



CITY OF HAMILTON
PUBLIC WORKS DEPARTMENT
Engineering Services Division

TO:	Chair and Members Public Works Committee
COMMITTEE DATE:	July 13, 2017
SUBJECT/REPORT NO:	2017 Special Events Requiring Temporary Road Closures (PW17054) (Ward 2)
WARD(S) AFFECTED:	Ward 2
PREPARED BY:	Rich Shebib (905) 546-2424, Extension 3909
SUBMITTED BY:	Gary Moore, P.Eng. Director, Engineering Services Public Works
SIGNATURE:	

RECOMMENDATION

That each of the following applications:

- (a) Che Bar for the temporary closure of Hess Street between Main Street and King Street from 10:00 a.m. to 7:00 p.m. on Saturday August 19, 2017 for a Motorcycle Show;
- (b) Hamilton and District Labour Council for the temporary closure of Stuart St to Bay St to Main St to James St to Strachan St to Bayfront Park on Monday September 4, 2017, from 9:30 a.m. to 12:00 noon for the annual Labour Day Parade and Picnic;

be approved, subject to the following conditions:

- (i) That the City may revoke the temporary road closure at any time to gain access for emergency services;
- (ii) That no property owner or resident within the barricaded area be denied access to their property upon request;
- (iii) That the applicant ensure that clean-up operations be carried out immediately before the re-opening of the roads, to the satisfaction of the General Manager of Public Works or designate at the expense of the event organizer;
- (iv) That all barricading and traffic control be supplied by the applicant, and must conform to "Ministry of Transportation Book 7 - Temporary Conditions";

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

- (v) That all barricading and traffic control be subject to the direction and satisfaction of the General Manager of Public Works or designate with all costs the responsibility of the applicant;
- (vi) That all warning boards and detour signs manufactured and installed by the City of Hamilton in advance of the closure be at the expense of the applicant;
- (vii) That the applicant notify all property owners and tenants along the closed portion of the route of the event in writing a minimum of two weeks in advance of the closure. The notice must be completed prior to the event in a form acceptable to the General Manager of Public Works or designate, providing, but not limited to a 24-hour contact name and telephone number;
- (viii) That the applicant provide proof of \$2,000,000 public liability insurance naming the City of Hamilton as an added insured party with a provision for cross liability, and holding the City of Hamilton harmless from all actions, causes of action, interests, claims, demands, costs, damages, expenses and loss;
- (ix) That the applicant pay the required full road closure fee of \$646.90 made payable to “The City of Hamilton” prior to road closure.

EXECUTIVE SUMMARY

Applications were received through the Special Event Office requesting temporary closures of City roadways to hold special events in 2017 by the following organizations,

- Che Bar Motorcycle Show (Saturday August 19, 2017)
- Hamilton & District Labour Council Annual Labour Day Parade (Monday September 4, 2017)

As the applications comply with the City’s road closure policy, and with no objections from the SEAT Committee or area residents, staff recommends approval of the applications, subject to the conditions detailed in the recommendation, and with support from Hamilton Police Service in providing control within the closure areas.

Alternatives for Consideration – See Page 4

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: All other City of Hamilton costs associated to road closures for special events are recovered through permit fees and external billing.

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

Che Bar is requesting a temporary closure of Hess Street between Main Street and King Street from 10:00 a.m. to 7:00 p.m. on Saturday August 19, 2017 for a Motorcycle Show called Afternoon Delight. The road closure is to provide space required for the motorcycles, food & drink, and vendors.

Hamilton and District Labour Council is requesting a change to their annual route and picnic location. In the past their route finished with their annual picnic in Dundurn Park. This year they have moved the picnic part of their event to Bayfront Park and as such the moving closure has changed. The route will now start on Stuart St, head south on Bay St to Main St to James St to Strachan St to Bayfront Park. The parade will start at 9:30 and end at approximately 12:00 noon. Hamilton Police will lead the parade, control all intersections, and open the road as the parade passes.

As the applications comply with the City's road closure policy, and with no objections from area residents, staff recommends approval of the applications, subject to the conditions detailed in the recommendation, and with support from Hamilton Police Service in providing control within the closure areas.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The City has a policy for delegated authority for short term road closures (TOE02009a). The policy states that delegated authority is given for events from previous years as long as:

- The event has been approved by the Special Events Advisory Team (SEAT) and conforms to the policies and procedures contained in the City's Guidelines for Special Event Planning.
- A Council report has been approved in the first year of the event granting the event organizers permission to close the roadway.
- No problems associated with the event were reported in the previous year.
- The location of the event has not changed from the previous year.
- A positive response is received from the Ward Councillor(s) affected by the event.

The Motorcycle Show on August 19, 2017 is a first time event, and the Labour Day Parade has changed from the previous year. Therefore Council approval is required.

This report aligns with the Public Works Strategic Plan by being a leader and steward of community events and is mutually beneficial with external customers and enhancing tourism.

RELEVANT CONSULTATION

The Special Events Advisory Team (SEAT) have reviewed and recommend the events. SEAT is made up of representatives from Culture, Corridor Management, Hamilton Police Service, Public Health, Municipal Parking System, Hamilton Street Railway, Municipal Law Enforcement, Waste Management, and Emergency Services.

Staff has consulted with and gained approval from the Ward Councillor(s).

ANALYSIS AND RATIONALE FOR RECOMMENDATION

With the installation of the appropriate road closure supplies, and the assistance of the Hamilton Police Service, the event is expected to result in minimal traffic disruption. The success will be measured based on operational details, participation levels and feedback.

ALTERNATIVES FOR CONSIDERATION

Council may elect to deny the applications for the temporary road closures. However, considering the positive impacts on culture and the community, and due to the fact that the Special Events Advisory Team has reviewed and approved the events, staff do not support this alternative.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement & Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

Clean and Green

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

None