



Hamilton

**BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE
REPORT 17-006**

8:00 a.m.

Tuesday, July 11, 2017

Room 264

Hamilton City Hall

71 Main Street West

Present: Councillor Matthew Green (Chair)
Rachel Braithwaite – Barton Village BIA
Lisa Anderson – Dundas BIA
Cristina Geissler – Concession Street BIA
Kerry Jarvi – Downtown Hamilton BIA
Jennifer Mattern – Ancaster BIA (Acting Vice-Chair)
Bender Chug – Main West Esplanade BIA
Susan Pennie – Waterdown BIA
Doug Sutherland – Stoney Creek BIA
Anna Campagana – Westdale Village BIA
Sandra Clark – Ottawa Street BIA

Absent:
with regrets: Tony Greco – Locke Street BIA
Susie Braithwaite – International Village BIA
Lia Hess – King West BIA

THE BUSINESS IMPROVEMENT ADVISORY COMMITTEE PRESENTS REPORT 17-006 AND RESPECTFULLY RECOMMENDS:

1. Expenditure request from the Downtown Hamilton BIA from the Contribution to BIA Operating Budget Program (Item 9.1)

That the expenditure request from the Downtown Hamilton BIA in the amount of \$5,610.69 from the Contribution to BIA Operating Budget Program, to be spent on the maintenance of the BIA's Christmas decorations, be approved.

2. Expenditure request from the Downtown Hamilton BIA from the Contribution to BIA Operating Budget Program (Item 9.2)

That the expenditure request from the Downtown Hamilton BIA, in the amount of \$12,243.50 from the Parking Revenue Sharing Fund Program, to be spent on the maintenance of the BIA's Christmas decorations, be approved.

3. Stoney Creek BIA maintenance of planters, banners and Christmas Wreaths expenditure request (Item 9.3)

That the expenditure request from the Stoney Creek BIA in the amount of \$4,636.29 from the Contribution to BIA Operating Budget Program, to be spent on the BIA's maintenance of planters, banners and Christmas Wreaths, be approved.

FOR THE INFORMATION OF COMMITTEE:

(a) UPDATES FROM COMMITTEE MEMBERS (Item A)

Committee members used this time to provide updates on various activities and initiatives in their respective BIAs.

(b) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following change to the agenda:

1. ADDED NOTICE OF MOTION (ITEM 10)

- 10.1 Stoney Creek BIA maintenance of planters, banners and Christmas Wreaths expenditure request

The agenda for the July 11, 2017 Business Improvement Area Advisory Committee meeting was approved, as amended.

(c) DECLARATIONS OF INTEREST (Item 2)

Doug Sutherland declared an interest respecting any items relating to the Stoney Creek BIA as his wife operates a business in the Stoney Creek BIA.

(d) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) June 13, 2017 (Item 3.1)

The June 13, 2017 Minutes of the Business Improvement Area Advisory Committee were approved, as presented.

(e) DISCUSSION ITEMS (Item 8)

(i) Rachel Braithwaite, respecting the safety of businesses in Hamilton (Item 8.1)

Rachel Braithwaite, Barton Village BIA Member, provided the Committee with information respecting the safety of businesses in Hamilton.

Acting Sargent Matt Fletcher, North End Crime Manager from the Hamilton Police Service, answered questions from Committee Members and provided updates that included, but were not limited to the following:

- Reporting of crimes and vandalism to the police is very important so they can track possible crime patterns
- Crimes can be reported in a number of different ways, including via a non-emergency phone number (905-546-4925) as well as online (<https://hamiltonpolice.on.ca/how-to/report-crime/online-reporting>)
- It's important to keep everyone informed of crime in our neighbourhoods – let people know what is going on in your area

The update respecting the safety of businesses in Hamilton, was received.

(f) NOTICES OF MOTION (Item 10)

Committee Member Doug Sutherland, Stoney Creek BIA, introduced the following Notice of Motion:

(i) Stoney Creek BIA maintenance of planters, banners and Christmas wreaths expenditure request (Item 10.1)

That the expenditure request from the Stoney Creek BIA in the amount of \$4,636.29 from the Contribution to BIA Operating Budget Program, to be spent on the BIA's maintenance of planters, banners and Christmas wreaths, be approved.

That the Rules of Order were waived to allow for the introduction of a Motion respecting the Stoney Creek BIA maintenance of planters, banners and Christmas wreaths expenditure request.

For disposition of this matter, please refer to Item 3 above.

(g) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Update from Carlo Gorni, BIA Coordinator (Item 11.1)

Carlo Gorni, BIA Coordinator, provided the Committee with a verbal update. The update included, but was not limited to, the following:

- The BIAs were reminded to contact Carlo Gorni if they wanted to have City Staff come to their office to speak to BIA members regarding the various financial incentive programs, the planning process, the building permit process, etc. The Waterdown BIA recently hosted such a presentation, which also included staff from the Film Office.
- The BIAs were reminded to submit their requests in writing to Carlo Gorni for proposed funding from both the Shared Parking Revenue Fund and the Contribution to BIA Operating Budget Program. He would then forward these requests to Kirsten Stevenson at kirsten.stevenson@hamilton.ca.
- The Draft BIA Hiring Policy is close to being ready for review by the Committee.
- Commercial Market Assessment Studies have been completed for 4 of 5 BIAs, with completion of the remaining BIAs expected to occur shortly. We hope to commence 5 more such studies in September 2017.

The verbal update respecting updates to the Committee, was received.

(h) ADJOURNMENT (Item 13)

There being no further business, the Business Improvement Area Advisory Committee was adjourned at 8:38 a.m.

Respectfully submitted,

Doug Sutherland, Acting Co-Chair
Business Improvement Area
Advisory Committee

Kirsten Stevenson
Legislative Coordinator
Office of the City Clerk