipal complaints since January 2016
- Ontario Ombudsman strongly encouraging all municipalities to put local complaint mechanism in place
- Option 1: City-appointed ombudsman
- Option 2: Centralized Automated Complaint Resolution Process
- Option 3: De-Centralized Complaints Resolution (Status Quo)

The presentation from Janice Atwood-Petkovski, City Solicitor respecting Report LS16023/CL16012, Bill 8 – Ontario Ombudsman’s Expanded Authority, was received.

For disposition of this matter, refer to Item 6.

(e) ADJOURNMENT (Item 12)

There being no further business, the Governance Review Sub-Committee meeting adjourned at 1:07 p.m.

Respectfully submitted,

Councillor M. Pearson, Chair
Governance Review Sub-Committee

Loren Kolar
Legislative Coordinator