



EMERGENCY & COMMUNITY SERVICES COMMITTEE REPORT 17-003

**1:30 pm
Monday, April 10, 2017
Council Chambers
Hamilton City Hall
71 Main Street West, Hamilton**

Present: Councillors A. Johnson (Chair), S. Merulla (Vice Chair),
M. Green, J. Farr, T. Jackson D. Skelly and T. Whitehead

Absent: Councillor J. Partridge - City Business

THE EMERGENCY AND COMMUNITY SERVICES COMMITTEE PRESENTS REPORT 17-003 AND RESPECTFULLY RECOMMENDS:

**1. Report 17-001 of the Wentworth Lodge Heritage Trust Fund
Sub-committee – February 14, 2017 (Item 5.2)**

(a) Appointment of the Chair (Item A)

That Councillor VanderBeek be appointed as the Chair of the Wentworth Lodge Heritage Trust Fund Sub-committee.

**(b) Wentworth Lodge Heritage Trust Fund – Financial Status (CES17007)
(Ward 13) (Item 4.1)**

That Report CES17007 respecting Wentworth Lodge Heritage Trust Fund - Financial Status, be received.

**(c) Wentworth Lodge Courtyard Renovations (CES17008) (Ward 13)
(Item 5.1)**

That costs for the Wentworth Lodge Courtyard Renovations in the amount of up to \$100,000 be funded from the Wentworth Lodge Heritage Trust Fund.

Council – April 12, 2017

(d) Wentworth Lodge Heart and Home Pet Program (CES17009) (Ward 13) (Item 5.2)

That the Wentworth Lodge Heart and Home Pet Program annual costs be increased by up to \$1,000 for a maximum of \$7,000 yearly, be approved and funded from the Heritage Trust Fund.

(e) Terms of Reference (Item 6.1)

That the Wentworth Lodge Heritage Trust Fund Sub-committee's Terms of References, attached as Appendix A to E&CS Report 17-003, be amended as follows:

- (a) Committee Membership to consist of:
 - The Ward 13 Councillor
 - One Resident Member
 - One appointee from the Family Council
 - One appointee from the Dundas Senior Citizens' Club
- (b) The Seniors Advisory Committee member appointee is removed from the Committee Membership; and,
- (c) Meeting Times: Contingent on available funds, the Committee will meet at least twice a year, in Spring and Fall, with additional meetings at the call of the Chair.

2. Ontario Early Years Child and Family Centre Planning (CES16029(a)) (City Wide) (Item 5.5)

That Report CES16029(a) respecting Ontario Early Years Child and Family Centre Planning, be received.

3. Nicole Pollice, Stoney Creek Rugby Football Club, respecting a lack of a home field and facilities (Added Item 6.1)

- (a) That the Director of Recreation be directed to meet with Nicole Pollice, of the Stoney Creek Rugby Football Club, and other Club members as required, to determine if the City can assist the Club in accessing playing time on City playing fields, specifically including the Sackville Recreation Centre site; and,
- (b) That if, as a result of the meeting(s) between staff and the Stoney Creek Rugby Football Club, the matter needs further follow-up that it be brought forward to the Hamilton-Wentworth District School Board Liaison Committee for consideration.

4. McQuesten Urban Farm Farming and Community Engagement for the 2017 Season (CES17011) (Ward 4) (Item 8.3)

That the scope of Contract C5-23-15 Farming Services for McQuesten Urban Farm with Plan B Organic Farms for the term February 7, 2017 to February 6, 2018 be expanded and the value of the contract increased from \$96,000 to \$144,480 to be funded from the Maple Leaf Centre Action on Food Security grant in the amount of \$119,480 and \$25,000 from the Neighbourhood Action Strategy Capital Fund (#20551255204).

5. Denise Christopherson and Medora Uppal, YWCA Hamilton, respecting Transitional Living Program (Added Item 6.3)

- (a) That senior staff in the Community and Emergency Services Department be directed to meet with senior representatives of the YWCA Hamilton and report back to the Emergency and Community Services Committee, by June of 2017, with a report outlining the following information: what meetings took place between staff and the YWCA during the last year, who attended those meetings, what was discussed at those meetings and what, if any, results came from those meetings; and,
- (b) That the report also include information about any available funds and/or opportunities for funding the Transitional Living Program that may be available including funding from, but not limited to, the recently approved Poverty Reduction Investment Plan.

6. Recommendation for Program Changes to the Recreation Affordable Access Strategy (CS10047(c)) (Item 8.1)

- (a) That the Recreation Access Program Policy attached as Appendix B to E&CS Report 17-003 be amended to include the following program changes:
 - (i) 90% subsidy to a maximum of \$150 per child per year for City operated recreation programs
 - (ii) Provide a discounted camp option
 - (iii) Provide a discounted pass option for Adults and Seniors without dependents;
- (b) That the General Manager of Community and Emergency Services, or designate, be authorized to implement spending caps, program changes, or other controls necessary to ensure costs are contained within the approved budget amounts.

7. Neighbourhood Action Strategy Funding for Community Development (CES15058(a)) (City Wide) (Item 8.2)

That the \$25,000 shortfall in funding for Community Development as a result of reduced funding from the Best Start Reserve be funded from the Neighbourhood Action Strategy Capital Fund (#20551255204).

8. Interview Sub-committee of the Emergency & Community Services Committee – Report 17-001 (Item 12.1)

That the recommendations of Report 17-001 of the Interview Sub-committee of the Emergency & Community Services Committee respecting committee appointments to the Housing & Homelessness Advisory Committee and the Seniors' Advisory Committee be approved and remain confidential until Council's approval.

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda.

1. ADDED DELEGATION REQUEST

- 4.4 Shalem Mental Health Network respecting the Wrap Around Process for single mothers living in poverty (for a future meeting)

2. ADDED NOTICE OF MOTION

- 10.1 I AM AFFECTED Poster Campaign on HSR Bus Shelters

The Agenda for the April 10, 2017 meeting of the Emergency & Community Services Committee was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 3)

(i) February 6, 2017 (Item 3.1)

The Minutes of the February 6, 2017 Emergency & Community Services Committee meeting were approved, as presented.

(d) DELEGATION REQUESTS (Item 4)

- (i) Nicole Pollice, Stoney Creek Rugby Football Club, respecting a lack of a home field and facilities (for the April 10th meeting) (Item 4.1)**

The Delegation Request from Nicole Pollice, Stoney Creek Rugby Football Club, respecting a lack of home field and facilities, was approved for the April 10, 2017 meeting of the Emergency & Community Services Committee.

- (ii) Patricia Reid, McQuesten Urban Farm, respecting an update on the progress of the McQuesten Urban Farm and the future vision (for the April 10th meeting) (Item 4.2)**

The Delegation Request from Patricia Reid, McQuesten Urban Farm, respecting an update on the progress of the McQuesten Urban Farm and the future vision, was approved for the April 10, 2017 meeting of the Emergency & Community Services Committee.

- (iii) Denise Christopherson and Medora Uppal, YWCA Hamilton, respecting Transitional Living Program (for the April 10th meeting) (Item 4.3)**

The Delegation Request from Denise Christopherson and Medora Uppal, YWCA Hamilton, respecting Transitional Living Program, was approved for the April 10, 2017 meeting of the Emergency & Community Services Committee.

- (iv) Shalem Mental Health Network respecting the Wrap Around Process for single mothers living in poverty (for a future meeting) (Added Item 4.4)**

The Delegation Request from the Shalem Mental Health Network respecting the Wrap Around Process for single mothers living in poverty, was approved for a future meeting.

(e) CONSENT ITEMS (Item 5)

- (i) Seniors Advisory Committee Minutes (Item 5.1) (a) and (b)**

The Seniors Advisory Committee Minutes dated January 6, 2017 and February 3, 2017, were received.

(ii) Housing & Homelessness Advisory Committee Minutes – January 3, 2017 (Item 5.3)

The Housing & Homelessness Advisory Committee Minutes dated January 3, 2017, were received.

(iii) Hamilton Veterans Committee Minutes – November 29, 2016 (Item 5.4)

The Hamilton Veterans Committee Minutes dated November 29, 2016, were received.

(f) PUBLIC HEARINGS / DELEGATIONS (Item 6)

(i) Nicole Pollice, Stoney Creek Rugby Football Club, respecting a lack of a home field and facilities (for the April 10th meeting) (Item 6.1)

Nicole Pollice with the Stoney Creek Rugby Football Club addressed the Committee respecting a lack of home field and facilities.

The Delegation from Nicole Pollice, Stoney Creek Rugby Football Club, respecting a lack of home field and facilities, was received.

For disposition of this matter, refer to Item 3.

(ii) Patricia Reid, McQuesten Urban Farm, respecting an update on the progress of the McQuesten Urban Farm and the future vision (for the April 10th meeting) (Item 6.2)

Patricia Reid, McQuesten Urban Farm, addressed the Committee respecting an update on the progress of the McQuesten Urban Farm, with the aid of speaking notes. A copy of the notes has been retained for the official record and are available at www.hamilton.ca.

The Delegation from Patricia Reid, McQuesten Urban Farm, respecting an update on the progress of the McQuesten Urban Farm and the future vision, was received.

Item 8.3 (Report CES17011 respecting the McQuesten Urban Farm Farming and Community Engagement for the 2017) was moved up in the agenda to be considered at this time.

For disposition of this matter, refer to Item 4.

(iii) Denise Christopherson and Medora Uppal, YWCA Hamilton, respecting Transitional Living Program (for the April 10th meeting) (Item 6.3)

Denise Christopherson and Medora Uppal, YWCA Hamilton, addressed the Committee respecting Transitional Living Program, with the aid of a PowerPoint presentation. A copy of the presentation has been retained for the official record and is available at www.hamilton.ca.

The Delegation Request from Denise Christopherson and Medora Uppal, YWCA Hamilton, respecting Transitional Living Program, was received.

For disposition of this matter, refer to Item 5.

Councillor Whitehead requested to be recorded as being OPPOSED to sub-section (a) of the motion shown as Item 5.

(g) PRESENTATIONS (Item 7)

(i) Seniors Advisory Committee – 2016 Annual Presentation (Item 7.1)

Mr. Bob Thomson, Chair, Seniors Advisory Committee (SAC), made the SAC's Annual Presentation for 2016 to the Emergency and Community Services Committee. A copy of the presentation has been retained for the official record and is available at www.hamilton.ca.

The presentation respecting Seniors Advisory Committee – 2016 Annual Presentation, was received.

Staff were directed to investigate the technology known as a "Hearing Loop" and report back to the Emergency and Community Services Committee on ways to encourage private sector use of this technology as well as exploring available options for use in City facilities.

The issue of how to promote the use of "Hearing Loop" technology was referred to the Seniors Advisory Committee for a discussion.

(h) NOTICES OF MOTION (Item 10)

(i) I AM AFFECTED Poster Campaign on HSR Bus Shelters (Added Item 10.1)

Councillor A. Johnson relinquished the Chair to Vice-Chair Merulla in order to introduce the following Notice of Motion:

- (a) That staff be directed to work with the Hamilton Community Legal Clinic's Indigenous Outreach Coordinator to investigate the possibility of installing posters in HSR bus shelters as part of the I AM AFFECTED Poster Campaign; and,

- (b) That any funding sources that may be available to complete the project be examined.

Councillor A. Johnson assumed the Chair.

(i) GENERAL INFORMATION / OTHER BUSINESS (Item 11)

(i) Removal of Outstanding Business List items (Item 11.1)

The following changes to the Emergency & Community Services Committee Outstanding Business List, were approved:

(a) Items Requiring New Due Dates:

1. Item "K" - Hamilton Youth Advisory Committee (HYAC)
Current Due Date: TBD
Proposed New Due Date: June 12, 2017
2. Item "O" - Rolston Neighbourhood Action Plan
Current Due Date: TBD
Proposed New Due Date: May 8, 2017
3. Item "P" - Ambulance Communications and Dispatch Services Advocacy
Current Due Date: TBD
Proposed New Due Date: May 8, 2017
4. Item "W" - Proposal to Leverage Section 95 Properties to Create Affordable Housing
Current Due Date: April 10, 2017
Proposed New Due Date: June 12, 2017
5. Item "BB" - Residential Care Facilities Subsidy Program
Current Due Date: February 2017
Proposed New Due Date: June 12, 2017
6. Item "CC" - Fire Underwriters Survey (FUS) Insurance Grading Review
Current Due Date: 2017
Proposed New Due Date: Q2 2018
7. Item "FF" - Correspondence from the Ministry of Housing re: Re-Introduction of the Promoting Affordable Housing Act, 2016 (Bill 7)
Current Due Date: TBD
Proposed New Due Date: May 18, 2017

8. Item "GG" - Housing Stability Benefit Shortfall
Current Due Date: February 2017
Proposed New Due Date: May 8, 2017
9. Item "HH" - Mayor's Advisory Committee on
Syrian Newcomers - Update
Current Due Date: TBD
Proposed New Due Date: June 12, 2017

(j) PRIVATE AND CONFIDENTIAL (Item 12)

**(i) Interview Sub-committee of the Emergency & Community Services
Committee – Report 17-001 (Item 12.1)**

The Committee determined that no discussion was required on Item 12.1 (being Report 17-001 of the Interview Sub-committee of the Emergency and Community Services Committee), so the Report was approved in Open Session.

For disposition of this matter, refer to Item 8.

(k) ADJOURNMENT (Item 13)

There being no further business, the Emergency & Community Services Committee adjourned at 3:25 p.m.

Respectfully submitted,

Councillor A. Johnson
Chair, Emergency & Community
Services Committee

Lauri Leduc
Legislative Coordinator
Office of the City Clerk

WENTWORTH LODGE HERITAGE TRUST FUND

TERMS OF REFERENCE

Mission

The Wentworth Lodge Heritage Trust Fund Committee is a decision making body responsible for the Wentworth Lodge Heritage Trust Fund. This includes investments and expenditures.

Philosophy

The Wentworth Lodge Heritage Trust Fund Committee believes that the Residents of Wentworth Lodge should derive maximum benefit from the monies donated to the lodge.

Mandate

The Wentworth Lodge Heritage Trust Fund Committee is empowered by City Council and is responsible to City Council for its activities. It reports to the Emergency and Community Services Committee of the city of Hamilton.

Goals

1. To manage the investment of the fund to ensure maximum returns
2. Where fiscally possible, to respond to needs at Wentworth Lodge, that cannot be met through the normal operating and capital budgets.
3. To evaluate and make decisions concerning fund raising opportunities if they are presented.

Membership

The Wentworth Lodge Heritage Trust Fund Committee will be appointed by City Council. Membership includes, one elected member of Council, one appointee from the Seniors Advisory Committee, an appointee from the Residents and/or Family Council

Staff Resources:

Community Services

Corporate Services (Finance Division and City Clerk's Division)

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Term of Office

The members of the Wentworth Lodge Trust Fund Committee will be appointed by City Council with each new term of council and will expire with the term of council.

Meeting Times

Contingent on available funds the committee will meet at the call of the chair.

Recreation Access Program Policy

Policy Statement

The City of Hamilton will provide financial assistance to families and children in order for them to have equal opportunity to participate in recreation programs and organized sport activities.

Purpose

The purpose of the Recreation Access Program Policy is to provide fee assistance that is fair, equitable, and easy to access for low-income children and families.

The Community Services Department understands the benefits to children and families that are derived from recreational and sport opportunities. The Department also recognizes the ability to participate in registered program or organized sport opportunities can be difficult, or limited for families with low-income.

The foundation for the program is based on the values of dignity and respect, health and wellness, social inclusion and quality of life. Building on these values, the “Recreation Access Strategy” will create an environment of cooperation and inclusiveness to help create recreation opportunities for families and children at every experience.

The Recreation Access Program Policy will provide opportunities and improve supports to increase participation in recreation and organized sport. As the same time, the Program will ensure the information is clear and easily understood.

Goals

The goals of the Recreation Access Program Policy are as follows:

1. To provide a simple application process for families requesting fee assistance.
2. To allow options for the utilization of assistance.

Definitions

The definitions pertaining to this program are as follows:

Low Income Cut Off (LICO)

Low Income Cut Off's, based on Urban Area population over 500,000 are cross referenced with the total number of persons in a household. LICO's are set by Statistics Canada to indicate where families spend 20% or more of their income than the Canadian average on food, shelter and clothing.

Low Income Cut Off (after tax) for Urban Area population of greater than 500,000

| Number in Household | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|---------------------|----------|----------|----------|----------|----------|----------|----------|
| Household Income | \$18,373 | \$22,361 | \$27,844 | \$34,738 | \$39,556 | \$43,869 | \$48,181 |

Eligibility

To be eligible for fee assistance families must:

1. Be in receipt of Ontario Works and have a photo copy of a monthly Drug Benefit card

or

Be in receipt of the Ontario Disability Support Program and have a photo copy of a monthly Drug Benefit card.

or

Have a combined total family income less than the LICO and submit a previous year's income tax return (Notice of Assessment) for all income sources.

2. Provide proof of City of Hamilton residency by attaching a copy of a property tax bill, utility bill, driver's license or similar documentation with the applicant's address on it.
3. Reapply annually.

What does the Recreation Access Program Policy provide?

Fee assistance for children and families with income below Low Income Cut Off (LICO) levels based on the following credits per child per year:

- Free Family Pass to the local Recreation Centre.
- 90% subsidy to a maximum of \$150.00 per child per year for City operated recreation programs.
- 50% off the registration fee to an upset limit of \$100.00 per children towards the registration costs for a minor affiliate sport organization that use City of Hamilton facilities (e.g. minor hockey, baseball, soccer, basketball, lacrosse, football and figure skating). The sport organization must be an approved minor sport affiliate based on the City of Hamilton Affiliation Policy.
- Access for one year (after family pass expires, families will be required to re-apply to the Recreation Access Program Policy).
- 65% subsidy to a maximum of 3 weeks per child for City operated Camp Kidaca.

- 50% off Waterfit Pass for Adults and Seniors without dependents.
- 75% off Participation Pass for Adults and Seniors without dependents.

Process

1. Everyone must complete an application.
2. Applications are available at:
 - Any City of Hamilton Recreation Centre
 - On-line at www.hamilton.ca/rec
 - or can be mailed by calling 905.546.3747
3. All applications dropped off at recreation centres will be forwarded through inter-office mail in a CONFIDENTIAL envelope to the Subsidy Coordinator.
4. Applicants will be informed if information is missing.
5. Using the LICO formula, staff will assess eligibility.
6. A letter of correspondence will be prepared and mailed to the family informing them of the fee assistance approval, their CLASS registration information along with their family pass.
7. Families wishing to participate in an organized sport activity will need to contact the Subsidy Coordinator to complete the application process.

Associate Policies and Procedures

This program is not meant to negate any other divisional policy or procedures. The Recreation Access Program is compatible with the CLASS Registration procedures.