

# CITY OF HAMILTON

## M O T I O N

**Council Date: March 29, 2017**

**MOVED BY COUNCILLOR L. FERGUSON.....**

**SECONDED BY COUNCILLOR .....**

### **ANCASTER RIB FEST – SPECIAL OCCASION PERMIT LIQUOR LICENCE**

WHEREAS, Hamilton City Council has received Notice (attached hereto as Appendix “A”) from Mr. Justin Brown on behalf of the Northern Heat Rib Series, that they wish to obtain approval for a Special Occasion Permit Liquor Licence to sell alcohol on June 9, 2017 between the hours of 4:00 p.m. and 11:00 p.m.; June 10, 2017 between the hours of Noon and 11:00 p.m. and June 11, 2017 between the hours of Noon and 7:00 p.m. at Ancaster Fairgrounds, 640 Trinity Road S., Ancaster, Ontario, during the Ancaster Rib Fest taking place in Hamilton, Ontario;

WHEREAS, the Alcohol and Gaming Commission of Ontario requires that if a permit holder is not a registered charity or non-profit organization, that a resolution of the Council is required to designate the event as one of municipal significance; and

WHEREAS, the City of Hamilton does not have an objection to the Liquor Licence Serving Time Extension for the following establishment;

**THEREFORE BE IT RESOLVED:**

- (a) That the City of Hamilton hereby deems the Ancaster Rib Fest, being held in the City of Hamilton, Ontario on June 9, 10 and 11, 2017, as municipally significant; and,
- (b) That the following applicant be provided a copy of this resolution for inclusion with their application to the Alcohol and Gaming Commission of Ontario:
  - (i) Northern Heat Rib Series c/o Justin Brown, St. Thomas, Ontario.



Hamilton

**LIQUOR LICENCE NOTIFICATION FORM**

**CITY OF HAMILTON**

☐ TEMPORARY EXTENSION PERMIT

☒ SPECIAL OCCASION PERMIT

NAME OF THE EVENT: ANCASTER RIB FEST

Municipal Address of Event: Ancaster Fair Grounds 630 Trinity Rd S. 1st flr X

**CONTACT INFORMATION**

(Please print legibly - approval of incomplete or illegible applications may be delayed)

ORGANIZATION: NORTHERN HEAT RIB SERIES

CHARITY NUMBER/ REGISTRATION: \_\_\_\_\_

CONTACT PERSON: JUSTIN BROWN PHONE (DAY): \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE (EVENING): \_\_\_\_\_

CITY: ST THOMAS, ON CELL PHONE: SAME

POSTAL CODE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: justin@northernheatribseries.ca

**EVENT DETAILS**

TYPE OF EVENT:

☐ INDOORS ☒ OUTDOORS

☒ PUBLIC EVENT ☐ PRIVATE EVENT

☐ PARADE ☐ SPORT/ TOURNAMENT ☒ EVENT/ FESTIVAL ☐ OTHER, PLEASE SPECIFY: \_\_\_\_\_

HAS A S.E.A.T. APPLICATION BEEN MADE? ☐ YES ☒ NO PRIVATE PROPERTY

☐ CHARITY (Charity number is required) ☐ NOT-FOR-PROFIT (Proof of registration)

IF THE EVENT IS ON MUNICIPAL PROPERTY, PLEASE PROVIDE THE LOCATION:

CITY PARK (NAME): \_\_\_\_\_

BUILDING/ FACILITY NAME/ AREA: \_\_\_\_\_

ROAD(S): \_\_\_\_\_

**ESTIMATED ATTENDANCE**

(Please estimate all that apply)

NUMBER OF PEOPLE PER DAY: 3000

NUMBER OF PEOPLE FOR THE ENTIRE EVENT: 9000

NUMBER OF VOLUNTEERS/ STAFF: 15

NUMBER OF PARTICIPANTS: 25

\*SMARTSERVE MUST be obtained

\*People involved in the event eg: VENDERS, racers, runners

**\*\* IF MORE THAN 5000 PERSONS, APPLICATION MUST BE RECEIVED 60 DAYS PRIOR TO THE EVENT \*\***

## EVENT ELEMENTS

(Complete to ensure proper permits are processed)

EVENT ON CITY PROPERTY: ☐ YES ☒ NO      ADMISSION FEE: ☐ YES ☒ NO  
 SOUND AMPLIFICATION: ☒ YES ☐ NO      WHEELCHAIR ACCESSIBLE: ☒ YES ☐ NO  
 FOOD: ☒ YES ☐ NO      PAY DUTY POLICE HIRED: ☐ YES ☒ NO  
 FIREWORKS: ☐ YES ☒ NO      IF YES, NUMBER OF PAY DUTY POLICE HIRED: \_\_\_\_\_  
 TENTS/ TEMPORARY STRUCTURES: ☒ YES ☐ NO      PRIVATE SECURITY HIRED: ☒ YES ☐ NO  
 IF YES, PROVIDE DIMENSIONS: 10'x10', 20'x30'      IF YES, NUMBER OF PRIVATE SECURITY HIRED: 10

\* BUILDING PERMIT REQUIRED FOR TENTS LARGER THAN 60 m.sq. OR ATTACHED TO A BUILDING

OCCUPANT LOADS OF EACH TENT/ STRUCTURE: \_\_\_\_\_

## EVENT DETAILS

(Provide details to ensure proper evaluation of the application)

EVENT DATE	EVENT TIME	ALCOHOL SERVING TIME
<u>9/06/2017</u> DD/MM/YY	START: <u>4PM</u> FINISH: <u>11PM</u>	START: <u>4PM</u> FINISH: <u>11PM</u>
<u>10/06/2017</u> DD/MM/YY	START: <u>11AM</u> FINISH: <u>11PM</u>	START: <u>12PM</u> FINISH: <u>11PM</u>
<u>11/06/2017</u> DD/MM/YY	START: <u>11AM</u> FINISH: <u>7PM</u>	START: <u>12PM</u> FINISH: <u>7PM</u>

## APPLICATION CHECKLIST

(Application will not be processed without the following)

☐ APPLICATION FORM

LCBO LOCATION NEAREST YOU: \_\_\_\_\_

☒ MAP OF THE EVENT MUST INCLUDE:

- A. AREA OF THE ENTIRE EVENT  
 B. LOCATION OF LICENSED AREA  
 C. ALL ENTRY/EXITS TO THE EVENT AND LICENSED AREA  
 D. LOCATION OF ALL FIRE CONNECTION IN THE EVENT AND IN THE LICENSED AREA  
 E. WASHROOM LOCATIONS

## LCBO DETAILS

## NOTE TO AGCO/ LCBO:

THIS APPLICATION IS USED BY THE CITY OF HAMILTON AS A NOTIFICATION TO FIRE, BUILDING, HEALTH, CLERKS OFFICE AND THE POLICE SERVICE OF THE CITY OF HAMILTON FOR TEMPORARY EXTENSION AND SPECIAL OCCASION PERMIT LIQUOR LICENCE REQUESTS.

## FOR OFFICE USE ONLY

DATE RECEIVED: Feb 23, 2018RECEIVED BY: Steve Boich

FILE NUMBER: \_\_\_\_\_

☒ RESOLUTION REQUIRED☐ NO RESOLUTION REQUIREDJUSTIN BROWN

PRINT NAME

2017/02/22

DATE