



Hamilton

OPEN FOR BUSINESS SUB-COMMITTEE

MINUTES 17-001

Tuesday, March 7, 2017

9:30 a.m.

Council Chambers, 2nd Floor

Hamilton City Hall

Present: Mayor F. Eisenberger
Councillor M. Pearson (Chair)
Councillors M. Green, L. Ferguson, A. VanderBeek and J. Partridge

Also in attendance: Patrick Campbell, Stoney Creek Chamber of Commerce
Ed Fothergill, Hamilton Chamber of Commerce
Matt Johnston, Hamilton-Halton Home Builders' Association
Arend Kersten, Flamborough Chamber of Commerce
Graham McNally, Hamilton Burlington Society of Architects
Megan Platts, Hamilton Burlington Realtors Association

Absent with Regrets: Councillors T. Whitehead – Personal, R. Pasuta – Sick Leave

FOR THE INFORMATION OF THE COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

The Clerk advised of a typographical error in the start time of the meeting, on the agenda.

(VanderBeek/Green)

That the agenda for the March 7, 2017 meeting be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

None.

(c) APPROVAL OF MINUTES (Item 3)

(i) November 29, 2016 meeting (Item 3.1)

(Green/Partridge)

That the Minutes of the November 29, 2016 meeting be received, as presented.

CARRIED

(d) CONSENT ITEMS (Item 5)

(i) Open for Business Accomplishments (PED17059) (City Wide)(Item 5.1)

Jason Thorne, GM, Planning and Economic Development, addressed the Committee with an overview respecting the Open For Business Accomplishments.

(VanderBeek/Partridge)

That Report PED17059 respecting the Open for Business Accomplishments, be received.

CARRIED

(ii) Information Update on Marijuana Dispensaries (PED17060) (City Wide) (Item 5.2)

Jason Thorne, GM, Planning and Economic Development, addressed Committee with an overview of Report PED17060 respecting an Information Update on Marijuana Dispensaries, and advised that more information would be coming forward regarding possible changes to regulations.

(Green/VanderBeek)

That Report PED17060, respecting an Information Update on Marijuana Dispensaries, be received.

CARRIED

(e) STAFF PRESENTATIONS (Item 7)

(i) Presentation respecting the LEAN Review of the Draft Subdivision Approval Process (Item 7.1)

Bill Janssen introduced Anil Gupta, McMaster University, Centre for Continuing Education.

The LEAN Review of the Draft Subdivision Approval Process Teams were introduced, as follows:

Planning Team - Diana Yakhni, Gerry Tchisler, Greg Macdonald, Jennifer Haan, Johanna Black, Kimberley Harrison-McMillan, and Timothy Lee

Development Engineering Team - Helen McArthur, Monir Moniruzzaman, Zivko Panovski

Support Team - Bill Janssen, Lisa Zinkewich, Dennis Guy

Anil Gupta, McMaster University, Centre for Continuing Education, addressed the Committee respecting the LEAN Review of the Draft Subdivision Approval Process.

Comments included, but were not limited to:

- The Lean Approach to Process Improvement
- The Project Problem Statement & Project Goal
- Current Situation & Focus Area Identification
- External Stakeholder Survey & Focus Group
- Survey Design & Respondents
- What Process Steps Impact Approval Time?
- Key Takeaways From Industry Survey
- Planners Sub Team Application Submission to Initial Comments
- Current State Process Map & Key Issues
- Solution Recommendations
- Development Engineering Sub Team Comments' Resolution
- The Development Engineering Project Goal

(Green/VanderBeek)

That the Presentation respecting the LEAN Review of the Draft Subdivision Approval Process, be received.

CARRIED

(f) GENERAL INFORMATION / OTHER BUSINESS (Item 11)

- (i) Continuous Improvement Team Updates – Case Study 11 – Encroachment Agreements (deferred from the November 29, 2016 meeting) (Item 11.1)**

(VanderBeek/Eisenberger)

That the Continuous Improvement Team Updates – Case Study 11 – Encroachment Agreements, be received.

CARRIED

- (ii) **Continuous Improvement Team Updates – Case Study 12 – Creative and Cultural Industries (deferred from the November 29, 2016 meeting) (Item 11.2)**

(VanderBeek/Eisenberger)

That the Continuous Improvement Team Updates – Case Study 12 – Creative and Cultural Industries, be received.

CARRIED

- (iii) **Continuous Improvement Team Updates – Case Study 13 – Community Improvement Plan Initiatives and Legal Non-Conforming Uses (Item 11.3)**

(VanderBeek/Eisenberger)

That the Continuous Improvement Team Updates – Case Study 13 – Community Improvement Plan Initiatives and Legal Non-Conforming Uses, be received.

CARRIED

- (iv) **Continuous Improvement Team Updates – Case Study 14 - Liquor Permit Approval Process (Item 11.4)**

The Committee discussed the Liquor Permit Approval Process and advised that staff would come back with information respecting facilities with 30 seats or more.

(VanderBeek/Eisenberger)

That the Continuous Improvement Team Updates – Case Study 14 - Liquor Permit Approval Process, be received.

CARRIED

- (v) **Copy of Correspondence from Regional Tractor Sales Ltd., to Councillor Partridge respecting a building permit to expand their rural business (Item 11.5)**

(Partridge/VanderBeek)

That staff be directed to review the timelines and complexities involved in the Building Permit process for the application made by Regional Tractor Sales Ltd., as a case study by the Continuous Improvement Team, and report back to the Open for Business Sub-Committee at the September 26, 2017 meeting.

CARRIED

(Partridge/VanderBeek)

That the Copy of the Correspondence from Regional Tractor Sales Ltd., to Councillor Partridge respecting a building permit to expand their rural business, be received.

CARRIED

- (vi) **Copy of Correspondence from the Hamilton-Halton Home Builders' Association respecting Roles and Responsibilities for Development Engineering (Item 11.6)**

(VanderBeek/Ferguson)

That the Copy of Correspondence from the Hamilton-Halton Home Builders' Association respecting Roles and Responsibilities for Development Engineering, be received.

CARRIED

- (g) **ADJOURNMENT (ITEM 12)**

(Ferguson/VanderBeek)

That there being no further business, the meeting be adjourned at 11:49 a.m.

CARRIED

Respectfully submitted,

Councillor M. Pearson, Chair
Open for Business Sub-Committee

Loren Kolar
Legislative Coordinator
Office of the City Clerk