

**INTERNATIONAL VILLAGE  
BUSINESS IMPROVEMENT AREA (BIA)  
PROPOSED 2017 OPERATING BUDGET**

**Revenue:**

BIA Levy **\$ 145,000**

**Expenses:**

Rent \$ 11,400

Telephone/fax/internet/website \$ 4,000

Office supplies  
(cleaning supplies, postage, paper, toner, general office etc.) \$ 2,500

Equipment repairs & purchases  
(equipment maintenance, computer upgrades/repairs, photocopier) \$ 1,000

Bank charges, book-keeper, audit fees \$ 3,300

Insurance \$ 3,500

Administrative services  
(wages, benefits, source deductions) \$ 60,700

Member Contact and Events  
(Printing, networking events, Chamber of Commerce membership  
OBIAA Conference, event supplies) \$ 5,000

Board Expense, Travel and Promotion  
(board events, gifts, flowers, parking, mileage) \$ 2,000

Advertising \$ 43,400

Beautification & maintenance  
(graffiti removal/summer staff/garbage) \$ 3,200

Contingency  
(reassessed properties that affect levy) \$ 5,000

**Total Expenses:** **\$ 145,000**