

CITY OF HAMILTON

NOTICE OF MOTION

Council Date: June 28, 2017

MOVED BY COUNCILLOR J. PARTRIDGE.....

BRONTE CREEK EQUESTRIAN HORSE TRIALS – SPECIAL OCCASION PERMIT LIQUOR LICENCE

WHEREAS, Hamilton City Council has received Notice (attached hereto as Appendix “A”) from Becky Magee on behalf of Bronte Creek Equestrian Sport Ltd. that they wish to obtain approval for a Special Occasion Permit Liquor Licence to sell alcohol on July 16, 2017 between the hours of 11:30 a.m. and 6:00 p.m. at Bronte Creek Equestrian Sport Ltd., 1694 Centre Road., Hamilton, Ontario during the Bronte Creek Equestrian Horse Trials taking place in Hamilton, Ontario;

WHEREAS, the Alcohol and Gaming Commission of Ontario requires that if a permit holder is not a registered charity or non-profit organization, that a resolution of the Council is required to designate the event as one of municipal significance; and

WHEREAS, the City of Hamilton does not have an objection to the Liquor Licence Serving Time Extension for the following establishment;

THEREFORE BE IT RESOLVED:

- (a) That the City of Hamilton hereby deems Bronte Creek Equestrian Horse Trials, being held in the City of Hamilton, Ontario on July 16, 2017, as municipally significant; and,
- (b) That the following applicant be provided a copy of this resolution for inclusion with their application to the Alcohol and Gaming Commission of Ontario:
 - (i) Bronte Creek Equestrian Sport Ltd. c/o Becky Magee, Hamilton, Ontario.



Hamilton

LIQUOR LICENCE NOTIFICATION FORM

CITY OF HAMILTON

☐ TEMPORARY EXTENSION PERMIT☒ SPECIAL OCCASION PERMITNAME OF THE EVENT: Bronte Creek Equestrian Horse TrialsMunicipal Address of Event: 11094 Centre Rd, Hamilton, ON L8N 0Z7

CONTACT INFORMATION

(Please print legibly - approval of incomplete or illegible applications may be delayed)

ORGANIZATION: Bronte Creek Equestrian Sport Ltd.

CHARITY NUMBER/ REGISTRATION: _____

CONTACT PERSON: Becky Mogee PHONE (DAY): _____ADDRESS: 11094 Centre Rd PHONE (EVENING): _____CITY: Hamilton CELL PHONE: _____POSTAL CODE: L8N 0Z7 FAX: _____EMAIL: becky@bronte.creekfarm.com

EVENT DETAILS

TYPE OF EVENT:

☐ INDOORS ☒ OUTDOORS ☒ PUBLIC EVENT ☐ PRIVATE EVENT☐ PARADE ☒ SPORT/ TOURNAMENT ☐ EVENT/ FESTIVAL ☐ OTHER, PLEASE SPECIFY: _____HAS A S.E.A.T. APPLICATION BEEN MADE? ☐ YES ☒ NO☐ CHARITY (Charity number is required) ☐ NOT-FOR-PROFIT (Proof of registration)

IF THE EVENT IS ON MUNICIPAL PROPERTY, PLEASE PROVIDE THE LOCATION:

CITY PARK (NAME): _____

BUILDING/ FACILITY NAME/ AREA: _____

ROAD(S): _____

ESTIMATED ATTENDANCE

(Please estimate all that apply)

NUMBER OF PEOPLE PER DAY: 400NUMBER OF PEOPLE FOR THE ENTIRE EVENT: 400NUMBER OF VOLUNTEERS/ STAFF: 15NUMBER OF PARTICIPANTS: 200*SMARTSERVE MUST be obtained

*People involved in the event eg: VENDERS, racers, runners

** IF MORE THAN 5000 PERSONS, APPLICATION MUST BE RECEIVED 60 DAYS PRIOR TO THE EVENT **

EVENT ELEMENTS

(Complete to ensure proper permits are processed)

EVENT ON CITY PROPERTY: ☐ YES ☒ NO ADMISSION FEE: ☐ YES ☒ NO
 SOUND AMPLIFICATION: ☒ YES ☐ NO WHEELCHAIR ACCESSIBLE: ☒ YES ☐ NO
 FOOD: ☒ YES ☐ NO PAY DUTY POLICE HIRED: ☐ YES ☒ NO
 FIREWORKS: ☐ YES ☐ NO IF YES, NUMBER OF PAY DUTY POLICE HIRED: _____
 TENTS/ TEMPORARY STRUCTURES: ☒ YES ☐ NO PRIVATE SECURITY HIRED: ☐ YES ☐ NO
 IF YES, PROVIDE DIMENSIONS: 80' x 40' IF YES, NUMBER OF PRIVATE SECURITY HIRED: _____

* BUILDING PERMIT REQUIRED FOR TENTS LARGER THAN 60 m.sq. OR ATTACHED TO A BUILDING

OCCUPANT LOADS OF EACH TENT/ STRUCTURE: 50 ppl**EVENT DETAILS**

(Provide details to ensure proper evaluation of the application)

EVENT DATE	EVENT TIME	ALCOHOL SERVING TIME
<u>16/07/17</u> DD/MM/YY	START: <u>8:00am</u> FINISH: <u>6:00pm</u>	START: <u>11:30am</u> FINISH: <u>6:00pm</u>
_____ DD/MM/YY	START: _____ FINISH: _____	START: _____ FINISH: _____
_____ DD/MM/YY	START: _____ FINISH: _____	START: _____ FINISH: _____

APPLICATION CHECKLIST

(Application will not be processed without the following)

☒ APPLICATION FORM

LCBO LOCATION NEAREST YOU:

Waterdown LCBO☒ MAP OF THE EVENT MUST INCLUDE:

- A. AREA OF THE ENTIRE EVENT
- B. LOCATION OF LICENSED AREA
- C. ALL ENTRY/EXITS TO THE EVENT AND LICENSED AREA
- D. LOCATION OF ALL FIRE CONNECTION IN THE EVENT AND IN THE LICENSED AREA
- E. WASHROOM LOCATIONS

LCBO DETAILS**NOTE TO AGCO/ LCBO:**

THIS APPLICATION IS USED BY THE CITY OF HAMILTON AS A NOTIFICATION TO FIRE, BUILDING, HEALTH, CLERKS OFFICE AND THE POLICE SERVICE OF THE CITY OF HAMILTON FOR TEMPORARY EXTENSION AND SPECIAL OCCASION PERMIT LIQUOR LICENCE REQUESTS.

FOR OFFICE USE ONLY

DATE RECEIVED: _____ RECEIVED BY: _____
 FILE NUMBER: _____ ☐ RESOLUTION REQUIRED
☐ NO RESOLUTION REQUIRED

APPLICANT SIGNATURE

PRINT NAME

DATE