



**CITY OF HAMILTON**  
**CORPORATE SERVICES DEPARTMENT**  
**Financial Planning, Administration and Policy Division**

<b>TO:</b>	Chair and Members Capital Projects Work-in-Progress Sub-Committee
<b>COMMITTEE DATE:</b>	February 2, 2017
<b>SUBJECT/REPORT NO:</b>	Public Works - Capital Projects Status Report as of September 30, 2016 (FCS16073(a)) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Abe Chegou (905) 546-2424 Ext. 4047
<b>SUBMITTED BY:</b>	Brian McMullen Director Financial Planning, Administration and Policy Corporate Services Department
<b>SIGNATURE:</b>	

**RECOMMENDATIONS**

- (a) That the Capital Projects Status Report Public Works Tax Supported Projects, as of September 30, 2016, attached as Appendix "A" to Report FCS16073(a), be received;
- (b) That the Capital Project Status Report Public Works Rate Supported Projects, as of September 30, 2016, attached as Appendix "B" to Report FCS16073(a), be received.

**EXECUTIVE SUMMARY**

This report presents the status of capital projects for the Public Works Tax and Rate Supported Capital Budget and is based on forecasted and committed expenditures to September 30, 2016.

Appendix "A" to Report FCS16073(a) reflects the status of the Public Works Tax Supported Projects totalling \$839.4 million, of which \$691.4 million or 82.4% is spent or committed as of September 30, 2016.

Appendix "B" to Report FCS16073(a) reflects the status of the Public Works Rate Supported Projects and consists of projects totalling \$812.5 million, of which \$662.4 million or 81.5% is spent or committed as of September 30, 2016. The following table shows the trend, over the last four years, in project completion percentage

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*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

**Percentage of Completion Comparison as of September 30**

	2016	2015	2014	2013
Tax Supported Program	82.4%	75.7%	84.1%	81.7%
Rate Supported Program	81.5%	82.5%	75.0%	70.1%

***Alternatives for Consideration – Not Applicable***

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS (for recommendation(s) only)**

Financial: N/A

Staffing: N/A

Legal: N/A

**HISTORICAL BACKGROUND**

The Capital Status and Capital Project Closing reports are submitted to City Council three times a year as of June 30, September 30, and December 31.

On July 10, 2015, Council approved changes to the City’s Capital Project Monitoring Policy. Previously staff reported on the status of the Capital Work-in-Progress projects to their respective Standing Committees. The amended Policy will have staff submit the Status of the Capital Work-in-Progress projects to the Capital Projects Works-in-Progress Sub-Committee.

Previously on December 14, 2011, Council approved Report FCS11073(a), which directed staff to review the Capital Projects Status and Closing process and that a process where Departments report to their respective Standing Committees on the status of the Capital Work-in-Progress projects be implemented. Finance staff has finalized a procedure and has provided departments with templates to commence Standing Committee reporting for the June 30, 2013 reporting period. Reports will be brought forth to Standing Committees three times per reporting year, as of June 30, September 30 and December 31. This will allow Standing Committees to review the status of a fewer number of projects, in greater detail, applicable to their area of oversight.

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## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Report FCS16073(a) meets the requirements of the Capital Project Monitoring Policy and Capital Projects Closing Policy including:

- That a Capital Projects Status report be submitted to Capital Projects Works-in-Progress Sub-Committee three times a year as of June 30, September 30 and December 31.

## **RELEVANT CONSULTATION**

All Capital Project managers within Public Works have been consulted on the status of their projects.

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

Council approved that capital projects are reviewed in accordance with the City's approved Capital Project Monitoring Policy. For each variance/closure report, staff determines if projects can be closed (inactivated) and also monitor financial activity to ensure that Council is aware of any capital projects which deviate significantly from approved budgeted amounts.

Inactivating completed projects helps to keep the number of capital projects, in the financial system, to a manageable size and eliminates redundant data from reports. More importantly it ensures that projects which are complete and/or no longer required do not unnecessarily tie up budget resources that could be re-directed to other needs\capital projects.

The financial information in this report is based on spending to September 30, 2016.

## **ALTERNATIVES FOR CONSIDERATION**

Not applicable

## **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

### **Community Engagement & Participation**

*Hamilton* has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

### **Economic Prosperity and Growth**

*Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.*

**Built Environment and Infrastructure**

*Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.*

**Our People and Performance**

*Hamiltonians have a high level of trust and confidence in their City government.*

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" to Report FCS16073(a): Capital Projects Status Report – Public Works – Tax Supported Projects as of September 30, 2016.

Appendix "B" to Report FCS16073(a): Capital Projects Status Report – Public Works – Tax Supported Projects as of September 30, 2016.

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