

Stevenson, Kirsten

From: Shekar Chandrashekar
Sent: June-07-17 9:33 AM
To: Skelly, Donna; Johnson, Aidan; VanderBeek, Arlene; Stevenson, Kirsten
Subject: Fw: Ruling MO- 345 refiled by a private concerned Citizen
Attachments: 22 MAY 2017 LETTER FROM FINANCE STAFF DURESS TO PRIVATE CITIZEN.doc; 23MAY 2017 FOR A & A CHAIR.pdf; City investment.pdf; City losses on invest Hamilton Editorial.pdf; 5 MAY 2017 CITY'S APPEAL OF \$8M RULING REJECTED BY TOP COURT.doc

Madam Chair

Please, is this in A & A agenda

Respectfully submitted by a Concerned tax payer

shekar

From: Shekar Chandrashekar
Sent: May 24, 2017 10:48 AM
To: donna.skelly@hamilton.ca
Cc: Brown, Charles; Murray, Chris; Zegarac, Mike; Caterini, Rose; Stevenson, Kirsten; Johnson, Aidan; arlene.vanderbeek@hamilton.ca
Subject: Ruling MO- 345 refiled by a private concerned Citizen

To

Madam Chair A & A

Subject: MO-345 Ruling from Information Privacy Commissioner

Madam Chair

Madam Chair, I am appealing to you directly as a concerned private Citizen.

I believe there are errors and mistakes made by Ms. Shaw in applying sections of the Police Act and the Municipal Act.

At the time I made my submission I had inadequate knowledge of the Freedom of Information and Protection of Privacy Act and the Municipal Act. With great co-operation of the FOI officer from IPC, I have obtained a more in-depth knowledge of those acts. With that, I am now in a position to expose how the City's position is **not factually represented**.

As I said in my delegation to the GIC meeting, first I want to meet with the City Manager for whom I have considerable respect. I do not want to undermine City Manager's integrity, therefore, on April 26, 2017, I met with the City Manager and the General Manager, Finance and Corporate Services. Again, on June 19, 2017, I

will be meeting with the City Manager, General Manager of Finance and Corporate Services and City Internal Auditor. The subject matter of these discussions will not be discussed publicly until the purpose of my undertaking has been finalized with the City Manager.

Nevertheless for the A & A committee, Madam Chair, I would be pleased to appear before you directly and to bring up some of the reasons why I am re-filing my submission regarding the MO-345 ruling.

For example:

a) Nowhere in the Act does it define a **type of record other than any record**. The term "record", in Ms. Shaw's opinion, has a subjective interpretation. It is my position that the term "record" is any document under the **control of City Council**.

b) I never asked Hamilton Police Services for Police operational, personal, or T-4 information.

c) The City financial staff has responded without referral to the General Manager, Finance and Corporations Services. Responses should come from the General Manager, Finance and Corporations Services as the Act clearly assigns responsibility to the department head. **That direction was not followed by City financial staff.**

There are many violations by City financial staff. City Council is very concerned with Financial staff not following instructions and directions. The General Manager of Finance and Corporate Services is in charge of the City Clerk's office.

Without informing City Council, City staff has caused huge 2017 budget problems. Furthermore, the City's internal auditor had uncovered that City finance staff had spent over \$30 million without the knowledge of City Council. These will be highlighted in my new filing.

As in the example of Mike Duffy's case (and there are many) Ms. Shaw's ruling will not be upheld because the Legislative branch and **public interest shall prevail**. Accountability and transparency are critical in publicly funded financial operations. Ms. Shaw **has misapplied 18(3) and 18(4)** as the General Manager, Finance and Corporate Services has not approved the response although he has confirmed to me that it is his responsibility and **not that of junior finance staff**.

d) S1 "The purpose of the Act is": Ms. Shaw should reconsider this section as the City has misinterpreted it.

Interpretation of S (2)(1) in this Act, "Institution" means.(a) Municipality,

Interpretation of S (2)(1) in this Act, "law enforcement" means (a) policing.

This section clearly defines roles and operations. No where does it distinguish between financial activities and **operational matters**. Operational matters are distinctly different from financial activities. **Neither the City nor Ms. Shaw differentiates them.**

e) MO-345 **only** applies to Accounts payable and Accounts receivables not any other financial accounting records such as "**Available Funds Report**" but the City is **assuming it refers to all accounting records**. Ms. Shaw never mentioned that her ruling covers all financial records. **It needs clarification**. Why has the City assumed that broad application?

The attached copy of an e-mail from finance staff applied **scare tactics** on me since I pointed out a mistake in financial information provided by City staff when compared to the same information from Police Services. And, Yes, City finance staff are correct in saying that they provided me with access to A/P and A/R but City **finance staff did not disclose to the A & A committee** how much they charged me for the report; it was approximately **\$700 dollars**. A copy of their invoice is attached. **As a former employee, I know how much it costs to produce this information**. In the meantime, the City spent over \$32 million while **keeping City Council in the dark**. The amount they charged me was not the only basis for my appeal to IPC.

Furthermore, City staff decided it is Police Services responsibility whereas HPS Accounts Receivable and Accounts Payable are not in HPS books but are maintained by the City in City books. I requested police services A/P and A/R because it is my position that Hamilton Police Services over-budgeted in order to finance a Forensic Building.

Madam Chair, you may not aware some past transactions, I have attached for you.

I have more information to present and I will be addressing each point.

Respectfully submitted by Concerned Private Citizen
Shekar

Male, Rick <Rick.Male@hamilton.ca>

Reply

Tue 2014-06-03, 12:04 PM

You

You forwarded this message on 2016-12-09 11:10 PM

You will have to ask Police to explain the differences. They provide us the amounts to report. I'm not getting dragged into the middle of something between you and Police and I won't let you drag my staff into it either.

From: Shekar Chandrashekar

Sent: June-03-14 10:31 AM

To: Male, Rick

Subject: Private and confidential

Hello..Rick..

I directly appeal to you.

Please, help me with this.From police i have obtained through FOI. Remuneration and expenses reported by the City as required under S 284 of the Municipal Act.FCS14006 City wide prepared by Bev Neill Dated March 24,2014.

<u>Shows</u>	<u>Difference</u>	<u>Expenses reported by City</u>	<u>Police FOI</u>
N.DiGregorio		\$10,783.93	
\$8,062.01	\$2,721.89		
M.Levy		\$6,886.06	\$
6,126.89	\$759.17		
Sick Leave		\$1,256,664.66	
\$1,038,069.01	\$218,595.65		

Thank you

Appreciated

shekar

From: Darlene E. Shepherd <DShepherd@hamiltonpolice.on.ca>

Sent: December 2, 2015 11:23 AM

To:

Subject: Re: For Clarity

Shekar Chandrashekar <

on Wednesday, December 02, 2015

at 9:18 AM -0500 wrote:

Good Morning Ms.Shepherd

Please, find attached document item 2 highlighted in green you refereed to City maintains accounting records," Does City maintain all police accounting records"?

I request you to clarify

Ms.Shepherd..always thankful

Concern Private Citizen

They do provide an accounting service for us so in most instances I have to go to them to retrieve the information. Although they have access to them I understand now that the records are considered HPS records not City of Hamilton records. I understand there may have been some confusion before from me so I apologize. Those records that you have hi-lighted in your letter our currently in my possession for that time period and that was the file where you were given a fee estimate as there will need to be a considerable amount of vetting require to remove personal identifiers. That file has been long closed as you did not respond to the fee estimate sent with that letter. I hope this clarifies the information for you.

Regards

Darlene Shepherd



Coordinator


Freedom of Information

Hamilton Police

(905) 546-4727

DShepherd@hamiltonpolice.on.ca

From:  Shekar Chandrashekar
Subject: Please,see attached file# 15-1192
To:  Darlene E. Shepherd

2015/12/... 

Attachments:  13 December 2015 for Kren or Darlene 668 Dollars.pdf / Uploade...

Good Evening Ms.Shepherd

Please find attached document and fee for the above captioned file.

Please hold off this particular file it should not have come to you because I had applied FOI to the City.

I have appealed to Information and Privacy Commissioner of Ontario. Once judgement is rendered problem between the City and Hamilton Police who would be responsible for accounting records not Police Budget per Police Act S 39. Reasons are many and tests Municipal Act comes in to play.

Ms.Shepherd...Always..Respectful and Thankful

Private Citizen

shekar

Hamilton Police Service
FOI

***This email has been scanned for malicious content ***

*** IMPORTANT: Do not open attachments from unrecognized senders

Click [here](#) to report this email as spam



TO BE THE BEST

VISION

To be the best,
progressive police service.

VISION SUMMARY

"To be the best"

MISSION

To serve and protect
in partnership with
our communities.

VALUES & ETHICS

In pursuit of our mission,
we believe in:
Relentless pursuit of offenders
Education and innovation
Sensitivity to victims of crime
Performing with integrity
Equitable treatment
Commitment to quality service
Teamwork

GLENN DE CAIRE
CHIEF OF POLICE

KEN WEATHERILL
DEPUTY CHIEF OF POLICE

ERIC GIRT
DEPUTY CHIEF OF POLICE

HAMILTON POLICE SERVICE

File:15-1192

March 15, 2016

Mr. Mirle Chandrashekar

Dear Mr. Chandrashekar:

On December 8, 2015 your access request under the Municipal Freedom of Information and Protection of Privacy Act for a copy of the following Police Service general records was received by this Service through a section 18 transfer from the City of Hamilton.

Year-end listing of accounts receivable and accounts payable related to the Police Services with accounts charged for 2013-October 31, 2015

A search was conducted and the records were compiled for you in an electronic readable format. On December 10, 2015 you were sent the enclosed decision letter by my staff and a fee production estimate for the work that was required to be done. You were asked to submit 50% of the estimate and the balance would be due when the records were ready for release. The letter stated a deadline for a response and that the file would be closed if we did not receive a response.

On December 13, 2015 you sent an email to me (copy enclosed), stating you wanted us to hold off on this file as you had an appeal against the City for the same records. The reason for my correspondence today is to ascertain if you are still interested in receiving these records from the Hamilton Police Service?

I am responsible for this decision. If you have any questions, please contact this office at (905) 546-4727.

Sincerely,

Darlene Shepherd
Coordinator
Freedom of Information Branch

Hamilton Police Service

FOI

PRODUCTION FEES
Freedom of Information

DATE	16-Dec-15
FILE NO	15-1192
APPLICANT	Mirle Chandrashekar

PHOTOCOPYING

NUMBER OF PAGES TO BE RELEASED	2,840	
PHOTOCOPYING - CHARGES PER PAGE	\$0.20	
TOTAL CHARGE FOR PHOTO COPYING	\$568.00	\$568.00

SEARCH TIME

TOTAL MINUTES TO LOCATE AND ASSEMBLE	60	
SEARCH TIME - CHARGE PER MINUTE	\$0.50	
TOTAL CHARGE TO SEARCH	\$30.00	\$30.00

PREPARATION TIME

TOTAL MINUTES TO PREPARE DOCUMENT	120	
PREPARATION TIME - CHARGE PER MINUTE	\$0.50	
TOTAL CHARGE TO PREPARE	\$60.00	\$60.00

Shipping Registered Mail Cost	\$0.00
-------------------------------	--------

TOTAL FEE	\$658.00
------------------	-----------------

Powers exercised by council

5. (1) The powers of a municipality shall be exercised by its council. 2001, c. 25, s. 5 (1).

Council a continuing body

(2) Anything begun by one council may be continued and completed by a succeeding council. 2001, c. 25, s. 5 (2).

Powers exercised by by-law

(3) A municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise. 2001, c. 25, s. 5 (3); 2006, c. 32, Sched. A, s. 5.

Scope

(4) Subsections (1) to (3) apply to all municipal powers, whether conferred by this Act or otherwise. 2001, c. 25, s. 5 (4).

~~Role of council~~

~~224.~~ It is the role of council,

- (a) to represent the public and to consider the well-being and interests of the municipality;
- (b) to develop and evaluate the policies and programs of the municipality;
- (c) to determine which services the municipality provides;
- (d) to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council;
- (d.1) to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;
- (e) to maintain the financial integrity of the municipality; and
- (f) to carry out the duties of council under this or any other Act. 2001, c. 25, s. 224; 2006, c. 32, Sched. A, s. 99.

Role of head of council

225. It is the role of the head of council,

- (a) to act as chief executive officer of the municipality;
- (b) to preside over council meetings so that its business can be carried out efficiently and effectively;
- (c) to provide leadership to the council;
- (c.1) without limiting clause (c), to provide information and recommendations to the council with respect to the role of council described in clauses 224 (d) and (d.1);
- (d) to represent the municipality at official functions; and
- (e) to carry out the duties of the head of council under this or any other Act. 2001, c. 25, s. 225; 2006, c. 32, Sched. A, s. 100.

Head of council as chief executive officer

226.1 As chief executive officer of a municipality, the head of council shall,

- (a) uphold and promote the purposes of the municipality;
- (b) promote public involvement in the municipality's activities;
- (c) act as the representative of the municipality both within and outside the municipality, and promote the municipality locally, nationally and internationally; and
- (d) participate in and foster activities that enhance the economic, social and environmental well-being of the municipality and its residents. 2006, c. 32, Sched. A, s. 101.

Municipal administration

227. It is the role of the officers and employees of the municipality,

- (a) to implement council's decisions and establish administrative practices and procedures to carry out council's decisions;
- (b) to undertake research and provide advice to council on the policies and programs of the municipality; and
- (c) to carry out other duties required under this or any Act and other duties assigned by the municipality. 2001, c. 25, s. 227.

City loses \$10 million recovery bid

MARCH 12, 2012

DANIEL NOLAN
The Hamilton Spectator

The City of Hamilton has been told to pack in its bid to recover a \$10 million investment gone bad from a German bank and Canada's largest bond rating service.

The Ontario Court of Appeal has upheld a judge's ruling the city's lawsuit cannot proceed because they filed their suit too late; they're allowed two years to file, once they learn they have a claim.

In a ruling Tuesday, the court dismissed city arguments the suit was within the two-year period because it wouldn't know it had suffered "injury, loss or damage" until the investments matured on Sept. 26, 2007. It filed the lawsuit on Sept. 25, 2009.

The court said the city knew its investment went sour by August 23, 2007, when it signed an accord (the Montreal Accord) to allow investors to try and save the investments and accept a 60-day period that encouraged participants from taking any action.

"On its own evidence and its pleadings, the city was aware it had suffered a loss before it had signed the Montreal Accord," wrote Ontario Superior Court Justice Harry LaForme, whose ruling was endorsed by Justices Robert Blair and Mary Lou Benotto.

He also noted the city issued — but did not pursue — an almost identical notice of action on August 5, 2009, which Justice E. Eva Frank found noteworthy in her December 2010 decision.

"It was the motion judge's view this demonstrated the city was, at the very least, alert to the possible expiry of the limitation period in August, 2009," LaForme wrote.

The court, which heard the city appeal Oct. 14, 2011, also rejected the city argument that the time period was extended by the accord.

Rob Rossini, city general manager of finance and corporate services, said the city was "disappointed" in the ruling. He said lawyers will review the matter in the next couple of weeks.

"(Then), we'll be briefing council on what our next steps will be."

The city alleged they were misled about the worth and nature of the fund. The suit named Deutsche Bank Securities Limited, DBRS Limited and CIBC Mellon Trust Company, among others, accusing them of structuring an investment scheme that guaranteed them significant fees, commissions and other forms of profit while making it impossible or highly unlikely the city would make any money. The city bought just over \$9.9 million in notes of a company called Devonshire Trust from Deutsche Bank.

LaForme found the Devonshire defendants, as agreed by the parties, are entitled to the cost of the appeal in an amount of \$25,000.

dnolan@thespec.com
905-526-3351 | @dandundas

THE SPECTATOR'S VIEW

MARCH 15, 2012

City lawyers owe us a \$10 million explanation

Whenever we read or hear that "the city" has lost money, particularly when the loss is in the millions of dollars, we should keep in mind it is taxpayers — Hamilton property taxpayers — who are actually on the hook. This week, city taxpayers are out \$10 million.

Why? Because the city waited until 24 hours before what it thought was the deadline to file a lawsuit on an investment gone bad.

City lawyers argued they had filed within a two-year deadline. But the Ontario Court of Appeal this week upheld a judge's ruling that the deadline was about one month earlier — and the city should have known it. The city, i.e. the taxpayer, was out of luck.

The timeline is this: The city signed a document called the Montreal Accord on Aug. 23, 2007, aimed at saving the city's investment of \$10 million in a company called Devonshire Trust. The city said its investments matured on Sept. 26, 2007, and filed suit on Sept. 25, 2009 — two years less a day later. The courts have now twice ruled the clock on the two years started ticking at the time the city signed the Montreal Accord.

A city official says the ruling was "disappointing." Well, yes. But the city had two years in which to file the suit. Two years.

If a citizen engaged a lawyer to file a lawsuit on her or his behalf and the lawyer waited two years, filed one day before what he or she thought was the deadline, and was told the suit was invalid because the lawyer had miscalculated, that private citizen would probably

file a complaint with the bar association — and would almost certainly seek some financial compensation.

But this is public money handled by city hall, so taxpayers just have to grimace and move on.

Ten million dollars buys a lot of road repair, a good chunk of a rec centre, flood control for some beleaguered residents of Hamilton's east end.

This is not the first time Hamilton taxpayers' money has swirled down the toilet because of excessive foot-dragging by the city. In 2010, a city lawsuit for \$1.5 million was dismissed because a lawyer representing the city forgot to show up for a court-ordered status hearing. Taxpayers were out \$260,000 in court costs and legal expenses — as well as the potential money that could have been recouped in the lawsuit.

There's a perception in this most recent case that the file was fumbled, that the city legal department did not do due diligence on the case. The fact that two lawsuits that we know of have been disqualified because of mistakes adds a worry that there's a systemic problem in the city's legal department.

Those perceptions may be untrue. But the public and council have a fair expectation that taxpayer-paid lawyers can stay on top of issues of legal process.

The city's legal department owes a full and public explanation of what happened here and how it won't happen again. Council needs to be satisfied its lawyers are up to the job.

Robert Howard

May 5, 2017

City loses final bid to appeal \$8-million schoolboy accident

Hamilton Spectator

By Matthew Van Dongen

The City of Hamilton has lost its last-ditch bid to appeal an \$8-million negligence ruling over a child struck by a car after a crossing guard left early almost 15 years ago.

The Supreme Court of Canada dismissed the city's application for leave to appeal the long-running case in a decision posted online Thursday.

That means the city will "finally have to pay the piper" two years after Dean Saumur and his mother Janet Saumur, his litigation guardian, were awarded close to \$8 million in a 2015 trial, said lawyer Robert Hooper, who added the uncertainty and repeated appeal attempts have been tough on the family.

"The delay has been frustrating, for them," he said Thursday. "Dean's mother has been confident her son was wronged from the beginning. But I think she would say it has taken far too long to get this just result."

The large city payout will now also include an extra \$400,000 or so in accumulated interest and awarded court costs, Hooper estimated. The city lost a provincial court of appeal decision in 2016 before making a final failed application to appeal to Canada's top court.

The city will pay a \$1 million deductible with its insurer covering the balance of the court award.

Risk management head John McLennan said the city will review the decision in conjunction with its insurers, but he couldn't immediately comment further.

Last year, he said while the city disagrees with the court's findings in the case "we have every sympathy for Dean Saumur and his family."

"Dean's injuries were certainly significant and life altering and we have great admiration for the determination and perseverance he has demonstrated with his recovery," he wrote at the time.

Dean Saumur was 10 at the time of the 2002 crash that left him with permanent brain damage.

The boy was on his way to school when he got to the corner of Gray Road and Collegiate Avenue in Stoney Creek. He was struck by a car while crossing the intersection.

The court ultimately found the crossing guard had left a few minutes early and found the driver of the car and the city shared responsibility for the crash.

The family eventually settled with the driver of the car, but the city initially argued the crash happened after the crossing guard was off the clock and that the boy was negligent in crossing the road. The crossing guard has also maintained she stayed at her post for the duration of her shift.

mvandongen@thespec.com
905-526-3241 | @Mattatthespec

Stevenson, Kirsten

From: Shekar Chandrashekar |
Sent: June-21-17 10:02 AM
To: Stevenson, Kirsten
Cc: Skelly, Donna; VanderBeek, Arlene; Eric J. Girt; dkinsella@hamiltonpolice.on.ca; Zegarac, Mike; Murray, Chris; Brown, Charles; Rashford, Debbie-Ann; Caterini, Rose; Office of the Mayor; Whitehead, Terry; juchniewicz@hamiltonpolice.on.ca; don.macvicar@arcelormittal.com; Jonathan Darling; Ferguson, Lloyd; Johnson, Aidan; Collins, Chad; Auty, Nicole
Subject: See attached
Attachments: 15JUNE 2017 PSB APPROVAL.pdf; 19JUNE 2017 GENERAL MANAGER OF FINANCE AND CORPORATE SERVICES IS THE HEAD OF POLICE FINANCIAL OPERATIONS.pdf

Ms. Stevenson, I am requesting you to put this in A & A Agenda.

Madam Chair

Please find attached, documents from Hamilton Police Chief that confirm that the actual accounting records are under control of the City.

I have made repeated requests to approve the recognition that control of Hamilton Police Actual accounting records (**not operational**) are under the City control. This fact is supported by the Municipal Freedom and Protection of Privacy Act, the Police Act and Municipal Act.

Under the command of new Police Chief Girt, changes are taking place in Hamilton Police Service. More changes are yet to be made. I am confident under the command of Police Chief Girt, the changes will be made as time goes on. This Police Chief listens to the public and makes changes. This has been given me tremendous hope to work with the Police Chief Girt, to reduce 2018 current operating budget. This requires two stages which are:

- a) staff level, and
- b) political will.

I will be in touch with HPSB.

Respectfully submitted by a concerned Citizen
shekar

PS: City of Hamilton FOI officer must take note of this. It leaves no confusion and I will apply at City Hall

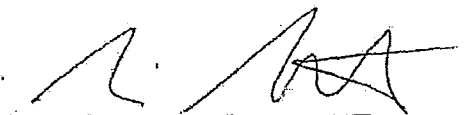
HAMILTON POLICE SERVICES BOARD

- RECOMMENDATION -

DATE: 2017 June 16
REPORT TO: Chair and Members
Hamilton Police Services Board
FROM: ~~Eric Girt~~
Chief of Police
SUBJECT: *Adoption of City of Hamilton Procurement Policy*
(PSB 12-115c)

RECOMMENDATIONS:

- a) That the Board approve the adoption of the City of Hamilton Procurement Policy By-law 17-064, approved by City Council on April 12, 2017, for the Hamilton Police Service.
- b) That the Board approve the amendments to the City of Hamilton Procurement Policy as listed below.



Eric Girt
Chief of Police

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – n/a

STAFFING – n/a

LEGAL – n/a

BACKGROUND:

The Hamilton Police Service has historically adopted the City of Hamilton's Procurement Policy as a framework to ensure the procurement of goods and services in a timely, efficient, and cost effective manner while supporting the controls and accountability appropriate for a public agency.

The City of Hamilton operates a centralized Procurement Section which is responsible for the administration of the City of Hamilton's Procurement Policy. The City of Hamilton Procurement Section provides its services to all City of Hamilton departments and local Boards including the Hamilton Police Service, Public Health, and the Hamilton Public Library.

The City of Hamilton's Procurement Section operates on a customer service model by assigning procurement specialists to Client Departments to assist in the procurement of goods and services and to ensure that procurement transactions are conducted in a fair, open and transparent manner. As well, the Procurement Section prepares necessary procurement documents, processes purchase orders, maintains records of procurement transactions, and provides procurement-related training on the City's financial software application.

For financial reporting purposes, the financial information of a municipal police service in Ontario is included as part of the municipality's financial reporting. This reporting relationship has encouraged financial resource sharing between municipalities and municipal police services. For the City of Hamilton and the Hamilton Police Service, this relationship includes sharing resources related to the activity of procuring goods and services. While there is no legislative requirement for a municipality and municipal police service to have consistent procurement policies, a common set of shared procurement policies helps to ensure efficiency and consistency in the administration of the procurement function.

AMENDMENTS MADE BY THE CITY OF HAMILTON TO THE PROCUREMENT POLICY

See attached summary of amendments – Revisions to Procurement Policy, April 2017

AMENDMENTS MADE BY HAMILTON POLICE SERVICE TO THE CITY PROCUREMENT POLICY

1) ~~Section 3 Definitions and Interpretation~~

"City Manager" means the City Manager and includes the Hamilton Chief of Police.

"Council" means the Council of the City of Hamilton and includes the Hamilton Police Services Board.

"General Manager" means the head of a City Department and includes the Medical Officer of Health and the City Manager and the Hamilton Chief of Police.

2) ~~Section 4.12 Cooperative Procurements~~

- (6) *In the absence of an applicable City contract, the Hamilton Police Service may purchase Goods and/or Services using established contracts issued by the Police Cooperative Purchasing Group. For these contracts, the selection of the vendor must have been made through a competitive procurement process and the resulting contract must permit the Hamilton Police Service to purchase from that vendor under the same terms and conditions.*

3) ~~Schedule B - Exemptions~~

(2) ~~Professional Services~~

- (d) ~~Outside Legal Counsel where retained by the City Solicitor or the Director of Employee & Labour Relations or Hamilton Police Service Legal Counsel.~~

EG/D, Ciardullo/D, Bowman

Attachment: *Revisions to Procurement Policy – March 2016*

cc: Superintendent Jamie Anderson, Corporate Services

John Randazzo, Chief Accountant

Matthew Brash, Procurement Specialist, City of Hamilton

Chief administrative officer

229 A municipality may appoint a chief administrative officer who shall be responsible for,

- (a) exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality; and**
- (b) performing such other duties as are assigned by the municipality. 2001, c. 25, s. 229.**

PART VII FINANCIAL ADMINISTRATION

Fiscal year

285 (1) The fiscal year of a municipality and a local board of a municipality is January 1 to December 31. 2001, c. 25, s. 285 (1).

Treasurer

286 (1) A municipality shall appoint a treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the council of the municipality, including,

- (a) collecting money payable to the municipality and issuing receipts for those payments;**
- (b) depositing all money received on behalf of the municipality in a financial institution designated by the municipality;**
- (c) paying all debts of the municipality and other expenditures authorized by the municipality;**
- (d) maintaining accurate records and accounts of the financial affairs of the municipality;**
- (e) providing the council with such information with respect to the financial affairs of the municipality as it requires or requests;**
- (f) ensuring investments of the municipality are made in compliance with the regulations made under section 418. 2001, c. 25, s. 286 (1).**

Signatures of cheques

287 A municipality may provide that the signatures on a cheque of the municipality be mechanically or electronically reproduced. 2006, c. 32, Sched. A, s. 118.



Hamilton

City of Hamilton
P.O. Box 2040 LCD1
Hamilton, ON L8N 0A3

Royal Bank
100 King Street West
Hamilton, ON L8P 1A2



838149

MIRLE CHANDRASHAKER
SEVEN AND XX / 100 DOLLARS

2017-06-14
YYYY MM DD

PAY SEVEN AND XX / 100 DOLLARS

S***7.00

TO THE
ORDER
OF MIRLE CHANDRASHAKER

Mayor

Treasurer

⑈838149⑈ ⑆01822003⑆ 0000004002⑈

For Accounts Payable inquiries please call 905-546-2424 Ext. 2214

Cheque Date: Jun/14/2017

Cheque No. 838149

Invoice DateInvoice NumberVoucher IDGross AmountDiscountPaid Amount

Jun/06/2017

17JUN06

02813373

7.00

0.00

7.00

HPS-FOI REIMBURSEMENT

Vendor Id	Loc	Name		Total Discounts	
0000104635	001	MIRLE CHANDRASHAKER		\$0.00	
Cheque Number	Date	Pymnt Hndlg Code	Total Amount	Discounts Taken	Total Paid Amount
838149	Jun/14/2017	RE	\$7.00	\$0.00	\$7.00

Save time and energy! Have your payment deposited directly into your bank account!
To sign up for Electronic Funds Transfer follow the instructions on this webpage