



# INFORMATION REPORT

<b>TO:</b>	Chair and Members Public Works Committee
<b>COMMITTEE DATE:</b>	February 27, 2017
<b>SUBJECT/REPORT NO:</b>	Delegated Authority to Temporarily Close Roadways for Special Events - Ward Notification (TOE02009c) (City Wide) Outstanding Business List
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Rich Shebib (905) 546-2424, Extension 3909
<b>SUBMITTED BY:</b>	Gary Moore, P.Eng. Director, Engineering Services Public Works
<b>SIGNATURE:</b>	

**Council Direction:**

That Report TOE02009(b) respecting Delegated Authority to Temporarily Close Roads for Special Events, be tabled until an information report regarding the timing of communication and notification to Ward Councillors comes before the Public Works Committee.

**Information:**

A concern regarding the timing of notifications of Special Event closures to Councillors was raised.

Roads are routinely closed for a number of different reasons including annual special events, film productions and construction or maintenance projects. Notification of these temporary road closures are added to the City of Hamilton website, and emailed approximately two weeks in advance to an internal and external distribution list and the affected area Councillors.

As part of the procedure for the pending Delegated Authority to Temporarily Close Roads for New Events, Corridor Management will communicate with the area Councillor(s) on any “new” special event related temporary road closures as soon as staff are made aware at the Special Event Advisory Team meeting prior to SEAT approval.

The SEAT Committee will continue to email their weekly Special Event Listing to all members of council. Capital construction related closures are discussed with the respective Councillors during semi-annual capital projects reviews, and as needed. Corridor Management will also ensure that all temporary road closures will continue to be communicated to the area councillor(s) approximately two weeks before the closure takes place.

---

*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*