



Hamilton

MINUTES

IMMIGRANT & REFUGEE ADVISORY COMMITTEE (I&R)

Thursday September 8, 2016 - 6:30 p.m.

City Hall, 71 Main St. W., Room 192

Present:	Aspy Ayrton, Holly McKean, Juanita Maldonado, Suad Badri, Mir Nazmul Islam, Dena Honig, Beau Daniels, Eman Ismail-Elmasri, Huzaifa Saeed, Ramon Petgrave, Noor Nizam
Also Present:	Maxine Carter, May-Marie Duwai-Sowa – Customer Service Access & Equity Division
Regrets:	Funmi Akiode, Yohana Otite, Maria-Ines Arratia, Coleen Gallant, Sylvia Shaheen Gill, Marie Robbins, Zenaida Cruz Roque
Absent:	Leo Johnson,
Guests:	

Chairperson: Maxine Carter chaired the meeting

1. Welcome and Introductions.

- All were welcomed as the meeting was called to order at 6:30 p.m.

2. Declaration of Interest.

- None declared.

3. Approval of Agenda.

- The agenda was reviewed

A. Ayrton/H. McKean

That the Immigrant and Refugee Advisory Committee agenda, of September 8, 2016, be accepted, as presented.

CARRIED.

4. Approval of Minutes.

4.1 August 27, 2015.

- The minutes were reviewed

A. Ayrton/J. Maldonado

That the Immigrant and Refugee Advisory Committee minutes, of April 9, 2015, be approved, as presented.

CARRIED.

4.2 Matters Arising from the Minutes.

Hamilton Immigration Partnership Council (HIPC)

- Some members requested clarification on who HIPC reports to and the process for I & R representation on HIPC. D. Honig provided an overview of HIPC and explained the process for selecting committee members to represent I & R on HIPC. M. Carter to send HIPC link to committee.

5. Presentation.

5.1 Equity and Inclusion Policy: Training- M. Carter
Tabled

5.2 Accessibility for Ontarians with Disabilities Act ACSS

- M. Carter provided an overview of the AODA and the City of Hamilton Accessibility Policies and Procedures. Committee was also provided guidelines for interacting with persons with disabilities.
- It was suggested that committee work with immigrants to orient newcomers on the AODA. Committee may consider a working group to achieve this goal.
- A copy of the AODA handbook was distributed to members for review. M. Carter to distribute acknowledgment form for members to complete and sign at next meeting after AODA Handbook is reviewed by all members.

6. Business Items.

There were no business items discussed.

7. Correspondence/Current Affairs.

There was no correspondence.

8. New Business.

8.1. 2016 Budget & Business Plan

- M. Carter presented the 2016 Budget and Business Plan to committee for review. M. Carter explained that the business plan was determined based on the previous year's initiatives however, the committee can have more detailed discussion to determine the 2017 work plan where more specific activities can be determined.

A. Ayrton/ D. Honig

That the 2017 Budget and Business Plan for the Immigrant and Refugee Advisory Committee in the amount of \$3,500.00 be accepted, as presented.

CARRIED

8.2. Resignation: D. Hyams

Members were informed that D. Hyams had tendered his resignation from the committee.

9. Information Sharing.

There were no submissions.

10. Next Meeting Date. Thursday, October 13, 2016

11. Adjournment.

The meeting was adjourned at 8:35pm.

R. Petgrave / J. Maldonado

That the Immigrant and Refugee Advisory Committee meeting, of September 8, 2016, be adjourned.

CARRIED.