

**Authority:** Item 8.5, General Issues  
Committee 16-029 (FCS16085)  
CM: November 23, 2016

Item 7.1, Planning Committee 16-021 (PED16214) CM: December 14,2016

Item 7.4, General Issues  
Committee 17-001 (PED16099(a))  
CM: January 25, 2017

Item 8.1, General Issues  
Committee 17-004 (CES17001)  
CM: February 22, 2017

Item 8.8, General Issues  
Committee 17-002 (CES17019)  
CM: March 29, 2017

Item 5.1, Planning Committee 17-007 (PED16155(a)), CM: April 26, 2017

Item 8.1, Planning Committee 17-010 (PED17057), CM: June 14, 2017

Ward: City Wide

**Bill No. 137**

## **CITY OF HAMILTON**

### **BY LAW NO.17-**

#### **A By-law to Establish Certain 2017 User Fees and Charges for Services, Activities or the Use of Property**

**WHEREAS** sections 8, 9 and 10 of the *Municipal Act, 2001*, S.O. 2001, c.25, authorize the City of Hamilton to pass by-laws necessary or desirable for municipal purposes, and in particular paragraph 3 of subsection 10(2) authorizes by-laws respecting the financial management of the City of Hamilton;

**AND WHEREAS** subsection 391(1) of the *Municipal Act, 2001*, S.O.2001, c.25, states that sections 9 and 10 of that Act authorize the City of Hamilton to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

**AND WHEREAS** fees and charges listed in Schedule “A” may be administered and calculated in accordance with other City of Hamilton by-laws or provincial legislation or both, including but not limited to:

- animal services by-laws
- business licensing by-laws
- fire prevention and suppression by-laws
- parking by-laws
- waste management by-laws
- the Building Code Act, 1992, its regulations and by-laws passed under the Act or its regulations
- the Funeral, Burial and Cremation Services Act, 2002, its regulations and by-laws passed under the Act or its regulations
- the Planning Act, its regulations and by-laws passed under the Act or its regulations
- Order in Council 1413/08 and lottery licensing by-laws passed under the Order in Council;

**AND WHEREAS** the City of Hamilton wishes to establish and maintain a list of services, activities and the use of property subject to fees or charges and the amount of each fee or charge;

**AND WHEREAS** the Council of the City of Hamilton has authorized the passage of a by-law for the purpose of establishing the list of 2017 user fees and charges;

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. The user fees and charges set out in the “2017 Approved Fee” column of Schedule “A” shall be charged by the City of Hamilton for those services, activities or uses of property specified in column 1 of Schedule “A”, entitled “Service or Activity Provided or Use of City Property”.
2. The fees and charges set out in the “2017 Approved Fee” column of Schedule “A” are approved and imposed commencing November 23<sup>rd</sup>, 2016, or thereafter as set out in Schedule “A”.
- 3.(1) The fees and charges approved and imposed under section 2 are subject to any adjustment authorized by a statute, regulation or by-law in respect of the calculation or administration of a fee or charge, such adjustment to be effective as provided for in such statute, regulation or by-law.
- (2) Despite section 2, any fee or charge:
  - (a) authorized by a by-law that comes into effect on the same or a later date than this By-law; or

- (b) included in a valid agreement entered into by the City of Hamilton and one or more other parties,

shall be the approved and imposed fee or charge for the service, activity or use of property specified.
- 4. Subject to section 3:
  - (a) despite any reference to a fee or charge for a service, activity or use of property set out in any other City of Hamilton by-law including any appendix or schedule attached to such a by-law, the fee or charge set out in the "2017 Approved Fee" column of Schedule "A" shall be the approved fee or charge for the service, activity or use of property specified; and
  - (b) the fee or charge for a service, activity or use of property set out in Schedule "A" continues in force until amended, repealed or replaced and for greater certainty, this includes continuing in force after December 31, 2017 until amended, repealed or replaced.
- 5. No request by any person for documentary, written or printed information relating to any land, building or structure in the City, or request for services or activities provided by the City, or request to use the City's property or any application specified in column 1 of Schedule "A", entitled "Service or Activity Provided or Use of City Property", shall be processed unless and until the person requesting the information, services, activities, use of property or application, as the case may be, has paid the applicable fee or charge in the prescribed amount set out in the "2017 Approved Fee" column of Schedule "A".
- 6. The fees or charges as listed in Schedule "A" are subject to Harmonized Sales Tax (H.S.T.) where applicable.
- 7. Finance charges are applicable on all late payments of the fees or charges listed in Schedule "A" based on the current prime rate plus 2% adjusted quarterly.
- 8. All unpaid fees or charges imposed by this By-law on a person constitute a debt of the person to the municipality.
- 9. Where all or part of a fee or charge imposed by this By-law remains unpaid, such fee or charge may be added to the tax roll for the property for

A By-law to Establish Certain 2017 User Fees and Charges for Services, Activities or the Use of Property

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- which all of the owners are responsible for payment of the fee or charge and collected in the same manner as municipal taxes.
10. Schedule "A" is attached to and forms a part of this By-law.
  11. Should any part of this By-law, including any part of Schedule "A", be determined by a Court of competent jurisdiction to be invalid or of no force, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law, including the remainder of Schedule "A", as applicable, shall continue to operate and to be in force.
  12. This By-law may be referred to as the "User Fees and Charges By-law".
  13. City of Hamilton By-law 16-191 is repealed upon the coming into force of this By-law.
  14. This By-law is deemed to have come into force on November 23<sup>rd</sup>, 2016.

**PASSED** this 14<sup>th</sup> day of July, 2017.

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F. Eisenberger  
Mayor

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R. Caterini  
City Clerk

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** ALL - General Fees

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Map / Publication Sales Fees</b>	<b>100% Cost Recovery</b>
<b>Data Base Information</b>	<b>100% Cost Recovery</b>
<b>Photocopy &amp; Computer Printout Service</b>	
- First Page	\$ 0.34
- Additional Pages	\$ 0.34
<b>Information Requests</b>	
- Floppy disks & CD's - per disk or CD	\$ 12.20
- For manually researching a record - for each 15 minutes	\$ 17.64
- Developing Computer Programs or other methods of producing a record from machine readable record - for each 15 minutes	\$ 17.64

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Building Services - General Fees

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
<b>Zoning Verification &amp; Work Order Reports (Single &amp; Two Family Dwellings, Townhouses) - Regular</b>	\$ 113.00
<b>Zoning Verification &amp; Work Order Reports (Single &amp; Two Family Dwellings, Townhouses) - Express</b>	\$ 172.00
<b>Zoning Verification &amp; Work Order Reports (Non-Residential / Multi-Residential) - Regular</b>	\$ 232.00
<b>Zoning Verification &amp; Work Order Reports (Non-Residential / Multi-Residential) - Express</b>	\$ 351.00
<b>Sewage System and Sewage Comments</b>	\$ 236.00
<b>Site Plan Security Reduction Fee</b>	\$ 279.65
<b>Zoning Compliance Letter - liquor license</b>	\$ 175.00
<b>Photocopy service</b>	
Microfilm Copies (for up to 20 copies)	\$ 23.89
Microfilm Copies (each additional copy)	\$ 1.08
<b>Records searches</b>	
Including manual searches and preparation of information - for each 15 minutes	\$ 17.70

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Building Services - General Fees

Service or Activity Provided or Use of City Property	2017 Approved Fee
<p><b>Computer Programming</b> For developing programs or other ways of producing records from machine readable records - for each 15 minutes</p>	<p>\$ 17.70</p>
<p><b>Blasting Permit</b></p>	<p>\$ 122.00</p>
<p><b>Grading (Security) Deposit</b></p>	<p>\$ 1,500.00</p>
<p><b>Demolition Agreement for Building Replacement</b></p>	
<p>a) Agreement</p>	<p>\$ 486.00</p>
<p>b) Security deposit/letter of credit - per sq. metre of bldg to be demolished (\$2,500 min &amp; \$25,000 max)</p>	<p>\$ 117.00</p>
<p><b>Demolition Control Applications</b></p>	<p>\$ 486.00</p>
<p><b>Illegal Grow Operations</b></p>	
<p>Application Fee for outdoor commercial patio exemption permits</p>	<p>\$ 500.00</p>
<p>a) Inspection Fee</p>	<p>\$ 720.35</p>
<p>b) Re-occupancy Fee</p>	<p>\$ 653.99</p>
<p><b>Swimming Pool Enclosure Fee</b></p>	<p>\$ 162.00</p>

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Building Services - Building and Permit Fees

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Minimum Permit Fee</b> for processing and issuance of Permits, except where specifically noted otherwise in the Fee Structure	\$ 234.00
<b>Service Index (SI) \$/m<sup>2</sup> unless otherwise indicated.</b>	
CLASSES OF PERMITS AND FEES	
NEW CONSTRUCTION AND ADDITIONS	
BUILDING CLASSIFICATIONS PER THE BUILDING CODE	
<b>Group A (Assembly Occupancies)</b>	
All Recreation Facilities, Elementary Schools, Daycare Facilities, Libraries, Places of Worship, Restaurants, Theatres, Arenas, Gymnasiums, Indoor Pools and all other Group A Buildings	\$ 21.87
Portable Classrooms/Classroom Unit (Flat Fee)	\$ 349.00
Shell only	\$ 18.98
Finishing Only	\$ 4.96
Non-Residential - Outdoor Patio (Flat Fee)	\$ 175.00
<b>Group B (Institutional Occupancies)</b>	
Institutional, Hospitals, Medical Care Facilities, Nursing Homes, and other Group B Buildings	\$ 26.13
<b>Group C (Residential Occupancies)</b>	
Single Family Dwelling, Semi, duplex, row house, townhouse	\$ 14.72
Apartment buildings	\$ 14.72
Hotels, Motels	\$ 19.46
<b>Group D (Business and Personal Services)</b>	
Office buildings (up to 10 storeys) (Shell Only)	\$ 14.69
Office buildings (up to 10 storeys) (Finishing Only)	\$ 4.70
Office buildings (up to 10 storeys) (Finished)	\$ 19.38
Office buildings (greater than 10 storeys) (Shell Only)	\$ 17.77
a) Inspection Fee	\$ 4.99



**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Building Services - Building and Permit Fees

Service or Activity Provided or Use of City Property	2017 Approved Fee
Office buildings (greater than 10 storeys) (Finished)	\$ 22.75
<b>Group E (Mercantile)</b>	
Retail (Shell Only)	\$ 12.06
Retail (Finishing Only)	\$ 4.07
Retail (Finished)	\$ 16.13
<b>Group F (Industrial)</b>	
Industrial (up to 4,650 m <sup>2</sup> )	\$ 7.32
Industrial (greater than 4,650 m <sup>2</sup> )	\$ 4.00
Parking Garages	\$ 11.32
Gas Stations	\$ 6.67
	\$ 12.16
<b>Foundation and Conditional Permit Fees (in addition to the regular permit fees)</b>	
To construct a building, or part thereof, pursuant to the "Conditional permit" provisions of the Building Code Act:	
Residential & O.B.C. Part 9 (Flat Fee)	
Residential/Commercial/Industrial/Institutional & O.B.C. Part 3 (up to 1200 m <sup>2</sup> ) (Flat Fee)	\$ 363.00
Residential/commercial/Industrial/Institutional & O.B.C. Part 3 (greater than 1200 m <sup>2</sup> ) (Flat Fee)	\$ 904.00
	\$ 2,714.00
<b>Designated Structures</b>	
Communication Tower (Flat Fee)	\$ 420.00
Crane Runway (Flat Fee)	\$ 420.00
Exterior Underground and above ground storage tanks (except for fire fighting water reservoirs) (Flat Fee)	\$ 420.00
Pedestrian Bridge / Walkway (Flat Fee)	\$ 420.00
Retaining Wall (Flat Fee)	\$ 420.00
Satellite Dish (face area equal to or greater than 5 sq. mtr.) (Flat Fee)	\$ 420.00
Silos (Non-Agricultural) (Flat Fee)	\$ 420.00
Outdoor Public Spa (Flat Fee)	\$ 861.00

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Building Services - Building and Permit Fees

Service or Activity Provided or Use of City Property	2017 Approved Fee
Outdoor Public Swimming Pools (Flat Fee)	\$ 1,704.00
<b>Fire Protection Systems</b> (Stand Alone - excludes relocation of components for an existing system)	
Electromagnetic Locks	\$199.00 each (Max \$595.00)
Fire Alarm System (Flat Fee)	\$ 349.00
Sprinkler System	\$ 0.58
Standpipe System (Flat Fee)	\$ 349.00
Combined Sprinkler & Standpipe System	\$0.58 (minimum \$349)
<b>Mechanical Systems</b> (Stand Alone)	
Commercial Cooking Exhaust System (Flat Fee)	\$349.00
<b>Demolition</b> (complete or partial building - not issued under Demolition Control Bylaw)	
Residential - Single / Two Family Dwelling and Townhouses	\$ 0.44
Accessory Structure to a Residential Use	\$0.44 (\$146 minimum)
Non-Residential and Multi - Residential	\$0.44 (\$364 minimum)
<b>Plumbing Devices</b> (Stand Alone)	
Backflow Preventer - For first premise or zone device (Flat Fee)	\$ 234.00
Backflow Preventer - For each additional premise or zone device (Flat Fee)	\$ 150.00
Backwater valve (Flat Fee)	\$ 234.00
Grease / Oil Interceptor (Flat Fee)	\$ 234.00
<b>Renewable (Green) Energy Systems</b>	
Geothermal Systems for a Single / Two Family Dwelling (Flat Fee)	\$ 420.00
Geothermal Systems for all other Buildings (Flat Fee)	\$ 563.00
Solar Collector for a Single / Two Family Dwelling (Flat Fee)	\$ 234.00

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Building Services - Building and Permit Fees

Service or Activity Provided or Use of City Property	2017 Approved Fee
Solar Collector for all other Buildings (Flat Fee)	\$ 420.00
Wind Turbine (Flat Fee)	\$ 420.00
<b>Sewage System Permit</b> (Flat Fee)	
To construct a sewage system pursuant to the provisions of the <b>Building Code Act</b> (Flat Fee)	\$ 812.00
To construct a Class 5 sewage system or to repair a sewage system pursuant to the provisions of the <b>Building Code Act</b> (Flat Fee)	\$ 497.00
Sewage system Maintenance Inspection Program	\$ 228.00
<b>Signs</b>	
Ground Sign with a sign area of less than or equal to 2.5m <sup>2</sup> (Flat Fee)	\$ 209.00
Ground Sign with a sign area greater than 2.5m <sup>2</sup> to equal to 4.0m <sup>2</sup> (Flat Fee)	\$ 368.00
Ground Sign with a sign area greater than 4.0m <sup>2</sup> (Flat Fee)	\$ 737.00
Awning, Canopy, Marquee, Parapet, Projecting and Wall Signs (Flat Fee)	\$ 368.00
Billboard (Flat Fee)	\$ 737.00
<b>Water and Sewer Permits</b>	
New water service (Flat Fee)	\$ 150.00
New sewer service (Flat Fee)	\$ 150.00
<b>Other Classifications</b>	
Accessory structures, garage, storage shed, new basement, cold cellar, unenclosed canopies, air supported structures	\$ 5.28
Farm Buildings	\$ 2.69
Greenhouses	\$ 1.62
Tents	\$ 1.75
Residential Greenhouses, deck, balcony, open porch, exterior stair, ramp, open carport	\$ 4.30

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Building Services - Building and Permit Fees

Service or Activity Provided or Use of City Property	2017 Approved Fee
Temporary buildings, alterations/ partitioning/ renovations to existing finished areas (where no building systems are being installed or altered), relocation/moving permits, finishing a basement in a single family dwelling	\$ 3.26
Exterior barrier free access in existing single and two family dwellings Re-roofing without any structural changes (except for buildings containing less than dwelling units or townhouses)	\$ 0.27
<b><u>ADMINISTRATIVE FEES</u></b>	
<b>Additional Plan Review (Resubmission)</b> Where a non-compliant resubmission is submitted above and beyond the first resubmission	\$150 (per hour of review time)
<b>Additional Permit Fee (Revision)</b> Where an applicant makes a material change to a plan, specification, document, or other information, following the issuance of a building permit (includes first hour of review time)	\$ 150.00
For each additional hour or part thereof of review time	\$ 150.00
<b>Alternative Solution</b> Application for an Alternative Solution under Section 2.1, of Division C of the Building Code (up to 4 hours review time) (Flat Fee)	\$ 530.00
For each additional hour of review time (Flat Fee)	\$ 150.00
<b>Applicable Law Review</b> Review and consultation for Applicable Law requirements (Flat Fee)	\$ 229.00
<b>Ontario Building Code Compliance Letters</b> Written requests for information concerning a building's compliance with the current Building Code	\$150 (per hour of review time)

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Building Services - Building and Permit Fees

Service or Activity Provided or Use of City Property	2017 Approved Fee
<p><b>Change Of Use</b> Change of use Permit with no construction (Flat Fee)</p>	\$ 234.00
<p><b>Limiting Distance Agreements</b> For Review and approval of Limiting Distance Agreements under Section 9.10.15.2.(4) of Division B, of the Building Code (Flat Fee)</p>	\$ 530.00
<p><b>Occupancy Of A Unfinished Building</b> Occupancy Inspection prior to completion as per Subsection 1.3.3, Division C of the O.B.C.</p>	\$150.00 (add'tl flat fee per unit)
<p><b>Permit or Application Extensions</b> Extension of building permit or permit application where no revisions are required</p>	\$ 150.00
<p><b>Pre-Consultation</b> Building Code preliminary design consultation for proposed designs and developments</p>	\$150 (per hour of review time)
<p><b>Special/Extra Inspections</b> Where an inspection request is premature and the inspector must re-attend the site to complete the necessary inspection, upon notice to the <b>owner</b> an additional fee of:</p>	\$199 (per inspection)
<p><b>Stock Plans</b> Review of stock plans for new single family dwellings prior to a complete permit application being submitted</p>	\$ 380.00
<p><b>Suspended Permit</b> Where an inspection is requested for a permit that has been suspended</p>	\$199 (per inspection)
<p><b>Transfer of Permit</b> Where ownership changes on a property and there are no other changes to the project or the professional services required</p>	\$ 150.00
<p><b>Notes:</b> Where no new floor area is created, or where materials, systems or equipment regulated by the Building Code render it impossible to determine the permit fee on the basis of the classifications noted in this Schedule, the permit fee payable shall be 1% of the prescribed value as determined by the Chief Building Official under SubSection 6.1 of By-law 15-058 (Section 6 of By-law 15-058 effective February 25, 2015), subject to a minimum fee as per this Schedule. The total fees under this Schedule shall be paid prior to the issuance of a permit.</p>	

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Economic Development - Urban Renewal

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Loan/Incentive Programs</b>	
<b>Business Improvement Area Commercial Property Improvement Grant Program Admin Fee for Grants less than or equal to \$12,500</b>	<b>\$ 225.00</b>
<b>Business Improvement Area Commercial Property Improvement Grant Program Admin Fee for Grants greater than \$12,500</b>	<b>\$ 355.00</b>
<b>Hamilton Tax Increment Grant Program</b>	
Basic Fee - Developer only (only for Grants less than or equal to \$12,500)	<b>\$ 225.00</b>
Basic Fee - Developer only (only for Grants greater than \$12,500)	<b>\$ 770.00</b>
Additional Fee - Developer Transfer to New Condo Owner	<b>\$ 405.00</b>
<b>Hamilton Downtown Multi-Residential Property Investment Program</b>	
a) Initial Application	<b>\$ 290.00</b>
b) Fee is based on a Graduated Scale basis as follows:	
50 units or less	<b>\$500.00/unit</b>
50-100 units	<b>\$400.00/unit</b>
100 units plus	<b>\$300.00/unit</b>
<b>Commercial Corridor Housing Loan &amp; Grant Program</b>	<b>\$260.00/unit</b>

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Economic Development - Urban Renewal

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Commercial Corridor Housing Loan and Grant Application Fee (At final application stage)</b>	<b>\$ 290.00</b>
<b>Hamilton Heritage Property Grant Program less than or equal to \$12,500</b>	<b>\$ 225.00</b>
<b>Hamilton Heritage Property Grant Program greater than \$12,500</b>	<b>\$ 350.00</b>
<b>Hamilton Downtown/West Harbourfront Remediation Loan Pilot Program</b>	<b>\$ 290.00</b>
<b>Hamilton Downtown Office Tenancy Assistance Program</b>	<b>\$ 470.00</b>
<b>Hamilton Downtown Commercial Façade Property Improvement Grant Program</b>	<b>\$ 225.00</b>
<b>Hamilton Community Heritage Fund Loan Program</b>	
a) Designated Commercial, Industrial or like properties (fee is based on percentage of loan amount)	<b>2% of loan amount</b>
b) Other properties	<b>\$ 275.00</b>
<b>a) Inspection Fee</b>	
<b>ERASE Grant Study</b>	<b>\$ 215.00</b>
<b>ERASE Redevelopment Grant</b>	<b>\$ 745.00</b>
<b>ERASE LEED Program</b>	<b>\$ 745.00</b>
<b>Hamilton Heritage Conservations Grant Program Application Fee</b>	<b>\$ 80.00</b>

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Parking & By-law Services - Licensing - Animal Services

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Impound Fees (Standard Rate)</b>	
Licensed Dog - 1st Offence	\$ 63.00
Licensed Dog - Subsequent Offence	\$ 169.00
Unlicensed Dog - 1st Offence	\$ 100.00
Unlicensed Dog - Subsequent Offence	\$ 169.00
Dangerous or Potentially Dangerous Dog	\$ 566.00
Cat ( identified [1] and unidentified)	\$ 21.00
Other Small Domestic Animal [2]	\$ 52.00
Snake or Reptile	\$ 54.00
Livestock - Small	\$ 128.00
Livestock - Large	\$ 273.00
<b>Impound Fees (Senior &amp; Disabled Rate)</b>	
Licensed Dog - 1st Offence	\$ 58.00
Licensed Dog - Subsequent Offence	\$ 90.00
Unlicensed Dog - 1st Offence	\$ 90.00
Unlicensed Dog - Subsequent Offence	\$ 147.00
Dangerous or Potentially Dangerous Dog	\$ 566.00
Cat (identified [1] and unidentified)	\$ 21.00
Other Small Domestic Animal [2]	\$ 43.00
Snake or Reptile	\$ 50.00
Livestock - Small	\$ 116.00
Livestock - Large	\$ 240.00
<b>Live Surrender Fees - [3] (Standard Rate)</b>	
Dog	\$ 171.68
Cat	\$ 171.68
Litter (up to 5) - Canine or Feline	\$ 61.06
Application Fee for outdoor commercial patio exemption permits	\$ 500.00
a) Inspection Fee	\$ 61.06
Multiple Small Domestic Animals (up to 5)	\$ 61.06
Small Livestock	\$ 110.62



**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Parking & By-law Services - Licensing - Animal Services

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Live Surrender Fees - [3] (Senior &amp; Disabled Rate)</b>	
Dog	\$ 133.63
Cat	\$ 133.63
Litter (up to 5) - Canine or Feline	\$ 47.79
Other Small Domestic Animal [4]	\$ 47.79
Multiple Small Domestic Animals (up to 5)	\$ 47.79
Small Livestock	\$ 99.12
<b>Cadaver Surrender Fees (Standard Rate)</b>	
Dog	\$ 113.27
Dog - Small	\$ 50.44
Cat	\$ 51.33
Litter - Canine or Feline (up to 5) (under 12 weeks)	\$ 51.33
Other Small Domestic Animal [4]	\$ 51.33
Multiple Small Domestic Animals (up to 5)	\$ 51.33
Small Livestock	\$ 88.50
<b>Cadaver Surrender Fees (Senior &amp; Disabled Rate)</b>	
Dog	\$ 88.50
Dog - Small	\$ 35.40
Cat	\$ 36.28
Litter - Canine or Feline (up to 5) (under 12 weeks)	\$ 36.28
Other Small Domestic Animal [4]	\$ 36.28
Multiple Small Domestic Animals (up to 5)	\$ 36.28
Small Livestock	\$ 57.52

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Parking & By-law Services - Licensing - Animal Services

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Boarding Fees (Standard Rate Per Day)</b>	
Dog	\$ 17.00
Dangerous or Potentially Dangerous Dog	\$ 32.00
Cat	\$ 12.00
Other Small Domestic Animal	\$ 6.00
Small Livestock	\$ 31.00
Large Livestock	\$ 53.00
<b>Boarding Fee (Senior &amp; Disable Rate - Per Day )</b>	
Dog	\$ 11.00
Dangerous or Potentially Dangerous Dog	\$ 32.00
Cat	\$ 6.00
Other Small Domestic Animal	\$ 6.00
Small Livestock	\$ 17.00
Large Livestock	\$ 36.00
<b>Trap Rentals</b>	
Small Trap - Deposit	\$ 74.00
Large Trap - Deposit	\$ 101.00
Small or Large Trap - Rental (per day)	\$ 10.62
Small or Large Trap - Trap delivery / set up	\$ 36.28

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Parking & By-law Services - Licensing - Animal Services

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Miscellaneous</b>	
Vietnamese Pot Bellied Pig Licence	\$ 37.00
Voluntary Cat Registration	\$ 13.00
Quarantine per day - Dog	\$ 32.00
Quarantine per day - Cat	\$ 24.00
Hearing Fee re: Dangerous or Potentially Dangerous Dog	\$ 162.00
Feline microchip implant	\$ 12.39
Wildlife removal from private trap - release on site	\$ 55.75
Wildlife removal from private trap - Euthanasia [5]	\$ 93.81
Pet Transport (Ambulance)	\$ 70.80
Cat Cardboard Carrier	\$ 5.31
Dog Leash	\$ 4.42
Admin Fee (e.g. for special billing arrangements)	\$ 26.55
Engraving (Urns)	\$ 10.62
Special Cremation Fee	\$ 126.55
Clay Paw Print	\$ 27.43
Painted Paw Print	\$ 42.48
Animal Assistance Fee	46.02/hr

\* Note: Fees do not include HST which will be added where applicable.

- [1] Micro-chipped, engraved collar, tattooed, registered
- [2] Rabbits, rodents, song birds, etc.
- [3] Includes cremation
- [4] Excludes Fish - no charge
- [5] No Charge if animal fatally injured prior to capture or poses bona fide threat

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Parking & By-law Services - Licensing - Animal Services: Dog Licences

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Dog Licences - Standard Rate</b>	
- spayed/neutered or under 6 months of age	\$ 33.00
- over six months not spayed/neutered	\$ 69.00
<b>Dog Licences - Senior / Disability Rate</b>	
- spayed/neutered or under 6 months of age	\$ 15.00
- over six months not spayed/neutered	\$ 37.00
<b>Dog Licences - Dangerous or Potentially Dangerous Dog</b>	\$ 162.00
Replacement Tag Fee	\$ 12.39
Late Payment Fee	\$ 17.70
Flat Rate Licence (grandfathered fee)	\$ 114.00
Valid Licence in another Municipality where the owner has moved to the City of Hamilton within 30 days	\$ 12.40
Leash Free Fee of \$1.00 is included/charged for every licence sold.	

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Parking & By-law Services - Municipal Law - Sign By-law Fees

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
<b>1. PERMITS FOR SIGNS</b>	
<b>SIGN TYPE</b>	
Mobile Sign	
- for 28 consecutive days	\$ 122.00
- for 14 consecutive days	\$ 81.00
	\$ -
Mobile Sign advertising a grand opening or closing promotional event (for 7 consecutive days)	\$ 184.00
Sidewalk Sign (per year)	\$ 94.00
Banner (for 28 consecutive days)	\$ 94.00
Banner advertising a grand opening or closing promotional event (for 7 consecutive days)	\$ 184.00
Inflatable Sign (for 7 consecutive days)	\$ 94.00
New Home Development Portable Sign (per year)	\$ 62.00
Sign permit fee for any new permanent signs/per property per occasion	\$ 143.00
Sign permit fee for changes to existing signs/per property per occasion	\$ 221.00
Corrugated Plastic Sign (yearly permit fee per location per property)	\$ 143.00
A-frame signs on sidewalks (permit fee for a three-year period)	\$ 148.00
<i>Note: the permit fees for Ground Signs, Awnings, Canopies, Marquees, Parapet Signs, Projecting Signs, Wall Signs and Billboards appear under "Building Services - Building Permit Fees"</i>	
<b>2. SIGN VARIANCE APPLICATION</b>	
<i>Note: Sign variance fees appear under "Planning" Division</i>	

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Parking & By-law Services - Municipal Law - Sign By-law Fees

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
<b>3. ENFORCEMENT FEES</b>	
Removal of an Unlawful Permanent Sign - per sign (or the actual cost of removing the sign, whichever is greater)	\$ 236.00
Storage Charge for an Unlawful Permanent Sign - per sign/day	\$ 61.00
Removal of an Unlawful Mobile Sign - per sign (or the actual cost of removing the sign, whichever is greater)	\$ 236.00
Storage Charge for an Unlawful Mobile Sign - per sign/day	\$ 61.00
a) Inspection Fee	\$ 61.00
Storage Charge for an Unlawful Portable Sign - per sign/day	\$ 34.00
Storage Charge for an Unlawful Election Sign - per sign/day	\$ 34.00
Annual Inspection Fee (existing non-conforming overhanging signs)	\$ 102.00

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Parking & By-law Services - Licensing - Lotteries

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
Lottery Licence Application Administration Fee	\$ 63.72
Lottery Licence Fee - Bingo (per event)	\$ 165.00
Lottery Licence Fee - Nevada	3% of Prize
Lottery Licence Fee - Raffles	3% of Prize
Lottery Licence Fee - Others	Varies by type and mandated by the province

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Parking & By-law Services - General Fees

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Certificate of Compliance</b>	
a) Single detached dwelling	\$ 277.00
b) A two, three or multiple unit dwelling	\$ 277.00
- plus additional fee for each additional dwelling unit in excess of the first	\$ 41.00
c) A lodging house	\$ 277.00
- plus additional fee per each permitted resident (required every 3 years)	\$ 30.00
d) All other buildings (Liquor licence)	\$ 277.00
- plus additional fee per each 100 square metres in excess of the first 100 square metres	\$ 17.00
e) Residential care facility (first time applications & change in ownership)	\$ 277.00
- plus additional fee per each permitted resident	\$ 31.00
f) Discharge of an Order - Non registered Order to Comply	\$ 277.00
g) Discharge of an Order - Registered Order To Comply	\$ 589.00
<b>Fees charged for inspections carried out by the City resulting from non-compliance with any City by-law (except Vital Services By-law):</b>	
Inspection demonstrating non-compliance when there has been an earlier incident of non-compliance:	
Initial	\$ 276.99
Subsequent	\$ 142.48
<i>Note: an "incident of non-compliance" includes an inspection carried out by the City or by another enforcement agency demonstrating non-compliance.</i>	
Vital services - Admin Fee	<b>10% of total utility billings paid by the City</b>
Noise by-Law Exemption:	
- Application received 60 days or more prior to the event	\$ 173.00
- Application received less than 60 days prior to the event	\$ 261.00



**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Parking & By-law Services - General Fees

Service or Activity Provided or Use of City Property	2017 Approved Fee
Corporate Profile Report and Deed & Abstract Reports	<b>100% cost recovery</b>
Application Fee for outdoor commercial patio exemption permits	\$ <b>500.00</b>
Application Fee for any appeal to the Property Standards Committee	\$ <b>131.00</b>
Zoning Verification & Work Order Reports - Regular	\$ <b>114.00</b>
Zoning Verification & Work Order Reports - Express	\$ <b>173.00</b>
Fees charged by the City for costs incurred when its inspection powers under s. 436(2) of the <u>Municipal Act, 2001</u> are exercised	<b>100% cost recovery</b>
Registration Fee - One Time Fee For Initial Registration of a Vacant Building	\$ <b>272.00</b>
Vacant Building Fee - Annual Inspection Fee	\$ <b>680.53</b>
Annual Fee for each additional vacant building on a property (inspection)	\$ <b>331.86</b>
Vacant Building Quarterly Inspection Fee	\$ <b>-</b>
Vacant Building Quarterly Inspection Fee	\$ <b>272.57</b>
Licensing Tribunal and Property Standards Committee decisions	<b>100% cost recovery</b>
Municipal Law Enforcement Contractor Services Administration:	
- Administration Fee for invoices less than or equal to \$600 (before tax)	\$ <b>92.04</b>
- Administration Fee for invoices greater than \$600 (before tax)	\$ <b>206.19</b>
- Administration Fee for requests for file review	\$ <b>33.63</b>
Paid Duty Municipal Law Enforcement	<b>100% cost recovery</b>

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Parking & By-law Services - Licensing

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Adult Services</b>	
Adult Entertainment Parlour	\$ 5,796.00
Adult Entertainment Parlor Attendant	\$ 481.00
Adult Entertainment Parlour Operator/Manager	\$ 1,699.00
Adult Film Theatre	\$ 3,582.00
Adult Video Store Class A	\$ 3,582.00
Adult Video Store Class B	\$ 371.00
Body Rub Parlour Owner	\$ 9,118.00
Body Rub Parlour Attendant	\$ 481.00
Body Rub Parlour Operator/Manager	\$ 1,367.00
Cigarette/Tobacco Sales	\$ 418.00
<b>Accommodations</b>	
Bed and Breakfast	\$ 247.00
Recreational Camping Establishment	\$ 340.00
Motels and Hotels	\$ 176.00
Lodging House	\$ 470.00
Mobile Home Park	\$ 3,072.00
per site	\$ 317.00
Residential Care Facility (4-10 Residents)	\$ 647.00
Residential Care Facility (11 or more Residents)	\$ 924.00

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Parking & By-law Services - Licensing

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Mobile</b>	
Mobile Sign leasing or renting	\$ 295.00
Hawker/Peddler (motorized vehicle)	\$ 340.00
Seasonal Food Vendor	\$ 365.00
Sign Posters and Bill Distributor	\$ 330.00
Limousines (owner)	\$ 618.00
Application Fee for outdoor commercial patio exemption permits	\$ 500.00
a) Inspection Fee	\$ 194.00
Taxi cab owner (private) (Renewal)	\$ 617.00
Taxi cab owner (private) (New)	\$ 4,471.00
Taxi cab owner (transfer)	\$ 785.00
Taxi cab Broker	\$ 1,059.00
Taxi cab Driver	\$ 100.00
Building Exterior Cleaner	\$ 274.00
Four Day Food Truck Licence	\$ 95.13
Food Truck License to eight predetermined parks	\$ 200.00
<b>Refreshment Vehicles:</b>	
Class A	\$ 365.00
Class B	\$ 365.00
Class C	\$ 335.00
Transient Trader (3 month period)	\$ 667.00
<b>Services</b>	
Eating Establishments:	
Bars and Nightclubs	\$ 303.00
Food Premises	\$ 174.00
Restaurant with Liquor Service	\$ 222.00
Public Garage:	
(A) Buying, Selling, Storing	\$ 247.00
(B1) Combined Engine & Body Work	\$ 247.00
(B2) Engine Work	\$ 247.00
(B3) Body Work	\$ 247.00
(C) Service Station	\$ 247.00
(D) Parking Lot	\$ 247.00
(E) Car Wash Only	\$ 247.00
Public Halls	\$ 347.00
Pay Day Loan Businesses	\$ 765.00

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Parking & By-law Services - Licensing

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Places of Amusement</b>	
Amusement Arcade	\$ 247.00
Amusement Rides	\$ 247.00
Billiard / Bagatelle Tables	\$ 247.00
Bingo Parlour	\$ 247.00
Bowling Alley	\$ 247.00
Carnival	\$ 247.00
Circus	\$ 247.00
Motor Vehicle Race Track	\$ 247.00
Other	\$ 247.00
Proprietary Club	\$ 247.00
Roller Skating Rink	\$ 247.00
Skateboarding, BMX bikes	\$ 247.00
Kennels, Pet Shops	\$ 245.00
Personal Aesthetic Services Facility	\$ 177.00
Personal Wellness Services Establishment	\$ 177.00
<b>Used Goods Services</b>	
Antique Market/Flea Market	\$ 247.00
Auctioneer	\$ 274.00
Pawn Broker	\$ 414.00
Precious Metals & Jewellery Dealers	\$ 414.00
Salvage Yard	\$ 414.00
Second-hand Shop	\$ 472.00
<b>Trade Licence Contractor</b>	
Building Repair	\$ 265.00
Plumber	\$ 265.00
Heating, Ventilation & Air Conditioning	\$ 265.00
Drainage	\$ 265.00
Sprinkler and Fire Protection Installer	\$ 265.00
<b>Trade Licence Masters</b>	
Building Repair	\$ 156.00
Plumber	\$ 156.00
Heating, Ventilation & Air Conditioning	\$ 156.00
Drainage	\$ 156.00
Sprinkler and Fire Protection Installer	\$ 156.00

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Parking & By-law Services - Licensing

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Other Fees</b>	
Daily fee for spare taxicabs	\$ 25.00
Taxi cab (limited interest agreement)	\$ 77.00
Taxi cab Priority list (prior to Sept 30th)	\$ 95.00
Annual spare taxicab inspection fee	\$ 165.49
Exam/Processing Fee	\$ 52.21
Wheel chair accessible Taxi cab	\$ 10.00
Administration fee - new licence applications	\$ 64.60
Licence re-instatement fee (late fee)	\$ 270.00
Photo ID Card	\$ 16.81
Licence certificate replacement	\$ 16.81
Licence plate replacement	\$ 72.57
Appeal to Hamilton Licensing Tribunal	\$ 145.00
Municipal consent for new liquor licence applications and extensions	\$ 176.00
Zoning Verification/Addendum (Single & Two Family Dwellings, Townhouses) - Regular	\$ 113.00
Zoning Verification/Addendum (Non-Residential / Multi-Residential) - Regular Corporate Profile Report, Deed & Abstract Reports	\$ 232.00 100% cost recovery
Failure to fulfil conditions imposed by the Issuer of Licenses or the Licensing Tribunal	\$ 100.00
Special Occasions Permit - Administration Fee	\$ 75.22
<b>Personal Transportation Provided</b>	
Class A: Fleet of 100 or more vehicles	\$50,000 Annual Licensing Fee + \$0.06 per trip fee
Class B: Fleet of 25-99 vehicles	\$20,000 + \$0.06 per trip fee
Class C: Fleet of 1-24 vehicles	\$5,000 + \$0.06 per trip fee

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Parking & By-law Services - Hamilton Municipal Parking System

Service or Activity Provided or Use of City Property	2017 Approved Fee
On-Street Parking Permits	\$ 84.07
Status of Agreement Inquiries (Front Yard Parking)	\$ 55.76
<b>Residential Boulevard Parking (Front Yard Parking)</b>	
Teranet Registration	\$ 89.40
Processing Fee	\$ 119.47
Annual Admin Fee	\$ 10.00
Encroachment Insurance	\$ 10.00
<b>Commercial Boulevard Parking</b>	
Registration	\$ 50.00
Processing Fee	\$ 320.35
Encroachment Insurance	\$ 10.00
Fee/space (first two spaces)	\$ 97.35
Fee/space (remaining spaces)	\$ 48.67
Access Permit Application	\$ 77.00
Inspection Fee for the Review of Business Licences	\$ 30.09
<b>Administrative Penalty System (APS)**</b>	
MTO Search	\$ 10.00
Late Payment	\$ 26.00
Fail to Attend Hearing	\$ 51.00
Plate Denial	\$ 22.00

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** General: Planning Act Fees

Service or Activity Provided or Use of City Property	2017 Approved Fee
<p><b>Cost Recovery on City-supported applications appealed to the Ontario Municipal Board</b></p> <p>Where an application approved by Council of the City of Hamilton is appealed to the Ontario Municipal Board, the applicant/respondent shall pay any and all costs incurred by the City to support the applicant/respondent at a hearing, including but not limited to the legal costs for in-house or retained counsel, the costs for City staff (not including Planning &amp; Economic Development staff) and the costs of consultants and witnesses. Accordingly, applicants shall submit a completed Cost Acknowledgment Agreement, in a form as prescribed by the General Manager of Planning &amp; Economic Development, together with their application.</p>	<p><b>varies (full cost recovery)</b></p>

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

Department: Planning & Economic Development

Division: Growth Management

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b><u>Subdivision Agreements &amp; Construction of Services</u></b>	
<b>A. Subdivision Agreement Preparation</b>	
1. Subdivision Agreement Preparation - New Process	\$ 2,030.00
2. Subdivision Agreement Preparation - Old Process	\$ 3,470.00
3. Minor Revision to Subdivision Agreement	\$ 220.00
4. Major Alteration to Subdivision Agreement	\$ 470.00
5. Subdivision Agreement Amendment	\$ 1,015.00
<b>B. Engineering Design Review</b>	
1. Engineering Review	\$ 3,510.00
* Additional Costs / Unit	\$ 265.00
* Additional Costs / Hectare (new)	\$ 255.00
2. Amend Water Licence Process	\$ 2,765.00
3. MOE Sewer Application Process	\$ 1,100.00
4. Resubmission of Engineering drawings for review and approval (per page)	\$ 375.00
<b>C. Construction - Engineering Supervision</b>	
1. Engineering Construction supervision and agreement administration Determined as a percentage of the net estimated construction value, before overhead as follows:	
- where total net construction value is less than \$ 166,667	\$ 10,000.00
- for the portion of net construction value up to \$ 1,000,000	6.00%
- for the portion of net construction value between \$1,000,000 and \$2,000,000	5.00%
- for the portion of net construction value over \$ 2,000,000	4.00%
2. Engineering Construction Revision Fee	\$ 375.00
3. Subdivision Security Reduction Fees (for fourth and subsequent security reduction request)	\$ 305.00



**2017 APPROVED USER FEES AND CHARGES**

Department: Planning & Economic Development

Division: Growth Management

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>D. Advance on Pre-Grading</b>	2% of Construction Cost (\$2,000.00 Min & \$5,000.00 Max)
<b><u>a) Inspection Fee</u></b>	
<b>E. External Work Agreement Preparation - Includes Engineering Review</b>	\$ 4,710.00
<b>F. Special Sewer /Water Service Agreement.</b>	\$ 4,005.00
<b>G. Joint Sewer / Water Service Agreement</b>	\$ 4,005.00
<b>H. Consent Agreements</b>	\$ 4,005.00
1. Consent Agreement with warning clauses only	\$ 2,005.00
<b>I. 1. Lot Grading Acceptance Inspection per unit</b>	\$ 385.00
2. Lot Grading Acceptance Inspection per Multi-Unit Block (3 - 8 units)	\$ 785.00
<b>J. Pre-Service Agreements</b>	\$ 4,005.00
1. Additional Cost per Unit	\$ 35.00
<b>K. Pre-Grading Agreement</b>	\$ 4,005.00
1. Phased / Staged Construction - Preparation of Schedules and Approvals	\$ 2,090.00
<b><u>Miscellaneous</u></b>	
<b>L. 1. Sanitary Sewer &amp; Water drawing review fee - for Site Plans Major</b>	\$ 1,575.00
2. Sanitary Sewer & Water drawing review fee - for Site Plans Minor	\$ 795.00

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Growth Management

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>M. Pay Assurance Administration Fee</b>	\$ 5,000.00
<b>N. Small Sanitary &amp; Storm Sewer/Water Permit Inspection Fee &lt;100mm</b>	
1. Administration Fee	\$ 170.00
2. Water /Sewer Inspection Fee	\$ 520.00
3. Additional Cost per metre of service	\$ 10.00
<b>O. Large Sanitary Storm Sewer/Water Permit Inspection Fee (100mm diam &amp; &gt;)</b>	
1. Administration Fee	\$ 170.00
2. Water/Sewer Inspection and Testing	\$ 650.00
3. Additional Cost per metre of service	\$ 10.00
<b>P. Review and Inspection for Rehabilitation or Replacement of Existing Sewer Service</b>	\$ 425.00
<b>Q. Discharge of Agreements</b>	\$ 400.00
<b>R. Final Approval and Registration Fee (Subdivision and Condominium)</b>	\$ 1,425.00
<b>S. Subdivision Compliance Request</b>	\$ 110.00
<b>T. Site Plan</b>	
1. Site Plan Inspection over 2 hectares	\$ 1,305.00
2. Minor Site Plan Per Inspection	\$ 295.00
3. Site Alteration Permit Process	
(a) Residential	\$ 230.00
(b) Non-Residential + \$25 per Hectare	\$ 565.00
4. Review of Special Study Administration Fee (Note: for special studies including but not limited to Karst, Geomorphology, Hydrology, Traffic etc.)	\$ 1,545.00
5. Site Plan Security Reduction Fees (for second and subsequent security reduction request)	\$ 305.00
6. After Hours Inspection Fee (Minimum 4 hours)	\$ 335.00
<b>U. Service Extension Flat Fee</b>	
1. Sanitary Sewer / Unit	\$ 7,435.00
2. Storm Sewer / Unit	\$ 8,680.00
3. Watermain / Unit	\$ 5,210.00

**Note:**

As authorized by by-law 04-003 fees are increased annually by the yearly inflation rate, measured by the C/5.00 interval.

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Development Planning (Committee of Adjustment/Land Division)

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Land Consent Approval</b>	
a) Land Consent Fee	
i) Fully Serviced Lot	\$ 2,570.00
ii) Property serviced by well / cistern	\$ 2,705.00
iii) Additional Fee plus Base Fee where no Sanitary Sewers exist or if services are New to the area and any existing house is still serviced by a Septic system.	\$ 345.00
b) Application Recirculation Fee	\$ 210.00
c) Deed Certification	\$ 210.00
d) Extension or Deferral	\$ 60.00
e) Validation of Title	\$ 785.00
<b>Committee of Adjustment Minor Variance Approval</b>	
a) Variances or Permission ( all Others) - Complex	\$ 1,525.00
b) Variances or Permission ( all Others) - Routine	\$ 1,160.00
c) Application Recirculation Fee (new)	\$ 220.00
d) Variances - "After the fact"	\$ 1,840.00

**Note:**

As authorized by by-law 04-003 fees are increased annually by the yearly inflation rate, measured by the CPI for Toronto, and the resulting figure round to the nearest \$ 5.00 interval.

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Planning

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Official Plan Amendment and/or Zoning Bylaw Amendment to establish a Pit or Quarry</b>	\$ 132,180.00
<b>Pit Quarry - Expansion</b> <i>In addition to base fee, the owner/applicant shall bear any and all cost pertaining to Peer Reviews and for an Aggregate Advisor, if required</i>	\$ 52,875.00
<b>Official Plan Amendment (applicable to all types)</b>	\$ 17,955.00
a) Phase 1-Services up to City Council Report	\$ 10,605.00
b) Phase 2 - Services subsequent to the Council resolution approval	\$ 7,350.00
c) Recirculation with no advertising required	\$ 470.00
d) Public notice recirculation due to cancellation of a Public meeting by the applicant or agent	\$ 470.00
e) Advertising Fee	\$ 1,085.00
f) Amended Application with Public Consultation	\$ 2,815.00
<b>Zoning Application</b>	
a) Routine Application	\$ 11,135.00
b) Complex Application	
i) Phase 1 - Services up to City Council Report	\$ 15,005.00
ii) Phase 2 - Services subsequent to the Council resolution approval	\$ 7,255.00
c) Public notice recirculation due to cancellation of a Public meeting by the applicant or agent	\$ 470.00
d) Advertising Fee	\$ 1,085.00
e) Severance of Surplus Farm Dwelling	\$ 5,565.00
f) Amended Applications	\$ 1,410.00
g) Recirculations	\$ 1,410.00
h) Removal of 'H' Holding Provision	\$ 1,850.00
<b>Site Plan Control Application</b>	
a) Full Application to Initiate an application for the purpose of Site Plan Control approved under Sec 41	\$ 9,275.00
i) Plus per unit residential charge for first 10 units - prior to the issuance of final site plan approval (Maximum 10 units)	

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Planning

Service or Activity Provided or Use of City Property	2017 Approved Fee
ii) Plus per unit residential charge for additional units (11 - 50 units to a max of 50 units) prior to the issuance of final site plan approval	
a) Inspection Fee	
b) Application to Initiate a Minor application for the purpose of Site Plan Control under Sec 41	\$ 1,150.00
c) Resubmission of plans on the Fourth occasion.	\$ 2,970.00
d) Amendment to Site Plan Control under Section 41	\$ 2,240.00
e) Preliminary Review of a Site Plan	\$ 2,240.00
f) Extension to Site Plan Approval	\$ 1,515.00
g) One & Two family Residential on Hamilton Beach Strip (outside Heritage Conservation District)	\$ 2,170.00
h) One & Two family Residential within or contiguous to Major Open Spaces Areas. Environmentally Sensitive Areas or Provincially Significant Areas (as designated in the Official Plan)	
i) Agricultural Uses	
<b>Plan of Subdivision - Section 51 of the Planning Act</b>	
a) Includes application ,circulation, review, Draft plan approval.	\$ 35,825.00
- Additional costs per unit	\$ 220.00
- Additional costs per block	\$ 630.00
b) Recirculation of revisions for a plan of Subdivision	\$ 1,000.00
Revision Fee - Draft Plan approved	
c) Minor Revisions	\$ 4,680.00
d) Major Revisions	\$ 26,865.00
e) Draft Plan approval - Extensions	\$ 798.00
f) Annual maintenance fee for Subdivision Files older than three (3) years old	\$ 420.00
g) Advertising Fee	\$ 1,085.00

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Planning

Service or Activity Provided or Use of City Property	2017 Approved Fee
h) Amended Application with Public Consultation Joint Application ** Where applications are made for a Regional Official Plan Amendment, Local Official Plan Amendment, Rural Official Plan, Zoning Amendment and Plan of Subdivision or any combination thereof, the total fees will be reduced by 25%	\$ 2,815.00
<b>Plan of Condominium</b>	
a) Newly Constructed building - with Public Process	\$ 23,410.00
- Plus additional costs per unit	\$ 75.00
b) Newly Constructed building - without Public Process	\$ 17,180.00
- Plus additional costs per unit	\$ 75.00
c) Condominium Conversion Approval Fee	\$ 24,735.00
- Plus additional costs per unit	\$ 95.00
d) Recirculation fee for a Plan of Condominium approval	\$ 1,055.00
e) Revision fee for Plan of Condominium	\$ 1,130.00
f) Application Maintenance Fee for Condominium Files over three (3) years old	\$ 435.00
g) Exemption Fee	\$ 1,200.00
h) Extension Fee	\$ 825.00
<b>Part Lot Control</b>	
a) Part Lot Control Exemption - Section 50(7)	\$ 2,390.00
i) Plus additional cost per unit	\$ 220.00
b) Part Lot control Extension	\$ 1,020.00
<b>Tree Protection</b>	
(a) General Vegetation Inventory Review	\$ 345.00
(b) Tree Protection Plan Review	\$ 570.00
<b>Other Services</b>	
Property Reports	\$ 165.00
- with respect to Official Plan, Zoning, Rental Housing Protection, Heritage Designation	

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Planning

Service or Activity Provided or Use of City Property	2017 Approved Fee
Street Name Change & Advertising Costs	\$ 6,240.00
Preparation of a Neighbourhood Plan and a Modified Neighbourhood Plan	\$ 2,190.00
Request for Municipal Street Numbers	\$ 325.00
Ministry of Environment's Certificate of Approval	\$ 2,170.00
<u>Administration fees:</u>	
Cash in Lieu of Parking Administration fee	\$ 490.00
ESAIEG Application fee	\$ 365.00
Record of Site Condition (RSC) Administration fee	\$ 375.00
Peer Review of Special Studies Administration fee	\$ 2,410.00
Sign Variance	\$ 865.00
Fee for a Sign Erected, Located or Displayed Without a Permit	\$ 1,200.00
Formal Consultation (fee will be credited to any future application - if within one year)	\$ 1,085.00

**Note:**

As authorized by by-law 04-003 fees are increased annually by the yearly inflation rate, measured by the CPI 5.00 interval.

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Tourism & Culture (Tourism)

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
Tourism-Oriented Directional Signs (TODS) - 2' x 8'	\$ 165.00
Tourism-Oriented Directional Signs (TODS) - 1.5' x 6'	\$ 130.00
Tourism-Oriented Directional Signs (TODS) - 1' x 4'	\$ 65.00
Tourism-Oriented Directional Signs (TODS) - 1' x 5'	\$ 75.00
LOGO Program - LINC & Redhill Parkway Road Signage Fees:	
- Mainlines/Ramps	\$ 2,500.00
- Trailblazing	\$ 200.00
<b>Visitors Centre Room Rental Rates (Social and Corporate)</b>	
<b>Discounts are made available to not-for-profit and community-based organizations. Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.</b>	
Tourism Visitor Centre - hourly rate	\$ 34.51
Premium for rentals involving alcohol consumption	\$ 483.19
Visitor's Services Centre - Special Events	<b>Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.</b>
<b>Hamilton Film Office Administration Fees</b>	
<b>All Student Productions will be exempt from any permit fees</b>	
For Profit Productions - Administration Fee	\$ 51.33
Non-Profit Productions - Administration Fee	\$ 25.66

\* Note: Fees do not include HST which will be added where applicable.



**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Tourism & Culture (Culture)

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>MUSEUM GENERAL ADMISSION FEES</b>	
<b>Children's Museum</b> - Adult: 18 to 59, Senior: 60+, Student/Youth: 13 to 17 or with valid student ID, Child: 1 to 12, Infant: under 1, Family: Two Adults and dependant children	
<b>All Other Sites</b> - Adult: 18 to 59, Senior: 60+, Student/Youth: 13 to 17 or with valid student ID, Child: 6 to 12, Infant: 5 & under, Family: Two Adults and dependant children	
Dundurn Castle - Adult	\$ 10.18
Dundurn Castle - Senior	\$ 8.41
Dundurn Castle - Student/Youth	\$ 8.41
Dundurn Castle - Child	\$ 5.31
Dundurn Castle - Infant	Free
Dundurn Castle - Family	\$ 26.55
Hamilton Military Museum - Adult	\$ 3.54
Hamilton Military Museum - Senior	\$ 3.10
Hamilton Military Museum - Student/Youth	\$ 3.10
Hamilton Military Museum - Child	\$ 2.65
Hamilton Military Museum - Infant	Free
Hamilton Military Museum - Family	\$ 10.18
Whitehern Historic House & Garden - Adult	\$ 6.19
Whitehern Historic House & Garden - Senior	\$ 5.31
Whitehern Historic House & Garden - Student/Youth	\$ 5.31
Whitehern Historic House & Garden - Child	\$ 4.42
Whitehern Historic House & Garden - Infant	Free
Whitehern Historic House & Garden - Family	\$ 17.70
Battlefield House Museum & Park - Adult	\$ 6.19
Battlefield House Museum & Park - Senior	\$ 5.31
Battlefield House Museum & Park - Student/Youth	\$ 5.31
Battlefield House Museum & Park - Child	\$ 4.42
Battlefield House Museum & Park - Infant	Free
Battlefield House Museum & Park - Family	\$ 17.70
Application Fee for outdoor commercial patio exemption permits	\$ 500.00
a) Inspection Fee	\$ 6.19
Hamilton Museum of Steam & Technology - Senior	\$ 5.31
Hamilton Museum of Steam & Technology - Student/Youth	\$ 5.31

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Tourism & Culture (Culture)

Service or Activity Provided or Use of City Property	2017 Approved Fee
Hamilton Museum of Steam & Technology - Child	\$ 4.42
Hamilton Museum of Steam & Technology - Infant	Free
Hamilton Museum of Steam & Technology - Family	\$ 17.70
Hamilton Children's Museum - Adult	\$ 1.77
Hamilton Children's Museum - Senior	\$ 1.77
Hamilton Children's Museum - Student/Youth	\$ 1.77
Hamilton Children's Museum - Child	\$ 3.54
Hamilton Children's Museum - Infant	Free
Hamilton Children's Museum - Family	\$ 7.96
Fieldcote Memorial Park & Museum - Adult	\$ 3.10
Fieldcote Memorial Park & Museum - Senior	\$ 2.66
Fieldcote Memorial Park & Museum - Student/Youth	\$ 2.66
Fieldcote Memorial Park & Museum - Child	\$ 2.21
Fieldcote Memorial Park & Museum - Infant	Free
Fieldcote Memorial Park & Museum - Family	\$ 8.85
Griffin House - Adult	Donation
Griffin House - Senior	Donation
Griffin House - Student/Youth	Donation
Griffin House - Child	Donation
Griffin House - Infant	Donation
<b>MUSEUM SPECIAL EVENTS</b>	
Dundurn Castle	Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.
Hamilton Military Museum	
Whitehern Historic House & Garden	
Battlefield House Museum & Park	
Hamilton Museum of Steam & Technology	
Hamilton Children's Museum	
Fieldcote Memorial Park & Museum	

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Tourism & Culture (Culture)

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>MUSEUM GROUP RATES</b>	
<b>General tour rates for Tour Operators, Group Leaders, Community Groups. Expenses incurred for specific programming may increase rate accordingly.</b>	
Dundurn Castle - Adult	\$ 6.64
Dundurn Castle - Senior	\$ 6.64
Dundurn Castle - Youth	\$ 6.64
Dundurn Castle - Child	\$ 4.42
Dundurn Castle and Hamilton Military Museum - Senior	\$ 7.96
Dundurn Castle and Hamilton Military Museum - Youth	\$ 7.96
Dundurn Castle and Hamilton Military Museum - Child	\$ 4.87
Hamilton Military Museum - Adult	\$ 2.65
Hamilton Military Museum - Senior	\$ 2.65
Hamilton Military Museum - Youth	\$ 2.65
Hamilton Military Museum - Child	\$ 2.21
Dundurn National Historic Site: Guided tour of Grounds/Garden - Adult/Senior/Student	\$ 2.65
Dundurn National Historic Site: Guided tour of Grounds/Garden - Child	\$ 2.21
Whitehern Historic House & Garden - Adult	\$ 4.42
Whitehern Historic House & Garden - Senior	\$ 4.42
Whitehern Historic House & Garden - Youth	\$ 4.42
Whitehern Historic House & Garden - Child	\$ 3.54
Battlefield House Museum & Park - Adult	\$ 4.42
Battlefield House Museum & Park - Senior	\$ 4.42
Battlefield House Museum & Park - Youth	\$ 4.42
Battlefield House Museum & Park - Child	\$ 3.54
Hamilton Museum of Steam & Technology - Adult	\$ 4.42
Hamilton Museum of Steam & Technology - Senior	\$ 4.42
Hamilton Museum of Steam & Technology - Youth	\$ 4.42
Hamilton Museum of Steam & Technology - Child	\$ 3.54
Hamilton Children's Museum - Child - per child group fee for Party Room Rental	\$ 3.10
Fieldcote Memorial Park & Museum - Adult	\$ 2.43
Fieldcote Memorial Park & Museum - Senior	\$ 2.43
Fieldcote Memorial Park & Museum - Youth	\$ 2.43
Fieldcote Memorial Park & Museum - Child	\$ 1.99
Guide Fee per person	\$ 2.43

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development

**Division:** Tourism & Culture (Culture)

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>MUSEUM STUDENT AND YOUTH GROUP RATES</b>	
<b>Educational Program Rates</b> - minimum rate of \$3 per student applies to programs less than 1.5 hours in length. Expenses incurred for specific programming may increase rate accordingly.	
<b>Outreach Rate</b>	
Dundurn Castle - Elementary School per hour/student	\$ 3.25
Dundurn Castle - High School per hour/student	\$ 3.01
Dundurn Castle - Outreach (Minimum flat rate)	\$ 144.25
Hamilton Military Museum - Elementary School per hr/student	\$ 3.25
Hamilton Military Museum - High School per hr/student	\$ 3.01
Hamilton Military Museum - Outreach (Minimum flat rate)	\$ 144.25
Whitehern Historic House & Garden - Elementary School per hr/student	\$ 3.25
Whitehern Historic House & Garden - High School per hr/student	\$ 3.01
Whitehern Historic House & Garden - Outreach (Minimum flat rate)	\$ 144.25
Battlefield House Museum & Park - Elementary School per hr/student	\$ 3.25
Battlefield House Museum & Park - High School per hr/student	\$ 3.01
Battlefield House Museum & Park - Outreach (Minimum flat rate)	\$ 144.25
Hamilton Museum of Steam & Technology - Elementary School per hr/student	\$ 3.25
Hamilton Museum of Steam & Technology - High School per hr/student	\$ 3.01
Hamilton Museum of Steam & Technology - Outreach (Minimum flat rate)	\$ 144.25
Dundurn Castle - Tour Only	\$ 5.31
Hamilton Military Museum - Tour Only	\$ 2.65
Whitehern Historic House & Garden - Tour Only	\$ 4.42
Battlefield House Museum & Park - Tour Only	\$ 4.42
Hamilton Museum of Steam & Technology - Tour Only	\$ 4.42
Hamilton Children's Museum - Elementary School per hr/student	\$ 3.25
Hamilton Children's Museum - Outreach (Minimum flat rate)	\$ 144.25
Fieldcote Memorial Park & Museum - Elementary School per hr/student	\$ 3.25
Fieldcote Memorial Park & Museum - High School per hr/student	\$ 3.01
Fieldcote Memorial Park & Museum - Outreach (Minimum flat rate)	\$ 144.25
Griffin House - Elementary School per hr/student	\$ 3.25
Griffin House - High School per hr/student	\$ 3.01
Griffin House - Outreach (Minimum flat rate)	\$ 144.25

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Tourism & Culture (Culture)

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>MUSEUM MEMBERSHIPS (annual)</b>	
Hamilton Museum of Steam & Technology - Organizational per person	\$ 13.27
Fieldcote Memorial Park & Museum - Youth	\$ 11.50
Fieldcote Memorial Park & Museum - Individual	\$ 21.24
Fieldcote Memorial Park & Museum - Family	\$ 30.97
Fieldcote Memorial Park & Museum - Supporting	\$ 101.77
Fieldcote Memorial Park & Museum - Benefactor	\$ 256.64
Fieldcote Memorial Park & Museum - Patron	\$ 508.85
<b>MUSEUM CHILD BIRTHDAY PARTIES</b>	
<b>Package rate will fluctuate according to client needs (i.e. program, craft, food, etc...) Minimum rate is recorded.</b>	
Dundurn Castle - Package per person	\$ 15.93
Whitehern Historic House & Garden - Package per person	\$ 15.93
Battlefield House Museum & Park - Package per person	\$ 15.93
Hamilton Museum of Steam & Technology - Package per person	\$ 15.93
Hamilton Children's Museum - Package per person	\$ 15.93
Fieldcote Memorial Park & Museum - Package per person	\$ 15.93
<b>MUSEUM RENTAL RATES (Social and Corporate)</b>	
<b>Discounts are made available to not-for-profit and community-based organizations. Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.</b>	
Ancaster Old Town Hall	\$ 33.63
The Coach House at Dundurn - hourly rate	\$ 33.63
Dundurn Pavilion (Outdoor)	\$ 107.96
The Stable at Whitehern - hourly rate	\$ 33.63
The Woodshed at HMST - hourly rate	\$ 33.63
"The Party Room" at Children's Museum - hourly rate	\$ 33.63
Fieldcote Memorial Park & Museum Meeting Room - hourly rate	\$ 33.63
Fieldcote Memorial Park & Museum - Patio	\$ 80.53
Battlefield Pavilion	\$ 80.53
Battlefield Pavilion (with use of kitchenette)	\$ 107.96
Grandview at Battlefield Park - hourly rate	\$ 33.63
Premium for rentals involving alcohol consumption	\$ 473.45

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Planning & Economic Development  
**Division:** Tourism & Culture (Culture)

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>MUSEUM RENTAL RATES - USE OF GROUNDS</b>	
<b>Discounts are made available to not-for-profit and community-based organizations.</b>	
Ancaster Old Town Hall - Outdoor or Gazebo	\$ 333.63
Dundurn Castle - Outdoor or Cockpit	\$ 514.16
Whitehern Historic House & Garden - Outdoor	\$ 333.63
Battlefield House Museum & Park - Outdoor	\$ 333.63
Hamilton Museum of Steam & Technology - Outdoor	\$ 333.63
Fieldcote Memorial Park & Museum - Outdoor	\$ 333.63
<b>COMMERCIAL PHOTOGRAPHY - USE OF GROUNDS</b>	
Ancaster Old Town Hall	\$ 158.41
Dundurn National Historic Site	\$ 158.41
Whitehern Historic House & Garden	\$ 158.41
Battlefield House Museum & Park	\$ 158.41
Hamilton Museum of Steam & Technology	\$ 158.41
Fieldcote Memorial Park & Museum	\$ 158.41
<b>COMMERCIAL FILM RATES</b>	
Site Supervisor - hourly rate	\$ 72.57
Additional monitoring - staff hourly rate	\$ 72.57
Hourly rate, in addition to staff hourly rate (above), for outside business hours or after eight (8) hours	\$ 36.28
Filming rate per exterior location per day (including setup, shooting and take down days). Note: there may be multiple locations per premises	\$ 478.76
Filming rate per interior location per day (including setup, shooting and take down days). Note: there may be multiple locations per premises (BALFOUR ESTATE ONLY)	\$ 1,435.40
Use of part or all of parking lot for film or non-film purposes per day	\$ 956.64
Research or Curatorial fee per day	\$ 238.94

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Health Services

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Reproductive Health</b>	
Prenatal Complete Class	\$ 91.15
On-line Prenatal Education Program Access Code	\$ 26.55
<b>Healthy Environments</b>	
Property Status Reports (Work Orders) - No Inspection	\$ 48.67
Rezoning By-Law & Official Plan Amendment - Inspection	\$ 108.85
Land Severance - Inspection	\$ 108.85
Migrant Farm Worker Housing	\$ 93.81
Disinterment Inspections	\$ 121.24
Funeral Home Inspection	\$ 60.18
Letters of Compliance-Variou s Agencies	\$ 33.63
Special Events/Festivals - (per vendor/per event) - Inspection	\$ 32.74
Food Handlers Course (per person) - No Inspection	\$ 48.67
Special Events Late Fee - Inspection	\$ 23.89
Food Handler Training Challenge Exam - No Inspection	\$ 10.62
<b><u>Inspection Fees</u></b> (in addition to fees collected for Planning and/or Fire)	
Personal Services Settings Fee	\$ 108.85
Lodging House	\$ 103.54
Residential Care Facilities - annual/per bed	\$ 61.95
Food Safety Fee - High Risk	\$ 195.58

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Health Services

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
Food Safety Fee - Medium Risk	\$ 90.27
Food Safety Fee - Low Risk	\$ 45.13
Adult Entertainment Parlour	\$ 108.85
Body Rub Parlour Owner	\$ 108.85
Bed and Breakfast	\$ 90.27
Mobile Home Park - per site	\$ 130.97
Public Halls	\$ 45.13
Places of Amusement - Carnivals	\$ 38.05
Places of Amusement - Circus	\$ 45.13
Proprietary Club	\$ 45.13
Refreshment Vehicle - Class A	\$ 90.27
Refreshment Vehicle - Class B	\$ 90.27
Refreshment Vehicle - Class C	\$ 45.13
Recreational Camping Establishment	\$ 130.97
Seasonal Food Vendors	\$ 45.13
Tobacco Vendors - Inspection per License	\$ 183.19

\* Note: Fees do not include HST which will be added where applicable.



**2017 APPROVED USER FEE CHARGES AND FEES**

Department: Community & Emergency Services

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Macassa Lodge</b> Day Program - all day	\$ 21.22
<b>Wentworth Lodge</b> Meals-on-Wheels	\$ 6.71
<b>Helping Hands Program</b> Regular Cleaning (1 hour minimum)	\$ 9.25
Heavy Cleaning (1 hour minimum) wall washing, window cleaning, rug shampoo	\$ 12.25
Lawn Maintenance (1 hour minimum)	\$ 12.25
Snow Shoveling (1 hour minimum)	\$ 12.25
Lawn Crew Services (1 hour minimum)	\$ 17.35
Snow Crew Services (1 hour minimum)	\$ 17.35
Air Conditioner install or removal (1 hour minimum)	\$ 17.35
Annual Administrative Fee	\$ 35.00

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEE CHARGES AND FEES**

**Department:** Community & Emergency Services

**Division:** Hamilton Fire Department

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Triggering alarm not including testing alarm:</b> 4th or subsequent response in a 30 day period (property owner or individual responsible, where this can be determined)	\$ 491.65
<b>Triggering alarm not including testing alarm:</b> 6th or subsequent response in a calendar year (property owner or individual responsible, where this can be determined)	\$ 491.65
Testing alarm without notification to Fire Department (property owner)	\$ 703.15
<b><i>Responses for Motor vehicles</i></b> Not on provincial highway for a motor vehicle owned by a person who does not reside in the City (motor vehicle owner) \$491.65 per Fire Department vehicle for the 1st hour and \$245.85 per Fire Department vehicle for every subsequent 0.5 hour divided equally among motor vehicle owners if more than one motor vehicle	\$ 491.65
<b><i>Response for Open Air Burning</i></b> Non-compliance with the Open Air Burning By-law including non-compliance with a permit issued under the By-law – second or subsequent response in a 12 month period (property owner) \$491.65 per Fire Department vehicle for the 1st hour and \$245.85 per Fire Department vehicle for every subsequent 0.5 hour	\$ 491.65
<b><i>Reports / Letters / File Searches</i></b> Fire Department response report	\$ 39.42
Clearance/status letter	\$ 35.50
Outstanding work order file search	\$ 69.70

**2017 APPROVED USER FEE CHARGES AND FEES**

**Department:** Community & Emergency Services

**Division:** Hamilton Fire Department

Service or Activity Provided or Use of City Property	2017 Approved Fee
Environmental property search	\$ 464.00
<b><i>Fire Routes</i></b>	
Establishing new fire routes or reviewing existing fire routes	\$ 236.19
<b><i>Events</i></b>	
Non-emergency stand-by for events (e.g. film events, demolition derbies) \$491.65 per Fire Department vehicle for the 1st hour and 100% cost recovery for crew after the 1st hour	<b>\$491.65 plus full cost recovery</b>
<b><i>Inspections of Residential Buildings</i></b>	
Daycares – licensed	\$ 157.57
Daycares – private home	\$ 65.58
Foster care homes with a capacity of less than or equal to 4	\$ 65.58
Group homes with a capacity of less than or equal to 4	\$ 65.58
Foster care homes with a capacity of more than 4	\$ 249.42
Group homes with a capacity of more than 4	\$ 249.42
Student housing, Bed & Breakfast, Lodging house	\$ 249.42
Residential buildings with 1 dwelling	\$ 65.58
Residential buildings with 2 dwellings	\$ 315.09
Residential buildings with less than 4 stories and more than 2 dwelling units	\$ 551.28
Residential buildings with 4, 5 or 6 stories	\$ 931.99
Residential buildings with 7, 8, 9, 10 or 11 stories	\$ 1,088.72
Residential buildings with 12, 13, 14, 15, 16, 17 and 18 stories	\$ 1,246.50
Residential buildings with more than 18 stories	\$ 1,573.76
<b><i>Inspections of Non-Residential Buildings</i></b>	
Non-residential buildings with less than 5 stories and less than 3,000 sq ft per floor	\$ 249.42
Non-residential buildings with less than 5 stories and 3,000 sq ft to 5,000 sq ft per floor	\$ 394.03

**2017 APPROVED USER FEE CHARGES AND FEES**

**Department:** Community & Emergency Services

**Division:** Hamilton Fire Department

Service or Activity Provided or Use of City Property	2017 Approved Fee
Non-residential buildings with less than 5 stories and more than 5,000 sq ft per floor	\$ 525.40
Non-residential buildings with 5 or more stories and less than 3,000 sq ft per floor	\$ 590.00
Non-residential buildings with 5 or more stories and 3,000 to 5,000 sq ft per floor	\$ 695.75
Non-residential buildings with 5 or more stories and more than 5,000 sq ft per floor	\$ 931.90
<b><i>Other Inspections</i></b>	
AGCO liquor licence – indoor	\$ 170.53
AGCO liquor licence – patio	\$ 78.63
Municipal business licence	\$ 138.65
Open air burning	\$ 157.57
<b><i>All Re-Inspections</i></b>	
2 <sup>nd</sup> or subsequent re-inspection	\$ 65.58
<b><i>Permits</i></b>	
Family fireworks sale permit – store	\$ 196.95
Family fireworks sale permit – trailer	\$ 393.72
Open air burning permit	\$ 10.00
<b><i>Risk and Safety Management Plan Reviews (RSMPs) for Propane Facilities</i></b>	
Level 2 propane facility (propane volume > 5K water gallons) – first RSMP	\$ 2,768.32
Level 2 propane facility (propane volume > 5K water gallons) – renewal RSMP	\$ 1,384.20
Level 2 propane facility (propane volume > 5K water gallons) – new RSMP resulting from modification or expansion of the propane facility	\$ 2,048.58
Level 1 propane facility (propane volume ≤ 5K water gallons) – all RSMPs	\$ 276.81
<b><i>Extraordinary Costs</i></b>	
Costs in addition to costs ordinarily incurred to eliminate an emergency or risk, preserve property or evidence, or to investigate, including but not limited to:	<b>100% Cost Recovery</b>
- renting equipment (e.g. specialized equipment);	
- hiring contractors;	
- hiring professional services (e.g. engineering services);	
- using consumable materials (e.g. foam)	
- replacing damaged equipment (e.g. bunker gear, firefighting hose); or	
- purchasing materials (e.g. shoring lumber)	

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEE CHARGES AND FEES**

**Department:** Community & Emergency Services

**Division:** Hamilton Paramedic Service

Service or Activity Provided or Use of City Property	2017 Approved Fee
Event coverage - 1 Ambulance & 2 Paramedics - min. 4 hours	\$ 920.22
- each additional hour (in half hour increments)	\$ 230.40
Event coverage - First Response Unit & 1 Paramedic - min. 4 hrs	\$ 716.46
- each additional hour (in half hour increments)	\$ 179.16
Copy of Ambulance Call Reports to Outside Agencies	\$ 78.01
Investigative Interview of Paramedics by Outside Agencies (per hour)	\$ 140.49
Paramedic Student Equipment Fee	\$ 54.07
Paramedic Student Preceptor Fee - Primary Care Paramedic (per hour)	\$ 1.15
Paramedic Student Preceptor Fee - Advanced Care Paramedic (per hour)	\$ 1.68

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEE CHARGES AND FEES**

Department: Community & Emergency Services

Division: Recreation

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>ADMISSION FEES</b>	
Admission fees are applied to patrons upon entering Recreation Centres, Outdoor Pools, Arenas and Seniors' Facilities for non-registered drop-in programming.	
Infants 0 to 24 months are Free, Youth ages are 2 to 17, Seniors are 55+	
<b>RECREATION CENTRE &amp; POOL ADMISSION FEES</b>	
Applied to drop-in gym programs as well as drop-in swimming programs which are staff supervised but not lead by an instructor.	
Single Admit (Child/Youth/Senior)	\$ 2.83
Single Admit (Adult)	\$ 4.29
Single Admit (Family)	\$ 8.27
Single Admit (Fitness)	\$ 7.08
Single Admit (Fitness Specialty)	\$ 8.41
Single Admit (Initiative Program)	\$ 1.86
Aqua Bike Rental	\$ 5.18
10 Visit Clip Card (Child/Youth/Senior)	\$ 19.82
10 Visit Clip Card (Adult)	\$ 32.12
10 Visit Clip Card (Family)	\$ 64.34
Yearly Pass (Child/Youth/Senior)	\$ 38.67

**2017 APPROVED USER FEE CHARGES AND FEES**

**Department:** Community & Emergency Services

**Division:** Recreation

Service or Activity Provided or Use of City Property	2017 Approved Fee
Yearly Pass (Senior RFAP Clients)	\$ 9.67
Yearly Pass (Adult)	\$ 94.54
Yearly Pass (Adult RFAP Clients)	\$ 23.64
Yearly Pass (Family)	\$ 138.57
Yearly Pass (Replacement Card)	\$ 4.51
Non-Resident fee applied to Clip Cards & Yearly Pass rates above.	\$ 13.05
<b>WATERFIT ADMISSION FEES</b>	
<b>Applied to instructor lead drop-in water fitness programs.</b>	
Single Admit (Youth)	\$ 3.10
Single Admit (Senior)	\$ 2.04
Single Admit (Adult)	\$ 4.69
Monthly Pass (Youth)	\$ 12.88
Monthly Pass (Senior)	\$ 6.64
Monthly Pass (Adult)	\$ 19.47
25 Visit Clip Card (Youth)	\$ 50.66
25 Visit Clip Card (Senior)	\$ 25.88

**2017 APPROVED USER FEE CHARGES AND FEES**

**Department:** Community & Emergency Services

**Division:** Recreation

Service or Activity Provided or Use of City Property	2017 Approved Fee
25 Visit Clip Card (Adult)	\$ 76.11
Yearly Pass (Youth)	\$ 112.46
Yearly Pass (Senior)	\$ 66.91
Yearly Pass (Senior RFAP Clients)	\$ 33.46
Yearly Pass (Adult)	\$ 178.66
Yearly Pass (Adult RFAP Clients)	\$ 89.32
Yearly Pass (Replacement Card)	\$ 4.51
Non-Resident fee applied to Clip Cards, Yearly and Monthly Pass rates above.	\$ 13.05
<b>ARENA ADMISSION FEES</b>	
<b>Applied to drop-in skating programs which are staff supervised but not lead by an instructor.</b>	
Single Admit (Child/Youth/Senior)	\$ 2.83
Single Admit (Little Chillers)	\$ 3.81
Single Admit (Adult)	\$ 4.29
Shinny (Adult)	\$ 6.64
Shinny (Senior)	\$ 4.47
Single Admit (Family)	\$ 8.27
Figure Skating Ticket Ice	\$ 11.42
10 Visit Clip Card Shinny (Adult)	\$ 49.82
10 Visit Clip Card Shinny (Senior)	\$ 33.45
Yearly Pass (Child/Youth/Senior)	\$ 34.93
Yearly Pass (Adult)	\$ 55.31
Yearly Pass (Family)	\$ 76.96



**2017 APPROVED USER FEE CHARGES AND FEES**

Department: Community & Emergency Services

Division: Recreation

Service or Activity Provided or Use of City Property	2017 Approved Fee
Yearly Pass (Replacement Card)	\$ 4.51
Non-Resident fee applies to Yearly Pass rates above.	\$ 13.05
<b>SENIOR FACILITY ADMISSION FEES</b>	
<b>Applied to all users (age 55+) of the facility based on the facility's status with the municipality as either "Club" or "Centre" designation.</b>	
Single Admit	\$ 2.21
Yearly Pass (Senior Club)	\$ 5.31
Yearly Pass (Senior Centre)	\$ 29.96
Non-Resident fee applies to Yearly Pass rates above.	\$ 13.05
<b>REGISTERED PROGRAM FEES</b>	
<b>Registered program fees are applied to instructional classes and the fee is charged once for the duration of the class. All Registered Program Fees listed below are based on a 9 week/class fee structure unless specified. As program needs require a base unit to be used as a multiplier, this may be derived by dividing the approved fee by 9.</b>	
<b>AQUATIC PROGRAMS</b>	
Adult - Learn to Swim Program (45min class)	\$ 64.62
Learn to Swim Program - Parented (30min class)	\$ 52.00
Learn to Swim Program (30min class)	\$ 58.53
Learn to Swim Program (45min class)	\$ 64.50
Private Lesson - Semi (30min class) / per class	\$ 18.68
Private Lesson - Tri (30min class) / per class	\$ 14.01
Private Lesson (30min class) / per class	\$ 23.35
Swim Patrol Program (1hr class)	\$ 64.50
Non-Resident fee applies to all of the above rates.	\$ 13.05

**2017 APPROVED USER FEE CHARGES AND FEES**

Department: Community & Emergency Services

Division: Recreation

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>AQUATIC LEADERSHIP PROGRAMS</b>	
<b>Currently recovering instructor costs only. Any material costs and exam fees by the applicable service providers, are passed on to the client as an extra fee.</b>	
Advanced Instructor/Examiner Standards Clinic (LSS)	\$ 64.88
Aquatic Supervisory Training	\$ 78.46
Bronze Star	\$ 84.96
Bronze Cross	\$ 98.31
Bronze Medallion w/ Emergency First Aid	\$ 115.93
Bronze Medallion/Bronze Cross Recertification (3 Lesson)	\$ 61.00
Instructor Trainer Clinic (LSS)	\$ 107.86
Assistant Life Saving Instructors	\$ 138.94
First Aid - Standard	\$ 78.46
First Aid - Standard Recert	\$ 57.39
First Aid - Instructor	\$ 78.46
First Aid - Standard (High School rate)	\$ 5.94
Combined Instructor (LTS & RRS)	\$ 196.13
National Lifeguard Instructor Course	\$ 69.15
National Lifeguard Service	\$ 201.16
National Lifeguard Service Recertification	\$ 43.50
Non-Resident fee applies to all of the above rates.	\$ 13.05
<b>AQUATIC SPECIALTY FEES</b>	
<b>Applied to specialty aquatics programs.</b>	
Learn to Dive (45min class)	\$ 67.40
Learn to Dive Instructor Clinic	\$ 163.45
Lifesaving Sport	\$ 78.43
Lifesaving Sport Coach Level 1	\$ 64.88
LS - CPR-HCP 8hr	\$ 46.84
LS - CPR-HCP Instructor 6hr	\$ 63.64
LS Airway Management 5hr	\$ 29.28
LS Airway Mgmt Instructor 9hr	\$ 81.21
LS Aquatic Safety Inspector 12h	\$ 70.26

**2017 APPROVED USER FEE CHARGES AND FEES**

**Department:** Community & Emergency Services

**Division:** Recreation

Service or Activity Provided or Use of City Property	2017 Approved Fee
LS Aquatic Sup Trng - Instructor 14h	\$ 81.98
LS Safeguard 4 hr	\$ 23.42
LS SEE Auditor 4h	\$ 23.42
Sport Official Certification - Community	\$ 22.74
Sport Official Certification - Emergency Response	\$ 30.33
Sport Official Certification - Pool	\$ 30.33
Swim for Fitness Beginner	\$ 64.12
Swim for Fitness Junior Beginner	\$ 64.62
Swim Synchro Ontario Instructor Course	\$ 79.46
SwimAbilities (12 weeks) (1hr Class)	\$ 76.44
Synchro (45min class)	\$ 67.33
Synchro Routines/Diving Competition (1 day)	\$ 8.57
Synchro/Diving Program - Add-on Fee (45min class)	\$ 16.88
Warm Water Stretch 1 lesson (base price)	\$ 4.69
Warm Water Stretch Ancaster Sr. Achievement Centre (45min class)	\$ 24.94
Non-Resident fee applies to all of the above rates.	\$ 13.05
<b>PROGRAMS</b>	
<b>All Facilities - Applied to all facilities unless otherwise identified</b>	
Adult - Art/Music Program (1 hour)	\$ 42.84
Adult - Dance/Fitness Program - Specialty (1hr Class)	\$ 63.11
Adult - Dance/Fitness Program (1hr Class)	\$ 52.95
Adult - Fitness Aquatics Program (1 hour)	\$ 70.47
Adult - Friday Framers Program (2 hr Class)	\$ 24.18
Adult - Music (Piano) (1hr Class)	\$ 117.79
Adult - Special Needs (3hr 12week)	\$ 126.09
Adult - Special Needs Fitness (3hr 6week)	\$ 85.34
Adult - Sport Program (Non-Instructed) (2hr Class)	\$ 50.30

**2017 APPROVED USER FEE CHARGES AND FEES**

**Department:** Community & Emergency Services

**Division:** Recreation

Service or Activity Provided or Use of City Property	2017 Approved Fee
Child - Program (1 hour)	\$ 32.13
Child - Camp (with trip/guest) (5 day)	\$ 146.00
Child - Camp (without trip) (5 day)	\$ 121.45
Child - Camp Specialty (5 day)	\$ 201.35
Child - Cycling Program (15hrs)	\$ 120.48
Child - Fun Night (3hrs)	\$ 5.68
Child - Music (Piano) (1hr Class)	\$ 116.83
Child - Red Cross Babysitting (8hrs)	\$ 43.30
Child - Smash Volleyball League (1.5hr Class)	\$ 78.93
High Five (PHCD) Certification (8 hours)	\$ 58.91
Preschool - Camp (no trip) (5 day)	\$ 121.45
Preschool - Parented Program (1hr Class)	\$ 31.25
Preschool - Program (1.5hr Class)	\$ 64.22
Preschool - Workshop (2hrs)	\$ 11.88
Youth - Camp (5 day)	\$ 146.00
Youth - Camp Specialty (5 day)	\$ 201.35
Youth - Certification (4 day)	\$ 196.47

**2017 APPROVED USER FEE CHARGES AND FEES**

**Department:** Community & Emergency Services

**Division:** Recreation

Service or Activity Provided or Use of City Property	2017 Approved Fee
Youth - Fitness Program - Specialty (1 hr class)	\$ 55.80
Youth - Fitness Program (1 hr class)	\$ 41.27
Youth - Leadership (12 hours)	\$ 69.83
Youth - Leadership Refresher (4 hours)	\$ 10.92
Late Pick-Up Fee (Per 30 min)	\$ 10.00
Non-Resident fee applies to all of the above rates.	\$ 13.05
<b>RENTAL RATES</b>	
<b>SPORTS FIELD RENTALS</b>	
Field/Diamond-Premium (Hourly)	\$ 38.32
Field/Diamond-Premium-YTH AFFILIATED (Hourly)	\$ 22.23
Field/Diamond-A (Hourly)	\$ 35.95
Field/Diamond-A-YTH AFFILIATED (Hourly)	\$ 17.98
Field/Diamond-B (Hourly)	\$ 24.95
Field/Diamond-B-YTH AFFILIATED (Hourly)	\$ 12.48
Field/Diamond-C (Hourly)	\$ 4.01
Field/Diamond-C-YOUTH-AFFILIATED (Hourly)	\$ 2.35

**2017 APPROVED USER FEE CHARGES AND FEES**

**Department:** Community & Emergency Services

**Division:** Recreation

Service or Activity Provided or Use of City Property	2017 Approved Fee
Field-MINI (Hourly)	\$ 2.77
Field-MINI-YTH-AFFILIATED (Hourly)	\$ 1.76
Class A Artificial Turf (Hourly)	\$ 121.20
Class A Artificial Turf - Youth/Outdoor AFFILIATED (Hourly)	\$ 62.03
<b>HALL RENTALS</b>	
Category A - Arts & Crafts Room; Meeting Room; Social Activity	
Hourly Rate - Affiliate	\$ 2.23
Hourly Rate - Community Group	\$ 4.46
Hourly Rate - Resident	\$ 13.37
Hourly Rate - Commercial/Non-Resident	\$ 22.29
Daily Max (Rentals >5hrs charged 5hrs) - Affiliate	\$ 11.14
Daily Max (Rentals >5hrs charged 5hrs) - Community Group	\$ 22.29
Daily Max (Rentals >5hrs charged 5hrs) - Resident	\$ 66.86
Category B - Premium Room/Auditorium	
Hourly Rate - Affiliate	\$ 11.14
Hourly Rate - Community Group	\$ 15.60
Hourly Rate - Resident	\$ 33.43
Hourly Rate - Commercial/Non-Resident	\$ 55.71
Daily Max (Rentals >5hrs charged 5hrs) - Affiliate	\$ 55.71
Daily Max (Rentals >5hrs charged 5hrs) - Community Group	\$ 78.00
Daily Max (Rentals >5hrs charged 5hrs) - Resident	\$ 167.14
Category C - Gymnasium (Full)/Atrium/Lobby	

**2017 APPROVED USER FEE CHARGES AND FEES**

Department: Community & Emergency Services

Division: Recreation

Service or Activity Provided or Use of City Property	2017 Approved Fee
Hourly Rate - Affiliate	\$ 15.60
Hourly Rate - Community Group	\$ 18.94
Hourly Rate - Resident	\$ 44.57
Hourly Rate - Commercial/Non-Resident	\$ 66.86
Daily Max (Rentals >5hrs charged 5hrs) - Affiliate	\$ 78.00
Daily Max (Rentals >5hrs charged 5hrs) - Community Group	\$ 94.71
Daily Max (Rentals >5hrs charged 5hrs) - Resident	\$ 222.85
<b>PARKS</b>	
Parks-Hamilton Pavilion (Per Booking)	\$ 69.88
Parks-Hamilton (Per Booking)	\$ 98.40
Parks-Hamilton Premium (Per Booking)	\$ 320.84
Parks-Ham-Wedding Ceremony/Photos (Per Booking)	\$ 169.79
<b>POOL RENTALS</b>	
<b>POOL RENTALS (Approved Structure)</b>	
Category A - Hot/Teach Pool (w 1 guard) (Hourly)	
Hourly Rate - Community Group	\$ 31.37
Hourly Rate - Resident	\$ 68.36
Hourly Rate - Commercial/Non-Resident	\$ 109.37
Category B - Traditional Pools (w 2 guards) (All Other Facilities) (Hourly)	
Hourly Rate - Community Group	\$ 57.99
Hourly Rate - Resident	\$ 124.94
Hourly Rate - Commercial/Non-Resident	\$ 199.91

**2017 APPROVED USER FEE CHARGES AND FEES**

**Department:** Community & Emergency Services

**Division:** Recreation

Service or Activity Provided or Use of City Property	2017 Approved Fee
Category C - Specialty Pools (w 2 guards) (Stoney Creek, Westmount, Valley Park)	
Hourly Rate - Community Group	\$ 124.94
Hourly Rate - Resident	\$ 199.91
Hourly Rate - Commercial/Non-Resident	\$ 319.86
Slide Rental (Hourly)	\$ 95.07
<b>ARENA FLOOR RATES</b>	
Arena Floor Hamilton (Hourly)	\$ 46.75
Arena Special Event - (Per Booking)	\$ 504.73
<b>EXTRA RENTAL FEES</b>	
Arena Event Cleaning Charge (Per Booking)	\$ 174.87
Arena Overtime (Per Booking)	\$ 350.05
Field & Park - Lights (Hourly)	\$ 12.99
Field & Park - Lights - Subsidized (Hourly)	\$ 7.21
Field & Park - Lights - Key Deposit	\$ 27.31
Field & Park - Hydro Access Fee (Per Booking)	\$ 6.06
Field & Park - Staff Maintenance OT (Per Booking)	\$ 372.45
Field & Park - Staff Maintenance OT Hourly (Hourly)	\$ 74.49
Flat Fee Damage Charge (Per Booking)	\$ 331.72
Flat Fee Gym Equipment (Per Booking)	\$ 9.48
Flat Fee Set-up Full Gym (Per Booking)	\$ 209.23
Flat Fee Set-up Half Gym (Per Booking)	\$ 104.75
Flat Fee Set-up Meeting Room (Per Booking)	\$ 54.25



**2017 APPROVED USER FEE CHARGES AND FEES**

**Department:** Community & Emergency Services

**Division:** Recreation

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
Locker Key Replacement Fee	\$ 10.50
Parking Lot (\$6/spot/day) (Special Events Only)	\$ 6.30
Rental Amendment Fee	\$ 5.25
Staff - Monitor/Additional Staffing (Hourly)	\$ 25.34
Staff - Supervisor-Onsite/Extra Guard/Waterfit Instructor (Hourly)	\$ 38.46

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Community & Emergency Services

**Division:** Recreation (Ice Rates)

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>USER GROUP ICE RATES (HOURLY)</b>	<b>2017/18 SEASON **</b>
Prime Time Non Subsidized	\$ 267.67
Prime Time Subsidized	\$ 144.66
Non Prime Time	\$ 200.75
Tournaments (subsidized groups only)	\$ 200.75
Summer Ice Non Subsidized	\$ 289.33
Summer Ice Subsidized	\$ 200.75
Last Minute Ice (48 hours prior to use, Non-Refundable)	\$ 144.66
Mohawk 4-Pad Prime Non-Subsidized	\$ 254.47
Mohawk 4-Pad Non-Prime Non-Subsidized	\$ 177.80
Mohawk 4-Pad Prime Subsidized	\$ 144.66
Shooter Pad (1hr)	\$ 25.06
Shooter Pad (1hr) (block booking >50 hours)	\$ 18.23

\* Note: Fees do not include HST which will be added where applicable.

\*\* Effective date of rate is September 1, 2017

**2017 APPROVED USER FEES AND CHA**

**Department:** Public Works

**Division:** Engineering Services

Service or Activity Provided or Use of City Property	2017 Approved Fee
Map C - Engineering Drawings (24 x 36)	\$ 18.41
Map C - Engineering Drawings (12 x 18)	\$ 9.20
City Specification Manual	\$ 87.83
Reports - Environmental Assessments and Master Plans	\$ 13.85
- plus fee/page	\$ 0.10
<b>Intrusive Environmental Investigations on City Owned Property</b>	
General Administration Fee - Application Review by SEP	\$ 243.11
General Administration Fee - Application Workplan Review by Design	\$ 243.11
Agreement Preparation Fee	\$ 123.61
Field Review (Utility Co-ordinator Call Out)	\$ 225.75
Compliance Requests	\$ 97.95
Street Flushing/Sweeping/Mud-Tracking - Developers - Priced per job	cost + 7%
Lawyer Fees - Inquiries	cost + 7%
Road Cut Permit Fees (EP)	\$ 553.70
Municipal Consent permit fees (MC) Short Stream	\$ 553.70
Municipal Consent permit fees (MC) Long Stream	\$ 1,107.30
Access Permits - Commercial or Multiple Dwelling	\$ 113.20
Overland Permit Annual - Overdimensional	\$ 124.20
Overload Permit Annual- Per tonne Overweight	\$ 194.65
+ Administration Fee when requires invoicing	\$ 60.86
Overload Permit Single Trip	\$ 62.05
Encroachments on Road Allowance - Application Fee (excludes Outdoor Boulevard Cafes)	\$ 305.59
Encroachments - Annual Fee (excludes Outdoor Boulevard Cafes and Areaways)	\$ 58.90
Encroachments - Outdoor Blvd. Cafes - Application Fee	\$ 1,560.85
Encroachments - Outdoor Blvd. Cafes - Annual Fee - % of Market Value	0%
Encroachments - Annual Fee - Areaways-% of Market Value	5%
Encroachments - Compliance Requests	\$ 97.97
Active Encroachments - Annual Fee - Utility Corridors	Cost + 7%

**2017 APPROVED USER FEES AND CHA**

**Department:** Public Works

**Division:** Engineering Services

Service or Activity Provided or Use of City Property	2017 Approved Fee
Permanent Road Closure Application + Cost of Advertisement (AD) + Cost of Environmental Assessment (EA)	<b>\$4,454.00</b> <b>+ Cost of AD</b> <b>+ Cost of EA</b>
Formal Consultation for Permanent Road Closure	<b>\$1,020.00</b>
Road Occupancy Permit Fee (14 days)	<b>\$ 50.00</b>
Temporary Lane Closure (per lane, per day)	<b>\$ 50.00</b>
Temporary Sidewalk Closure (per 14 days)	<b>\$ 106.15</b>
Temporary Road Closure - FULL Special Events & Filming (one time fee)	<b>\$ 646.90</b>
Temporary Road Closure - FULL Construction (one time fee)	<b>\$ 1,390.50</b>
Traffic Count Fee - provision of count data on file, on request	<b>\$ 63.35</b>
Damage to Traffic Property (street lighting equipment) Direct job costs	<b>Cost + 7%</b>
<b>Note:</b> For documents that due to the size would not warrant the Approved user fee, a minimum fee of \$13.32 (plus HST) would be assessed. This would be to offset the administrative component to process requests.	

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHAF**

**Department:** Public Works  
**Division:** Environmental Services

Service or Activity Provided or Use of City Property	2017 Approved Fee
Park/Pavilion Rental - Bleacher Rental - First Day**	\$ 514.16
Park/Pavilion Rental - Bleacher Rentals - Additional Days**	\$ 342.78
<i>** In addition to the fees noted above, users pay 100% of the cost of delivery, set-up and takedown of bleachers</i>	
Marina slip rental fees X-large boat - annual (55ft = \$55.85/ft)	\$ 3,195.78
Marina slip rental fees Large boat - annual (45ft = \$57.14/ft)	\$ 2,675.31
Marina slip rental fees Medium boat - annual (35ft = \$61.08/ft)	\$ 2,224.06
Marina slip rental fees Small boat - annual (25ft = \$62.50/ft)	\$ 1,625.71
Stern mooring - annual	\$ 1,924.88
Work done for others Parks Maintenance - Priced per Job	Priced per job- 100% recovered
Park amenity donation - Bench Priced per job	Priced per job- 100% recovered
Temporary Parks Access Permit Application Fee - per application	\$ 113.20
Temporary Parks Access Permit Security Deposit - per application	\$ 1,000.00
Roadway tree trimming for Horizon Utilities - per tree	Priced per job- 100% recovered
Commemorative Trees	\$ 500.00
Commemorative Trees - With Plaque	\$ 1,000.00
Work done for others Forestry - Priced per job	Priced per job- 100% recovered
Park amenity donation - Tree - Priced per job	Priced per job- 100% recovered
New Development Tree Installation	\$ 601.80

**2017 APPROVED USER FEES AND CHAF**

**Department:** Public Works  
**Division:** Environmental Services

Service or Activity Provided or Use of City Property	2017 Approved Fee
<i>Permit for work performed on, in or under a public tree:</i>	
- Minor: small scale project not requiring review of a Tree Management Plan	\$ 51.00
- Major: larger scale project requiring review of a Tree Management Plan	\$ 255.00
Removal of a public tree for a private individual or entity	<b>Priced per job- 100% recovered + 7% admin fee</b>
Replacement of a public tree for a private individual or entity (Total number of replacement trees = diameter of the public tree at 1.3 metres / diameter of the replacement trees)	<b>Priced per job – 100% recovered + 7%</b>
Mum Show Admissions - Adult	\$ 5.97
Mum Show Admissions - Seniors and Children	\$ 5.09
Mum Show Admissions - Family Rate	\$ 17.70
Wedding photos in Greenhouse - before 4 pm (hourly rate or any part of an hour)	\$ 67.13
Wedding photos in Greenhouse - after 4 pm (hourly rate or any part of an hour)	\$ 130.05
Work done for others by Horticulture - Priced per job	<b>Priced per job- 100% recovered</b>
Gage Park Electronic Sign (Programming)	\$ 100.00

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Environmental Services - Cemeteries

Service or Activity Provided or Use of City Property	2017 Approved Fee
Interment of an Adult at Standard Depth (6-ft)	\$ 1,045.00
Interment of an Adult at Double Depth (8-ft)	\$ 1,300.00
Entombment in a Mausoleum Crypt - includes sealing	\$ 621.00
Interment of a Child - Stillborn - Case up to 24"	\$ 216.00
Interment of a Child - Case 25" to 72" - Standard Depth (6-ft)	\$ 650.00
Interment of a Child - Case 25" to 72" - Double Depth (8-ft)	\$ 875.00
Interment of Cremated Remains - Urn Garden Grave	\$ 418.00
Interment of Cremated Remains - Columbarium Niche	\$ 356.00
Interment of Cremated Remains - Cremorial (Woodland Only)	\$ 123.00
Interment Rights purchased before January 1, 1955 - Care & Maintenance	\$ 226.00
Interment Late Fee (for Funeral arriving > 30 minutes after ETA)	\$ 189.00
Interment on Saturday - Traditional Burial - 8:30am to 11:00am	\$ 764.00
Interment on Saturday - Cremated Remains - 8:30am to 11:00am	\$ 605.00
Interment on Non-Statutory Holiday - Traditional Burial 8:30am to 11:00am	\$ 1,345.00
Interment on Non-Statutory Holiday - Cremated Remains - 8:30am to 11:00am	\$ 734.00
Interment on Statutory Holiday - Traditional Burial - 8:30am to 11:00am	\$ 1,971.00
Interment on Statutory Holiday - Cremated Remains - 8:30am to 11:00am	\$ 1,332.00
Interment - Lowering: Adult - from 6ft to 8 ft - Shell	\$ 3,883.00
Interment - Lowering: Adult - from 6ft to 8 ft - Vault or Crypt	\$ 3,238.00
Interment - Lowering: Child - from 6ft to 8 ft - Shell	\$ 1,695.00
Interment - Lowering: Child - from 6ft to 8 ft - Vault or Crypt	\$ 1,410.00
Interment - Removal: Adult - 6-ft No Outer Container (Shell)	\$ 3,400.00
Interment - Removal: Adult - 8-ft No Outer Container (Shell)	\$ 4,216.00
Interment - Removal: Adult - 6-ft Outer Container (Vault or Crypt)	\$ 2,792.00
Interment - Removal: Adult - 8-ft Outer Container (Vault or Crypt)	\$ 3,424.00
Interment - Removal: Child - 6-ft No Outer Container (Shell)	\$ 1,025.00
Interment - Removal: Child - 8-ft No Outer Container (Shell)	\$ 1,386.00
Interment - Removal: Child - 6-ft Outer Container (Vault or Crypt)	\$ 837.00
Interment - Removal: Child - 8-ft Outer Container (Vault or Crypt)	\$ 1,271.00
Disinterment of Cremated Remains - Urn Garden Grave	\$ 418.00
Disinterment of Cremated Remains - Columbarium Niche	\$ 356.00

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Environmental Services - Cemeteries

Service or Activity Provided or Use of City Property	2017 Approved Fee
Lot Sale - Singles-in-a-Row (At Need Only)	\$ 1,156.00
Lot Sale - Preferred Singles	\$ 1,969.00
Lot Sale - Preferred Single Graves - Premium	\$ 3,144.00
Lot Sale - Veteran's Grave Section 18 - Woodland Only	\$ 1,102.00
Lot Sale - Child: Stillborn - Case up to 24"	\$ 215.00
Lot Sale - Child: Case 25" - 72"	\$ 503.00
Lot Sale - Mausoleum Crypt	\$ 2,819.00
Lot Sale - Two Grave Lots	\$ 4,251.00
Lot Sale - Two Grave Lots - 6ft Burials Only	\$ 3,018.00
Lot Sale - Two Grave Lots - Premium	\$ 6,085.00
Lot Sale - Three Grave Lots	\$ 5,513.00
Lot Sale - Three Grave Lots - Premium	\$ 7,316.00
Lot Sale - Four Grave Lots	\$ 7,222.00
Lot Sale - Four Grave Lots - Premium	\$ 11,970.00
Lot Sale - Cremation (Urn Garden) Graves	\$ 864.00
Lot Sale - Cremation (Urn Garden) Graves - Premium	\$ 1,346.00
Lot Sale - Cremation (Urn Garden) Graves - Woodland Cemetery	\$ 1,404.00
Columbarium Niche - Upper Level (Rows 3 to 5)	\$ 2,910.00
Columbarium Niche - Lower Level (Rows 1 & 2)	\$ 2,206.00
Columbarium Monument - Bronze Wreath Plaque	\$ 3,049.00
Columbarium Monument - Engraved Plaque	\$ 2,256.00
Columbarium Niche - Premium (Hamilton Cemetery)	\$ 3,926.00
Columbarium Niche - Premium (Woodland)	\$ 5,290.00
Cremorial Niches - Woodland only	\$ 1,553.00
Non-Resident Surcharge	25%
Markers and Foundations - Concrete Foundation Pouring - per square inch of surface area to a depth of 5-ft	\$ 1.40
Markers and Foundations - Foundation Removal Fee	<b>Priced per job- 100% recovered</b>
Markers and Foundations - Marker Setting Fee: 12" x 10" - Flat Marker (No C&M)	\$ 144.00
Markers and Foundations - Marker Setting Fee: Child's 18" x 14" Flat Marker (Plus C&M)	\$ 144.00
Markers and Foundations - Marker Setting Fee: All other size Flat Marker - maximum size 24" x 18" (Plus C&M)	\$ 212.00
Markers and Foundations - Marker Setting Fee: DVA Flat Marker: plus C&M	\$ 179.00



**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works  
**Division:** Environmental Services - Cemeteries

Service or Activity Provided or Use of City Property	2017 Approved Fee
Markers and Foundations - Marker Setting Fee: Bronze Vase	\$ 212.00
Markers and Foundations - Marker Setting Fee: DVA Upright Marker: plus C&M	\$ 179.00
Care & Maintenance - Flat Marker (173 inches or greater)	\$ 50.00
Care & Maintenance - DVA Flat Marker	\$ 50.00
Care & Maintenance - Small Foundations (up to 38" x 14" or 532 sq inches)	\$ 100.00
Care & Maintenance - Large Foundations (greater than 532 sq inches)	\$ 200.00
Care & Maintenance - DVA Upright Marker	\$ 100.00
Cemetery license fees	\$ 12.00
Columbarium Niche Bronze Plaque	\$ 565.00
Columbarium Niche - Companion Vase (Plastic)	\$ 149.00
Columbarium Niche - Companion Vase (Bronze)	\$ 163.00
Cremorial Bronze Plaque	\$ 253.00
Merchandise / Miscellaneous Services - Flower Beds - Supply, install & maintain Flower Bed - per grave to a maximum of three graves	\$ 580.00
Merchandise / Miscellaneous Services: 3rd Party Resale and/or Property Exchange	\$ 226.00
Merchandise / Miscellaneous Services - Duplicate Deed/Interment Rights Certificate/Transfer of Rights (copy)	\$ 28.00
Merchandise / Miscellaneous Services - Graveside Services: Tent and Chair	<b>Priced per job- 100% recovered</b>
Merchandise / Miscellaneous Services - Genealogical Research (per name)	\$ 33.00
Merchandise / Miscellaneous Services - Memorial Tree Planting (12"x10" stone; 6"x8" bronze plaque)	\$ 1,084.00
Merchandise / Miscellaneous Services - Memorial Bench (bench; 8" x 5" bronze plaque with 3 lines)	\$ 1,597.00
Merchandise / Miscellaneous Services - Temporary Marker (permitted for up to one year)	\$ 102.00
Merchandise / Miscellaneous Services - Columbarium Plaque or Vase Installation	\$ 144.00
Outer Container - Concrete Crypt - Youth	\$ 729.00
Outer Container - Concrete Crypt - Intermediate	\$ 797.00
Outer Container - Concrete Crypt - Oversize	\$ 960.00
Temporary Access Permit from Cemetery Lands onto Private Property	\$ 113.00
Administrative Fee: Third Party Reseale and/or Property Exchange	\$ 226.00
Graveside Service Fee	<b>Priced per job- 100% recovered</b>

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Operations

Service or Activity Provided or Use of City Property	2017 Approved Fee
Culvert Installation - Roads - Priced per job	<b>cost + 7%</b>
Culvert Installation - Inspection Only - Priced per job	<b>cost + 7%</b>
Repair-Replace Property on City Roads - Priced per job	<b>cost + 7%</b>
Approach Ramp Installation	<b>cost + 7%</b>
Personal Item Retrieval (Catch Basin Retrieval)	<b>\$ 110.00</b>
Street Flushing/Sweeping/Mud-Tracking - Developers - Priced per job	<b>cost + 7%</b>
Sidewalk Snow Removal - Snow clearing By-law (cost per linear metre up to a maximum of \$375 for residential frontage; no maximum on commercial and/or vacant property)	<b>\$ -</b>
Snow Removal - Public School Board - Sidewalks - Cost Actuals	<b>Cost</b>
Snow Removal - Separate School Board - Sidewalks - Cost Actuals	<b>Cost</b>
Temporary Road Access Permit Application Fee - per application	<b>\$ 115.00</b>
Temporary Road Access Permit Security Deposit - per application	<b>\$ 1,000.00</b>
Residential Recycling Blue Box Container Replacement - Fee charged to residents that receive more then 2 blue boxes per year	<b>cost</b>
Recycling Blue Box Container - School Board	<b>cost</b>
Recycling Blue Carts - School Board	<b>cost</b>
Residential Green Cart Replacement (per SMALL cart)	<b>cost</b>
Residential Green Cart Replacement (per LARGE cart)	<b>cost</b>
Kitchen "Mini-bin" Organics Container	<b>cost</b>

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Operations

Service or Activity Provided or Use of City Property	2017 Approved Fee
Waste Management Per Event Fee for Non-Funded Festivals and Events:	
- Recycling (up to 25 barrels)	\$ 1,414.06
- Garbage - per roll off bin (plus tipping fees)	\$ 176.62
- Organics (up to 25 green carts)	\$ 630.26
- Administrative Fee per event	\$ 135.06
- Recycling Containers - replacement of damaged blue barrels	cost
- Organics Containers - replacement of damaged green carts	cost
- Garbage Containers - replacement of damaged containers	cost
Waste Removal - Non Compliance Fee (plus tipping fees)	\$ 329.16
Backyard Composters	cost
Tipping Fee per 100 kilograms	\$ 11.75
Minimum Vehicle Fee	\$ 8.50
Deposit Fees at Transfer Stations:	
0-2500kg	\$ 50.00
2501-3000 kg	\$ 100.00
3001-6000 kg	\$ 200.00
6001-9000 kg	\$ 300.00
Over 9000 kg	\$ 400.00
Impacted Soil Fee (per tonne)	\$ 11.54

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Corporate Assets & Strategic Planning - Golf Courses

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>GOLF FEES - Chedoke (Beddoe and Martin)</b>	
<b>Chedoke Green Fees-Beddoe</b>	
Monday to Thursday - 18 Holes	\$ 38.05
Fri/Sat/Sun/Holidays - 18 Holes	\$ 44.25
Senior (60&up) - Monday to Thursday - 18 Holes	\$ 33.63
Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 38.05
Junior (18&under) - after 11 am	\$ 24.78
Twilight - Monday to Thursday	\$ 26.55
Twilight - Fri/Sat/Sun/Holidays	\$ 30.97
9 Hole - Monday to Thursday	\$ 22.12
9 Hole - Fri/Sat/Sun/Holidays	\$ 24.78
9 Hole Senior (60&up) - Monday to Thursday	\$ 19.47
9 Hole Senior (60&up)- Fri/Sat/Sun/Holidays	\$ 21.24
Sunset - after 6pm	\$ 22.12
<b>Chedoke Green Fees - Martin</b>	
Monday to Thursday - 18 Holes	\$ 29.20
Fri/Sat/Sun/Holidays - 18 Holes	\$ 33.63
Senior (60&up) - Monday to Thursday - 18 Holes	\$ 25.66
Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 28.32
Junior (18&under) - after 11 am	\$ 19.47
Twilight - Monday to Thursday	\$ 20.35
Twilight - Fri/Sat/Sun/Holidays	\$ 23.89
9 Hole - Monday to Thursday	\$ 16.81
9 Hole - Fri/Sat/Sun/Holidays	\$ 18.58
9 Hole Senior (60&up) - Monday to Thursday	\$ 15.04
9 Hole Senior (60&up)- Fri/Sat/Sun/Holidays	\$ 15.93
Sunset - after 6pm	\$ 16.81
<b>Chedoke Beddoe (only) Advantage Packs</b>	
12 Rounds	\$ 433.20
24 Rounds	\$ 814.56

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Corporate Assets & Strategic Planning - Golf Courses

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Chedoke Golf Memberships</b>	
Beddoe & Martin - Adult - any day	\$ 1,765.49
Beddoe & Martin - Couples - any day	\$ 3,089.60
Beddoe & Martin - Junior (18 & under) - any day	\$ 442.48
Beddoe & Martin - Senior (60 & over) - Monday to Friday only, excluding holidays	\$ 1,324.12
Beddoe & Martin - Weekday (excluding holidays)	\$ 1,324.12
Martin-Adult	\$ 1,150.44
Martin-Couples	\$ 2,013.27
Martin-Junior (18 & under) - any day	\$ 309.73
Martin-Senior (60 & over) - Monday to Friday only, excluding holidays	\$ 862.83
Martin-Weekday - excluding holidays	\$ 862.83
City Wide - Adult	\$ 2,295.61
City Wide - Couples	\$ 3,849.55
City Wide - Senior	\$ 1,669.54
City Wide - Weekday - excluding holidays	\$ 1,739.10
<b>GOLF FEES - King's Forest</b>	
<b>King's Forest Green Fees</b>	
Monday to Thursday - 18 Holes	\$ 53.10
Fri/Sat/Sun/Holidays - 18 Holes	\$ 60.18
Senior (60&up) - Monday to Thursday - 18 Holes	\$ 40.71
Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 46.90
Junior (18&under) - after 11 am	\$ 28.32
Twilight - Monday to Thursday	\$ 34.51
Twilight - Fri/Sat/Sun/Holidays	\$ 38.05
9 Hole - Any day	\$ 28.32
9 Hole Senior (60&up) - Any day	\$ 23.89

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Corporate Assets & Strategic Planning - Golf Courses

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>King's Forest (only) Advantage Packs</b>	
12 Rounds	\$ 590.48
24 Rounds	\$ 1,142.86
<b>King's Forest Golf Memberships</b>	
King's Forest -Adult	\$ 1,857.77
King's Forest -Couples	\$ 3,343.17
King's Forest -Junior (18&under) - any day	\$ 443.47
King's Forest -Senior (60 & over) Monday to Friday only, excluding holidays	\$ 1,325.81
King's Forest -Weekday	\$ 1,369.80
City Wide - Adult	\$ 2,295.61
City Wide - Couples	\$ 3,849.55
City Wide-Senior	\$ 1,669.54
City Wide - Weekday	\$ 1,739.10
<b>Flex Pass - Chedoke - Beddoe</b>	
<i>Flex Pass Characteristics - ADULT</i>	
Activation Fee to Purchase Pass - One Time Fee	\$ 265.00
Peak Green Fee (25% off before 11am)	\$ 30.97
Non-Peak Green Fee (40% off)	\$ 24.78
Merchandise and Food and Beverage Discount (Excluding Alcohol)	10% off
<i>Flex Pass Characteristics - SENIOR (60+)</i>	
Activation Fee to Purchase Pass - One Time Fee	\$ 225.00
Peak Green Fee (25% off before 11am)	\$ 26.55
Non-Peak Green Fee (40% off)	\$ 21.24
Merchandise and Food and Beverage Discount (Excluding Alcohol)	10% off
<b>* Note: Fees do not include HST which will be added where applicable.</b>	
<i>Flex Pass Characteristics - ADULT</i>	
Activation Fee to Purchase Pass - One Time Fee	\$ 265.00
Peak Green Fee (25% off before 11am)	\$ 18.58
Non-Peak Green Fee (40% off)	\$ 18.58
Merchandise and Food and Beverage Discount (Excluding Alcohol)	10% off

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Corporate Assets & Strategic Planning - Golf Courses

Service or Activity Provided or Use of City Property	2017 Approved Fee
<i>Flex Pass Characteristics - SENIOR (60+)</i>	
Activation Fee to Purchase Pass - One Time Fee	\$ 225.00
Peak Green Fee (25% off before 11am)	\$ 15.93
Non-Peak Green Fee (40% off)	\$ 15.93
Merchandise and Food and Beverage Discount (Excluding Alcohol)	10% off
<b>Flex Pass - King's Forest</b>	
<i>Flex Pass Characteristics - ADULT</i>	
Activation Fee to Purchase Pass - One Time Fee	\$ 265.00
Peak Green Fee (25% off before 11am)	\$ 44.25
Non-Peak Green Fee (40% off)	\$ 35.40
Merchandise and Food and Beverage Discount (Excluding Alcohol)	10% off
<i>Flex Pass Characteristics - SENIOR (60+)</i>	
Peak Green Fee (25% off before 11am)	\$ 36.28
Non-Peak Green Fee (40% off)	\$ 29.20
Merchandise and Food and Beverage Discount (Excluding Alcohol)	10% off
<b>Golf Carts - All Courses</b>	
9 hole pull cart	\$ 2.65
18 hole pull cart	\$ 4.42
18 hole power cart	\$ 30.09
18 hole power cart - single rider	\$ 16.81
9 hole power cart	\$ 17.70
9 hole power cart - single rider	\$ 8.85
Sunset (After 6pm) Power cart	\$ 8.85
Sunset (After 6pm) Pull cart	2.65

**Notes:**

Golf Assoc of Ont (GOA) Fee is added on top of regular fee.

Tournament Rates are based by weekday or weekend tournaments and at a percentage of 10% less than the regular green fee and golf cart prices.

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Corporate Assets & Strategic Planning - Strategic Planning

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
Banner Installations - Main Street West	\$ 306.46
Banner Installations - King Street West (Dundas)	\$ 388.58
Publication Box Permit - Initial Fee	\$ 45.00
Publication Box Annual Permit Renewal	\$ 30.00
Food Service Vehicles - Daily Permit	\$ 50.00

\* Note: Fees do not include HST which will be added where applicable.



**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Corporate Assets & Strategic Planning - Traffic Operations

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
Damage to Traffic Property (i.e.. Traffic posts, traffic signs, signal poles) Priced per job. Direct job costs	<b>cost + 7%</b>
Banner/Sign Fabricating - external requests - Priced per Job	<b>cost + 7%</b>
Municipal Numbering Fees - Full installation by City Forces	<b>\$ 175.40</b>
Municipal Numbering Fees - Materials for Homeowner Installation (including delivery)	<b>\$ 30.40</b>
Traffic Signal Timing Plans - Inquiries	<b>\$ 248.36</b>
Traffic Signal Timing Plans - Drawings	<b>\$ 58.65</b>

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Corporate Assets & Strategic Planning - Tim Hortons Field

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>RENTAL RATES</b>	
<b>Community Sport Programming</b>	
Adults & Non-affiliated Youth (Hourly)	\$ 124.85
Youth Affiliated (Hourly)	\$ 62.42
Lights when required (Hourly)	\$ 26.01
<b>Community Room Rentals - Level 1</b>	
<b>Room 1E501 - Alumni Room (1,800 sq ft.)</b>	
Commercial/Non-resident (Hourly)	\$ 125.00
Resident (Hourly)	\$ 75.00
Community Group (Hourly)	\$ 35.00

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Corporate Assets & Strategic Planning - Tim Hortons Field

Service or Activity Provided or Use of City Property	2017 Approved Fee
Affiliate Group (Hourly)	\$ 25.00
<b>Caretaker's Club (Soccer Warm-up Area) (Hourly Rate)</b>	<b>\$ 75.00</b>
<b>Community Room Rentals - Level 2</b>	
<b>Room 2W 600 - Media Court (1,625 sq ft.)</b>	
Daily Max (Rentals >5hrs charged 5hrs) - Commercial/Non-resident	\$ 260.10
Daily Max (Rentals >5hrs charged 5hrs) - Resident	\$ 156.06
Daily Max (Rentals >5hrs charged 5hrs) - Community Group	\$ 72.83
Daily Max (Rentals >5hrs charged 5hrs) - Affiliate Group	\$ 52.02
<b>Room 2W 336 - Community Video Room (194 sq ft.)</b>	
Daily Max (Rentals >5hrs charged 5hrs) - Commercial/Non-resident	\$ 104.04
Daily Max (Rentals >5hrs charged 5hrs) - Resident	\$ 62.42
Daily Max (Rentals >5hrs charged 5hrs) - Community Group	\$ 20.81
Daily Max (Rentals >5hrs charged 5hrs) - Affiliate Group	\$ 10.40
<b>Room 2W 601 - Community Room (280 sq ft.)</b>	
Daily Max (Rentals >5hrs charged 5hrs) - Commercial/Non-resident	\$ 104.04

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Corporate Assets & Strategic Planning - Tim Hortons Field

Service or Activity Provided or Use of City Property	2017 Approved Fee
Daily Max (Rentals >5hrs charged 5hrs) - Resident	\$ 62.42
Daily Max (Rentals >5hrs charged 5hrs) - Community Group	\$ 20.81
Daily Max (Rentals >5hrs charged 5hrs) - Affiliate Group	\$ 10.40
<b>Room 2W 602 - Community Room (280 sq ft.)</b>	
Daily Max (Rentals >5hrs charged 5hrs) - Commercial/Non-resident	\$ 104.04
Daily Max (Rentals >5hrs charged 5hrs) - Resident	\$ 62.42
Daily Max (Rentals >5hrs charged 5hrs) - Community Group	\$ 20.81
Daily Max (Rentals >5hrs charged 5hrs) - Affiliate Group	\$ 10.40
<b>Room 2W 603 - Community Room (366 sq ft.)</b>	
Daily Max (Rentals >5hrs charged 5hrs) - Commercial/Non-resident	\$ 104.04
Daily Max (Rentals >5hrs charged 5hrs) - Resident	\$ 62.42
Daily Max (Rentals >5hrs charged 5hrs) - Community Group	\$ 20.81
Daily Max (Rentals >5hrs charged 5hrs) - Affiliate Group	\$ 10.40
<b>Amateur Sport Events - Spectator Events (not-for-profit and charitable organizations)</b>	
Lower Bowl - west side only (Hourly)*	\$124.85 per hour
Upper & Lower Bowl - west side only (Daily)*	\$5,000.00 per day
Full Stadium (Daily)*	\$7,500.00 per day
<b>Film Shoots</b>	<b>Negotiable</b>

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Corporate Assets & Strategic Planning - Tim Hortons Field

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>Photography (Commercial Rate)</b>	<b>\$408.00 per hour (minimum 4 hours or \$1,632.00)</b>
<b>Photography (Wedding Photography Only) (2 hour maximum)</b>	<b>\$ 175.00</b>
<b>Concerts</b> West Stands Only Full Stadium	<b>Negotiable  Negotiable</b>
<b>Corporate Gatherings/Professional Sports</b> Upper & Lower Bowl - west side only (Daily)*  Full Stadium (Daily)*	<b>\$10,000.00 per day  \$15,000.00 per day</b>
<b>Corporate Room Rentals - Level 4</b>  <b>Room 4W 300 (1,012 sq ft.)</b> Social/Corporate - Day Rate * Social/Corporate - Evening Rate * Social/Corporate - Day & Evening Rate * Community Groups (not-for-profit) - Day Rate * Community Groups (not-for-profit) - Evening Rate * Community Groups (not-for-profit) - Day & Evening* City of Hamilton - Day Rate * City of Hamilton - Evening Rate *	<b>\$ 306.00 \$ 306.00 \$ 550.80 \$ 183.60 \$ 183.60 \$ 330.48 \$ 91.80 \$ 91.80</b>

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Corporate Assets & Strategic Planning - Tim Hortons Field

Service or Activity Provided or Use of City Property	2017 Approved Fee
City of Hamilton - Day & Evening Rate *	\$ 165.24
<b>Room 4W 301 (1,410 sq ft.)</b>	
Social/Corporate - Day Rate *	\$ 459.00
Social/Corporate - Evening Rate *	\$ 459.00
Social/Corporate - Day & Evening Rate *	\$ 826.20
Community Groups (not-for-profit) - Day Rate *	\$ 275.40
Community Groups (not-for-profit) - Evening Rate *	\$ 275.40
* Note: Fees do not include HST which will be added where	\$ 495.72
City of Hamilton - Day Rate *	\$ 137.70
City of Hamilton - Evening Rate *	\$ 137.70
City of Hamilton - Day & Evening Rate *	\$ 247.86
<b>Room 4W 313 (5,952 sq ft.)</b>	
Social/Corporate - Day Rate *	\$ 1,428.00
Social/Corporate - Evening Rate *	\$ 1,428.00
Social/Corporate - Day & Evening Rate *	\$ 2,570.40
Community Groups (not-for-profit) - Day Rate *	\$ 856.80
Community Groups (not-for-profit) - Evening Rate *	\$ 856.80
Community Groups (not-for-profit) - Day & Evening*	\$ 1,542.24
City of Hamilton - Day Rate *	\$ 428.40
City of Hamilton - Evening Rate *	\$ 428.40
City of Hamilton - Day & Evening Rate *	\$ 771.12
<b>Room 4W 314 (1,410 sq ft.)</b>	
Social/Corporate - Day Rate *	\$ 459.00
Social/Corporate - Evening Rate *	\$ 459.00
Social/Corporate - Day & Evening Rate *	\$ 826.20
Community Groups (not-for-profit) - Day Rate *	\$ 275.40
Community Groups (not-for-profit) - Evening Rate *	\$ 275.40

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Corporate Assets & Strategic Planning - Tim Hortons Field

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
Community Groups (not-for-profit) - Day & Evening*	\$ 495.72
City of Hamilton - Day Rate *	\$ 137.70
City of Hamilton - Evening Rate *	\$ 137.70
City of Hamilton - Day & Evening Rate *	\$ 247.86
<b>Room 4W 315 (1,012 sq ft.)</b>	
Social/Corporate - Day Rate *	\$ 306.00
Social/Corporate - Evening Rate *	\$ 306.00
Social/Corporate - Day & Evening Rate *	\$ 550.80
Community Groups (not-for-profit) - Day Rate *	\$ 183.60
Community Groups (not-for-profit) - Evening Rate *	\$ 183.60
Community Groups (not-for-profit) - Day & Evening*	\$ 330.48
City of Hamilton - Day Rate *	\$ 91.80
City of Hamilton - Evening Rate *	\$ 91.80
City of Hamilton - Day & Evening Rate *	\$ 165.24
<b>Club Level - includes all rooms noted above (10,796 sq ft.)</b>	
Social/Corporate - Day Rate *	\$ 2,091.00
Social/Corporate - Evening Rate *	\$ 2,091.00
Social/Corporate - Day & Evening Rate *	\$ 3,763.80
Community Groups (not-for-profit) - Day Rate *	\$ 1,254.60
Community Groups (not-for-profit) - Evening Rate *	\$ 1,254.60
Community Groups (not-for-profit) - Day & Evening*	\$ 2,258.28
City of Hamilton - Day Rate *	\$ 629.34
City of Hamilton - Evening Rate *	\$ 629.34
City of Hamilton - Day & Evening Rate *	\$ 1,129.14
<b>South Plaza - outside gates SE corner</b>	
(<4 hour rental - flat fee) - Commercial/Non-resident	\$ 500.00

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Corporate Assets & Strategic Planning - Tim Hortons Field

Service or Activity Provided or Use of City Property	2017 Approved Fee
(<4 hour rental - flat fee) - Resident	\$ 300.00
(<4 hour rental fee - flat fee) - Community Group	\$ 140.00
(4< hour rental fee - flat fee) - Affiliate Group	\$ 100.00
<b>Coors Banquet Patio - East Side 2nd Floor &amp; Concourse</b>	
(<4 hour rental - flat fee) - Commercial/Non-resident	\$ 500.00
(<4 hour rental - flat fee) - Resident	\$ 300.00
(<4 hour rental fee - flat fee) - Community Group	\$ 140.00
(4< hour rental fee - flat fee) - Affiliate Group	\$ 100.00
<b>Coors Light Patio - North End</b>	
(<4 hour rental - flat fee) - Commercial/Non-resident	\$ 500.00
(<4 hour rental - flat fee) - Resident	\$ 300.00
(<4 hour rental fee - flat fee) - Community Group	\$ 140.00
(4< hour rental fee - flat fee) - Affiliate Group	\$ 100.00
<b>Note:</b>	
* All additional operational expenses are to be added to the above noted rates.	

\* Note: Fees do not include HST which will be added where applicable.



**2017 APPROVED USER FEES AND CHARGES**

**Department:** Public Works

**Division:** Transit

Service or Activity Provided or Use of City Property	2017 Approved Fee
TransCab	Regular Fare + \$0.50
Urban Charters	\$ 134.90
HSR Photo ID - Elementary/Secondary School Students	\$ 5.00
HSR Replacement Photo ID - Senior, EC Pass, SHO, School Plus Pass	\$ 15.00
Document Requests on CD's (Mobility Programs and Transportation Planning)	\$ 4.42

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Corporate Services

**Division:** Financial Services

Service or Activity Provided or Use of City Property	2017 Approved Fee
Basic Tenders	\$ 60.13
Complex Tenders	\$ 190.27
Basic RFP	\$ 45.09
Complex RFP	\$ 135.22
Construction Drawing - Road/Linear Construction Tenders	\$ 27.08
Tenders - Standard - Online	\$ 45.09
Tenders - Complex - Online	\$ 155.22
RFPs - Standard - Online	\$ 30.04
RFPs - Complex - Online	\$ 100.18
Change in Banking Information	\$ 25.04
<b>Consideration of assignment/corporate change requests</b>	
Simple	\$ 354.42
Standard	\$ 636.73
Complex	\$ 848.94
<b>Notes:</b>	
1. Document fees are lower where online documents are available and obtained online.	
2. Change in Banking Information will only be applied when there is more than one request per year made by the vendor.	
3. The fee for consideration of assignment/corporate change requests include any applicable 'change in Banking Information' fee.	

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Corporate Services  
**Division:** Taxation - Tax Accounting

Service or Activity Provided or Use of City Property	2017 Approved Fee
Registration of Delinquent Accounts - Phase 1	\$ 1,062.00
Registration of Delinquent Accounts - Carried to Tax Sale	\$ 1,356.30
Extension Agreements	\$ 196.35
Tax Certificate	\$ 58.90
Tax Letters (Analysis, Income Tax, Paid in Full) - per year	\$ 26.00
Ownership change fee	\$ 14.00
Mortgage Company account status (per account):	
- on-line	\$ 5.60
- spreadsheet	\$ 5.60
Mortgage Payout - Statement of Account	\$ 11.30
Tax Transfer Fee - Balances transferred from Horizon Utilities (sewer & water charges) to City tax roll	\$ 32.95
NSF Cheque Fee - Processing fee on all 'returned' cheques	\$ 32.95
Admin Fee for Arrears Notices and Letters (on arrears > \$900)	\$ 2.90
New tax roll account fee	\$ 17.35
Apportionment fee - Current year	\$ 57.70
On-line Tax Certificate - delinquent account turn off/on	\$ 32.95
Misapplied Payments - payment transfer (Taxpayer or FI error)	\$ 32.95
Reprint of prior year tax bill (no charge for current year tax bill) - per bill	\$ 11.30

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Corporate Services

**Division:** Financial Planning & Policy - Development Finance

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
Subdivision Agreement Finance Processing Flat Fee	\$ 1,420.15
Subdivision Agreement Finance Processing Per Lot Fee	\$ 14.80
Subdivision Agreement Finance Processing Best Efforts Fee	\$ 1,420.15
Subdivision Compliance Fee	\$ 66.75

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** Corporate Services  
**Division:** Hamilton Farmers' Market

Service or Activity Provided or Use of City Property	2017 Approved Fee
<b>HAMILTON FARMERS' MARKET - STALL FEES</b>	
Standard Frontage (fee per square foot/annum)	\$ 25.60
Premium Frontage (fee per square foot/annum)	\$ 28.80
Outdoor Market Program (per truck stall, per Saturday)	\$ 35.00
Market Cart Program (per cart, per Tuesday, Thursday or Friday)	\$ 35.00
Market Cart Program (per cart, per Saturday)	\$ 50.00

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** City Manager

**Division:** Various

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
Manual searches for records (per 15 minutes)	\$ 9.57
Preparation of Records for release (per 15 minutes)	\$ 9.57
Developing computer programs or other methods of producing a record from a machine (per 15 minutes)	\$ 19.09

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** City Manager

**Division:** City Clerk's

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
Marriage Licence Fee	\$ 150.00
Death Registration Administration Fee	\$ 43.00
Certified Copies	\$ 25.66
Photocopies	\$ 0.35
Commissioner of Oaths	\$ 21.24
Court Documents (POA) - per page	\$ 2.35
Certified Court Documents (POA) - per page	\$ 4.35

\* Note: Fees do not include HST which will be added where applicable.

**2017 APPROVED USER FEES AND CHARGES**

**Department:** City Manager  
**Division:** Human Resources

<b>Service or Activity Provided or Use of City Property</b>	<b>2017 Approved Fee</b>
Employee File Duplication: Base rate (0-10 pages) Greater than 10 pages (per page)	\$ 115.43 \$ 1.18

\* Note: Fees do not include HST which will be added where applicable.