



**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
**Engineering Services Division**

<b>TO:</b>	Chair and Members Public Works Committee
<b>COMMITTEE DATE:</b>	April 3, 2017
<b>SUBJECT/REPORT NO:</b>	2017 Special Events Requiring Temporary Road Closures (PW17030) (Wards 1, 3, 7 and 9)
<b>WARD(S) AFFECTED:</b>	Wards 1, 3, 7 and 9
<b>PREPARED BY:</b>	Rich Shebib (905) 546-2424, Extension 3909
<b>SUBMITTED BY:</b>	Gary Moore, P.Eng. Director, Engineering Services Public Works
<b>SIGNATURE:</b>	

**RECOMMENDATION**

That each of the following applications:

- (a) Transportation Planning Services in cooperation with St. Marguerite d'Youville for the temporary closure of Bonaparte Way between Brigade Drive and Fusilier Drive on Wednesday April 19, 2017 for a Spring into Spring Block Party Street Event;
- (b) Todays Family for the temporary closure of Ferguson Avenue/Dock Service Road between Burlington Street and Catharine Street on Sunday May 7, 2017 for a Bike for Mike Event;
- (c) A Day On The Bridge Incorporated for the temporary closure of York Boulevard between Dundurn Street and Plains Road on Sunday June 11, 2017 for a Day on the Bridge Event;
- (d) Stoney Creek BIA for the temporary closure of Jones Street between King Street and Mountain Avenue from Saturday June 17 at 8:00 a.m. to June 18 at 6:00 p.m. for a Street Festival;
- (e) Barton Village BIA for the temporary closure of Barton Street between Wentworth Street and Birch Avenue on Saturday June 24, 2017 for Barton Village Festival / Open Streets Event,

be approved, subject to the following conditions:

- (i) That the City may revoke the temporary road closure at any time to gain access for emergency services;

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- (ii) That no property owner or resident within the barricaded area be denied access to their property upon request;
- (iii) That the applicant ensure that clean-up operations be carried out immediately before the re-opening of the roads, to the satisfaction of the General Manager of Public Works or designate at the expense of the event organizer;
- (iv) That all barricading and traffic control be supplied by the applicant, and must conform to “Ministry of Transportation Book 7 - Temporary Conditions”;
- (v) That all barricading and traffic control be subject to the direction and satisfaction of the General Manager of Public Works or designate with all costs the responsibility of the applicant;
- (vi) That all warning boards and detour signs manufactured and installed by the City of Hamilton in advance of the closure be at the expense of the applicant;
- (vii) That the applicant notify all property owners and tenants along the closed portion of the route of the event in writing a minimum of two weeks in advance of the closure. The notice must be completed prior to the event in a form acceptable to the General Manager of Public Works or designate, providing, but not limited to a 24-hour contact name and telephone number;
- (viii) That the applicant provide proof of \$2,000,000 public liability insurance naming the City of Hamilton as an added insured party with a provision for cross liability, and holding the City of Hamilton harmless from all actions, causes of action, interests, claims, demands, costs, damages, expenses and loss;
- (ix) That the applicant pay the required full road closure fee of \$646.90 made payable to “The City of Hamilton” prior to road closure.

**EXECUTIVE SUMMARY**

Applications were received through the Special Event Office requesting temporary closures of City roadways to hold special events in 2017 by the following organizations,

- Spring into Spring Block Party (Wednesday April 19, 2017)
- Bike for Mike (Sunday May 7, 2017)
- A Day on the Bridge (Sunday June 11, 2017)
- Stoney Creek Street Festival (Saturday June 17 – Sunday June 18, 2017)
- Barton Village Festival / Open Streets (Saturday June 24, 2017)

As the applications comply with the City’s road closure policy, and with no objections from the SEAT Committee or area residents, staff recommends approval of the

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applications, subject to the conditions detailed in the recommendation, and with support from Hamilton Police Service in providing control within the closure areas.

***Alternatives for Consideration – See Page 4***

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: All other City of Hamilton costs associated to road closures for special events are recovered through permit fees and external billing.

Staffing: N/A

Legal: N/A

**HISTORICAL BACKGROUND**

The Transportation Planning Services in cooperation with St. Marguerite d'Youville is requesting a temporary closure of Bonaparte Way between Brigade Drive and Fusilier Drive on Wednesday April 19, 2017 from 7:30 a.m. to 10:00 a.m. for a Spring into Spring Block Party Street Event. The event is intended to promote active and sustainable travel.

Today's Family is requesting a temporary closure of Ferguson Avenue/Dock Service Road between Burlington Street and Catharine Street on Sunday May 7, 2017 from 7:00 a.m. to 3:00 p.m. for a Bike For Mike Bike Ride Event. The road closure is to provide the space required for the participants to line up and start their ride.

A Day On The Bridge Incorporated is requesting the temporary closure of York Boulevard between Dundurn Street and Plains Road on Sunday June 11, 2017 from 6:00 a.m. to 11:00 p.m. for a Day on the Bridge Event. The road closure will provide the space required for the event which includes music, arts and a fundraising dinner.

The Stoney Creek BIA is requesting a temporary closure of Jones Street between King Street and Mountain Avenue from Saturday June 17 at 8:00 a.m. to June 18 at 6:00 p.m. for Street Festival. The road closure is to provide space for the event which will include a Strawberry & Folk Festival and Classic Car Show.

The Barton Village BIA in cooperation with Open Streets Hamilton have requested the temporary closure of Barton Street between Wentworth Street and Birch Avenue on Saturday June 24, 2017 from 9:00 a.m. to 6:00 p.m. for a Barton Village Festival Open Streets Event. The road closure will provide the space required for the event which includes vendors, arts, music and active transportation promotional education and activities.

For each event, the Public Works Department will install advance warning signs when required. The HSR will temporarily relocate any bus stops within the closure area and detour their routes accordingly. Hamilton Police will also assist where required.

As the applications comply with the City's road closure policy, and with no objections from area residents, staff recommends approval of the applications, subject to the

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*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

conditions detailed in the recommendation, and with support from Hamilton Police Service in providing control within the closure areas.

### **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The City has a policy for delegated authority for short term road closures (TOE02009a). The policy states that delegated authority is given for events from previous years as long as:

- The event has been approved by the Special Events Advisory Team (SEAT) and conforms to the policies and procedures contained in the City's Guidelines for Special Event Planning.
- A Council report has been approved in the first year of the event granting the event organizers permission to close the roadway.
- No problems associated with the event were reported in the previous year.
- The location of the event has not changed from the previous year.
- A positive response is received from the Ward Councillor(s) affected by the event.

All events in this report are in being requested for road closure for the first time. Therefore Council approval is required.

This report aligns with the Public Works Strategic Plan by being a leader and steward of community events and is mutually beneficial with external customers and enhancing tourism.

### **RELEVANT CONSULTATION**

The Special Events Advisory Team (SEAT) have reviewed and recommend the events. SEAT is made up of representatives from Culture, Corridor Management, Hamilton Police Service, Public Health, Municipal Parking System, Hamilton Street Railway, Municipal Law Enforcement, Waste Management, and Emergency Services.

Staff has consulted with and gained approval from the Ward Councillors.

### **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

With the installation of the appropriate road closure supplies, and the assistance of the Hamilton Police Service, the event is expected to result in minimal traffic disruption. The success will be measured based on operational details, participation levels and feedback.

### **ALTERNATIVES FOR CONSIDERATION**

Council may elect to deny the applications for the temporary road closures. However, considering the positive impacts on culture and the community, and due to the fact that the Special Events Advisory Team has reviewed and approved the events, staff do not support this alternative.

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Strategic Priority #1**

A Prosperous & Healthy Community

*WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.*

**Strategic Objective**

- 1.1 Continue to grow the non-residential tax base.
- 1.4 Improve the City's transportation system to support multi-modal mobility and encourage inter-regional connections.
- 1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.
- 1.6 Enhance Overall Sustainability (financial, economic, social and environmental).

**Strategic Priority #2**

Valued & Sustainable Services

*WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.*

**Strategic Objective**

- 2.2 Improve the City's approach to engaging and informing citizens and stakeholders.
- 2.3 Enhance customer service satisfaction.

**Strategic Priority #3**

Leadership & Governance

*WE work together to ensure we are a government that is respectful towards each other and that the community has confidence and trust in*

**APPENDICES AND SCHEDULES ATTACHED**

None