



Hamilton

**BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE
MINUTES 17-002**

8:00 a.m.

Tuesday, February 14, 2017

Room 264

Hamilton City Hall

71 Main Street West

Present: Doug Sutherland – Stoney Creek BIA
Lisa Anderson – Dundas BIA
Susan Braithwaite – International Village BIA
Rachel Braithwaite – Barton Village BIA
Cristina Geissler – Concession Street BIA
Lia Hess – King West BIA
Kerry Jarvi – Downtown Hamilton BIA
Jennifer Mattern – Ancaster BIA
Susan Pennie – Waterdown BIA

Absent

With regrets: Councillor M. Green – Chair - Personal
Bender Chug – Main West Esplanade BIA
Sandra Clarke – Ottawa Street BIA
Tony Greco – Locke Street BIA
Representative – Westdale Village BIA

FOR THE INFORMATION OF COMMITTEE:

(a) UPDATES FROM COMMITTEE MEMBERS (Item A)

Committee members used this time to provide updates on various activities and initiatives in their respective BIAs.

(b) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised that there were no changes to the agenda.

(Jarvi/Geissler)

That the agenda for the February 14, 2017 Business Improvement Area Advisory Committee meeting be approved, as presented.

CARRIED

(c) DECLARATIONS OF INTEREST (Item 2)

Doug Sutherland declared an interest respecting any items relating to the Stoney Creek BIA as his wife operates a business in the Stoney Creek BIA.

(d) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) January 17, 2017 (Item 3.1)

(R. Braithwaite/Geissler)

That the January 17, 2017 Minutes of the Business Improvement Area Advisory Committee be approved, as presented.

CARRIED

(e) DISCUSSION ITEMS (Item 8)

(i) Provincial Changes to the Vacancy Tax Rebate for Commercial Properties (Item 8.1)

Ms. Rachel Braithwaite led off the discussion about provincial changes to the Vacancy Tax Rebate for Commercial Properties. She provided an overview of the current rate/situation and briefly explained the new guidelines the province is introducing.

Committee members discussed this matter, including the challenges and benefits, of the program. At the next meeting, members will come back with input from their Boards.

CARRIED

(f) GENERAL INFORMATION/OTHER BUSINESS (Item 10)

(i) Coordinator, Business Improvement Area, Information Update (Item 8.1)

Carlo Gorni, BIA Coordinator, provided the Committee with a verbal update. Mr. Gorni's update included, but was not limited to, the following:

- The Report about the On-Street Patio Project Program will be considered for approval at the February 28, 2017, Planning Committee meeting
- Reminder to get audit documents to him by February 27, 2017
- The March 28th BIA Excellence in Properties Award Ceremony requires a representative from the Committee to make a few remarks. Lisa Anderson volunteered to do this.
- The BIA Branding Report will be considered for approval by the General Issues Committee on February 15, 2017
- Work on the development of a draft BIA Hiring Policy will begin shortly with the goal of completing it before the end of 2017. Once done, it will complement the already completed BIA Code of Conduct and the Draft BIA Purchasing Policy.

(Anderson/R. Braithwaite)

That the verbal update from Carlo Gorni, BIA Coordinator, be received.

CARRIED

(g) ADJOURNMENT (Item 12)

(Anderson/Mattern)

That there being no further business, the Business Improvement Area Advisory Committee be adjourned at 8:39 a.m.

CARRIED

Respectfully submitted,

Doug Sutherland, Acting Vice-Chair
Business Improvement Area
Advisory Committee

Lauri Leduc
Legislative Coordinator
Office of the City Clerk