

CITY OF HAMILTON

MOTION

Council Date: August 18, 2017

MOVED BY COUNCILLOR L. FERGUSON.....

SECONDED BY COUNCILLOR

Craftadian Made in Hamilton – Special Occasion Permit Liquor Licence

WHEREAS, Hamilton City Council has received Notice (attached hereto as Appendix “A”) from Jacqueline Hunter on behalf of Craftadian that they wish to obtain approval for a Special Occasion Permit Liquor Licence to sell alcohol on August 26, 2017 between the hours of 11:00 a.m. and 4:00 p.m. at McMaster Innovation Park, 175 Longwood Road South, Hamilton, Ontario during the Craftadian Made in Hamilton taking place in Hamilton, Ontario;

WHEREAS, the Alcohol and Gaming Commission of Ontario requires that if a permit holder is not a registered charity or non-profit organization, that a resolution of the Council is required to designate the event as one of municipal significance; and

WHEREAS, the City of Hamilton does not have an objection to the Liquor Licence Serving Time Extension for the following establishment;

THEREFORE BE IT RESOLVED:

- (a) That the City of Hamilton hereby deems Craftadian Made in Hamilton, being held in the City of Hamilton, Ontario on August 26, 2017, as municipally significant; and,
- (b) That the following applicant be provided a copy of this resolution for inclusion with their application to the Alcohol and Gaming Commission of Ontario:
 - (i) Craftadian c/o Jacqueline Hunter, Ancaster, Ontario.



Hamilton

LIQUOR LICENCE NOTIFICATION FORM
CITY OF HAMILTON

 TEMPORARY EXTENSION PERMIT SPECIAL OCCASION PERMIT

NAME OF THE EVENT: Craftadian Made in Hamilton
Municipal Address of Event: 175 Longwood Road S, Hamilton, ON L8P 0A1

CONTACT INFORMATION

(Please print legibly - approval of incomplete or illegible applications may be delayed)

ORGANIZATION: Craftadian
CHARITY NUMBER/ REGISTRATION: N/A
CONTACT PERSON: Jacqueline Hunter PHONE (DAY): 905-330-2056
ADDRESS: [REDACTED] PHONE (EVENING): 905-330-2056
CITY: Ancaster CELL PHONE: 905-330-2056
POSTAL CODE: ON FAX: N/A
EMAIL: info@craftadian.ca

EVENT DETAILS

TYPE OF EVENT: *Note the proposed licenced area would be inside only.*

INDOORS OUTDOORS PUBLIC EVENT PRIVATE EVENT
 PARADE SPORT/ TOURNAMENT EVENT/ FESTIVAL OTHER, PLEASE SPECIFY: _____

HAS A S.E.A.T. APPLICATION BEEN MADE? YES NO

CHARITY/ NON-FOR PROFIT (Proof of Registration/ Charity number is required)

IF THE EVENT IS ON MUNICIPAL PROPERTY, PLEASE PROVIDE THE LOCATION:

CITY PARK (NAME): N/A
BUILDING/ FACILITY NAME/ AREA: _____
ROAD(S): _____

ESTIMATED ATTENDANCE

(Please estimate all that apply)

NUMBER OF PEOPLE PER DAY: 1500 NUMBER OF PEOPLE FOR THE ENTIRE EVENT: 1500

NUMBER OF VOLUNTEERS/ STAFF: 6 NUMBER OF PARTICIPANTS: 60
*SMARTSERVE **MUST** be obtained *People involved in the event eg: VENDERS, racers, runners

** IF MORE THAN 5000 PERSONS, APPLICATION **MUST** BE RECEIVED 60 DAYS PRIOR TO THE EVENT **

EVENT ELEMENTS

(Complete to ensure proper permits are processed)

EVENT ON CITY PROPERTY: YES NO ADMISSION FEE: YES NO \$3.00 per adult children free

SOUND AMPLIFICATION: YES NO WHEELCHAIR ACCESSIBLE: YES NO

FOOD: YES NO PAY DUTY POLICE HIRED: YES NO

FIREWORKS: YES NO IF YES, NUMBER OF PAY DUTY POLICE HIRED: _____

TENTS/ TEMPORARY STRUCTURES: YES NO PRIVATE SECURITY HIRED: YES NO

IF YES, PROVIDE DIMENSIONS: 10'x10' vendor tents IF YES, NUMBER OF PRIVATE SECURITY HIRED: _____

Tents are for makers, outside only

*** BUILDING PERMIT REQUIRED FOR TENTS LARGER THAN 60 m.sq. OR ATTACHED TO A BUILDING**

OCCUPANT LOADS OF EACH TENT/ STRUCTURE: _____

EVENT DETAILS

(Provide details to ensure proper evaluation of the application)

EVENT DATE	EVENT TIME	ALCOHOL SERVING TIME
<u>26/08/17</u> DD/MM/YY	START : <u>10:00AM</u> FINISH : <u>4:00PM</u>	START : <u>11:00AM</u> FINISH : <u>4:00PM</u>
_____ DD/MM/YY	START : _____ FINISH : _____	START : _____ FINISH : _____
_____ DD/MM/YY	START : _____ FINISH : _____	START : _____ FINISH : _____

APPLICATION CHECKLIST

(Application will not be processed without the following)

APPLICATION FORM submitted online AGCO MAP OF THE EVENT MUST INCLUDE:

LCBO LOCATION NEAREST YOU, permit (they have requested a letter from the municipality)

A. AREA OF THE ENTIRE EVENT
B. LOCATION OF LICENSED AREA
C. ALL ENTRY/EXISTS TO THE EVENT AND LICENSED AREA
D. LOCATION OF ALL FIRE CONNECTION IN THE EVENT AND IN THE LICENSED AREA
E. WASHROOM LOCATIONS

LCBO DETAILS

NOTE TO AGCO/ LCBO:

THIS APPLICATION IS USED BY THE CITY OF HAMILTON AS A NOTIFICATION TO FIRE, BUILDING, HEALTH, CLERKS OFFICE AND THE POLICE SERVICE OF THE CITY OF HAMILTON FOR TEMPORARY EXTENSION AND SPECIAL OCCASION PERMIT LIQUOR LICENCE REQUESTS.

FOR OFFICE USE ONLY	
DATE RECEIVED: <u>July 18/17</u>	RECEIVED BY: <u>Joseph Sansaverico</u>
FILE NUMBER: <u>17 118739</u>	<input checked="" type="checkbox"/> RESOLUTION REQUIRED <input type="checkbox"/> NO RESOLUTION REQUIRED

APPLICANT SIGNATURE Jacqueline Hunter July 19, 2017
PRINT NAME DATE