

Initiatives - Alleyway Management Program

Action	Intended Outcome	Status
1.0 Short Term		
1.1 Establish an Alleyway Closure Application Protocol and Evaluation Criteria	Clear application process and objective evaluation criteria to ensure transparency and accountability in process and in end results.	Completed
1.2 Establish an "Adopt an Alley" Volunteer Program	Engaged citizens through opportunities for volunteer involvement (as appropriate) in routine alley maintenance and monitoring/reporting activities.	Completed
1.3 Complete an Alleyway Inventory for the entire City confirming physical description data and utilization data	Availability of a complete and current inventory data base for use in asset and maintenance management planning and program implementation.	Completed
1.4 Share Report findings with Municipal Service Stakeholders (i.e. Public Works Capital Program, Police, Fire, Public Health, etc.)	Awareness of report findings including stakeholder and resident interests and concerns for follow up as appropriate to their respective program services.	Completed
1.5 Develop a one-stop contact or alternative approach for all inquiries into Alleyway matters	Streamlined customer service response to inquiries related to alleyway infrastructure and associated programs.	In progress
2.0 Medium Term		
2.1 Undertake a physical asset condition assessment of all alleyways within the inventory	A condition assessment to support strategic management, asset improvement, and maintenance program planning initiatives.	Completed
2.2 Develop an Alleyways Classification System (Hierarchy)	A framework for the development of asset management plans (i.e. rationalization, capital improvements, maintenance programs, etc.)	In progress

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2.3 Develop an Alleyways Asset Management Strategy, addressing rationalization, improvement and maintenance programs to address stakeholder and citizen inputs, interests and concerns, identified through the review process	A strategy to guide the development of policies related to all aspects of Alleyway Management (including, new asset development, City initiated disposal of surplus assets, capital improvements, maintenance programs and service levels.)	In progress
2.4 Develop Administrative policies to improve the management of private encroachments onto alleyways	Means to identify, and address (removal or formalization through agreement) alleyway encroachment issues.	To be developed
3.0 Long Term		
3.1 Develop a surplus Alleyways Policy in accordance with the proposed Alleyways Management Strategy	A policy addressing a process (including evaluation criteria) for the evaluation alleyway properties to determine eligibility for City initiated disposal.	To be developed
3.2 Develop a capital improvement policy in accordance with the Alleyways Management Strategy, with a supporting resource plan for consideration by Council	A policy addressing the development of a capital program to address any required works to improve or sustain alleyway infrastructure (i.e. hard surface, drainage, lighting, etc.) with an accompanying resource plan.	To be developed
3.3 Develop a maintenance program policy in accordance with the Alleyways Management Strategy with a supporting resource plan for consideration by Council.	A policy addressing the development of a maintenance program with tiered activity service levels to effectively address any required maintenance works (i.e. inspection, vegetation management, winter control, dumping, litter, grading, sweeping, etc.) with an accompanying program resource plan.	To be developed