

# CITY OF HAMILTON

## MOTION

Council Date: July 14, 2017

**MOVED BY COUNCILLOR J. PARTRIDGE .....**

**SECONDED BY COUNCILLOR .....**

### **Bronte Creek Equestrian Horse Trials – Special Occasion Permit Liquor Licence**

WHEREAS, Hamilton City Council has received Notice (attached hereto as Appendix “A”) from Becky Magee on behalf of Bronte Creek Equestrian Sport Ltd. that they wish to obtain approval for a Special Occasion Permit Liquor Licence to sell alcohol on September 24, 2017 between the hours of 11:30 a.m. and 6:00 p.m. at Bronte Creek Equestrian Sport Ltd., 1694 Centre Road., Hamilton, Ontario during the Bronte Creek Equestrian Horse Trials taking place in Hamilton, Ontario;

WHEREAS, the Alcohol and Gaming Commission of Ontario requires that if a permit holder is not a registered charity or non-profit organization, that a resolution of the Council is required to designate the event as one of municipal significance; and

WHEREAS, the City of Hamilton does not have an objection to the Liquor Licence Serving Time Extension for the following establishment;

THEREFORE BE IT RESOLVED:

- (a) That the City of Hamilton hereby deems Bronte Creek Equestrian Horse Trials, being held in the City of Hamilton, Ontario on September 24, 2017, as municipally significant; and,
- (b) That the following applicant be provided a copy of this resolution for inclusion with their application to the Alcohol and Gaming Commission of Ontario:
  - (i) Bronte Creek Equestrian Sport Ltd. c/o Becky Magee, Hamilton, Ontario.

September



Hamilton

**LIQUOR LICENCE NOTIFICATION FORM**  
CITY OF HAMILTON

 TEMPORARY EXTENSION PERMIT SPECIAL OCCASION PERMIT

NAME OF THE EVENT: Bronte Creek Equestrian Horse Trials  
Municipal Address of Event: 11094 Centre Rd, Hamilton, ON L8N 2Z7

**CONTACT INFORMATION**

(Please print legibly - approval of incomplete or illegible applications may be delayed)

ORGANIZATION: Bronte Creek Equestrian Sport Ltd.  
CHARITY NUMBER/ REGISTRATION: \_\_\_\_\_  
CONTACT PERSON: Becky Moge PHONE (DAY): \_\_\_\_\_  
ADDRESS: 11094 Centre Rd PHONE (EVENING): \_\_\_\_\_  
CITY: Hamilton CELL PHONE: \_\_\_\_\_  
POSTAL CODE: L8N 2Z7 FAX: \_\_\_\_\_  
EMAIL: becky@brontecreekfarm.com

**EVENT DETAILS**

**TYPE OF EVENT:**

INDOORS     OUTDOORS     PUBLIC EVENT     PRIVATE EVENT  
 PARADE     SPORT/ TOURNAMENT     EVENT/ FESTIVAL     OTHER, PLEASE SPECIFY: \_\_\_\_\_  
HAS A S.E.A.T. APPLICATION BEEN MADE?     YES     NO  
 CHARITY (Charity number is required)     NOT-FOR-PROFIT (Proof of registration)

**IF THE EVENT IS ON MUNICIPAL PROPERTY, PLEASE PROVIDE THE LOCATION:**

CITY PARK (NAME): \_\_\_\_\_  
BUILDING/ FACILITY NAME/ AREA: \_\_\_\_\_  
ROAD(S): \_\_\_\_\_

**ESTIMATED ATTENDANCE**

(Please estimate all that apply)

NUMBER OF PEOPLE PER DAY: 400    NUMBER OF PEOPLE FOR THE ENTIRE EVENT: 400  
NUMBER OF VOLUNTEERS/ STAFF: 5    NUMBER OF PARTICIPANTS: 200  
\*SMARTSERVE **MUST** be obtained    \*People involved in the event eg: VENDERS, racers, runners

**\*\* IF MORE THAN 5000 PERSONS, APPLICATION MUST BE RECEIVED 60 DAYS PRIOR TO THE EVENT \*\***

**EVENT ELEMENTS**

(Complete to ensure proper permits are processed)

EVENT ON CITY PROPERTY:  YES  NO      ADMISSION FEE:  YES  NO  
 SOUND AMPLIFICATION:  YES  NO      WHEELCHAIR ACCESSIBLE:  YES  NO  
 FOOD:  YES  NO      PAY DUTY POLICE HIRED:  YES  NO  
 FIREWORKS:  YES  NO      IF YES, NUMBER OF PAY DUTY POLICE HIRED: \_\_\_\_\_  
 TENTS/ TEMPORARY STRUCTURES:  YES  NO      PRIVATE SECURITY HIRED:  YES  NO  
 IF YES, PROVIDE DIMENSIONS: 30' x 40'      IF YES, NUMBER OF PRIVATE SECURITY HIRED: \_\_\_\_\_

\* BUILDING PERMIT REQUIRED FOR TENTS LARGER THAN 60 m.sq. OR ATTACHED TO A BUILDING

OCCUPANT LOADS OF EACH TENT/ STRUCTURE: 50 ppl

**EVENT DETAILS**

(Provide details to ensure proper evaluation of the application)

EVENT DATE	EVENT TIME	ALCOHOL SERVING TIME
DD/MM/YY	START : _____ FINISH : _____	START : _____ FINISH : _____
<u>24/09/17</u> DD/MM/YY	START : <u>8:00am</u> FINISH : <u>6:00pm</u>	START : <u>11:30am</u> FINISH : <u>6:00pm</u>
DD/MM/YY	START : _____ FINISH : _____	START : _____ FINISH : _____

**APPLICATION CHECKLIST**

(Application will not be processed without the following)

- APPLICATION FORM
- MAP OF THE EVENT MUST INCLUDE:
  - A. AREA OF THE ENTIRE EVENT
  - B. LOCATION OF LICENSED AREA
  - C. ALL ENTRY/EXITS TO THE EVENT AND LICENSED AREA
  - D. LOCATION OF ALL FIRE CONNECTION IN THE EVENT AND IN THE LICENSED AREA
  - E. WASHRRM LOCATIONS

LCBO LOCATION NEAREST YOU:  
Waterdown LCBO

**LCBO DETAILS**

**NOTE TO AGCO/ LCBO:**

THIS APPLICATION IS USED BY THE CITY OF HAMILTON AS A NOTIFICATION TO FIRE, BUILDING, HEALTH, CLERKS OFFICE AND THE POLICE SERVICE OF THE CITY OF HAMILTON FOR TEMPORARY EXTENSION AND SPECIAL OCCASION PERMIT LIQUOR LICENCE REQUESTS.

**FOR OFFICE USE ONLY**

DATE RECEIVED: June 23/17      RECEIVED BY: JDL

FILE NUMBER: 17-116211-46       RESOLUTION REQUIRED  
 NO RESOLUTION REQUIRED

\_\_\_\_\_  
APPLICANT SIGNATURE

Becky Magee  
PRINT NAME

June 23/17  
DATE