



# INFORMATION REPORT

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	May 17, 2017
<b>SUBJECT/REPORT NO:</b>	Address Information Management System Update (FCS17055) (City Wide) (Outstanding Business List Item)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	John Bacon (905) 546-2424 Ext. 5513 Philip D'Aurelio (905) 546-2424 Ext. 4267
<b>SUBMITTED BY:</b>	Maria McChesney Director of Information Technology Corporate Services
<b>SIGNATURE:</b>	

## **Council Direction:**

The General Issues Committee, at its meeting of July 4, 2016, requested “that staff be directed to provide a quarterly Information Report to the General Issues Committee, respecting the status of the implementation of the Address Information Management System (AIMS)”.

## **Information:**

The purpose of this Information Report is to provide a status update on:

- The progress to date on the AIMS project; and,
- The status of the dollars spent against the approved Capital.

## ***Project Background***

The City of Hamilton provides services that require municipal-based address, property and ownership information to be accurate. Access to accurate, reliable and standardized official address, property and ownership data is a necessity in delivering services to the citizens.

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*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

The Address Information Management System (AIMS) project is being undertaken to address the long-standing problem of the absence of a single authoritative repository for property and address information that is accessible to all City departments.

The Public Works, Planning and Economic Development and Corporate Services Departments, with support from the Information Technology Division of Corporate Services, are leading the AIMS project to deliver a corporate solution for address, property and ownership data.

### ***AIMS Progress to Date***

In follow-up to the July 8, 2016 City Council Meeting, the AIMS Project Team engaged with Angus Geosolutions Inc. (AGSI) to initiate detailed discussions to solidify the formal Statement of Work and costs. Through the vendor negotiations, we have minimized the risk of exceeding the stated total implementation upset amount of \$1,204,000.

The AIMS Project Team, with guidance from the Steering Committee, has finalized a contract with AGSI, in collaboration with the City Solicitor.

The AIMS Project Team has begun to develop a detailed project plan Phase 1 which is to implement the single authoritative address and property information database. The anticipated start of this effort is in the second quarter 2017.

### ***Status of Capital Dollars Spent***

There is \$525,000 of pre-approved capital in the AIMS project budget. This amount will be utilized in full to implement Phase 1 (implement the single authoritative repository for property and address information).

A capital request has also been approved by Council in the 2017 Capital Budget for \$555,000 for Phase 2 and \$125,000 for Phase 3 of the project. These phases will deliver integration of the property and address information with City business applications and external agencies.

A subsequent Information Report will be issued to Council as the project progresses.

JB/PD/sn