



2016 Reserves - Detail Report

With 2015 Comparative figures
and 2017 Projections

***City of Hamilton
71 Main St. West
Hamilton, Ontario
L8P 4Y5***

THE CITY OF HAMILTON 2016 RESERVE REPORT

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RESERVES' SUMMARY

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RESERVE BALANCES

	<u>2015</u>	<u>2016</u>	<u>Projected</u> <u>2017</u>	<u>Reserve</u> <u>Sustainable</u>
	\$	\$	\$	
<u>TAX - SUPPORTED RESERVES</u>				
<u>VEHICLE & EQUIPMENT RESERVES</u>				
<u>Equipment Replacement Reserves</u>				
100031 Fire Equipment And Protective	1,107,877	673,105	142,413	Yes
100032 Radio Communication	4,496,304	4,733,973	4,996,931	Yes
System-Upgrades/Replacement				
100033 Paramedic Service-Equipment Reserves	304,940	560,187	944,220	Yes
100034 Small Equipment Environmental Services	364,620	557,342	530,470	Yes
108023 Information Technology Capital Reserve	137,375	390,905	96,446	Yes
110005 Hamilton Beach Rescue	309,741	311,825	343,521	Yes
110015 Computer Replacement Program	6,947,009	7,788,086	6,887,175	Yes
110035 Survey Equipment Replacement	159,610	187,817	217,425	Yes
110040 Equipment Replacement - Operations	80,317	105,677	130,967	Yes
Sub-total Equipment Replacement Reserves	13,907,793	15,308,918	14,289,568	
<u>Vehicle Replacement Reserves</u>				
110020 Vehicle Replacement - Police	1,517,125	1,601,502	1,511,899	Yes
110021 Vehicle Replacement - Fire	7,056,773	9,815,886	5,607,872	Yes
110022 Vehicle Replacement - Paramedic Service	1,032,714	1,283,872	1,456,741	Yes
110023 Vehicle Replacement - DARTS	8,656,098	8,830,023	4,228,489	Yes
110025 Vehicle Replacement - Central Garage	13,620,262	10,165,986	3,585,744	Yes
110030 Vehicle Replacement - Transit	18,756,672	5,768,443	8,053,647	Yes
Sub-total Vehicle Replacement Reserves	50,639,643	37,465,712	24,444,393	
TOTAL VEHICLE & EQUIPMENT RESERVES	64,547,436	52,774,631	38,733,961	
<u>CAPITAL RESERVES-TAX SUPPORTED</u>				
<u>Capital Reserves</u>				
108020 Unallocated Capital Levy	32,338,066	25,006,404	14,877,916	No
108022 Council Strategic Projects	405,227	412,566	496,767	Yes
108024 Investing in Ontario Subsidy Reserve	620,110	632,570	647,752	One-Time
108029 Pan Am Games-Provincial Contribution	0	0	0	Close
108050 Parkland Acquisition Reserve	6,408,637	9,183,655	10,618,463	No
Sub-total Capital Reserves	39,772,040	35,235,195	26,640,898	
<u>Former Municipalities-Capital Reserves</u>				
108030 Capital Projects - Ancaster	1,043,573	195,982	486,104	One-Time
108031 Capital Projects - Dundas	-24,940	-159,489	-173,437	One-Time

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	\$	\$	\$	
<u>CAPITAL RESERVES-TAX SUPPORTED</u>				
<u>Former Municipalities-Capital Reserves</u>				
108032 Capital Projects - Flamborough	813,226	162,928	166,838	One-Time
108033 Capital Projects - Glanbrook	0	36	3,683	One-Time
108034 Capital Projects -Stoney Creek	75,668	-66,281	-67,872	One-Time
108035 Capital Projects - Hamilton	61,688	62,928	1,269	One-Time
117036 S.C. Compensation Royalties (Terrapure Landfill)	436,204	320,834	1,005,047	Yes
Sub-total Former Municipalities-Capital Reserves	2,405,420	516,937	1,421,633	
<u>Councillor's Infrastructure Program (W1-W8)</u>				
108051 Ward 1 Special Capital Re-investment	1,294,306	1,512,793	2,048,710	Yes
108052 Ward 2 Special Capital Re-investment	540,333	715,098	1,842,397	Yes
108053 Ward 3 Special Capital Re-investment	3,884,334	3,257,868	3,998,006	Yes
108054 Ward 4 Special Capital Re-investment	360,303	-2,056,720	2,544,479	Yes
108055 Ward 5 Special Capital Re-investment	498,770	239,307	309,613	Yes
108056 Ward 6 Special Capital Re-investment	2,656,528	2,591,520	765,671	Yes
108057 Ward 7 Special Capital Re-investment	2,744,372	2,998,961	3,130,636	Yes
108058 Ward 8 Special Capital Re-investment	2,225,391	3,336,176	111,786	Yes
Sub-total Councillor's Infrastructure Program (W1-W8)	14,204,337	12,595,003	14,751,299	
TOTAL CAPITAL RESERVES-TAX SUPPORTED	56,381,796	48,347,135	42,813,829	
<u>EMPLOYEE RELATED RESERVES</u>				
<u>Pension/Retirement Reserves</u>				
112050 Retirement Gratuity Reserve - HSR	157,640	151,250	145,918	Close
112065 Pension Deficiency Reserve	3,540,254	2,976,548	2,255,897	Yes
Sub-total Pension/Retirement Reserves	3,697,894	3,127,798	2,401,815	
<u>Benefits' Reserves</u>				
112015 Long Term Disability Reserve	17,169,077	16,629,021	17,423,383	Yes
112020 Unreported Claims Reserve	3,373,638	3,441,306	3,520,456	Yes
112025 Claims Fluctuation Reserve-Health/Dental	17,749,877	19,364,935	19,543,440	Yes
112026 Claims Fluctuations - Health/Dental (Police)	5,803,938	6,082,420	6,220,030	Yes
Sub-total Benefits' Reserves	44,096,531	45,517,682	46,707,309	
<u>Sick Leave Reserves</u>				
112030 Sick Leave Liability - Police	5,989,248	6,109,589	6,250,109	Yes

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<u>EMPLOYEE RELATED RESERVES</u>				
<u>Sick Leave Reserves</u>				
112035 Sick Leave Liability - General	1,560,760	675,612	691,151	Yes
Sub-total Sick Leave Reserves	7,550,008	6,785,201	6,941,261	
<u>Workplace Health & Safety Reserves</u>				
112040 Workplace Safety & Insurance Board	42,935,508	41,240,037	41,604,083	Yes
Sub-total Workplace Health & Safety Reserves	42,935,508	41,240,037	41,604,083	
TOTAL EMPLOYEE RELATED RESERVES	98,279,940	96,670,718	97,654,467	
<u>STABILIZATION RESERVES</u>				
110043 Commodity (Fuel) Stabilization Reserve	1,689,773	855,085	874,752	Yes
110046 Tax Stabilization Reserve	12,134,998	16,645,577	15,076,651	No
110048 Grants & Subsidy Reserve	908,249	926,498	947,808	Yes
TOTAL STABILIZATION RESERVES	14,733,020	18,427,160	16,899,211	
<u>OPERATING RESERVES</u>				
<u>Productivity Enhancement Reserves</u>				
112243 Enterprise Fund Reserve	941,058	1,241,264	1,504,074	One-Time
Sub-total Productivity Enhancement Reserves	941,058	1,241,264	1,504,074	
<u>Working Fund Reserves</u>				
110080 Debenture Issuance Expense	575,575	564,838	555,827	Yes
112206 Election Expense Reserve	357,340	550,100	994,855	Yes
112212 Volunteer Committee Reserve	136,971	160,998	164,701	Yes
112230 City Enrichment Fund	533,599	490,050	380,640	Yes
112300 Investment Stabilization Reserve	54,168,129	55,954,200	57,951,246	Yes
112400 Working Fund-General	27,035,559	31,091,253	31,806,352	Yes
Sub-total Working Fund Reserves	82,807,173	88,811,440	91,853,621	
TOTAL OPERATING RESERVES	83,748,231	90,052,704	93,357,695	

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<u>PROGRAM SPECIFIC RESERVES</u>				
<u>CityHousing</u>				
112249 Downtown Housing Initiatives	23,486	23,958	24,509	Close
Sub-total CityHousing	23,486	23,958	24,509	
<u>Community Services</u>				
Social Services				
110044 Ontario Works Stabilization Reserve	1,809,895	1,310,239	169,633	No
112214 Social Services Initiative Fund	164,173	16,467	16,845	One-Time
112218 Early Years System Reserve	4,751,189	4,103,527	2,998,897	One-Time
Sub-total Social Services	6,725,257	5,430,233	3,185,375	
Housing Reserves				
102045 Emergency Repair Program-HHERP	252,651	210,423	164,688	One-Time
110041 Social Housing Stabilization Reserve	0	0	0	No
110052 Revolving Loan Fund Reserve-Ontario Renovates Program	13,607	65,412	117,492	Yes
112009 HomeStart Program	351,138	358,193	366,432	One-Time
112239 Federal Housing Initiatives	849,250	350,902	358,972	One-Time
112244 Social Housing Transition Reserve	240,603	147,607	0	One-Time
112248 Social Housing Capital Reserve	843,574	781,842	799,824	One-Time
112252 Supplement/Housing Allowance Reserve	765,962	593,277	440,025	One-Time
112254 Revolving Home Ownership Reserve	252,347	563,559	829,395	Yes
Sub-total Housing Reserves	3,569,132	3,071,214	3,076,828	
Recreation Reserves				
108038 Four Pad Arena Capital Reserve	572,159	628,424	670,694	Yes
110049 Four Pad Stabilization Reserve	270,437	275,871	282,216	Yes
Sub-total Recreation Reserves	842,597	904,295	952,910	
Lodges				
110042 Lodges Infrastructure Reserve	2,857	255,426	346,266	Yes
Sub-total Lodges	2,857	255,426	346,266	
Sub-total Community Services	11,139,842	9,661,168	7,561,380	
<u>Public Health</u>				
108061 Environmental Mitigation Reserve	398,913	8,015	8,200	Close
112207 Upwind & Downwind Conference	19,516	23,163	23,696	Yes
112219 Public Health Services Reserves	253,663	258,760	264,711	One-Time
Sub-total Public Health	672,092	289,938	296,607	

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<u>PROGRAM SPECIFIC RESERVES</u>				
<u>Library Reserves</u>				
106005 Reserve For Mobile Equipment	446,677	500,188	268,464	Yes
106006 Library Collections	825,206	909,793	825,033	Yes
106007 Library General Development	2,341,522	1,703,334	830,622	Yes
106008 Library Major Capital Projects	1,255,873	1,332,165	503,969	Yes
106009 Summer Reading Program	486,813	532,936	581,953	Yes
106011 Redeployment & Training Fund	517,637	528,038	540,183	Yes
106012 Youth Programming Reserve	121,900	91,151	66,137	Yes
106013 Accessibility, Renewal and Health & Safety Reserve	867,304	871,289	420,981	Yes
106014 Library-Computer Reserve Fund	473,665	301,812	22,500	Yes
106015 Library Donations Reserve	0	4,233	20,514	Yes
Sub-total Library Reserves	7,336,596	6,774,939	4,080,356	
<u>Planning & Development Reserves</u>				
<u>Development Related Reserves</u>				
100045 Services for New Subdivisions	3,538,532	3,609,631	3,692,653	Yes
108042 Red Hill Business Park Reserve	4,591,873	4,684,136	941,278	One-Time
110060 Shovel Ready Industrial Land Reserve	6,563,275	4,083,934	0	One-Time
110086 Development Fees Stabilization	2,655,503	5,011,380	5,033,852	Yes
115090 Cash in Lieu Sidewalks-Flamborough	185,852	189,586	193,947	Close
117012 Developer Deposits - Roads (SC)	900,141	918,228	939,347	Yes
Sub-total Development Related Reserves	18,435,176	18,496,896	10,801,076	
<u>Downtown/BIA's/Heritage Reserves</u>				
100005 Revolving Fund-Historic Properties	409,939	418,176	427,794	Yes
102047 Community Heritage Program Reserve	189,876	178,650	159,494	One-Time
102048 Main Street Program Reserve	1,075,445	1,094,585	1,218,353	Yes
102049 Hamilton Community Heritage Fund	900,348	104,782	102,903	Yes
108036 Downtown Hamilton Capital Program	931,408	1,061,252	1,085,661	Yes
112006 LACAC Publications Reserve	15,417	15,727	16,088	Yes
112211 Heritage Studies Reserve	41,816	42,656	43,638	Yes
112229 Commercial Property Improvement Grant (C.P.I.G.) Reserve	298,002	303,990	314,630	Yes
Sub-total Downtown/BIA's/Heritage Reserves	3,862,251	3,219,817	3,368,560	
<u>Economic Development</u>				
108060 Hamilton Technology Centre-Capital Repairs	3,808	21,829	22,331	Yes

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	\$	\$	\$	
<u>PROGRAM SPECIFIC RESERVES</u>				
<u>Planning & Development Reserves</u>				
<i>Economic Development</i>				
112221 Economic Development Investment Fund	1,349,640	1,621,338	1,329,891	Yes
112231 Conventions/Sports Events Reserve	164,262	201,062	0	Yes
<i>Sub-total Economic Development</i>	1,517,710	1,844,230	1,352,223	
<i>Planning-Other Reserves</i>				
100035 Property Purchases	2,657,352	3,002,922	2,249,020	Yes
108021 Parking Capital Reserve	3,075,453	3,940,011	2,338,928	Yes
115085 HMPS Cash in Lieu of Parking Reserve	207,927	212,105	216,983	Yes
<i>Sub-total Planning-Other Reserves</i>	5,940,732	7,155,038	4,804,931	
<i>Culture Reserve</i>				
100036 Auchmar Estates - Repairs	9,141	9,324	9,539	No
104080 Reserve For Various Museums	359,739	389,075	316,419	Yes
108044 Public Art Reserve	574,679	765,088	953,685	Yes
108049 Downtown Public Art	430,719	439,932	341,776	Yes
<i>Sub-total Culture Reserve</i>	1,374,277	1,603,418	1,621,419	
<i>Airport Reserves</i>				
108043 Airport Capital Reserve	251,956	350,424	111,816	Yes
112217 Airport Joint Marketing Reserve Fund	207,640	251,220	240,952	Yes
<i>Sub-total Airport Reserves</i>	459,596	601,644	352,769	
<i>Sub-total Planning & Development Reserves</i>	31,589,743	32,921,042	22,300,977	
<i>Hamilton Entertainment Facilities Reserve</i>				
100025 H.E.F. - Capital Projects	712,481	953,142	1,204,012	Yes
102025 First Ontario Concert Hall Reserve	179,353	181,282	84,301	Yes
104005 Special Events Subsidy	2,388	2,436	2,492	Close
<i>Sub-total Hamilton Entertainment Facilities Reserve</i>	894,221	1,136,859	1,290,805	

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	\$	\$	\$	
<u>PROGRAM SPECIFIC RESERVES</u>				
<u>Police Reserves</u>				
104055 Tax Stabilization-Police	4,050,315	490,755	426,180	Yes
104056 ISD (Investigative Services Division) Capital Reserve	2,137,137	6,639,262	6,791,965	One-Time
110065 Police Capital Expenditures	1,159,904	1,100,192	833,679	Yes
110066 Conducted Energy Weapon (CEW) Expansion Program	207,194	0	0	Close
112029 Provision for Vacation Liability	1,438,035	1,466,930	1,500,669	Yes
112210 Provision for Police Litigation	254,733	259,851	265,828	Close
112220 Police Special Events	111,252	113,487	116,098	Close
112225 Police Rewards	167,983	181,509	185,684	Yes
Sub-total Police Reserves	9,526,553	10,251,986	10,120,102	
<u>Public Works Reserves</u>				
<u>Greenspace/Parks Reserves</u>				
108037 Hamilton Beach Park Reserve	1,720,852	1,698,778	326,808	Yes
112201 Park Marina Reserve	171,429	174,873	228,408	Yes
112202 Leash Free Park Reserve	227,219	241,721	197,717	Yes
112224 Waterpark Operations Reserve	0	0	1,175,748	Yes
Sub-total Greenspace/Parks Reserves	2,119,500	2,115,373	1,928,682	
<u>Waste Management Reserves</u>				
110062 Closed Landfill Reserve	1,005,926	1,041,388	1,080,896	Yes
112270 Waste Management Recycling	4,003,936	4,271,886	4,559,796	Yes
112271 WM Facilities-Replace\Upgrade Reserve	1,884,821	2,330,666	1,881,556	Yes
113022 Garbage Collection Contingency Reserve	16,046	16,368	16,745	Close
Sub-total Waste Management Reserves	6,910,729	7,660,310	7,538,993	
<u>Transit Reserves</u>				
108019 Transit Shelter Capital Reserve	167,054	170,530	0	One-Time
108025 Transit Capital Reserve	1,039,417	286,935	4,670	Yes
108027 Province of Ontario Transit Capital Grant	3,415,000	3,010,730	0	One-Time
108045 Federal Public Transit Funds	936,030	386,447	1,736	One-Time
108047 Rapid Transit Capital Reserve	8,197,418	4,575,900	711,383	One-Time
Sub-total Transit Reserves	13,754,919	8,430,542	717,790	
<u>Cemeteries' Reserves</u>				
104105 Cemetery Building Fund - Niches	75,301	105,283	94,125	Yes
Sub-total Cemeteries' Reserves	75,301	105,283	94,125	

THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

	<u>2015</u>	<u>2016</u>	<u>Projected</u> <u>2017</u>	<u>Reserve</u> <u>Sustainable</u>
	\$	\$	\$	
<u>PROGRAM SPECIFIC RESERVES</u>				
<u>Public Works Reserves</u>				
<u>Public Works-Other Reserves</u>				
104060 Golf Course Improvement	-45,075	-45,981	-47,039	Yes
108039 50 Main St E. Facility Capital Replacement	999,118	1,019,194	31,135	One-Time
108041 Roads, Bridges & Traffic Capital Reserve	2,662,264	2,326,889	1,274,112	One-Time
108046 RCMP Lease-Capital Replacement	807,190	816,343	827,027	One-Time
108048 YMCA & Turner Library Capital Renewal Reserve	243,276	304,397	367,433	Yes
112203 Red Light Camera Project	9,414,878	8,648,331	5,925,700	Yes
112205 Winter Control	3,097,792	3,160,036	3,232,717	No
112209 47 Guise St Reserve	131,330	133,968	156,268	Yes
112223 Ivor Wynne Community Fund	27,932	28,493	29,148	Yes
112272 Energy Conservation Initiative Reserve	4,098,116	3,668,647	2,608,606	Yes
<u>Sub-total Public Works-Other Reserves</u>	<u>21,436,822</u>	<u>20,060,318</u>	<u>14,405,108</u>	
<u>Sub-total Public Works Reserves</u>	<u>44,297,272</u>	<u>38,371,825</u>	<u>24,684,698</u>	
<u>TOTAL PROGRAM SPECIFIC RESERVES</u>	<u>105,479,805</u>	<u>99,431,715</u>	<u>70,359,433</u>	
<u>TOTAL TAX - SUPPORTED RESERVES</u>	<u>423,170,229</u>	<u>405,704,062</u>	<u>359,818,596</u>	
<u>RATE SUPPORTED RESERVES</u>				
<u>Capital/Working Fund Reserves</u>				
108005 Sanitary Sewer Capital	80,216,918	83,580,349	101,571,790	Yes
108006 Wastewater Improvement Subsidy	114,145,257	116,438,756	102,996,572	One-Time
108010 Storm Sewer Capital	13,811,433	14,036,530	12,696,464	Yes
108015 Waterworks Capital	23,953,054	21,839,521	4,174,933	Yes
<u>Sub-total Capital/Working Fund Reserves</u>	<u>232,126,661</u>	<u>235,895,156</u>	<u>221,439,759</u>	
<u>Equipment Replacement Reserves</u>				
110010 Meter Replacement	5,488,599	5,598,880	5,727,655	Yes
<u>Sub-total Equipment Replacement Reserves</u>	<u>5,488,599</u>	<u>5,598,880</u>	<u>5,727,655</u>	
<u>TOTAL RATE SUPPORTED RESERVES</u>	<u>237,615,260</u>	<u>241,494,037</u>	<u>227,167,413</u>	

THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

	<u>2015</u>	<u>2016</u>	<u>Projected</u> <u>2017</u>	<u>Reserve</u> <u>Sustainable</u>
	\$	\$	\$	
<u>Planning & Development Reserves</u>				
104050 Building Permit Fees Revolving Fund	17,322,880	17,670,656	18,094,752	Yes
113008 Future Sidewalks Project Reserve-Ancaster	54,923	56,027	57,371	Close
Sub-total Planning & Development Reserves	17,377,803	17,726,683	18,152,123	
<u>Gas Tax Reserves</u>				
112204 Transit Gas Tax Reserve	22,389,117	18,774,196	15,581,932	Yes
112213 Federal Gas Tax Reserve	24,065,636	16,265,473	-6,107,473	Yes
Sub-total Gas Tax Reserves	46,454,753	35,039,669	9,474,459	
<u>Parkland Dedication Reserves</u>				
104090 5% Parkland Dedication Reserve	31,357,121	32,492,902	19,291,220	Yes
Sub-total Parkland Dedication Reserves	31,357,121	32,492,902	19,291,220	
<u>Development Charge Reserves</u>				
999999 Development Charges Reserve	131,352,598	127,961,316	135,551,000	Yes
Sub-total Development Charge Reserves	131,352,598	127,961,316	135,551,000	
<u>Subdividers' Contributions</u>				
999998 Developer Recoveries	-331,848	-2,428	-9,611,941	No
Sub-total Subdividers' Contributions	-331,848	-2,428	-9,611,941	
TOTAL OBLIGATORY RESERVES	226,210,428	213,218,142	172,856,861	
<u>HAMILTON FUTURE FUND RESERVES</u>				
112246 Hamilton Future Fund A	31,958,581	37,911,922	39,862,872	Yes
112247 Hamilton Future Fund B	5,752,097	5,167,460	4,486,647	Yes
TOTAL HAMILTON FUTURE FUND RESERVES	37,710,677	43,079,382	44,349,519	
GRAND TOTAL RESERVES	924,706,594	903,495,622	804,192,389	

Note: Balances in Appendix "A" to Report FCS17070 represent reserve balances for municipal purposes for City departments, Hamilton Police Services Board and Hamilton Public Library Board. Reserve balances reported may differ from balances reported in the City of Hamilton Consolidated Financial Statements.

TAX SUPPORTED RESERVES

***2016 Reserve Report
With 2017 Projections***



VEHICLE & EQUIPMENT REPLACEMENT RESERVES

***2016 Reserve Report
With 2017 Projections***



THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

		2015	2016	Projected 2017	Reserve Sustainable
		\$	\$	\$	
<u>VEHICLE & EQUIPMENT RESERVES</u>					
<u>Equipment Replacement Reserves</u>					
100031	Fire Equipment And Protective	1,107,877	673,105	142,413	Yes
100032	Radio Communication	4,496,304	4,733,973	4,996,931	Yes
	System-Upgrades/Replacement				
100033	Paramedic Service-Equipment Reserves	304,940	560,187	944,220	Yes
100034	Small Equipment Environmental Services	364,620	557,342	530,470	Yes
108023	Information Technology Capital Reserve	137,375	390,905	96,446	Yes
110005	Hamilton Beach Rescue	309,741	311,825	343,521	Yes
110015	Computer Replacement Program	6,947,009	7,788,086	6,887,175	Yes
110035	Survey Equipment Replacement	159,610	187,817	217,425	Yes
110040	Equipment Replacement - Operations	80,317	105,677	130,967	Yes
<i>Sub-total Equipment Replacement Reserves</i>		13,907,793	15,308,918	14,289,568	
<u>Vehicle Replacement Reserves</u>					
110020	Vehicle Replacement - Police	1,517,125	1,601,502	1,511,899	Yes
110021	Vehicle Replacement - Fire	7,056,773	9,815,886	5,607,872	Yes
110022	Vehicle Replacement - Paramedic Service	1,032,714	1,283,872	1,456,741	Yes
110023	Vehicle Replacement - DARTS	8,656,098	8,830,023	4,228,489	Yes
110025	Vehicle Replacement - Central Garage	13,620,262	10,165,986	3,585,744	Yes
110030	Vehicle Replacement - Transit	18,756,672	5,768,443	8,053,647	Yes
<i>Sub-total Vehicle Replacement Reserves</i>		50,639,643	37,465,712	24,444,393	
<i>TOTAL VEHICLE & EQUIPMENT RESERVES</i>		64,547,436	52,774,631	38,733,961	

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Fire Equipment And Protective*

Reserve Number(s): *100031*

Date Established: *2001*

Source of Funds: *Contributions from operating budget*

Purpose: *Fire equipment purchases such as various protective equipment including, bunker gear, helmets, SCBA complete units, cylinders and face piece, thermal imaging cameras, defibrillators (pads, batteries & units), gas detection and other fire equipment. This reserve potentially could be in a negative position in 2021 due to the impact of the SCBA (breathing apparatus) replacement in 2021-2022*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	756,542	1,107,877	673,105
Add:			
Interest Earned	23,594	17,530	9,272
Provision for Future Replacement	625,000	725,000	675,000
Unused Funds - Capital Closing	537	0	0
	649,131	742,530	684,272
Less:			
Equipment Purchases	297,796	1,177,302	1,214,964
	297,796	1,177,302	1,214,964
Ending Balance	1,107,877	673,105	142,413

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Radio Communication System-Upgrades/Replacement*

Reserve Number(s): *100032*

Date Established: *2001*

Source of Funds: *Contributions from operating budget.*

Purpose: *This reserve was established to be used to minimize the high cost of repairs resulting from a major failure to the communication system and to assist with system upgrades and eventual replacement.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	4,279,220	4,496,304	4,733,973
Add:			
Interest Earned	120,569	112,870	110,633
Provision for Future Replacement	1,494,810	1,494,810	1,494,810
	1,615,379	1,607,680	1,605,443
Less:			
Debt Repayment	1,398,296	1,370,010	1,342,485
	1,398,296	1,370,010	1,342,485
Ending Balance	4,496,304	4,733,973	4,996,931

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Paramedic Service-Equipment Reserves*

Reserve Number(s): *100033*

Date Established: *2004*

Source of Funds: *Contributions from operating budget.*

Purpose: *To fund ancillary Paramedic Service equipment, such as defibrillators, purchased based on the life cycle requirement including annual inspections to ensure safety of staff.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes This reserve will remain in a positive position with a 10% annual increase in transfers from operating to reserve.*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	-91,119	304,940	560,187
Add:			
Interest Earned	3,335	11,975	17,104
Provision For Replacement	410,970	452,065	497,272
Equipment Sales	0	7,881	0
	414,305	471,921	514,376
Less:			
Equipment Purchase	18,246	216,675	130,343
	18,246	216,675	130,343
Ending Balance	304,940	560,187	944,220

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Small Equipment Environmental Services*

Reserve Number(s): *100034*

Date Established: *2006*

Source of Funds: *Contributions from Operating Fund*

Purpose: *To fund the replacement of small equipment such as lawn mowers, which have exceeded their life cycle and are no longer economically feasible to maintain in service.*

Target Balance: *To Be Reviewed*

Comments: *This reserve was segregated from the Fleet Central garage reserve-110025 in 2006 based on the Implementation of the TkMC Fleet Operational Review.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	223,137	364,620	557,342
Add:			
Interest Earned	7,539	9,791	12,368
Provision for Replacement	133,944	114,760	95,760
Project Closings	0	54,988	0
Sale of Equipment	0	13,184	0
	141,483	192,723	108,128
Less:			
Equipment Purchases	0	0	135,000
	0	0	135,000
Ending Balance	364,620	557,342	530,470

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Information Technology Capital Reserve*

Reserve Number(s): *108023*

Date Established: *Sept 10, 2008 FCS08079*

Source of Funds: *Contribution from Operating fund*

Purpose: *To ensure sufficient funding for the lifecycle replacement of Information Technology Capital Equipment.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	-46,778	137,375	390,905
Add:			
Interest Earned	1,153	4,844	5,541
Provision for Replacement	250,000	250,000	250,000
	251,153	254,844	255,541
Less:			
Capital Program	0	1,315	550,000
To Operating Fund	67,000	0	0
	67,000	1,315	550,000
Ending Balance	137,375	390,905	96,446

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Hamilton Beach Rescue*

Reserve Number(s): *110005*

Date Established: *1988*

Source of Funds: *Contribution from Current Budget -Grant*

Purpose: *This reserve was established in 1988 to smooth the impacts of capital funding requests from the Hamilton Beach Rescue Unit.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	321,860	309,741	311,825
Add:			
Interest Earned	6,476	5,474	7,451
Capital Grant	58,405	69,545	69,545
	64,881	75,019	76,996
Less:			
Capital Requirements	77,000	68,000	45,300
To Operating	0	4,935	0
	77,000	72,935	45,300
Ending Balance	309,741	311,825	343,521

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Computer Replacement Program*

Reserve Number(s): *110015*

Date Established: *2002*

Source of Funds: *Contributions from Operating Fund (Lease Payments)*

Purpose: *This reserve was established to provide funds for the replacement of computer workstations. This will eliminate fluctuations in Operating Budgets as equipment is replaced. Contributions to the reserve are based on the life expectancy and cost of equipment.*

Target Balance: *To Be Reviewed*

Comments: *On February 22, 2012 Council approved the following changes to the lifecycle replacement period through report FCS11022(a):*

A 5 year replacement lifecycle for standard computers (from 3 years) and a 4 year replacement lifecycle for high capacity computers and the lifecycle for ruggedized mobile computers be established at 4 years for a 12 month trial period

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	6,186,305	6,947,009	7,788,086
Add:			
Interest Earned	134,931	131,883	166,847
Lease Payments	1,896,405	1,061,653	1,943,213
Lease Payments/Servers	0	829,382	531,521
	2,031,337	2,022,918	2,641,581
Less:			
Computer Equipment Purchases	645,633	556,841	2,717,192
Software Purchases	0	0	825,300
Repay Working Fund Reserve FCS02027	625,000	625,000	0
	1,270,633	1,181,841	3,542,492
Ending Balance	6,947,009	7,788,086	6,887,175

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Survey Equipment Replacement*

Reserve Number(s): *110035*

Date Established: *1999*

Source of Funds: *Contributions from Operating Fund*

Purpose: *This reserve was established to provide funds for the replacement of survey equipment every 10 years.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	131,649	159,610	187,817
Add:			
Interest Earned	2,961	3,207	4,607
Provision For Replacement	25,000	25,000	25,000
	27,961	28,207	29,607
Ending Balance	159,610	187,817	217,425

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Equipment Replacement - Operations*

Reserve Number(s): *110040*

Date Established: *1974*

Source of Funds: *Contributions from Operating Fund*

Purpose: *To fund the replacement of small equipment such as concrete saws, generators, mowers which have exceeded their life cycle and are no longer economically feasible to maintain in service.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	68,141	80,317	105,677
Add:			
Interest Earned	2,097	2,330	2,690
Provision for Small Equipment Replacement	60,080	73,030	72,600
	62,176	75,360	75,290
Less:			
Equipment Purchases	50,000	50,000	50,000
	50,000	50,000	50,000
Ending Balance	80,317	105,677	130,967

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Vehicle Replacement - Police*

Reserve Number(s): *110020*

Date Established: *1974*

Source of Funds: *Contributions from Operating Fund via approved budgeted allocation and /or sale of used vehicles through auction.*

Purpose: *This reserve was established to provide funds for the replacement or overhaul of Police Vehicles and related equipment. Contributions are made from the Operating budget based on a long term sustainable vehicle replacement program.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,538,369	1,517,125	1,601,502
Add:			
Interest Earned	56,333	42,221	35,397
Provision for Replacement	1,494,900	1,557,400	1,500,000
Sale of Vehicles	0	0	0
	1,551,233	1,599,621	1,535,397
Less:			
Vehicle Purchases	1,572,476	1,515,244	1,500,000
To Operating Fund	0	0	125,000
	1,572,476	1,515,244	1,625,000
Ending Balance	1,517,125	1,601,502	1,511,899

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Vehicle Replacement - Fire*

Reserve Number(s): *110021*

Date Established: *2001*

Source of Funds: *Contributions from operating budget.*

Purpose: *This reserve was established to provide funds for the replacement or overhaul of fire vehicles. Contributions are made from the operating budget based on a long term sustainable vehicle replacement program.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes This Reserve will remain sustainable over the next four years and then potentially fall into a negative balance depending on the fluctuations in the Canadian Dollar. From 2017 to 2020 there is the need to replace a total of twenty (20) large pieces of apparatus (ladders, pumpers and tankers) that have reached the end of their 20 year in service life plus 13 support administrative vehicles (cars, trucks/suv's or vans).*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	5,937,962	7,056,773	9,815,886
Add:			
Interest Earned	158,471	177,882	175,357
Provision for Future Replacement	2,000,000	2,200,000	2,420,000
Project Closing Surplus	90,431	471,409	0
Vehicle Sales	0	28,562	0
	2,248,902	2,877,853	2,595,357
Less:			
Equipment Purchases	1,130,092	118,739	6,803,371
	1,130,092	118,739	6,803,371
Ending Balance	7,056,773	9,815,886	5,607,872

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Vehicle Replacement - Paramedic Service*

Reserve Number(s): *110022*

Date Established: *2001*

Source of Funds: *Contributions from operating budget.*

Purpose: *This reserve was established to provide funds for the replacement or overhaul of emergency vehicles. Contributions are made from the operating budget based on a long term sustainable vehicle replacement program.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes This reserve will remain in a positive position with a 5% annual increase in Transfers from Operating to Reserve.*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,669,847	1,032,714	1,283,872
Add:			
Interest Earned	30,696	28,527	31,159
Provision for Future Replacement	770,690	957,510	1,026,566
Vehicle Sales	0	51,069	0
Project Closings-Unspent Funds	89,389	0	0
	890,775	1,037,106	1,057,725
Less:			
Equipment Purchases	1,527,907	785,949	884,855
	1,527,907	785,949	884,855
Ending Balance	1,032,714	1,283,872	1,456,741

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Vehicle Replacement - DARTS*

Reserve Number(s): *110023*

Date Established: *1999*

Source of Funds: *Contributions from Operating Fund*

Purpose: *This reserve was established to provide funds for the replacement or mechanical overhaul of ATS vehicles.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	7,121,420	8,656,098	8,830,023
Add:			
Interest Earned	180,798	173,925	148,466
Provision for Future Replacement	1,353,880	0	0
	1,534,678	173,925	148,466
Less:			
MSF Land Acquisition	0	0	4,000,000
DARTS Operating Shortfall	0	0	750,000
	0	0	4,750,000
Ending Balance	8,656,098	8,830,023	4,228,489

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Vehicle Replacement - Central Garage*

Reserve Number(s): *110025*

Date Established: *2001*

Source of Funds: *Contributions from Operating Fund*

Purpose: *This reserve is for the replacement of vehicles and equipment , excluding Transit, Police and HES vehicles.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	14,637,564	13,620,262	10,165,986
Add:			
Interest Earned	392,469	281,247	156,347
Provision for Future Replacement	5,955,791	6,213,119	7,291,310
Sale of Vehicles	220,864	721,854	1,067,050
	6,569,124	7,216,220	8,514,707
Less:			
Equipment Purchases	6,606,865	9,625,646	7,853,836
Unspent Equipment Purchases	0	0	6,611,433
Fund Major Repairs	235,850	235,850	629,680
Street Sweeper Rebuild Program	654,233	650,000	0
Shop Equipment Replacement	84,032	159,000	0
Write Offs	5,446	0	0
	7,586,426	10,670,496	15,094,949
Ending Balance	13,620,262	10,165,986	3,585,744

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Vehicle Replacement - Transit*

Reserve Number(s): *110030*

Date Established: *1995*

Source of Funds: *Contributions from Operating Fund*

Purpose: *This reserve was established to provide a source of funding for the replacement of revenue producing vehicles and equipment for HSR.*

Target Balance: *To Be Reviewed*

Comments: *This reserve will continue to maintain the 12 year bus replacement program due to \$3,000,000 in Federal Gas Tax Funding.*

Sustainable: *Yes This reserve will continue to maintain the 12 year bus replacement program due to \$3,000,000 in Federal Gas Tax Funding.*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	22,649,529	18,756,672	5,768,443
Add:			
Interest Earned	448,779	299,245	249,081
Provision for Future Replacement-Buses	4,707,200	6,195,120	6,313,840
From Federal Gas Tax	0	6,155,000	3,000,000
Increase Contribution to Reserve - Fleet Expansion	0	545,000	987,400
Annual Contribution to Reserve - Inflation	700,000	700,000	700,000
Provision for Future Replacement-Vehicles	0	118,720	85,000
Sale of Vehicles	0	0	59,500
	5,855,979	14,013,085	11,394,822
Less:			
Equipment Purchases-Buses	9,477,868	26,400,407	8,443,597
Battery/ Hoist Replacement	0	109,949	310,051
Repayment of FCM Loan	270,969	270,970	270,969
Non-Revenue Vehicle Purchases	0	219,988	85,000
	9,748,837	27,001,314	9,109,617
Ending Balance	18,756,672	5,768,443	8,053,647

CAPITAL RESERVES TAX- SUPPORTED

***2016 Reserve Report
With 2017 Projections***



**THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES**

	2015	2016	Projected 2017	Reserve Sustainable
	\$	\$	\$	
<u>CAPITAL RESERVES-TAX SUPPORTED</u>				
<u>Capital Reserves</u>				
108020 Unallocated Capital Levy	32,338,066	25,006,404	14,877,916	No
108022 Council Strategic Projects	405,227	412,566	496,767	Yes
108024 Investing in Ontario Subsidy Reserve	620,110	632,570	647,752	One-Time
108029 Pan Am Games-Provincial Contribution	0	0	0	Close
108050 Parkland Acquisition Reserve	6,408,637	9,183,655	10,618,463	No
Sub-total Capital Reserves	39,772,040	35,235,195	26,640,898	
<u>Former Municipalities-Capital Reserves</u>				
108030 Capital Projects - Ancaster	1,043,573	195,982	486,104	One-Time
108031 Capital Projects - Dundas	-24,940	-159,489	-173,437	One-Time
108032 Capital Projects - Flamborough	813,226	162,928	166,838	One-Time
108033 Capital Projects - Glanbrook	0	36	3,683	One-Time
108034 Capital Projects -Stoney Creek	75,668	-66,281	-67,872	One-Time
108035 Capital Projects - Hamilton	61,688	62,928	1,269	One-Time
117036 S.C. Compensation Royalties (Terrapure Landfill)	436,204	320,834	1,005,047	Yes
Sub-total Former Municipalities-Capital Reserves	2,405,420	516,937	1,421,633	
<u>Councillor's Infrastructure Program (W1-W8)</u>				
108051 Ward 1 Special Capital Re-investment	1,294,306	1,512,793	2,048,710	Yes
108052 Ward 2 Special Capital Re-investment	540,333	715,098	1,842,397	Yes
108053 Ward 3 Special Capital Re-investment	3,884,334	3,257,868	3,998,006	Yes
108054 Ward 4 Special Capital Re-investment	360,303	-2,056,720	2,544,479	Yes
108055 Ward 5 Special Capital Re-investment	498,770	239,307	309,613	Yes
108056 Ward 6 Special Capital Re-investment	2,656,528	2,591,520	765,671	Yes
108057 Ward 7 Special Capital Re-investment	2,744,372	2,998,961	3,130,636	Yes
108058 Ward 8 Special Capital Re-investment	2,225,391	3,336,176	111,786	Yes
Sub-total Councillor's Infrastructure Program (W1-W8)	14,204,337	12,595,003	14,751,299	
TOTAL CAPITAL RESERVES-TAX SUPPORTED	56,381,796	48,347,135	42,813,829	

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name:	<i>Unallocated Capital Levy</i>
Reserve Number(s):	<i>108020</i>
Date Established:	<i>1976</i>
Source of Funds:	<i>Deferred Capital Financing Repayment of Capital Advances</i>
Purpose:	<i>This reserve is being utilized to fund capital programs supported by the General Levy Tax Base.</i>
Target Balance:	<i>10% of the five year average Tax Supported Capital Budget for expenditures. (\$24 million)</i>
Comments:	
Sustainable:	<i>No</i>

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		27,981,803	32,338,066	25,006,404
Add:				
Interest Earned		525,284	573,591	472,937
Deferred Capital Financing	GIC 16-033	5,510,616	2,000,000	2,000,000
Debt Repayment-Capital Advances		1,100,423	759,267	821,833
Sale of 25 Mill St. N	PW100074	0	927,295	0
Deferred Capital Financing-Additional	FCS15052(b)	0	841,230	0
Project Closings- Unspent Funds		996,402	666,470	0
2016 WIP Surplus	GIC 16-001	0	49,510	0
HRPI Dividend		124,575	30,374	0
Sale of CUP to Horizon Utilities	PW 14-010	8,100,000	0	0
Pan Am Games Provincial Contribution		5,084,085	0	0
HUC Dividends - Surplus Reallocation	FCS14047(b)	4,060,400	0	0
Sale of CUP-Repay District Cooling Loan	PW 14-010	2,400,000	0	0
2015 WIP Surplus	GIC 15-003	2,254,632	0	0
2015 HUC Dividend	FCS15054	1,371,447	0	0
CUP DCS Loan Interest		328,860	0	0
		31,856,724	5,847,737	3,294,769
Less:				
Neighbourhood Road & Sidewalks - CUP Sale	PW 14-010	0	0	6,600,000
2017 PTIF Debt Charges	FCS16083(a)	0	0	3,600,000
Capital Requests		8,040,000	6,958,978	3,000,000
Golf Cart Purchases	PW16021	0	0	685,673
Live Streaming Technology	CM16006	0	0	572,000
Waterdown Municipal Service Centre	PW100074	0	0	503,119
Other Project Costs		225,515	42,546	337,465
Fallen Firefighters Memorial	2017 Council Referred	0	0	125,000
City Contribution for Pan Am Stadium		2,051,493	3,032,592	0

CITY OF HAMILTON
2016 RESERVE REPORT

Debt Repayment Chiller Program		0	540,960	0
CUP DCS Loan Interest		0	328,860	0
Dalewood Rec Centre Renos	Council May 27	200,000	0	0
Building Automation System - CUP Sale	PW 14-010	1,500,000	0	0
Funding Shortfall - Wentworth Lodge	FCS15054	641,242	0	0
Borrowings - To Be Repaid	FCS15090	1,699,015	0	0
Dividend & OMPF Reconciliation		7,700,000	0	0
Scott Park Precinct		2,500,000	0	0
Power Stretcher install for Ambulances	ECS 15-005	1,412,991	0	0
330 Wentworth St Remediation	PW14077/LS1402	800,000	0	0
Funding Shortfalls - Lister Block	FCS15054	730,205	0	0
Purchase 31 Parkside	PED15123(a)	0	2,275,463	-2,000,000
		27,500,462	13,179,399	13,423,257
Ending Balance		32,338,066	25,006,404	14,877,916

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name:	<i>Council Strategic Projects</i>
Reserve Number(s):	<i>108022</i>
Date Established:	<i>Dec 12,2007 BSC 07-01</i>
Source of Funds:	<i>Contribution From the Capital Fund</i>
Purpose:	<i>To Fund projects initiated through Council Strategic planning sessions.</i>
Target Balance:	<i>To Be Reviewed</i>
Comments:	<i>On Sept 11, 2013, Council approved an additional contribution of \$4.2 million towards the construction of a Seniors' Recreation/Community Centre in the Pan Am Stadium Precinct, Including previous approvals from 2010, the total contribution from this reserve towards the estimated construction costs of \$17 million totals \$5.4 million.</i>
Sustainable:	<i>Yes</i>

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		3,557,258	405,227	412,566
Add:				
Interest Earned		46,949	8,141	10,783
Project Closings	Dec 31/16 Closing	<u>1,019</u>	<u>0</u>	<u>73,418</u>
		47,968	8,141	84,200
Less:				
Capital Project Closing		0	801	0
Hermitage Ruins Repairs	GIC 14-019	200,000	0	0
2015 Capital Budget to Unallocated	GIC 15-003	800,000	0	0
Capital Levy Reserve				
Scott Park Precinct/Senior Centre	Council 09/11/13	<u>2,200,000</u>	<u>0</u>	<u>0</u>
		3,200,000	801	0
Ending Balance		<u>405,227</u>	<u>412,566</u>	<u>496,767</u>

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Investing in Ontario Subsidy Reserve*

Reserve Number(s): *108024*

Date Established: *Dec 10, 2008 COW 08-037*

Source of Funds: *Provincial Subsidy received under the Investing in Ontario Act.*

Purpose: *Funds may be used for any type of capital work. Municipalities will be required to report on how funds were used.*

Target Balance: *N/A - One-Time Funding*

Comments: *In the 2008 Ontario budget, the Minister of Finance announced the proposed Investing in Ontario Act that would shift budget future surpluses away from debt reduction to priority spending areas identified by the Province.*

Sustainable: *One-Time*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	3,373,355	620,110	632,570
Add:			
Interest Earned	55,695	12,460	15,182
	55,695	12,460	15,182
Less:			
Capital Program	0	0	0
Funding Shortfall - Red Hill Expressway FCS15054	2,808,940	0	0
	2,808,940	0	0
Ending Balance	620,110	632,570	647,752

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Pan Am Games-Provincial Contribution*

Reserve Number(s): *108029*

Date Established: *April 2011*

Source of Funds: *Provincial Contribution*

Purpose: *Contribution towards the renovation Costs of Ivor Wynne Stadium to facilitate the 2015 Pan Am Games.*

Target Balance: *N/A - One-Time Funding*

Comments: *The original contribution of \$20,000,000 is intended to represent \$22,500,000 in 2014 dollars. This Reserve has been depleted and is recommended for closure.*

Sustainable: *Close*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	0	0	0
Add:			
Interest Earned	112,114	19,197	0
Province of Ontario	0	2,353,802	0
	112,114	2,373,000	0
Less:			
Capital Project Costs	112,114	2,373,000	0
	112,114	2,373,000	0
	0	0	0
Ending Balance	0	0	0

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Parkland Acquisition Reserve*

Reserve Number(s): *108050*

Date Established: *Oct 9th, 2013, FCS13061*

Source of Funds: *Annual Capital Budget contributions*

Purpose: *Assist with the purchase of Parkland when opportunities arise.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *No*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	7,098,823	6,408,637	9,183,655
Add:			
Interest Earned	154,515	128,768	234,808
Contribution to Parkland Reserve	0	3,000,000	1,500,000
	154,515	3,128,768	1,734,808
Less:			
Pleasant View Land Acquisition	0	0	300,000
Bishop Ryan Purchase Phase 2 PED16249	0	353,750	0
Bishop Ryan Purchase FCS15043	707,500	0	0
Crown Pt. East - 110 Province	137,200	0	0
	844,700	353,750	300,000
Ending Balance	6,408,637	9,183,655	10,618,463

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Capital Projects - Ancaster*

Reserve Number(s): *108030*

Date Established: *November 27, 2001*

Source of Funds: *Combining Former Town of Ancaster Capital and Non Specific Reserves*

Purpose: *This reserve was established by combining capital reserves and reserves that could not be tied to specific municipal assets or services and used to finance capital projects related to programs which are area rated i.e. Parks, Fire in the Former Town of Ancaster.*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *One-Time*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		918,053	1,043,573	195,982
Add:				
Interest Earned		21,271	12,512	8,088
Sale of 1276 Sandhill Dr	PED15147	76,250	0	297,834
Rogers Wireless-Morgan Firestone	PED11119	27,999	0	0
		125,520	12,512	305,922
Less:				
Golf Links Park-Replace playground base		0	0	15,800
Ancaster Memorial Arts & Culture	2016 Capital	0	750,000	0
Cellular Tower Revenue Transfer to PID 3301609612	FCS16042	0	110,103	0
		0	860,103	15,800
Ending Balance		1,043,573	195,982	486,104

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Capital Projects - Dundas*

Reserve Number(s): *108031*

Date Established: *November 27, 2001*

Source of Funds: *Combining Former Town of Dundas Capital and Non Specific Reserves*

Purpose: *This reserve was established by combining capital reserves and reserves that could not be tied to specific municipal assets or services and used to finance capital projects related to programs which are area rated i.e. Parks, Fire in the Former Town of Dundas.*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *One-Time*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		97,926	-24,940	-159,489
Add:				
Interest Earned		421	-1,614	-3,948
Cell Tower License Agreements	PED11204	35,712	0	0
		36,134	-1,614	-3,948
Less:				
Water Feature on Cootes Drive	Motion 17/12/14	0	0	7,500
Tools & Equipment-Stewards of the Cootes	Motion-27/11/13	0	0	2,500
Cellular Tower Revenue Transfer to PID 3301609613	FCS16042	0	132,935	0
Dundas Valley High School - Contribution to School Board	2015 Capital Budget	159,000	0	0
		159,000	132,935	10,000
Ending Balance		-24,940	-159,489	-173,437

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Capital Projects - Flamborough*

Reserve Number(s): *108032*

Date Established: *November 27, 2001*

Source of Funds: *Combining Former Town of Flamborough Capital and Non Specific Reserves*

Purpose: *This reserve was established by combining capital reserves and reserves that could not be tied to specific municipal assets or services and used to finance capital projects related to programs which are area rated i.e. Parks, Fire in the Former Town of Flamborough*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *One-Time*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	769,378	813,226	162,928
Add:			
Interest Earned	17,583	9,842	3,910
Cell Tower License Agreements	26,266	0	0
Flamborough Slots' Surplus	0	0	0
	43,849	9,842	3,910
Less:			
Community Hub - Greensville CES15030	0	400,000	0
Community Hub - Rockton CES15030	0	180,000	0
Cellular Tower Revenue Transfer to PID FCS16042 3301609615	0	80,141	0
	0	660,141	0
Ending Balance	813,226	162,928	166,838

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Capital Projects - Glanbrook*

Reserve Number(s): *108033*

Date Established: *November 27, 2001*

Source of Funds: *Combining Former Township of Glanbrook Capital and Non Specific Reserves*

Purpose: *This reserve was established by combining capital reserves and reserves that could not be tied to specific municipal assets or services and used to finance capital projects related to programs which are area rated i.e. Parks, Fire in the Former Township of Glanbrook.*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *One-Time*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		-30,358	0	36
Add:				
Interest Earned		-694	36	86
Surplus From Project Closings		0	0	3,561
From Unallocated Capital Levy	FCS11068	31,052	0	0
		30,358	36	3,648
Ending Balance		<u>0</u>	<u>36</u>	<u>3,683</u>

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Capital Projects -Stoney Creek*

Reserve Number(s): *108034*

Date Established: *November 27, 2001*

Source of Funds: *Combining Former City of Stoney Creek Capital and Non Specific Reserves*

Purpose: *This reserve was established by combining capital reserves and reserves that could not be tied to specific municipal assets or services and used to finance capital projects related to programs which are area rated i.e. Parks, Fire in the Former City of Stoney Creek.*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *One-Time*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		38,271	75,668	-66,281
Add:				
Interest Earned		875	179	-1,591
Cell Towers Revenue		36,523	0	0
		37,397	179	-1,591
Less:				
Cellular Tower Revenue Transfer to PID 3301609610	FCS16042	0	74,573	0
New Traffic Signal - Rymal Rd	2016 Tax Capital	0	60,000	0
Seniors Outreach Program - Grant	Council Feb 10/16	0	7,556	0
		0	142,128	0
Ending Balance		75,668	-66,281	-67,872

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Capital Projects - Hamilton*

Reserve Number(s): *108035*

Date Established: *November 27, 2001*

Source of Funds: *Combining Former City of Hamilton Capital and Non Specific Reserves*

Purpose: *This reserve was established by combining capital reserves and reserves that could not be tied to specific municipal assets or services and used to finance capital projects related to programs which are area rated i.e. Parks, Fire in the Former City of Hamilton.*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *One-Time*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	144,628	61,688	62,928
Add:			
Interest Earned	2,519	1,239	761
	2,519	1,239	761
Less:			
Canadian Football Hall of Fame - Grant Council- June 11, 2014	0	0	62,420
307/325 Fiddler's Green Road LS14025	71,037	0	0
Conserve Review Board - 18-28 King E LS14025	14,422	0	0
	85,458	0	62,420
Ending Balance	61,688	62,928	1,269

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *S.C. Compensation Royalties (Terrapure Landfill)*

Reserve Number(s): *117036*

Date Established: *1996*

Source of Funds: *Royalty Fee of \$1.00 per tonne of refuse deposited at the Terrapure (formerly Taro and Newalta) landfill site.*

Purpose: *To fund projects that benefit the former City of Stoney Creek.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		240,577	436,204	320,834
Add:				
Interest Earned		4,937	6,139	15,722
Sale of 2874, 2880 and 2900 King St E (Projected)		0	0	1,800,000
Royalty Fees		629,053	478,655	478,655
Project Closure		100,637	0	0
		734,627	484,794	2,294,377
Less:				
Commitment- Battlefield Projects (Projected)	PED16220	0	0	1,100,000
Land Acquisition - Devils Punch Bowl for the Hamilton Conservation Authority	Council Sept 10/14	500,000	500,000	500,000
Stoney Creek Parade 2015-2017	Council Sept 9/15	5,000	5,000	5,000
Annual Audit-Cost Share		0	3,164	3,164
Saturdays in the Creek 2015-2017	Council Sept 9/15	2,000	2,000	2,000
Traffic Light-Rymal & Second Rd	Council Sept 9/15	0	90,000	0
Neighbour to Neighbour Food Bank	Council May 13/15	16,000	0	0
Friends of the Eramosa Karst' grant	Council Mar 11/15	16,000	0	0
		539,000	600,164	1,610,164
Ending Balance		436,204	320,834	1,005,047

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name:	<i>Ward 1 Special Capital Re-investment</i>
Reserve Number(s):	<i>108051</i>
Date Established:	<i>Sept 2011 FCS11068</i>
Source of Funds:	<i>Tax shift variance resulting from amendments to the area rating methodology constituting an Urban / Rural Model. The Tax shift variance is to be re-invested into the former City of Hamilton to address its infrastructure deficit.</i>
Purpose:	<i>To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/ shortfall in the affected Ward.</i>
Target Balance:	<i>To Be Reviewed</i>
Comments:	<i>Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner.</i>
Sustainable:	<i>Yes</i>

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	698,602	1,294,306	1,512,793
Add:			
Interest Earned	32,725	39,338	42,231
Special Levy	1,678,609	1,678,609	1,678,609
Project Closings	0	365,540	150,077
	1,711,333	2,083,487	1,870,917
Less:			
Investment in Infrastructure Improvements	1,015,630	1,765,000	535,000
Prince Phillips School Council March 29/17	0	0	480,000
Upgrades to Dow Parkette Council March 29/17	0	0	180,000
Capital Reinvestment Unallocated Funding	100,000	100,000	100,000
Victoria Park Re-surfacing PW 17-003	0	0	40,000
	1,115,630	1,865,000	1,335,000
Ending Balance	1,294,306	1,512,793	2,048,710

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name:	<i>Ward 2 Special Capital Re-investment</i>
Reserve Number(s):	<i>108052</i>
Date Established:	<i>Sept 2011 FCS11068</i>
Source of Funds:	<i>Tax shift variance resulting from amendments to the area rating methodology constituting an Urban / Rural Model. The Tax shift variance is to be re-invested into the former City of Hamilton to address its infrastructure deficit.</i>
Purpose:	<i>To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/ shortfall in the affected Ward.</i>
Target Balance:	<i>To Be Reviewed</i>
Comments:	<i>Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner.</i>
Sustainable:	<i>Yes</i>

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	15,376	540,333	715,098
Add:			
Interest Earned	17,628	13,660	30,326
Special Levy	1,678,609	1,678,609	1,678,609
Closed Projects	0	175,757	348,364
	1,696,236	1,868,026	2,057,299
Less:			
Investment in Infrastructure Improvements	1,071,280	1,593,261	790,000
Capital Reinvestment Unallocated Funding	100,000	100,000	100,000
Delineated Bike Lane Claremont PW16003(a)	0	0	25,000
Leonardo Sciacia Statue GIC 17-005	0	0	15,000
	1,171,280	1,693,261	930,000
Ending Balance	540,333	715,098	1,842,397

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name:	<i>Ward 3 Special Capital Re-investment</i>
Reserve Number(s):	<i>108053</i>
Date Established:	<i>Sept 2011 FCS11068</i>
Source of Funds:	<i>Tax shift variance resulting from amendments to the area rating methodology constituting an Urban / Rural Model. The Tax shift variance is to be re-invested into the former City of Hamilton to address its infrastructure deficit.</i>
Purpose:	<i>To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/ shortfall in the affected Ward.</i>
Target Balance:	<i>To Be Reviewed</i>
Comments:	<i>Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner.</i>
Sustainable:	<i>Yes</i>

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	2,706,345	3,884,334	3,257,868
Add:			
Interest Earned	80,856	74,006	86,062
Special Levy	1,678,609	1,678,609	1,678,609
Project Closings	18,525	0	70,468
	1,777,990	1,752,615	1,835,138
Less:			
Investment in Infrastructure Improvements	500,000	2,167,500	970,000
Capital Reinvestment Unallocated Funding	100,000	100,000	100,000
Delineated Bike Lane Claremont PW16003(a)	0	0	25,000
Project Closings	0	111,581	0
	600,000	2,379,081	1,095,000
Ending Balance	3,884,334	3,257,868	3,998,006

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name:	<i>Ward 4 Special Capital Re-investment</i>
Reserve Number(s):	<i>108054</i>
Date Established:	<i>Sept 2011 FCS11068</i>
Source of Funds:	<i>Tax shift variance resulting from amendments to the area rating methodology constituting an Urban / Rural Model. The Tax shift variance is to be re-invested into the former City of Hamilton to address its infrastructure deficit.</i>
Purpose:	<i>To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/ shortfall in the affected Ward.</i>
Target Balance:	<i>To Be Reviewed</i>
Comments:	<i>Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner.</i>
Sustainable:	<i>Yes</i>

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	476,635	360,303	-2,056,720
Add:			
Interest Earned	16,243	-25,728	5,938
City Motor Hotel Sale	0	0	3,200,000
Special Levy	1,678,609	1,678,609	1,678,609
Project Closings	0	0	15,652
	1,694,852	1,652,881	4,900,199
Less:			
Investment in Infrastructure Improvements	1,711,184	3,969,904	186,000
Capital Reinvestment Unallocated Funding	100,000	100,000	100,000
Speed Reduction – Ottawa St N and Kenilworth Ave	0	0	13,000
	1,811,184	4,069,904	299,000
Ending Balance	360,303	-2,056,720	2,544,479

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name:	<i>Ward 5 Special Capital Re-investment</i>
Reserve Number(s):	<i>108055</i>
Date Established:	<i>Sept 2011 FCS11068</i>
Source of Funds:	<i>Tax shift variance resulting from amendments to the area rating methodology constituting an Urban / Rural Model. The Tax shift variance is to be re-invested into the former City of Hamilton to address its infrastructure deficit.</i>
Purpose:	<i>To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/ shortfall in the affected Ward.</i>
Target Balance:	<i>To Be Reviewed</i>
Comments:	<i>Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner.</i>
Sustainable:	<i>Yes</i>

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	975,786	498,770	239,307
Add:			
Interest Earned	21,680	1,828	15,995
Special Levy	1,678,609	1,678,609	1,678,609
Closed Projects	0	153,600	101,818
	1,700,288	1,834,037	1,796,421
Less:			
Investment in Infrastructure Improvements	2,077,305	1,993,500	826,115
Road Work on Mount Albion PW June 5/17	0	0	800,000
Capital Reinvestment Unallocated Funding	100,000	100,000	100,000
	2,177,305	2,093,500	1,726,115
Ending Balance	498,770	239,307	309,613

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Ward 6 Special Capital Re-investment*

Reserve Number(s): *108056*

Date Established: *Sept 2011 FCS11068*

Source of Funds: *Tax shift variance resulting from amendments to the area rating methodology constituting an Urban / Rural Model. The Tax shift variance is to be re-invested into the former City of Hamilton to address its infrastructure deficit.*

Purpose: *To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/ shortfall in the affected Ward.*

Target Balance: *To Be Reviewed*

Comments: *Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,054,829	2,656,528	2,591,520
Add:			
Interest Earned	48,806	47,499	39,809
Special Levy	1,678,609	1,678,609	1,678,609
Project Closings	0	67,821	156,733
	1,727,415	1,793,929	1,875,151
Less:			
Investment in Infrastructure Improvements	25,715	1,738,938	3,401,000
Mohawk Track Refurbishment E&CS 17-002	0	0	200,000
Capital Reinvestment Unallocated Funding FCS12024	100,000	120,000	100,000
	125,715	1,858,938	3,701,000
Ending Balance	2,656,528	2,591,520	765,671

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Ward 7 Special Capital Re-investment*

Reserve Number(s): *108057*

Date Established: *Sept 2011 FCS11068*

Source of Funds: *Tax shift variance resulting from amendments to the area rating methodology constituting an Urban / Rural Model. The Tax shift variance is to be re-invested into the former City of Hamilton to address its infrastructure deficit.*

Purpose: *To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/shortfall in the affected Ward.*

Target Balance: *To Be Reviewed*

Comments: *Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	2,065,862	2,744,372	2,998,961
Add:			
Interest Earned	59,939	50,401	78,968
Special Levy	1,678,609	1,678,609	1,678,609
Project Closings	0	175,580	68,598
	1,738,548	1,904,590	1,826,174
Less:			
Investment in Infrastructure Improvements	960,038	1,650,000	1,039,500
Bruce Park Spray Pad PW June 5/17	0	0	530,000
Capital Reinvestment Unallocated Funding	100,000	0	100,000
Delineated Bike Lane Claremont PW16003(a)	0	0	25,000
	1,060,038	1,650,000	1,694,500
Ending Balance	2,744,372	2,998,961	3,130,636

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Ward 8 Special Capital Re-investment*

Reserve Number(s): *108058*

Date Established: *Sept 2011 FCS11068*

Source of Funds: *Tax shift variance resulting from amendments to the area rating methodology constituting an Urban / Rural Model. The Tax shift variance is to be re-invested into the former City of Hamilton to address its infrastructure deficit.*

Purpose: *To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/ shortfall in the affected Ward.*

Target Balance: *To Be Reviewed*

Comments: *Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	392,076	2,225,391	3,336,176
Add:			
Interest Earned	39,993	47,676	40,885
Special Levy	1,678,609	1,678,609	1,678,609
	1,718,602	1,726,285	1,719,494
Less:			
Investment in Infrastructure Improvements	-214,713	515,500	4,732,500
Capital Reinvestment Unallocated Funding	100,000	100,000	100,000
Project Closings	0	0	86,383
Delineated Bike Lane Claremont PW16003(a)	0	0	25,000
	-114,713	615,500	4,943,883
Ending Balance	2,225,391	3,336,176	111,786

EMPLOYEE RELATED RESERVES

***2016 Reserve Report
With 2017 Projections***



THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

	2015	2016	Projected 2017	Reserve Sustainable
	\$	\$	\$	
<u>EMPLOYEE RELATED RESERVES</u>				
<u>Pension/Retirement Reserves</u>				
112050 Retirement Gratuity Reserve - HSR	157,640	151,250	145,918	Close
112065 Pension Deficiency Reserve	3,540,254	2,976,548	2,255,897	Yes
Sub-total Pension/Retirement Reserves	3,697,894	3,127,798	2,401,815	
<u>Benefits' Reserves</u>				
112015 Long Term Disability Reserve	17,169,077	16,629,021	17,423,383	Yes
112020 Unreported Claims Reserve	3,373,638	3,441,306	3,520,456	Yes
112025 Claims Fluctuation Reserve-Health/Dental	17,749,877	19,364,935	19,543,440	Yes
112026 Claims Fluctuations - Health/Dental (Police)	5,803,938	6,082,420	6,220,030	Yes
Sub-total Benefits' Reserves	44,096,531	45,517,682	46,707,309	
<u>Sick Leave Reserves</u>				
112030 Sick Leave Liability - Police	5,989,248	6,109,589	6,250,109	Yes
112035 Sick Leave Liability - General	1,560,760	675,612	691,151	Yes
Sub-total Sick Leave Reserves	7,550,008	6,785,201	6,941,261	
<u>Workplace Health & Safety Reserves</u>				
112040 Workplace Safety & Insurance Board	42,935,508	41,240,037	41,604,083	Yes
Sub-total Workplace Health & Safety Reserves	42,935,508	41,240,037	41,604,083	
TOTAL EMPLOYEE RELATED RESERVES	98,279,940	96,670,718	97,654,467	

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Retirement Gratuity Reserve - HSR*

Reserve Number(s): *112050*

Date Established: *June, 1997*

Source of Funds: *From the Operating Fund*

Purpose: *This reserve was established to fund Retirement Gratuity Payments, as outlined in the collective agreements. It was approved by Council at its meeting of June 4, 1997 per Transportation Services Committee Report TRA 97-022.*

Target Balance: *To Be Reviewed*

Comments: *Change in collective agreement ratified January 19, 1999 reduced the entitlement to the difference between the HSR bridging payment and the retirement gratuity calculation. This change has resulted in an excess of reserve funds. Last payment issued in 2017. No further payments will be required. This Reserve is recommended for closure with balance transferred to Pension Deficiency Reserve (112065).*

Sustainable: *Close*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	154,117	157,640	151,250
Add:			
Interest Earned	3,522	3,151	3,379
	3,522	3,151	3,379
Less:			
Retiring Allowance Payments	0	9,541	8,711
	0	9,541	8,711
Ending Balance	157,640	151,250	145,918

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Pension Deficiency Reserve (New Name)*

Reserve Number(s): *112065*

Date Established: *1992*

Source of Funds: *From the Operating Fund*
From Other Reserves

Purpose: *This reserve was established in 1992 to reclassify HWRF Actuarial Deficiency provision which was originally categorized as a liability. The balance of the Uncommitted Pension / Benefits reserve (112060) was transferred to this reserve. The reserve is currently used to fund both HSR and HWRF pension deficits as approved by FCS12002.*

Target Balance: *To Be Reviewed*

Comments: *Formerly HWRF/HMRF Pension Deficiency Reserve*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	6,139,244	3,540,254	2,976,548
Add:			
Interest Earned	140,303	71,134	59,489
	140,303	71,134	59,489
Less:			
Pension Deficit Funding	2,739,293	634,840	780,140
	2,739,293	634,840	780,140
Ending Balance	3,540,254	2,976,548	2,255,897

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Long Term Disability Reserve*

Reserve Number(s): *112015*

Date Established: *February, 1988*

Source of Funds: *Contributions from the Operating Fund.*

Purpose: *This reserve is for the purpose of maintaining the necessary level of funding for the Disabled Life Reserve as required by the LTD carrier. This fund should hold adequate funds to pay for both previous and current LTD claimants' long term disability claims now and into the future. This fund must also adequately fund the LTD claims fluctuation monies required to smooth benefit rate variances. Sufficient funding of the Long Term Disability IBNR (incurred but not reported) required by the carrier must also be held in this reserve. In addition, payments to LTD claimants as a result of annual vacation payouts, legal fees, settlements and/or severance will also be funded from this reserve.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	16,746,762	17,169,077	16,629,021
Add:			
Interest Earned	382,692	344,975	387,150
Unrestricted Deposit Account payment	120,150	270,182	859,138
	502,842	615,157	1,246,288
Less:			
Program Deficit	75,060	1,155,213	451,927
Arbitration costs	5,466	0	0
	80,526	1,155,213	451,927
Ending Balance	<u>17,169,077</u>	<u>16,629,021</u>	<u>17,423,383</u>

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Unreported Claims Reserve*

Reserve Number(s): *112020*

Date Established: *January, 1991*

Source of Funds: *Contributions from Operating Fund*

Purpose: *This reserve was established to fund claims made in the current year relating to both Health/dental and Life insurance claims carried out in the previous year. It is customary for some lag time to occur between the date that the actual procedure or claim is undertaken and the date that the payments are made.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	3,298,377	3,373,638	3,441,306
Add:			
Interest Earned	75,379	67,786	79,150
	75,379	67,786	79,150
Less:			
Program Deficit	118	118	0
	118	118	0
Ending Balance	3,373,638	3,441,306	3,520,456

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Claims Fluctuation Reserve-Health/ Dental*

Reserve Number(s): *112025*

Date Established: *January, 1991*

Source of Funds: *Contributions from Operating Fund*

Purpose: *This reserve must adequately fund the Health/ dental Claims fluctuation monies required to smooth any health/ dental benefit variances that may occur. This reserve will be used to fund any accumulated deficits in claims for any given year. Surpluses and/or deficits are generated when the claims and administration expenses paid versus the amount budgeted for in that year are not equal.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	17,256,706	17,749,877	19,364,935
Add:			
Interest Earned	384,229	346,751	442,359
Program Administration Recovery From Departments	1,089,874	1,166,163	1,166,163
Health/Dental Liability Surplus	103,200	1,268,885	-207,587
	1,577,302	2,781,799	1,400,935
Less:			
Program Administration	1,084,131	1,166,740	1,222,430
	1,084,131	1,166,740	1,222,430
Ending Balance	17,749,877	19,364,935	19,543,440

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Claims Fluctuations - Health/ Dental (Police)*

Reserve Number(s): *112026*

Date Established: *January 1991*

Source of Funds: *Contributions from Operating Fund*

Purpose: *This reserve must adequately fund the Health/ dental Claims fluctuation monies required to smooth any health/ dental benefit variances that may occur. This reserve will be used to fund any accumulated deficits in claims for any given year. Surpluses and/or deficits are generated when the claims and administration expenses paid versus the amount budgeted for in that year are not equal.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	5,541,853	5,803,938	6,082,420
Add:			
Interest Earned	126,651	116,617	139,896
Health\Dental Surplus	135,435	161,937	-2,285
	262,085	278,554	137,611
Less:			
Salary Allocation	0	73	0
	0	73	0
Ending Balance	5,803,938	6,082,420	6,220,030

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Sick Leave Liability - Police*

Reserve Number(s): *112030*

Date Established: *Prior to 1986*

Source of Funds: *Contributions from Operating Fund*

Purpose: *Under the Sick Leave Benefit Plan for the Police, unused sick leave can accumulate and police employees may become entitled to cash payment when they leave the City's employment.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	5,726,713	5,989,248	6,109,589
Add:			
Interest Earned	132,607	120,341	140,521
Police Surplus to Reserves	129,928	0	0
	262,535	120,341	140,521
Ending Balance	5,989,248	6,109,589	6,250,109

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Sick Leave Liability - General*

Reserve Number(s): *112035*

Date Established: *Prior to 1986*

Source of Funds: *Contributions from Operating Fund*

Purpose: *Under the old Sick Leave Benefit Plan, unused sick leave was accumulated. Employees who were part of the old plan are entitled to cash payment when they leave the City's employment, for the time accumulated under the old plan.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,980,399	1,560,760	675,612
Add:			
Interest Earned	42,965	30,680	15,539
Recovery From Operating Fund	<u>720,000</u>	<u>920,426</u>	<u>1,258,589</u>
	762,965	951,106	1,274,128
Less:			
Sick Leave Payments	<u>1,182,604</u>	<u>1,836,254</u>	<u>1,258,589</u>
	1,182,604	1,836,254	1,258,589
Ending Balance	<u>1,560,760</u>	<u>675,612</u>	<u>691,151</u>

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Workplace Safety & Insurance Board*

Reserve Number(s): *112040*

Date Established: *February, 1974*

Source of Funds: *Contributions from Operating Fund*

Purpose: *The City has a Schedule 2 agreement with the Workplace Safety & Insurance Board (WSIB) to self insure based on the actual claims which are submitted to the Board by City employees. In order to stabilize the impact of these claims, this reserve was created.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	42,510,522	42,935,508	41,240,037
Add:			
Interest Earned	966,716	858,339	941,876
	966,716	858,339	941,876
Less:			
WSIB Administration	541,731	531,090	577,830
WSIB Payments-Shortfall	0	2,022,720	0
	541,731	2,553,810	577,830
Ending Balance	42,935,508	41,240,037	41,604,083

STABILIZATION RESERVES

***2016 Reserve Report
With 2017 Projections***



THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

		2015	2016	Projected 2017	Reserve Sustainable
		\$	\$	\$	
<u>STABILIZATION RESERVES</u>					
110043	Commodity (Fuel) Stabilization Reserve	1,689,773	855,085	874,752	Yes
110046	Tax Stabilization Reserve	12,134,998	16,645,577	15,076,651	No
110048	Grants & Subsidy Reserve	908,249	926,498	947,808	Yes
TOTAL STABILIZATION RESERVES		14,733,020	18,427,160	16,899,211	

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Commodity (Fuel) Stabilization Reserve*

Reserve Number(s): *110043*

Date Established: *April 27,2011 FCS11032*

Source of Funds: *Year end Surplus.*

Purpose: *To provide a contingency towards significant spike in fuel prices.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,652,018	1,689,773	855,085
Add:			
Interest Earned	<u>37,754</u>	<u>25,312</u>	<u>19,667</u>
	37,754	25,312	19,667
Less:			
Fuel Sites Restoration	<u>0</u>	<u>860,000</u>	<u>0</u>
2016 Capital	0	860,000	0
Ending Balance	<u>1,689,773</u>	<u>855,085</u>	<u>874,752</u>

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name:	<i>Tax Stabilization Reserve</i>
Reserve Number(s):	<i>110046</i>
Date Established:	<i>April 1998</i>
Source of Funds:	<i>Operating Budget Surpluses</i>
Purpose:	<i>To provide sufficient flexibility and protection for unforeseen events</i>
Target Balance:	<i>5% of the previous year's tax levy (excluding Police and Library for City purposes). (\$32.3 million based on 2016 Tax Levy)</i>
Comments:	
Sustainable:	<i>No</i>

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		13,012,051	12,134,998	16,645,577
Add:				
Interest Earned		207,954	221,653	360,590
Sesquicentennial 150 Events Surplus	Council May 10/17	0	0	6,000
Operating Budget Surplus	FCS16058(b)	0	8,443,276	0
Operating Budget Surplus	FCS15052(b)	6,538,849	0	0
		6,746,803	8,664,929	366,590
Less:				
Phase-ins \Pilots \One-Time Grants		508,183	492,208	985,491
Ontario Works Caseload	FCS17001	0	0	655,000
Canadian Country Music Week Event	PED16117	0	0	250,000
Ontario Summer Jobs Services	FCS15052(b)	0	8,500	20,754
OMB Appeals		69,302	90,612	20,000
Ward Boundary Review	CL11004(b)	43,891	214,014	4,270
Paramedic Enhancement Shortfall	2015 Operating Budget	470,420	1,158,810	0
To Capital Levy Reserve	FCS15052(b)	4,060,400	841,230	0
Sesquicentennial Tall Ships	GIC 16-020	0	580,000	0
Sesquicentennial 150 Events Audit	GIC 16-021	0	406,000	0
Services-Performance Auditors	GIC Feb 29/12	240,798	270,965	0
Rogers Hometown Hockey	GIC 16-016	0	50,000	0
Hess Village Policing Costs - 50% of Costs		39,463	37,012	0
Syrian Refugee Crisis	Motion - Sept 23/15	0	5,000	0
Affordable Transit Extension	CES14040 LS15004/	73,739	0	0
WSP Canada Consultants Port Lands	PED15023 Motion -	106,162	0	0
HWT Grant	Oct 14/15 PW13058	137,500	0	0
Binbrook Urban Area Transit Service	FCS14047(b)	225,000	0	0
Social Housing Reserve - 2014 Surplus	FCS15090	1,282,600	0	0
Confederation Park Accumulated Deficit		366,397	0	0
		7,623,855	4,154,351	1,935,515
		12,134,998	16,645,577	15,076,651
Ending Balance				

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Grants & Subsidy Reserve*

Reserve Number(s): *110048*

Date Established: *2003*

Source of Funds: *Grant & Subsidy Adjustments*

Purpose: *To offset potential subsidy adjustments stemming from year end issues with respect to cash flow & settlements of grants & subsidies resulting from the Provinces completion of their year end of March 31 which differs from the City's year end of December 31.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	887,956	908,249	926,498
Add:			
Interest Earned	20,293	18,249	21,309
	20,293	18,249	21,309
Ending Balance	908,249	926,498	947,808

OPERATING RESERVES

***2016 Reserve Report
With 2017 Projections***



**THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES**

		2015	2016	Projected 2017	Reserve Sustainable
		\$	\$	\$	
<u>OPERATING RESERVES</u>					
<u>Productivity Enhancement Reserves</u>					
112243	Enterprise Fund Reserve	941,058	1,241,264	1,504,074	One-Time
<i>Sub-total Productivity Enhancement Reserves</i>		941,058	1,241,264	1,504,074	
<u>Working Fund Reserves</u>					
110080	Debenture Issuance Expense	575,575	564,838	555,827	Yes
112206	Election Expense Reserve	357,340	550,100	994,855	Yes
112212	Volunteer Committee Reserve	136,971	160,998	164,701	Yes
112230	City Enrichment Fund	533,599	490,050	380,640	Yes
112300	Investment Stabilization Reserve	54,168,129	55,954,200	57,951,246	Yes
112400	Working Fund-General	27,035,559	31,091,253	31,806,352	Yes
<i>Sub-total Working Fund Reserves</i>		82,807,173	88,811,440	91,853,621	
<i>TOTAL OPERATING RESERVES</i>		83,748,231	90,052,704	93,357,695	

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Enterprise Fund Reserve*

Reserve Number(s): *112243*

Date Established: *June, 1999*

Source of Funds: *One-Time Provincial Grant
Repayment of Efficiency related initiatives*

Purpose: *The Reserve was established to fund one-time costs associated with innovative ventures and alternative service delivery that yield ongoing operating savings. (FIN 99-046). The operating savings are then used to repay the initial investment, thus ensuring funds for future cost saving measures.*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *One-Time*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		603,691	941,058	1,241,264
Add:				
Interest Earned		17,100	22,627	31,212
Debt Repayments	PW10099	320,267	277,579	231,598
		337,367	300,205	262,810
Ending Balance		941,058	1,241,264	1,504,074

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Debenture Issuance Expense*

Reserve Number(s): *110080*

Date Established: *December, 1982*

Source of Funds: *Contributions from Operating Fund*

Purpose: *This reserve was established to equalize future debenture issues and related expenses.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	581,379	575,575	564,838
Add:			
Interest Earned	13,287	11,565	12,741
	13,287	11,565	12,741
Less:			
Debt Issue & Credit Rating Costs	19,090	22,301	21,753
	19,090	22,301	21,753
Ending Balance	575,575	564,838	555,827

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Election Expense Reserve*

Reserve Number(s): *112206*

Date Established: *1985*

Source of Funds: *Contributions from Operating Fund*

Purpose: *To eliminate the fluctuations of the annual mill rate resulting from election expenditures every fourth year.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	148,141	357,340	550,100
Add:			
Interest Earned	3,580	7,180	17,565
Annual Contribution	233,000	350,000	475,000
From Capital Program-Closings	20,424	0	0
	257,004	357,180	492,565
Less:			
Election Costs	47,805	0	47,810
Ward 7 by-election	0	164,420	0
	47,805	164,420	47,810
Ending Balance	357,340	550,100	994,855

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Volunteer Committee Reserve*

Reserve Number(s): *112212*

Date Established: *Oct 25,2005 FCS05114*

Source of Funds: *Unused annual Operating Funds of the individual Volunteer's Committees, subject to an overall Corporate Surplus.*

Purpose: *To provide a source of funding for Volunteer Committees in excess of their approved annual budget.*

Target Balance: *The individual Volunteer's Committee Reserve balance is not to exceed double their annual operating budget.*

Comments:

Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		136,113	136,971	160,998
Add:				
Interest Earned		3,036	2,691	3,703
Unspent Funds		13,865	28,661	0
		16,901	31,352	3,703
Less:				
Keep Hamilton Clean & Green	PW15076	0	6,325	0
Hamilton Cycling Committee	PW15089	0	1,000	0
Payments		16,044	0	0
		16,044	7,325	0
Ending Balance		136,971	160,998	164,701

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *City Enrichment Fund*

Reserve Number(s): *112230*

Date Established: *Est. in 1989 2014 FCS14024 changed reserve name*

Source of Funds: *Grants' Budget Surpluses*

Purpose: *An annual budget is approved for grants. Each year any surplus funds from the budget are transferred to this reserve to be used for grants in any year the budget is fully utilized.*

Target Balance: *To Be Reviewed*

Comments: *2014 FCS14024 changed name from Community Partnership Fund to City Enrichment Fund.*

Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		550,509	533,599	490,050
Add:				
Interest Earned		12,091	9,791	9,899
Grants' Surplus	AFA 17-002	0	47,810	0
Grants' Surplus	AFA 16-003	114,734	0	0
		126,825	57,601	9,899
Less:				
One Time Grant Payment		73,735	89,449	99,309
2017- Food for Kids Program	Grants May 11/17	0	0	20,000
Saltfleet Go Ahead/Binbrook Baseball	Grants 16-003	0	9,456	0
CANUSA Games Grant	Council 16-004	0	2,245	0
City Enrichment Fund Review		40,000	0	0
2015 City Enrichment Fund (Additions)	AFA 15-012	30,000	0	0
		143,735	101,150	119,309
Ending Balance		533,599	490,050	380,640

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Investment Stabilization Reserve*

Reserve Number(s): *112300*

Date Established: *2005*

Source of Funds: *Capital Gains*

Purpose: *To mitigate the operating budget impact of reducing the interest income allocation to the operating budget in future years;*

Target Balance: *To Be Reviewed*

Comments: *This reserve was previously known as the Portfolio Valuation Reserve and the scope of this reserve was changed through Report FCS05068.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	56,756,271	54,168,129	55,954,200
Add:			
Interest Earned	1,236,598	1,091,914	1,295,020
Realized from Capital Gains	3,059,023	135,814	0
Repayment High Wattage Borrowing	0	572,001	572,001
ISF Project Closings	0	0	130,025
	4,295,622	1,799,729	1,997,046
Less:			
Project Closings	0	13,658	0
Call Handling Project FCS13098	355,000	0	0
Funding Shortfall - ISF Rec Centres FCS15054	5,406,689	0	0
High Wattage Street Light Incentive PW14119	1,122,075	0	0
Program-Borrow			
	6,883,764	13,658	0
Ending Balance	54,168,129	55,954,200	57,951,246

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Working Fund-General*

Reserve Number(s): *112400*

Date Established: *March, 1974*

Source of Funds: *Recoveries from the operating fund
Debt Repayments*

Purpose: *This reserve was established to provide positive cash balances during times when cash flows are low. The reserve is also used to fund unbudgeted deficits in various programs..*

Target Balance: *To Be Reviewed*

Comments: *This reserve was used to fund outstanding Work in Progress projects in the amount of \$30 million as approved through the 2001 Capital Budget Financing plan.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	22,978,414	27,035,559	31,091,253
Add:			
Interest Earned	591,101	589,649	715,099
Debt Repayment	2,841,045	2,841,045	0
Debt Repayment-Computer Replacement Program	625,000	625,000	0
	4,057,146	4,055,694	715,099
Ending Balance	27,035,559	31,091,253	31,806,352

PROGRAM SPECIFIC RESERVES

***2016 Reserve Report
With 2017 Projections***



THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

	2015	2016	Projected 2017	Reserve Sustainable
	\$	\$	\$	
<u>PROGRAM SPECIFIC RESERVES</u>				
<u>CityHousing</u>				
112249 Downtown Housing Initiatives	23,486	23,958	24,509	Close
Sub-total CityHousing	23,486	23,958	24,509	
<u>Community Services</u>				
Social Services				
110044 Ontario Works Stabilization Reserve	1,809,895	1,310,239	169,633	No
112214 Social Services Initiative Fund	164,173	16,467	16,845	One-Time
112218 Early Years System Reserve	4,751,189	4,103,527	2,998,897	One-Time
Sub-total Social Services	6,725,257	5,430,233	3,185,375	
Housing Reserves				
102045 Emergency Repair Program-HHERP	252,651	210,423	164,688	One-Time
110041 Social Housing Stabilization Reserve	0	0	0	No
110052 Revolving Loan Fund Reserve-Ontario Renovates Program	13,607	65,412	117,492	Yes
112009 HomeStart Program	351,138	358,193	366,432	One-Time
112239 Federal Housing Initiatives	849,250	350,902	358,972	One-Time
112244 Social Housing Transition Reserve	240,603	147,607	0	One-Time
112248 Social Housing Capital Reserve	843,574	781,842	799,824	One-Time
112252 Supplement/Housing Allowance Reserve	765,962	593,277	440,025	One-Time
112254 Revolving Home Ownership Reserve	252,347	563,559	829,395	Yes
Sub-total Housing Reserves	3,569,132	3,071,214	3,076,828	
Recreation Reserves				
108038 Four Pad Arena Capital Reserve	572,159	628,424	670,694	Yes
110049 Four Pad Stabilization Reserve	270,437	275,871	282,216	Yes
Sub-total Recreation Reserves	842,597	904,295	952,910	
Lodges				
110042 Lodges Infrastructure Reserve	2,857	255,426	346,266	Yes
Sub-total Lodges	2,857	255,426	346,266	
Sub-total Community Services	11,139,842	9,661,168	7,561,380	
<u>Public Health</u>				
108061 Environmental Mitigation Reserve	398,913	8,015	8,200	Close
112207 Upwind & Downwind Conference	19,516	23,163	23,696	Yes
112219 Public Health Services Reserves	253,663	258,760	264,711	One-Time
Sub-total Public Health	672,092	289,938	296,607	

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RESERVE BALANCES

	2015	2016	Projected 2017	Reserve Sustainable
	\$	\$	\$	
<u>PROGRAM SPECIFIC RESERVES</u>				
<u>Library Reserves</u>				
106005 Reserve For Mobile Equipment	446,677	500,188	268,464	Yes
106006 Library Collections	825,206	909,793	825,033	Yes
106007 Library General Development	2,341,522	1,703,334	830,622	Yes
106008 Library Major Capital Projects	1,255,873	1,332,165	503,969	Yes
106009 Summer Reading Program	486,813	532,936	581,953	Yes
106011 Redeployment & Training Fund	517,637	528,038	540,183	Yes
106012 Youth Programming Reserve	121,900	91,151	66,137	Yes
106013 Accessibility, Renewal and Health & Safety Reserve	867,304	871,289	420,981	Yes
106014 Library-Computer Reserve Fund	473,665	301,812	22,500	Yes
106015 Library Donations Reserve	0	4,233	20,514	Yes
Sub-total Library Reserves	7,336,596	6,774,939	4,080,356	
<u>Planning & Development Reserves</u>				
<u>Development Related Reserves</u>				
100045 Services for New Subdivisions	3,538,532	3,609,631	3,692,653	Yes
108042 Red Hill Business Park Reserve	4,591,873	4,684,136	941,278	One-Time
110060 Shovel Ready Industrial Land Reserve	6,563,275	4,083,934	0	One-Time
110086 Development Fees Stabilization	2,655,503	5,011,380	5,033,852	Yes
115090 Cash in Lieu Sidewalks-Flamborough	185,852	189,586	193,947	Close
117012 Developer Deposits - Roads (SC)	900,141	918,228	939,347	Yes
Sub-total Development Related Reserves	18,435,176	18,496,896	10,801,076	
<u>Downtown/BIA's/Heritage Reserves</u>				
100005 Revolving Fund-Historic Properties	409,939	418,176	427,794	Yes
102047 Community Heritage Program Reserve	189,876	178,650	159,494	One-Time
102048 Main Street Program Reserve	1,075,445	1,094,585	1,218,353	Yes
102049 Hamilton Community Heritage Fund	900,348	104,782	102,903	Yes
108036 Downtown Hamilton Capital Program	931,408	1,061,252	1,085,661	Yes
112006 LACAC Publications Reserve	15,417	15,727	16,088	Yes
112211 Heritage Studies Reserve	41,816	42,656	43,638	Yes
112229 Commercial Property Improvement Grant (C.P.I.G.) Reserve	298,002	303,990	314,630	Yes
Sub-total Downtown/BIA's/Heritage Reserves	3,862,251	3,219,817	3,368,560	
<u>Economic Development</u>				
108060 Hamilton Technology Centre-Capital Repairs	3,808	21,829	22,331	Yes
112221 Economic Development Investment Fund	1,349,640	1,621,338	1,329,891	Yes
112231 Conventions/Sports Events Reserve	164,262	201,062	0	Yes

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RESERVE BALANCES

	2015	2016	Projected 2017	Reserve Sustainable
	\$	\$	\$	
<u>PROGRAM SPECIFIC RESERVES</u>				
<u>Planning & Development Reserves</u>				
Sub-total Economic Development	1,517,710	1,844,230	1,352,223	
<u>Planning-Other Reserves</u>				
100035 Property Purchases	2,657,352	3,002,922	2,249,020	Yes
108021 Parking Capital Reserve	3,075,453	3,940,011	2,338,928	Yes
115085 HMPS Cash in Lieu of Parking Reserve	207,927	212,105	216,983	Yes
Sub-total Planning-Other Reserves	5,940,732	7,155,038	4,804,931	
<u>Culture Reserve</u>				
100036 Auchmar Estates - Repairs	9,141	9,324	9,539	No
104080 Reserve For Various Museums	359,739	389,075	316,419	Yes
108044 Public Art Reserve	574,679	765,088	953,685	Yes
108049 Downtown Public Art	430,719	439,932	341,776	Yes
Sub-total Culture Reserve	1,374,277	1,603,418	1,621,419	
<u>Airport Reserves</u>				
108043 Airport Capital Reserve	251,956	350,424	111,816	Yes
112217 Airport Joint Marketing Reserve Fund	207,640	251,220	240,952	Yes
Sub-total Airport Reserves	459,596	601,644	352,769	
Sub-total Planning & Development Reserves	31,589,743	32,921,042	22,300,977	
<u>H.E.F. Reserves</u>				
100025 H.E.F. - Capital Projects	712,481	953,142	1,204,012	Yes
102025 First Ontario Concert Hall Reserve	179,353	181,282	84,301	Yes
104005 Special Events Subsidy	2,388	2,436	2,492	Close
Sub-total H.E.F. Reserves	894,221	1,136,859	1,290,805	
<u>Police Reserves</u>				
104055 Tax Stabilization-Police	4,050,315	490,755	426,180	Yes
104056 ISD (Investigative Services Division) Capital Reserve	2,137,137	6,639,262	6,791,965	One-Time
110065 Police Capital Expenditures	1,159,904	1,100,192	833,679	Yes
110066 Conducted Energy Weapon (CEW) Expansion Program	207,194	0	0	Close
112029 Provision for Vacation Liability	1,438,035	1,466,930	1,500,669	Yes
112210 Provision for Police Litigation	254,733	259,851	265,828	Close
112220 Police Special Events	111,252	113,487	116,098	Close
112225 Police Rewards	167,983	181,509	185,684	Yes

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RESERVE BALANCES

	2015	2016	Projected 2017	Reserve Sustainable
	\$	\$	\$	
<u>PROGRAM SPECIFIC RESERVES</u>				
<i>Sub-total Police Reserves</i>	9,526,553	10,251,986	10,120,102	
<i>Public Works Reserves</i>				
<i>Greenspace/Parks Reserves</i>				
108037 Hamilton Beach Park Reserve	1,720,852	1,698,778	326,808	Yes
112201 Park Marina Reserve	171,429	174,873	228,408	Yes
112202 Leash Free Park Reserve	227,219	241,721	197,717	Yes
112224 Waterpark Operations Reserve	0	0	1,175,748	Yes
<i>Sub-total Greenspace/Parks Reserves</i>	2,119,500	2,115,373	1,928,682	
<i>Waste Management Reserves</i>				
110062 Closed Landfill Reserve	1,005,926	1,041,388	1,080,896	Yes
112270 Waste Management Recycling	4,003,936	4,271,886	4,559,796	Yes
112271 WM Facilities-Replace\Upgrade Reserve	1,884,821	2,330,666	1,881,556	Yes
113022 Garbage Collection Contingency Reserve	16,046	16,368	16,745	Close
<i>Sub-total Waste Management Reserves</i>	6,910,729	7,660,310	7,538,993	
<i>Transit Reserves</i>				
108019 Transit Shelter Capital Reserve	167,054	170,530	0	One-Time
108025 Transit Capital Reserve	1,039,417	286,935	4,670	Yes
108027 Province of Ontario Transit Capital Grant	3,415,000	3,010,730	0	One-Time
108045 Federal Public Transit Funds	936,030	386,447	1,736	One-Time
108047 Rapid Transit Capital Reserve	8,197,418	4,575,900	711,383	One-Time
<i>Sub-total Transit Reserves</i>	13,754,919	8,430,542	717,790	
<i>Cemeteries' Reserves</i>				
104105 Cemetery Building Fund - Niches	75,301	105,283	94,125	Yes
<i>Sub-total Cemeteries' Reserves</i>	75,301	105,283	94,125	
<i>Public Works-Other Reserves</i>				
104060 Golf Course Improvement	-45,075	-45,981	-47,039	Yes
108039 50 Main St E. Facility Capital Replacement	999,118	1,019,194	31,135	One-Time
108041 Roads, Bridges & Traffic Capital Reserve	2,662,264	2,326,889	1,274,112	One-Time
108046 RCMP Lease-Capital Replacement	807,190	816,343	827,027	One-Time
108048 YMCA & Turner Library Capital Renewal Reserve	243,276	304,397	367,433	Yes
112203 Red Light Camera Project	9,414,878	8,648,331	5,925,700	Yes
112205 Winter Control	3,097,792	3,160,036	3,232,717	No
112209 47 Guise St Reserve	131,330	133,968	156,268	Yes
112223 Ivor Wynne Community Fund	27,932	28,493	29,148	Yes

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RESERVE BALANCES

	2015	2016	Projected 2017	Reserve Sustainable
	\$	\$	\$	
<u>PROGRAM SPECIFIC RESERVES</u>				
<u>Public Works Reserves</u>				
Public Works-Other Reserves				
112272 Energy Conservation Initiative Reserve	4,098,116	3,668,647	2,608,606	Yes
Sub-total Public Works-Other Reserves	21,436,822	20,060,318	14,405,108	
Sub-total Public Works Reserves	44,297,272	38,371,825	24,684,698	
TOTAL PROGRAM SPECIFIC RESERVES	105,479,805	99,431,715	70,359,433	

CityHousing

***2016 Reserve Report
With 2017 Projections***



THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

		2015	2016	Projected 2017	Reserve Sustainable
		\$	\$	\$	
<u>CityHousing</u>					
112249	Downtown Housing Initiatives	23,486	23,958	24,509	Close
<u>Total CityHousing</u>		<u>23,486</u>	<u>23,958</u>	<u>24,509</u>	

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Downtown Housing Initiatives*

Reserve Number(s): *112249*

Date Established: *May 25, 2005*

Source of Funds: *Surplus from Capital Work in Progress Accounts*

Purpose: *Assist in the funding of proposed Downtown Housing Initiatives.*

Target Balance: *N/A - One-Time Funding*

Comments: *This Reserve is Recommended for closure and balance transferred to Social Initiatives Fund (112214).*

Sustainable: *Close*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	22,961	23,486	23,958
Add:			
Interest Earned	525	472	551
	525	472	551
Ending Balance	23,486	23,958	24,509

Community Services

***2016 Reserve Report
With 2017 Projections***



THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

		2015	2016	Projected	Reserve
		\$	\$	2017	Sustainable
		\$	\$	\$	
<u>Community Services</u>					
<i>Social Services</i>					
110044	Ontario Works Stabilization Reserve	1,809,895	1,310,239	169,633	No
112214	Social Services Initiative Fund	164,173	16,467	16,845	One-Time
112218	Early Years System Reserve	4,751,189	4,103,527	2,998,897	One-Time
<i>Sub-total Social Services</i>		6,725,257	5,430,233	3,185,375	
<i>Housing Reserves</i>					
102045	Emergency Repair Program-HHERP	252,651	210,423	164,688	One-Time
110041	Social Housing Stabilization Reserve	0	0	0	No
110052	Revolving Loan Fund Reserve-Ontario Renovates Program	13,607	65,412	117,492	Yes
112009	HomeStart Program	351,138	358,193	366,432	One-Time
112239	Federal Housing Initiatives	849,250	350,902	358,972	One-Time
112244	Social Housing Transition Reserve	240,603	147,607	0	One-Time
112248	Social Housing Capital Reserve	843,574	781,842	799,824	One-Time
112252	Supplement/Housing Allowance Reserve	765,962	593,277	440,025	One-Time
112254	Revolving Home Ownership Reserve	252,347	563,559	829,395	Yes
<i>Sub-total Housing Reserves</i>		3,569,132	3,071,214	3,076,828	
<i>Recreation Reserves</i>					
108038	Four Pad Arena Capital Reserve	572,159	628,424	670,694	Yes
110049	Four Pad Stabilization Reserve	270,437	275,871	282,216	Yes
<i>Sub-total Recreation Reserves</i>		842,597	904,295	952,910	
<i>Lodges</i>					
110042	Lodges Infrastructure Reserve	2,857	255,426	346,266	Yes
<i>Sub-total Lodges</i>		2,857	255,426	346,266	
<i>Total Community Services</i>		11,139,842	9,661,168	7,561,380	

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Ontario Works Stabilization Reserve*

Reserve Number(s): *110044*

Date Established: *2004 (FCS04053)*

Source of Funds: *Provincial Grant Payments Variances*

Purpose: *To provide sufficient flexibility and protection against recession driven caseload fluctuations and related additional administrative costs and any subsidy adjustments for prior periods not covered in the annual approved budgets.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *No This reserve does not currently have a financial plan in place to ensure there are sufficient funds in the reserve to allow offsets of large fluctuations in caseloads.*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,845,351	1,809,895	1,310,239
Add:			
Interest Earned	31,647	34,107	16,825
	31,647	34,107	16,825
Less:			
OW Caseload Contingency plan Ph. 2 & 3 CS09021(f/g)	0	65,888	1,134,300
Addictions Services Initiative CES10086(a)	67,102	52,696	23,131
OW Client Costs FCS16001	0	415,179	0
	67,102	533,763	1,157,431
Ending Balance	1,809,895	1,310,239	169,633

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Social Services Initiative Fund*

Reserve Number(s): *112214*

Date Established: *2006*

Source of Funds: *Seed funding from Provincial One-time Grant*

Purpose: *To fund urgent temporary/finite program requirements (e.g.. Emergency Shelter) and recommendations from Poverty Roundtable*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *One-Time There are no committed contributions to this reserve.*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	247,142	164,173	16,467
Add:			
Interest Earned	5,068	2,294	379
	5,068	2,294	379
Less:			
Indwell Strathearne Suites Council 21/01/16	0	150,000	0
Mary's Place - Temp Beds CES13051(a)	38,038	0	0
Neighbour to Neighbour Community Food BOH15030	50,000	0	0
Centre Grant			
	88,038	150,000	0
Ending Balance	164,173	16,467	16,845

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Early Years System Reserve*

Reserve Number(s): *112218*

Date Established: *July 11th, 2007 (ESC07055)*

Source of Funds: *Provincial Best Start Funding (2005/06)*

Purpose: *The Early Years System Reserve (previously titled the Best Start Initiative Reserve) will support the transition of the early years system from the previous Best Start Initiative to the new Ontario early Years Child and Family Centre (OEYCFC) system. It will sustain and build upon the momentum developed by the Hamilton Best Start Network, with a specific focus on the priorities established in the Early Years Community Plan and the priorities that will support the new OEYCFC system.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *One-Time There are no committed contributions to this reserve.*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	4,958,897	4,751,189	4,103,527
Add:			
Interest Earned	110,464	86,609	80,749
	110,464	86,609	80,749
Less:			
Fund Initiatives	318,172	734,270	1,185,380
	318,172	734,270	1,185,380
Ending Balance	4,751,189	4,103,527	2,998,897

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name:	<i>Emergency Repair Program-HHERP</i>
Reserve Number(s):	<i>102045</i>
Date Established:	<i>2001</i>
Source of Funds:	<i>From the consolidation of the Hamilton Assistance Rehabilitation Program (HARP)</i>
Purpose:	<i>Provide emergency funding for repairs for housing located in urban areas.</i>
Target Balance:	<i>N/A - One-Time Funding</i>
Comments:	<i>This reserve was initially approved by Council in 2001 for emergency repairs for housing located in urban areas. The program was not implemented and since that time had been gathering interest. The June 9, 2014 Emergency and Community Services Committee approved (Report CS11017(d)) that funding in this reserve be used for emergency home repairs of up to \$5,000 for Ontario Works and Ontario Disability Support Program (ODSP) homeowners. This program is a component of the City's Ontario Renovates Program and was launched in November 2015.</i>
Sustainable:	<i>One-Time</i>

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	247,006	252,651	210,423
Add:			
Interest Earned	5,645	4,876	4,265
	5,645	4,876	4,265
Less:			
Emergency Home Repairs CES11017(d)	0	47,104	50,000
	0	47,104	50,000
Ending Balance	252,651	210,423	164,688

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name:	<i>Social Housing Stabilization Reserve</i>
Reserve Number(s):	<i>110041</i>
Date Established:	<i>April 22, 2015 FCS14047(b)</i>
Source of Funds:	<i>Year end Operating Surpluses in Social Hosing Program</i>
Purpose:	<i>To be used to offset future Social Housing Program Deficits.</i>
Target Balance:	<i>N/A</i>
Comments:	<i>During the 2015 budget process, Council approved the transfer of surplus funding from the 2014 social housing budget to this new Social Housing Stabilization Reserve. The intent of the transfer was to minimize the impact on the net levy for the increase in social housing costs for 2015 and future budgets. Social Housing operating costs are mandated through a benchmarking formula by the Province and there was historically surplus funding at year-end. It is to be noted that the amount transferred to the reserve in 2014 was deducted from the total 2015 mandated social housing budget and would be accessed if necessary. In the event that the reserve funding is not fully utilized for social housing operating costs, 25% of the remaining balance may allocated for social housing capital repairs as prioritized by Housing Services Division for the following year, however due to the 2015 year end position for Housing Services, the entire reserve was required to be utilized.</i>
Sustainable:	<i>No Additional funding contributions to the reserve are contingent on a year-end surplus in the social housing budget.</i>

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		0	0	0
Add:				
Interest Earned		19,541	0	0
From 2014 Tax Operating Surplus	FCS14047(b)	1,282,600	0	0
		1,302,141	0	0
Less:				
2015 Social Housing Operating Costs		1,302,141	0	0
		1,302,141	0	0
Ending Balance		0	0	0

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Revolving Loan Fund Reserve-Ontario Renovates Program*

Reserve Number(s): *110052*

Date Established: *May 27th, 2015 - CES15019*

Source of Funds: *Conditional Loan Repayments.*

Purpose: *As per the Administration Agreement with the Province, repayments made through the Ontario Renovates Program are to be reinvested into new Ontario Renovates projects unless otherwise directed by the Ministry of Municipal Affairs & Housing. As such, the Ministry has requested the creation and maintenance of a dedicated reserve account, established from repayments from recipients of the Ontario Renovates program who are required to pay back the loan. The funds from this account are to be used to fund future Ontario Renovates projects.*

Target Balance: *N/A*

Comments: *Ontario Renovates is one component of IAH funding and provides financial assistance to renovate existing housing for eligible low income homeowners and for affordable multi-unit rental buildings. Assistance is in the form of a forgivable loan of up to \$25,000 per unit. The loan is forgiven over 10 years for homeowners and 15 years for landlords of rental buildings. If during that time, the applicant sells their property or no longer satisfies any of the terms and conditions of the program, the remaining portion of the loan is to be repaid to the City. The City has a funding allocation under the IAH initiative for Ontario Renovates for the next three fiscal years to March 31, 2020 for approximately \$1.5 million each fiscal year. Staff do not intend to draw from this reserve until the end of the IAH Ontario Renovates funding in 2020, at which time the accumulated value of this reserve could allow continued delivery of Ontario Renovates beyond the end of the IAH funding period.*

Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		0	13,607	65,412
Add:				
Interest Earned		154	932	2,079
Loan Repayments		13,453	53,585	50,000
		13,607	54,517	52,079
Less:				
To Fund Homeownership	CES15019	0	2,712	0
		0	2,712	0
Ending Balance		13,607	65,412	117,492

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *HomeStart Program*

Reserve Number(s): *112009*

Date Established: *May 24th, 2006 SSC06012*

Source of Funds: *Closing and Transfer of funds from two existing programs:*

Hamilton Convert to Rent Program #102046
Housing Hamilton Innovations Fund #6290341102

Purpose: *Provide financial assistance to City Housing Hamilton social housing tenant households in the form of a grant to a maximum of \$4,500. The grant will be used as a down payment to purchase a home in the City of Hamilton. Program take-up was minimal due to more attractive funding and less restrictive eligibility through the Home Ownership component of the Canada-Ontario Affordable Housing Program.*

Target Balance: *N/A - One-Time Funding*

Comments: *This reserve was initially approved by Council in 2006 as a down payment assistance program for City Housing Hamilton tenants to purchase a home. Program take-up was minimal due to more attractive funding and less restrictive eligibility through the Home Ownership component of the Canada-Ontario Affordable Housing Program and the Investment in Affordable Housing (IAH) Program. Staff will investigate a better use for the reserve taking into account priorities identified in the City's Housing & Homelessness Action Plan and any funding pressures in existing program areas, and will report back to Emergency & Community Services Committee by the end of 2017.*

Sustainable: *One-Time*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	343,293	351,138	358,193
Add:			
Interest Earned	7,845	7,055	8,238
	7,845	7,055	8,238
Ending Balance	351,138	358,193	366,432

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name:	<i>Federal Housing Initiatives</i>
Reserve Number(s):	<i>112239</i>
Date Established:	<i>April 25, 2007 FCS07050</i>
Source of Funds:	<i>One-time unconditional Federal Affordable Housing Funds that are flowing through the Province of Ontario</i>
Purpose:	<i>Initially the Province stated that the funds were to be used for Affordable Housing which includes a broad range of housing and homelessness programming based on local need.</i>
Target Balance:	<i>N/A - One-Time Funding</i>
Comments:	<i>At the May 25, 2015 Emergency and Community Services Committee meeting, the recommendation was approved to cover the cost of 15 additional temporary beds and mobile case management in the women's shelter system through provincial (CHPI) funding. Cost will be confirmed in the fall of 2015 after completing a Call for Applications for the service. Further, CS13051(b) directed staff to conduct a CFA for mobile case management and temporary emergency shelter services for single women. These were to be funded from Reserve Account 112239 and the Community Homelessness Prevention Initiative. Consistent with the reserve's purpose, remaining funds in this reserve can be used to cover any potential overspending in the CHPI and related Housing Stability Benefit component of CHPI.</i>
Sustainable:	<i>One-Time</i>

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		1,200,878	849,250	350,902
Add:				
Interest Earned		21,369	11,271	8,071
		21,369	11,271	8,071
Less:				
Mobile Case Management Emergency	CES15051(b)	0	418,780	0
Homeless Partnership Strategy	CES14005(b)	348,847	90,840	0
Housing Collaborative Initiative	CES13033	24,150	0	0
		372,997	509,620	0
Ending Balance		849,250	350,902	358,972

CITY OF HAMILTON
2016 RESERVE REPORT

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**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Social Housing Transition Reserve*

Reserve Number(s): *112244*

Date Established: *2001*

Source of Funds: *Federal Government Contribution*

Purpose: *To cover costs associated with the download of housing to Service Manager. It is to cover equipment purchase, office space, supplies and other administrative costs incurred.*

Target Balance: *N/A - One-Time Funding*

Comments: *In the past, the funds have been used to fund the administration of Social Housing Projects In Difficulty, such as First Place. In April 2013, the Province allocated \$208,425 in unbudgeted funding for housing related costs at the discretion of the municipality. This funding was transferred to this reserve. Council approved the development and purchase of a software program for social housing (CS13033), in collaboration with other Municipal Service Managers. The reserve will be closed after disbursement of funds for the software in 2017.*

Sustainable: *One-Time*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	271,263	240,603	147,607
Add:			
Interest Earned	6,157	4,030	1,678
	6,157	4,030	1,678
Less:			
Housing Collaborative Initiatives CES13033	36,816	97,026	149,285
	36,816	97,026	149,285
Ending Balance	240,603	147,607	0

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name:	<i>Social Housing Capital Reserve</i>
Reserve Number(s):	<i>112248</i>
Date Established:	<i>2001</i>
Source of Funds:	<i>Federal Government Contribution</i>
Purpose:	<i>Funding from the Federal Government to fund capital needs for social housing.</i>
Target Balance:	<i>N/A - One-Time Funding</i>
Comments:	<i>Social housing providers may request a grant when they require funding for emergency capital repairs or in exceptional situations for their social housing stock when there are inadequate financial resources to cover the cost. The reserve may also be accessed for building reviews for social housing stock that is in financial difficulty. A new procedure for accessing this reserve was approved by Council per Report CS10094(a) on March 9, 2011. As this reserve is accessed on an emergency basis and on the approval of Council, in-year expenditures cannot be forecast.</i>
Sustainable:	<i>One-Time</i>

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,499,425	843,574	781,842
Add:			
Interest Earned	30,036	16,488	17,982
Repayment of McGivney Advance	100,000	0	0
	130,036	16,488	17,982
Less:			
Halam Park CES13004	450,000	50,000	0
405 York Blvd CES15022	54,780	28,220	0
Sons of Italy Business Case CES13004(a)	30,967	0	0
CityHousing Hamilton Business Case CES13004(a)	39,100	0	0
Capital Funding McGivney Homes CES13004	211,040	0	0
	785,887	78,220	0
Ending Balance	843,574	781,842	799,824

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name:	<i>Supplement/Housing Allowance Reserve</i>
Reserve Number(s):	<i>112252</i>
Date Established:	<i>March 11,2009 CS09023</i>
Source of Funds:	<i>Federal Funding and the Hamilton Future Fund.</i>
Purpose:	<i>To provide rent supplement or housing allowances for low income households. This reserve was one time funding for a five year period commencing October 2008 and ending October 2013.</i>
Target Balance:	<i>N/A - One-Time Funding</i>
Comments:	<p><i>From 2013-2018, the rent supplement and housing allowance program will be funded through the federal/provincial investment in Affordable Housing (IAH) Program. The remaining funding in this reserve is being used to increase the number of households receiving rent supplements (OCHAP and Commercial) and housing allowances initially from 450 to 475 households in 2014.</i></p> <p><i>At the June 9, 2014 Emergency and Community Services Committee (Report CS11017(d)), it was approved that the balance of the unallocated funding be utilized to support housing allowances for Housing First initiatives, to transition over housed social housing tenants to move into units more appropriate to their needs, emergency situations where there are spikes in homelessness which require rapid housing response and to cover any pressures to existing rent supplement/housing allowance programs.</i></p>
Sustainable:	<i>One-Time</i>

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	991,585	765,962	593,277
Add:			
Interest Earned	<u>22,467</u>	<u>15,390</u>	<u>11,748</u>
	22,467	15,390	11,748
Less:			
Rent Supplements	<u>248,090</u>	<u>188,075</u>	<u>165,000</u>
	248,090	188,075	165,000
Ending Balance	<u>765,962</u>	<u>593,277</u>	<u>440,025</u>

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Revolving Home Ownership Reserve*

Reserve Number(s): *112254*

Date Established: *Sept 16,2009 CS09060(d)*

Source of Funds: *Provincial and Federal governments*

Purpose: *Funds are to be used to offer down payment assistance to qualified first time buyers of residential homes. The criteria is outlined in the Canada Ontario Affordable Housing Program Homeownership Program and the Investment in Affordable Housing (IAH) Homeownership Program.*

Target Balance: *\$200,000 Excess funds used for down payment assistance program.*

Comments: *This is a revolving plan and is dependent upon funding from the repayment of existing loans where the property is sold before the 20 year forgiveness window is reached. The reserve funding will be reinvested in down payment assistance opportunities for new applicants to the program. Staff will review the existing program guidelines with a view to adjusting eligibility criteria relating to income thresholds, house price threshold, and whether any geographic targeting is warranted. Launch of program for new applicants is anticipated in 2018.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	515,124	252,347	563,559
Add:			
Interest Earned	8,949	7,879	15,837
Refunds COAHP	184,728	303,333	250,000
	193,678	311,212	265,837
Less:			
Down Payment Assistance	456,455	0	0
	456,455	0	0
Ending Balance	252,347	563,559	829,395

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Four Pad Arena Capital Reserve*

Reserve Number(s): *108038*

Date Established: *2005*

Source of Funds: *Contributions from Operating Fund*

Purpose: *To fund capital repairs at the Four Pad Arena*

Target Balance: *To Be Reviewed*

Comments: *Annual contributions were initially set at \$75,000 per year, increased to \$100,000 per year effective in 2009. Further increased to \$125,000 for 2011 and onward per agreement with Hamilton Arena Partners (HAP). Annual contribution amount was reviewed in 2016 by the Facility Management Review Team (FMRT) and was deemed to be sufficient at the time.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	616,284	572,159	628,424
Add:			
Interest Earned	13,288	12,000	14,770
Provision for Capital Replacement	125,000	125,000	125,000
	138,288	137,000	139,770
Less:			
Capital Expenditures	182,414	80,736	97,500
	182,414	80,736	97,500
Ending Balance	572,159	628,424	670,694

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Four Pad Stabilization Reserve*

Reserve Number(s): *110049*

Date Established: *2005*

Source of Funds: *Annual Surpluses from Quad Pad Operations*

Purpose: *To Offset future budget shortfalls*

Target Balance: *\$250,000 plus accumulated interest.*

Comments: *The account is to be funded from the operating surplus to a maximum of \$30,000 per year. Deposits to the reserves will continue until the account balance is \$250,000. The reserves are to have a maximum balance of \$250,000 plus accumulated interest. As at December 31, 2011, the account was fully funded.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	264,395	270,437	275,871
Add:			
Interest Earned	6,042	5,434	6,345
	6,042	5,434	6,345
Ending Balance	270,437	275,871	282,216

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Lodges Infrastructure Reserve*

Reserve Number(s): *110042*

Date Established: *April 8, 2015 GIC 15-004*

Source of Funds: *Annual Contribution from Operating Budget*

Purpose: *Infrastructure replacement and improvements for both Wentworth and Macassa Lodges.*

Target Balance: *To be Determined*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	0	2,857	255,426
Add:			
Interest Earned	2,857	2,569	6,841
From Operating Budget	500,000	750,000	750,000
	502,857	752,569	756,841
Less:			
Wentworth Lodge – Replacement of Tub & Shower facilities CES17023	0	0	517,000
Wentworth Lodge – Exterior Walls – Batten Repair	0	0	110,000
Macassa Lodge – Chiller Energy Efficiency Upgrade	0	0	36,000
Wentworth Lodge – Tub Room Renovations	0	0	3,000
Nurse Call System and Lighting Levels - Macassa Lodge CES15042	500,000	500,000	0
	500,000	500,000	666,000
Ending Balance	2,857	255,426	346,266

Public Health Services

***2016 Reserve Report
With 2017 Projections***



THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

		2015	2016	Projected 2017	Reserve Sustainable
		\$	\$	\$	
<u>Public Health</u>					
108061	Environmental Mitigation Reserve	398,913	8,015	8,200	Close
112207	Upwind & Downwind Conference	19,516	23,163	23,696	Yes
112219	Public Health Services Reserves	253,663	258,760	264,711	One-Time
Total Public Health		672,092	289,938	296,607	

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Environmental Mitigation Reserve*

Reserve Number(s): *108061*

Date Established: *Motion Council June 11, 2014 14-012*

Source of Funds: *Contravention of Environmental Standards Fines*

Purpose: *Used for Environmental Mitigation Tools and Community Development Initiatives focused on air quality.*

Target Balance: *N/A*

Comments: *This onetime Reserve is recommended for closure as it has been used for its intended purpose. The remaining balance consists primarily of interest income. It is recommended that the balance be transferred to the Tax Stabilization Reserve (110046).*

Sustainable: *Close*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	390,000	398,913	8,015
Add:			
Interest Earned	8,913	8,015	184
	8,913	8,015	184
Less:			
Tree Planting Wards 3-5	GIC 16-016	0	362,913
McQuesten Urban Farm Contribution	ECS 16-002	0	36,000
	0	398,913	0
Ending Balance	398,913	8,015	8,200

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Upwind & Downwind Conference*

Reserve Number(s): *112207*

Date Established: *Dec 15, 2004*

Source of Funds: *Surplus funds from the Ministry of Environment, Environment Canada and from sponsorships & registrations.*

Purpose: *Residual funds from the Upwind/Downwind Conference to be used to offset costs for future conferences.*

Target Balance: *N/A*

Comments: *Conference is held every 2 years. The next Conference will be held in the spring of 2018.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	19,080	19,516	23,163
Add:			
Interest Earned	436	392	533
Surplus from 2016 Conference	0	3,255	0
	436	3,647	533
Ending Balance	19,516	23,163	23,696

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Public Health Services Reserves*

Reserve Number(s): *112219*

Date Established: *Oct 24, 2007 BOH07051*

Source of Funds: *None*

Previously funded from surpluses of the Enhanced Hepatitis Strain Surveillance System Program. The program ended June 30, 2012.

Purpose:

Target Balance: *One-Time Funding*

Comments: *Public Health Services is primarily funded through the Ministry of Health and Long-Term Care at either 75% or 100%. These annual budgets are capped and any excess expenditure is not subsidized. The availability of reserve funds will ensure PHS is able to provide public health programming if required outside of the traditional funding envelopes while reducing financial risks to taxpayers in the future.*

Sustainable: *One-Time*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	295,288	253,663	258,760
Add:			
Interest Income	5,984	5,097	5,951
	5,984	5,097	5,951
Less:			
Community Health Planning - Temp FTE BOH13037	47,609	0	0
	47,609	0	0
Ending Balance	253,663	258,760	264,711

Library Services

***2016 Reserve Report
With 2017 Projections***



THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

	2015	2016	Projected 2017	Reserve Sustainable
	\$	\$	\$	
<u>Library Reserves</u>				
106005 Reserve For Mobile Equipment	446,677	500,188	268,464	Yes
106006 Library Collections	825,206	909,793	825,033	Yes
106007 Library General Development	2,341,522	1,703,334	830,622	Yes
106008 Library Major Capital Projects	1,255,873	1,332,165	503,969	Yes
106009 Summer Reading Program	486,813	532,936	581,953	Yes
106011 Redeployment & Training Fund	517,637	528,038	540,183	Yes
106012 Youth Programming Reserve	121,900	91,151	66,137	Yes
106013 Accessibility, Renewal and Health & Safety Reserve	867,304	871,289	420,981	Yes
106014 Library-Computer Reserve Fund	473,665	301,812	22,500	Yes
106015 Library Donations Reserve	0	4,233	20,514	Yes
Total Library Reserves	7,336,596	6,774,939	4,080,356	

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Reserve For Mobile Equipment*

Reserve Number(s): *106005*

Date Established: *Nov 21, 2001*

Source of Funds: *Contributions from Operating Fund*

Purpose: *To Purchase Mobile Equipment including the Bookmobile.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	393,155	446,677	500,188
Add:			
Interest Earned	8,985	8,975	8,739
Provision for Mobile Equipment	30,000	30,000	30,000
Repay Energy Retrofit from Savings	14,537	14,537	14,537
	53,522	53,512	53,276
Less:			
Vehicle & Bookmobile Purchases	0	0	250,000
Courier Van	0	0	35,000
	0	0	285,000
Ending Balance	446,677	500,188	268,464

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Library Collections*

Reserve Number(s): *106006*

Date Established: *Nov 21, 2001*

Source of Funds: *Contributions from Operating Fund*

Purpose: *To smooth out the impact of Library collections purchases on the operating budget.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	764,723	825,206	909,793
Add:			
Interest Earned	17,477	16,581	19,724
Repay Energy Retrofit from Savings	43,006	43,006	43,006
RFID Provision	0	25,000	25,000
	60,483	84,587	87,730
Less:			
Valley Park Materials Board Sept 2016	0	0	104,500
Binbrook Materials Board Sept 2016	0	0	67,990
	0	0	172,490
Ending Balance	825,206	909,793	825,033

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Library General Development*

Reserve Number(s): *106007*

Date Established: *Nov 21, 2001*

Source of Funds: *Contributions from Operating Fund*

Purpose: *To smooth out the impact of General Development costs on the operating budget.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		2,002,807	2,341,522	1,703,334
Add:				
Interest Earned		45,771	43,197	28,809
Printer Revenue		172,065	127,740	108,101
Repay Energy Retrofit from Savings		50,878	50,875	50,878
From Operating Fund		110,000	0	0
		378,715	221,812	187,788
Less:				
Central Windows	Board Sept 2016	0	0	300,000
Valley Park Construction	Board Jan 2016	0	0	200,000
Greenville Branch	Board Sept 2016	0	0	200,000
Library Furniture/Materials/Equipment	Board	0	0	149,000
Digitization & Online Access	Board	0	0	100,000
Logo Brand Implement	Board June 2014	40,000	0	80,000
Binbrook Furniture	Board Jan 2016	0	0	21,500
Valley Park Furniture	Board Jan 2016	0	0	10,000
Sorter – RFID	Board	0	500,000	0
Dundas Renovation		0	360,000	0
		40,000	860,000	1,060,500
Ending Balance		<u>2,341,522</u>	<u>1,703,334</u>	<u>830,622</u>

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Library Major Capital Projects*
Reserve Number(s): *106008*
Date Established: *Nov 21, 2001*
Source of Funds: *Contributions from Operating Fund*
Purpose: *Provision for Library Capital Projects*
Target Balance: *To Be Reviewed*
Comments:
Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		2,718,926	1,255,873	1,332,165
Add:				
Interest Earned		51,413	24,268	20,875
Provision for Grounds Repair		9,000	9,000	9,000
Operating Surplus		515,034	140,455	0
From Operating Fund		0	0	0
		575,447	173,723	29,875
Less:				
Binbrook Library Branch	Board Sept 2013	438,500	0	470,000
Local Branch Improvements	Board Feb 2017	0	0	287,071
Library Facilities Update (Furniture)		0	0	101,000
Central Doors		0	90,000	0
Waterdown Branch Library		0	7,431	0
Central Library Phase III Improvements		1,100,000	0	0
Dundas Library Branch Expansion	Board	500,000	0	0
		2,038,500	97,431	858,071
		1,255,873	1,332,165	503,969
Ending Balance				

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Summer Reading Program*

Reserve Number(s): *106009*

Date Established: *Nov 21, 2001*

Source of Funds: *Contributions from Operating Fund*

Purpose: *Used as a Working fund for the Summer Reading Program*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	440,406	486,813	532,936
Add:			
Interest Earned	10,065	9,781	12,675
Repay Energy Retrofit from Savings	36,342	36,342	36,342
	46,406	46,123	49,017
Ending Balance	486,813	532,936	581,953

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Redeployment & Training Fund*

Reserve Number(s): *106011*

Date Established: *Nov 21, 2001*

Source of Funds: *OMERS Contribution Holiday Savings*

Purpose: *Created to offset employee related restructuring costs due to amalgamation*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	506,072	517,637	528,038
Add:			
Interest Earned	11,565	10,401	12,145
	11,565	10,401	12,145
Ending Balance	517,637	528,038	540,183

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Youth Programming Reserve*

Reserve Number(s): *106012*

Date Established: *2004*

Source of Funds: *Unexpended year end balances that were received by way of donation or grant for the Youth Program.*

Purpose: *Fund youth programs subject to the terms specified by the said donation or grant.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	119,176	121,900	91,151
Add:			
Interest Earned	<u>2,724</u>	<u>2,449</u>	<u>1,788</u>
	2,724	2,449	1,788
Less:			
Program Resources	<u>0</u>	<u>33,198</u>	<u>26,802</u>
	0	33,198	26,802
Ending Balance	<u>121,900</u>	<u>91,151</u>	<u>66,137</u>

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Accessibility, Renewal and Health & Safety Reserve*

Reserve Number(s): *106013*

Date Established: *November 15, 2006 - HPL Board*

Source of Funds: *An Annual Contribution Of \$100,000 From The Operating Budget*

Purpose: *Fund Renovations To Branches Related To Accessibility, Renewal Or Health & Safety Issues.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	654,101	867,304	871,289
Add:			
Interest Earned	14,948	16,485	14,692
Provision for AODA	198,255	100,000	100,000
	213,203	116,485	114,692
Less:			
Valley Park Construction	0	0	565,000
Branch Renovations	0	112,500	0
	0	112,500	565,000
Ending Balance	867,304	871,289	420,981

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Library-Computer Reserve Fund*

Reserve Number(s): *106014*

Date Established: *Dec 8, 2010 Library Board*

Source of Funds: *Unused Operating Funds for Computer Purchases.*

Purpose: *To Maximize the Libraries ability to keep up with changes in Technology and Usage by being flexible in the replacement schedule and replacing equipment at the end of its useful life rather than a fixed replacement schedule.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,049,677	473,665	301,812
Add:			
Interest Earned	23,989	5,850	3,687
Provision for Computers	0	122,297	120,000
	23,989	128,147	123,687
Less:			
Radio Frequency Identification Board Apr 2015	0	0	390,000
Digitization-Online Access Board Oct 2013	0	0	13,000
Staff Computer Renewal	0	300,000	0
Public Computing Project	600,000	0	0
	600,000	300,000	403,000
Ending Balance	473,665	301,812	22,500

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Library Donations Reserve*

Reserve Number(s): *106015*

Date Established: *December 21, 2016 (HPL Board)*

Source of Funds: *Undesignated donations received annually*

Purpose: *The establishment of a donations reserve fund will enable the Library to better manage the way it utilizes cash donations.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	0	0	4,233
Add:			
Interest Earned	0	0	281
Donations	0	4,233	16,000
	0	4,233	16,281
 Ending Balance	 0	 4,233	 20,514

Planning & Development

***2016 Reserve Report
With 2017 Projections***



THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

		2015	2016	Projected 2017	Reserve Sustainable
		\$	\$	\$	
<u>Planning & Development Reserves</u>					
<i>Development Related Reserves</i>					
100045	Services for New Subdivisions	3,538,532	3,609,631	3,692,653	Yes
108042	Red Hill Business Park Reserve	4,591,873	4,684,136	941,278	One-Time
110060	Shovel Ready Industrial Land Reserve	6,563,275	4,083,934	0	One-Time
110086	Development Fees Stabilization	2,655,503	5,011,380	5,033,852	Yes
115090	Cash in Lieu Sidewalks-Flamborough	185,852	189,586	193,947	Close
117012	Developer Deposits - Roads (SC)	900,141	918,228	939,347	Yes
<i>Sub-total Development Related Reserves</i>		18,435,176	18,496,896	10,801,076	
<i>Downtown/BIA's/Heritage Reserves</i>					
100005	Revolving Fund-Historic Properties	409,939	418,176	427,794	Yes
102047	Community Heritage Program Reserve	189,876	178,650	159,494	One-Time
102048	Main Street Program Reserve	1,075,445	1,094,585	1,218,353	Yes
102049	Hamilton Community Heritage Fund	900,348	104,782	102,903	Yes
108036	Downtown Hamilton Capital Program	931,408	1,061,252	1,085,661	Yes
112006	LACAC Publications Reserve	15,417	15,727	16,088	Yes
112211	Heritage Studies Reserve	41,816	42,656	43,638	Yes
112229	Commercial Property Improvement Grant (C.P.I.G.) Reserve	298,002	303,990	314,630	Yes
<i>Sub-total Downtown/BIA's/Heritage Reserves</i>		3,862,251	3,219,817	3,368,560	
<i>Economic Development</i>					
108060	Hamilton Technology Centre-Capital Repairs	3,808	21,829	22,331	Yes
112221	Economic Development Investment Fund	1,349,640	1,621,338	1,329,891	Yes
112231	Conventions/Sports Events Reserve	164,262	201,062	0	Yes
<i>Sub-total Economic Development</i>		1,517,710	1,844,230	1,352,223	
<i>Planning-Other Reserves</i>					
100035	Property Purchases	2,657,352	3,002,922	2,249,020	Yes
108021	Parking Capital Reserve	3,075,453	3,940,011	2,338,928	Yes
115085	HMPS Cash in Lieu of Parking Reserve	207,927	212,105	216,983	Yes
<i>Sub-total Planning-Other Reserves</i>		5,940,732	7,155,038	4,804,931	
<i>Culture Reserve</i>					
100036	Auchmar Estates - Repairs	9,141	9,324	9,539	No

THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

		2015	2016	Projected 2017	Reserve Sustainable
		\$	\$	\$	
<u>Planning & Development Reserves</u>					
<i>Culture Reserve</i>					
104080	Reserve For Various Museums	359,739	389,075	316,419	Yes
108044	Public Art Reserve	574,679	765,088	953,685	Yes
108049	Downtown Public Art	430,719	439,932	341,776	Yes
<i>Sub-total Culture Reserve</i>		1,374,277	1,603,418	1,621,419	
<i>Airport Reserves</i>					
108043	Airport Capital Reserve	251,956	350,424	111,816	Yes
112217	Airport Joint Marketing Reserve Fund	207,640	251,220	240,952	Yes
<i>Sub-total Airport Reserves</i>		459,596	601,644	352,769	
<i>Total Planning & Development Reserves</i>		31,589,743	32,921,042	22,300,977	

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Services for New Subdivisions*

Reserve Number(s): *100045*

Date Established: *1964*

Source of Funds: *Sale of 1 foot (0.3 metres) reserves.*

Purpose: *To finance City's share of services in subdivisions for installation of roads, catch basins, curbs and walks, fencing , trees, street lighting.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	3,459,471	3,538,532	3,609,631
Add:			
Interest Earned	79,061	71,099	83,022
	79,061	71,099	83,022
Ending Balance	<u>3,538,532</u>	<u>3,609,631</u>	<u>3,692,653</u>

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Red Hill Business Park Reserve*

Reserve Number(s): *108042*

Date Established: *May 24, 2006 FCS06042*

Source of Funds: *Provincial Contribution of \$20 million in 2006
Contribution from Development Charges*

Purpose: *To facilitate servicing and expansion of the Red Hill Business Park.
Opens up 690 acres for development.*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *One-Time*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	4,484,569	4,591,873	4,684,136
Add:			
Interest Earned	102,515	92,264	63,957
Return Excess Funding	4,789	0	0
	107,304	92,264	63,957
Less:			
Dartnal Road Improvements	0	0	1,900,000
Rymal Road Improvements	0	0	1,600,000
Glover Road Improvements	0	0	306,815
	0	0	3,806,815
Ending Balance	4,591,873	4,684,136	941,278

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Shovel Ready Industrial Land Reserve*

Reserve Number(s): *110060*

Date Established: *October, 1990*

Source of Funds: *Sale of Industrial Lands*

Purpose: *That the goal for the City is to acquire a 10 year supply of industrial land. And that this amount be determined by the City's annual absorption rate based on a 10 year trend;*

Target Balance: *N/A - One-Time Funding*

Comments: *That the initial targeted areas for property acquisition in the short term be focused to the Red Hill Business Park; for use in the development of other industrial parks.*

Sustainable: *One-Time*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	4,009,718	6,563,275	4,083,934
Add:			
Interest Earned	125,764	131,875	65,180
From Capital	2,613,400	0	0
	2,739,164	131,875	65,180
Less:			
Provision for Land Bank PED11222	0	0	2,760,330
Fraunhofer Project Centre PED14091	0	2,611,216	1,388,784
Fund Director - Industrial Parks & Airport Development	185,607	0	0
	185,607	2,611,216	4,149,114
Ending Balance	6,563,275	4,083,934	0

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Development Fees Stabilization*

Reserve Number(s): *110086*

Date Established: *Nov 21, 2001*

Source of Funds: *Annual operating surplus from the Development Division*

Purpose: *This reserve was established in order to minimize the impact of development fee fluctuations due to changes in economy and construction activity.*

Target Balance: *To Be Reviewed*

Comments: *In the past few years there has been approval via program enhancements items to hire and fund new temporary positions (2 years) from this reserve.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,483,178	2,655,503	5,011,380
Add:			
Interest Earned	32,999	52,554	114,207
Operating Surplus	1,227,636	2,393,224	0
	1,260,634	2,445,777	114,207
Less:			
Zoning Examiners for 6 months	0	0	91,735
Fund Non Dev. Eng and Planning	88,310	89,900	
	88,310	89,900	91,735
Ending Balance	2,655,503	5,011,380	5,033,852

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Cash in Lieu Sidewalks-Flamborough*

Reserve Number(s): *115090*

Date Established: *1993*

Source of Funds: *Subdivision and Site Plan Agreements*

Purpose: *To provide funds for the provision of new sidewalks in the Former Town of Flamborough.*

Target Balance: *To Be Reviewed*

Comments: *Recommended for Closure. Balance is to be transferred to Capital Project ID 4031780582.*

Sustainable: *Close*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	181,700	185,852	189,586
Add:			
Interest Earned	4,152	3,734	4,360
	4,152	3,734	4,360
Ending Balance	185,852	189,586	193,947

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Developer Deposits - Roads (SC)*

Reserve Number(s): *117012*

Date Established: *Unknown*

Source of Funds: *Deposits from Developers*

Purpose: *To bring roads up to standard in order to accommodate new development in the former City of Stoney Creek.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	880,030	900,141	918,228
Add:			
Interest Earned	<u>20,112</u>	<u>18,086</u>	<u>21,119</u>
	20,112	18,086	21,119
Ending Balance	<u>900,141</u>	<u>918,228</u>	<u>939,347</u>

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Revolving Fund-Historic Properties*

Reserve Number(s): *100005*

Date Established: *December 1980*

Source of Funds: *Land Sales*
Initially funded from the Sale of "Sandy Place" in the amount of \$100,000 as per items 13/ 14 of the 1st Report of the Finance Committee approved by Council December 9th, 1990.

Purpose: *Originally the reserve was set up to acquire Historical Properties in accordance with an agreement dated June 25, 1976 between the Ontario Heritage Foundation and the City of Hamilton. Recently approved Real Estate Management Plan calls for a revolving fund for heritage properties with the primary purpose of maintaining City - owned heritage buildings only during municipal ownership and to provide funding for special requirements established in the protocol for the disposition and conservation management of heritage properties.*

Target Balance: *To Be Determined*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	400,780	409,939	418,176
Add:			
Interest Earned	9,159	8,237	9,618
	9,159	8,237	9,618
Ending Balance	409,939	418,176	427,794

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Community Heritage Program Reserve*

Reserve Number(s): *102047*

Date Established: *2001*

Source of Funds: *Unspent grant monies approved via 2004 & 2005 annual capital budget process. In 2007 additional funding of \$120K was approved for 2007 grant program.*

Purpose: *To act as a source of funding for Hamilton Heritage Conservation grants as per report PED14055 Hamilton Heritage Conservation Grant Program.*

Target Balance: *N/A - One-Time Funding*

Comments: *Hamilton Heritage Conservation grants of up a maximum of \$ 5,000 to be funded from this reserve.*

Sustainable: *One-Time*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	241,054	189,876	178,650
Add:			
Interest Earned	5,087	3,773	3,844
	5,087	3,773	3,844
Less:			
Approved grants	56,265	15,000	23,000
	56,265	15,000	23,000
Ending Balance	189,876	178,650	159,494

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Main Street Program Reserve*

Reserve Number(s): *102048*

Date Established: *2001 renamed in 2006*

Source of Funds: *From the consolidation of the Commercial Property Improvement Loan Program and Hamilton Residential Loan Program (29313-102020)*

Purpose: *To fund initiatives in Downtown Hamilton, Business Improvement Areas, Community Downtowns and main street corridors. Council approved (PED07123(b)/FCS07068) detailing new programs and initiatives.*

Target Balance: *To Be Reviewed*

Comments: *Proposed work under the Commercial Corridor Housing Loan and Grant Program to commence within one year of the General Manager, Planning and Economic Development's approval of the loan/grant. A one year extension may be authorized by the General Manager.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,066,580	1,075,445	1,094,585
Add:			
Interest Earned	24,287	19,140	26,296
Project Surplus	0	0	97,471
	<u>24,287</u>	<u>19,140</u>	<u>123,767</u>
Less:			
Improvement Grants	15,421	0	0
	<u>15,421</u>	<u>0</u>	<u>0</u>
Ending Balance	<u><u>1,075,445</u></u>	<u><u>1,094,585</u></u>	<u><u>1,218,353</u></u>

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Hamilton Community Heritage Fund*

Reserve Number(s): *102049*

Date Established: *2005*

Source of Funds: *Transfer from old City Loan Program Reserve - Community Heritage (CHFP) 29310-102020*

Purpose: *Change/update of existing loan program in which owners will now be eligible for a loan up to a max \$50k previously was max. of \$20k for heritage property designated under the Ontario Heritage Act. Loans are repayable over a period of up to 10 years.*

Target Balance: *To Be Reviewed*

Comments: *Approved HCHF Loans are paid out of Balance sheet accounts and repayments are recorded in the same accounts as well. The interest on outstanding balance during the year is charge to Operating Fund as an opportunity cost.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	885,431	900,348	104,782
Add:			
Interest Earned	20,180	8,674	2,361
	20,180	8,674	2,361
Less:			
Interest Cost (Opportunity Cost)	5,264	4,240	4,240
Transfer to Hamilton Heritage Property Grant PED16049	0	400,000	0
Transfer to Part IV Designate of Property PED16049	0	400,000	0
	5,264	804,240	4,240
Ending Balance	900,348	104,782	102,903

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Downtown Hamilton Capital Program*

Reserve Number(s): *108036*

Date Established: *Sept 25, 2002*

Source of Funds: *Surplus arising from budgeted interest costs in Downtown Hamilton Residential Loan Program.*

Purpose: *This reserve was created to help fund the Downtown Capital Projects*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	842,810	931,408	1,061,252
Add:			
Interest Earned	19,261	18,715	24,409
Surplus Interest	69,337	111,129	0
	88,598	129,844	24,409
Ending Balance	931,408	1,061,252	1,085,661

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *LACAC Publications Reserve*
Reserve Number(s): *112006*
Date Established: *April 12, 2006 PED06101*
Source of Funds: *Merchandise Sales and Sale of Publications*
Purpose: *Revolving Fund For the purchase and sale of merchandise.*
Target Balance: *To Be Reviewed*
Comments:
Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	15,072	15,417	15,727
Add:			
Interest Earned	344	310	362
	344	310	362
Ending Balance	15,417	15,727	16,088

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Heritage Studies Reserve*

Reserve Number(s): *112211*

Date Established: *2005*

Source of Funds: *Surplus funds transferred from Heritage Studies capital project.*

Purpose: *To provide funds for future heritage studies required as a result of requests for heritage designations under the Ontario Heritage Act.. In addition, under the approved Real Estate Management Plan the City acts as principle for the protection of cultural heritage properties whether the property is publicly or privately owned.*

Target Balance: *To Be Reviewed*

Comments: *Possible plans in future for a heritage conservation district study for the Strathcona area.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	40,882	41,816	42,656
Add:			
Interest Earned	934	840	981
	934	840	981
Ending Balance	41,816	42,656	43,638

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Commercial Property Improvement Grant (C.P.I.G.) Reserve*

Reserve Number(s): *112229*

Date Established: *Feb 27, 2008 PED08045*

Source of Funds: *Unallocated grant monies that result from taxes not being paid or applicants not proceeding with the renovation of their properties.*

Purpose: *The General Manager, Planning and Economic Development has delegated authority to approve grants under the Commercial Property Improvement Grant Program.*

Proposed work to be completed within one calendar year from the date the General Manager, Planning and Economic Development awards the grant. A one year extension can be authorized by the Manager of Urban Renewal. Applications are accepted throughout the year. Payments are issued once project completed and all program terms have been met..

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	291,344	298,002	303,990
Add:			
Interest Earned	6,658	5,988	10,640
	6,658	5,988	10,640
Ending Balance	<u>298,002</u>	<u>303,990</u>	<u>314,630</u>

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Hamilton Technology Centre-Capital Repairs*

Reserve Number(s): *108060*

Date Established: *Jan 29,2014 PED14005*

Source of Funds: *Surpluses generated by the Hamilton Technology Centre.*

Purpose: *To fund capital improvements and maintenance for the Hamilton Technology Centre.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	0	3,808	21,829
Add:			
Interest Earned	0	77	502
Operating Surplus	3,808	17,945	0
	3,808	18,021	502
Ending Balance	3,808	21,829	22,331

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Economic Development Investment Fund*

Reserve Number(s): *112221*

Date Established: *Dec 12, 2007 PED07306*

Source of Funds: *Initial contribution of \$1.124 million represents the unused balance from the 2008 Budget of \$1.5 million.*

Balances not used through the annual \$1.5 million Operating Budget will be transferred to this reserve to be used for future Strategic Council priorities related to Economic Development .

Purpose: *To implement the future strategic Council priorities related to economic development.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,277,864	1,349,640	1,621,338
Add:			
Interest Earned	26,928	27,118	33,553
Program Surplus	256,324	294,579	0
	283,252	321,697	33,553
Less:			
Five Year Mapping Update	0	0	275,000
Innovation Factory Funding PED12023	50,000	50,000	50,000
Licensing Facilitator - One Stop PED14136	52,860	0	0
Amanda Review PED14134	108,616	0	0
	211,475	50,000	325,000
Ending Balance	1,349,640	1,621,338	1,329,891

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Conventions/Sports Events Reserve*

Reserve Number(s): *112231*

Date Established: *July 13, 2005 GRA05005 (COW)*

Source of Funds: *Annual Operating Surpluses in the Conventions Grants Budget.*

Purpose: *Fund costs associated with securing and servicing Conventions and Sporting Events.*

Target Balance: *To Be Reviewed*

Comments: *Effective 2005, this reserve has been segregated from the Community Grants reserve - 112230*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	132,679	164,262	201,062
Add:			
Interest Earned	3,032	3,300	4,625
Operating Surplus	Council-July 13/15 30,000	33,500	0
	33,032	36,800	4,625
Less:			
Convention/Sports Events Grants	0	0	205,687
Touch Football Funding	1,449	0	0
	1,449	0	205,687
Ending Balance	164,262	201,062	0

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Property Purchases*

Reserve Number(s): *100035*

Date Established: *1961*

Source of Funds: *The proceeds from sale of lands and buildings vested in City of Hamilton.*

Purpose: *To finance the acquisition of properties for Civic purposes and to offset capital expenditures (i.e. surveying, appraisal reports, maintenance etc.) associated with the sale and purchase of properties.*

Target Balance: *To Be Reviewed*

Comments: *The Reserve should be retained as directed under the approved Portfolio Management strategy plan and administered by the Development & Real Estate Division of P & ED Dept.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	2,363,543	2,657,352	3,002,922
Add:			
Interest Earned	56,464	56,897	59,711
Repay Purchase - 605 Hwy. 8	0	0	247,353
Repay Purchase - 205 Berko Avenue, 1139 Greenhill Avenue	237,345	237,345	237,345
Property Sales - Net	0	51,328	0
	293,808	345,570	544,409
Less:			
Purchase 605 Hwy. 8 FCS16071(B)	0	0	692,387
Purchase Ancaster Memorial School FCS16071(B)	0	0	605,924
	0	0	1,298,310
Ending Balance	2,657,352	3,002,922	2,249,020

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Parking Capital Reserve*

Reserve Number(s): *108021*

Date Established: *Prior to 1964*

Source of Funds: *Contributions from Operating Fund via surplus revenues from plate denials.*

Purpose: *To provide sustainable funds for the Hamilton Municipal Parking System Capital Program.*

Target Balance: *To Be Reviewed*

Comments: *The current contributions to this reserve are not sufficient to sustain the needed capital improvements for HMPS. To ensure sustainability of the Capital Program, the operating fund contribution to the reserve needs to increase by \$25k annually beginning in 2015. Requests for the annual increases will be part of future annual operating budgets.*

Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		2,656,872	3,075,453	3,940,011
Add:				
Interest Earned		62,842	64,790	71,387
Provision for Capital Replacement	FCS12072	490,000	696,000	740,000
Parking Surplus		81,359	553,210	0
Plate Denial Revenues	PED06391	265,706	0	0
		899,907	1,314,000	811,387
Less:				
Prior Years' unallocated Funding		0	0	1,862,470
Capital Program	FCS12072	280,532	433,473	550,000
Organizational Changes	CM13020	102,092	15,969	0
Swale Enforcement-Pilot	PED13084	73,678	0	0
Vehicle for Business without a License-Enforcement	PED13037(b)	25,023	0	0
		481,325	449,442	2,412,470
Ending Balance		3,075,453	3,940,011	2,338,928

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *HMPS Cash in Lieu of Parking Reserve*

Reserve Number(s): *115085*

Date Established: *Oct 16th, 1989*

Source of Funds: *Received via through application process of Subdivision and Site Plan Agreements*

Purpose: *To provide funds for the provision of Parking Facilities.*

Target Balance: *To Be Reviewed*

Comments: *The cash-in-lieu policy has been underutilized for many years. Parking policy is being reviewed as part of the zoning by-law review which includes the cash-in-lieu requirements.*

Sustainable: *Yes There are currently no cash-in-lieu agreement pending.*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	203,281	207,927	212,105
Add:			
Interest Earned	4,646	4,178	4,878
	4,646	4,178	4,878
Ending Balance	207,927	212,105	216,983

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Auchmar Estates - Repairs*

Reserve Number(s): *100036*

Date Established: *2003*

Source of Funds: *Net rental revenues and donations.*

Purpose: *To fund Auchmar Estate Repairs.*

Target Balance: *To Be Reviewed*

Comments: *Donations and rental revenues are not sufficient to fund the repairs*

Sustainable: *No Donations and rental revenues are not sufficient to fund the repairs.*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	8,937	9,141	9,324
Add:			
Interest Earned	204	184	214
	204	184	214
Ending Balance	9,141	9,324	9,539

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Reserve For Various Museums*

Reserve Number(s): *104080*

Date Established: *1996*

Source of Funds: *Donations*

Purpose: *Monitor activity for all Museums in one reserve.*

Target Balance: *To Be Reviewed*

Comments: *The funds in this reserve represent donations for designated purposes. For 2014 Fieldcote and Battlefield donations and the Hamilton Scourge remaining balance from reserve account 102015 will be transferred to this account.*

Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		314,381	359,739	389,075
Add:				
Interest Earned		7,403	7,282	8,021
Museum Revenues / Donations		37,955	77,054	49,324
		45,358	84,336	57,345
Less:				
Fieldcote Memorial Expansion	PED17023	0	0	130,000
Hamilton Scourge Radar System	PED16126	0	35,000	0
Hamilton Children's Museum	PED16203	0	20,000	0
		0	55,000	130,000
Ending Balance		359,739	389,075	316,419

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Public Art Reserve*

Reserve Number(s): *108044*

Date Established: *April 24, 2006 ECS07008*

Source of Funds: *Budgeted annual contribution from the Operating Budget.*
Initial investment came from existing downtown projects.

Purpose: *Budgeted contribution is allocated annually to capital projects for public art expenditures.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		334,980	574,679	765,088
Add:				
Interest Earned		9,560	13,856	17,597
From Operating	GIC-16-003	0	171,000	171,000
Project Closings		0	5,553	0
From Capital Program	PED12173	100,000	0	0
		<u>109,560</u>	<u>190,409</u>	<u>188,597</u>
Less:				
Closing Report Funding	FCS15066(a)	-130,138	0	0
		<u>-130,138</u>	<u>0</u>	<u>0</u>
Ending Balance		<u><u>574,679</u></u>	<u><u>765,088</u></u>	<u><u>953,685</u></u>

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Downtown Public Art*

Reserve Number(s): *108049*

Date Established: *Feb 22, 2012 FCS12015*

Source of Funds: *The new expanded Downtown Hamilton Community Improvement Project Area (CIPA) is exempted 75% from Development Charges (DC's), with the exemption being applied after any and all other credits and exemptions have been applied. The developer is responsible to pay the remaining 25% DC fee with option of directing the payment to be used for future development in the City of Hamilton or to be used as voluntary contribution to a Downtown Public Art Reserve.*

Purpose:

Target Balance: *Reserve Ceiling \$1 million.*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	420,962	430,719	439,932
Add:			
Interest Earned	1,271	1,709	8,887
From Development Charges	8,485	6,022	0
Contribution From Capital	0	1,481	0
	9,757	9,213	8,887
Less:			
King William Art Walk PED17024	0	0	100,000
Graffiti Management Initiative PED17022	0	0	7,043
	0	0	107,043
Ending Balance	430,719	439,932	341,776

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Airport Capital Reserve*

Reserve Number(s): *108043*

Date Established: *Feb 28, 2007 PED07077*

Source of Funds: *City's percentage of revenues collected from the John C. Munro Hamilton International Airport (HIA) as per Section 4.04 of the City of Hamilton/Tradeport Airport Lease Agreement.*

Purpose: *Offset City's share of Airport Capital Costs that are cost shared as required as part of City of Hamilton/Tradeport Airport Lease Agreement..*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	435,119	251,956	350,424
Add:			
Interest Earned	11,085	6,297	5,255
Rental Revenue HIA (25% OF Previous Year's Rent)	85,592	92,171	84,137
	96,677	98,468	89,392
Less:			
Storm Management Facility PED15047	0	0	328,000
Backflow Prevention Valves- JCM Airport PED14082	279,841	0	0
	279,841	0	328,000
Ending Balance	251,956	350,424	111,816

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Airport Joint Marketing Reserve Fund*

Reserve Number(s): *112217*

Date Established: *Feb 28, 2007 PED07077*

Source of Funds: *City's percentage of revenues collected from the John C. Munro Hamilton International Airport (HIA) as per Section 4.04 of the City of Hamilton/Tradeport Airport Lease Agreement.*

Purpose: *Offset the City's Share of Marketing Costs related to Airport Promotion.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		200,074	207,640	251,220
Add:				
Interest Earned		5,947	4,781	5,596
Rental Revenue HIA (25% OF Previous Year's Rent)		103,092	92,171	84,137
		109,039	96,952	89,733
Less:				
Joint Marketing Initiatives-2016/2017	PED16211	0	0	100,000
Joint Marketing Initiatives	PED15046	0	53,373	0
Joint Marketing Initiatives	PED14083	53,482	0	0
Joint Marketing Initiatives	PED14082	47,991	0	0
		101,473	53,373	100,000
Ending Balance		207,640	251,220	240,952

Hamilton Entertainment Facilities

***2016 Reserve Report
With 2017 Projections***



THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

		2015	2016	Projected 2017	Reserve Sustainable
		\$	\$	\$	
<u>Hamilton Entertainment Facilities Reserves</u>					
100025	H.E.F. - Capital Projects	712,481	953,142	1,204,012	Yes
102025	First Ontario Concert Hall Reserve	179,353	181,282	84,301	Yes
104005	Special Events Subsidy	2,388	2,436	2,492	Close
Total H.E.F. Reserves		894,221	1,136,859	1,290,805	

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *H.E.F. - Capital Projects (New Name)*

Reserve Number(s): *100025*

Date Established: *1985*

Source of Funds: *Receipts from Patron Surcharges, Operating surplus from H.E.F. Interest Earned, Provision for Capital Replacement.*

Purpose: *To finance various capital projects of the Hamilton Convention Centre, the First Ontario Concert Hall and First Ontario Centre/Arena.*

Target Balance: *To Be Reviewed*

Comments: *Formerly H.E.C.F.I. - Capital Projects*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	379,896	712,481	953,142
Add:			
Interest Earned	12,266	14,316	24,525
Capital Improvements Fund (CIF)	226,345	226,345	226,345
Capital Sustainability Plan	800,000	0	0
Project Closure Surplus	93,974	0	0
	1,132,585	240,661	250,870
Less:			
Capital Program	800,000	0	0
	800,000	0	0
Ending Balance	712,481	953,142	1,204,012

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *First Ontario Concert Hall Reserve*

Reserve Number(s): *102025*

Date Established: *1998*

Source of Funds: *Donation from the Ron Joyce Foundation and First Ontario Partnership*

Purpose: *Major maintenance of and/or major improvements to the First Ontario Concert Hall at Hamilton Place.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	177,207	179,353	181,282
Add:			
Interest Earned	2,145	1,929	3,019
First Ontario Sponsorship	0	0	100,000
Ron Joyce Foundation	200,000	0	0
	202,145	1,929	103,019
Less:			
Renovations & Replacements	200,000	0	200,000
	200,000	0	200,000
Ending Balance	179,353	181,282	84,301

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Special Events Subsidy*

Reserve Number(s): *104005*

Date Established: *1986*

Source of Funds: *Contributions from Operating Fund*

Purpose: *To establish a fund to assist H.E.F. in competing on a Provincial, National and International level for convention business.*

Target Balance: *To Be Reviewed*

Comments: *This Reserve is recommended for closure as part of the 2016 Reserve Report. Balance is to be transferred to H.E.F. Capital Projects Reserve(100025).*

Sustainable: *Close*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	2,334	2,388	2,436
Add:			
Interest Earned	<u>53</u>	<u>48</u>	<u>56</u>
	53	48	56
Less:			
Subsidy for Various Functions	<u>0</u>	<u>0</u>	<u>0</u>
	0	0	0
Ending Balance	<u>2,388</u>	<u>2,436</u>	<u>2,492</u>

Police

***2016 Reserve Report
With 2017 Projections***



THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

		2015	2016	Projected 2017	Reserve Sustainable
		\$	\$	\$	
<u>Police Reserves</u>					
104055	Tax Stabilization-Police	4,050,315	490,755	426,180	Yes
104056	ISD (Investigative Services Division) Capital Reserve	2,137,137	6,639,262	6,791,965	One-Time
110065	Police Capital Expenditures	1,159,904	1,100,192	833,679	Yes
110066	Conducted Energy Weapon (CEW) Expansion Program	207,194	0	0	Close
112029	Provision for Vacation Liability	1,438,035	1,466,930	1,500,669	Yes
112210	Provision for Police Litigation	254,733	259,851	265,828	Close
112220	Police Special Events	111,252	113,487	116,098	Close
112225	Police Rewards	167,983	181,509	185,684	Yes
Total Police Reserves		9,526,553	10,251,986	10,120,102	

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Tax Stabilization-Police*

Reserve Number(s): *104055*

Date Established: *2002*

Source of Funds: *Initially funded through OMERS' Contribution Holiday for the period August 1999 to December 2003 and/or via annual Operating Fund surplus through approved Board resolution.*

Purpose: *To Offset Police service cost increases due to fluctuations in the economy and/or to offset yearly budget increases.*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	2,190,906	4,050,315	490,755
Add:			
Interest Earned	25,447	44,402	10,425
Operating Surplus	3,680,948	76,986	0
	3,706,395	121,388	10,425
Less:			
To Operating Fund	0	0	75,000
Reallocated 2015 Surplus to Other Police Reserves (PSB Approved)	0	3,589,248	0
High Density Shelving	0	68,000	0
Cardscan Device	0	23,700	0
2014 HPS Budget Surplus	1,846,987		0
	1,846,987	3,680,948	75,000
Ending Balance	4,050,315	490,755	426,180

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *ISD (Investigative Services Division) Capital Reserve*

Reserve Number(s): *104056*

Date Established: *April 23, 2015 PSB15-053*

Source of Funds: *Police Operating Surplus*

Purpose: *Contribution towards the estimated \$5 million HPS/COH share of the Investigative Services Division Headquarters construction costs.*

Target Balance: *N/A*

Comments:

Sustainable: *One-Time*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		0	2,137,137	6,639,262
Add:				
Interest Earned		37,137	90,026	152,703
From Police Tax Stabilization	PSB	0	3,589,248	0
Debt Overcharge Reversal	PSB	0	823,488	0
From Police Capital Reserve - HPS Portion	PSB	1,200,000	0	0
From Operating Surplus (from 2014)	PSB	900,000	0	0
		2,137,137	4,502,762	152,703
Less:				
Capital Project Closings		0	637	0
		0	637	0
Ending Balance		2,137,137	6,639,262	6,791,965

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Police Capital Expenditures*

Reserve Number(s): *110065*

Date Established: *November, 1988*

Source of Funds: *Contributions from Operating Fund via approved budgeted allocation and/or annual operating budget surplus through Board resolution.*

Purpose: *This reserve was established for future capital expenditures including Major repairs and alterations to buildings.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,816,157	1,159,904	1,100,192
Add:			
Interest Earned	26,688	23,307	21,987
Project Closing	0	28,569	0
Reserve Closing 111066	0	1,912	0
Operating Surplus	817,059	0	0
	843,747	53,788	21,987
Less:			
To Operating Fund for approved Capital Projects	0	113,500	288,500
To ISD Reserve per City Council Approval PSB	1,200,000	0	0
Time and Attendance System PSB	300,000	0	0
	1,500,000	113,500	288,500
Ending Balance	1,159,904	1,100,192	833,679

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Conducted Energy Weapon (CEW) Expansion Program*

Reserve Number(s): *110066*

Date Established: *Council Jan 29, 2014 14-002 PSB 13-124 12/16/2013*

Source of Funds: *Transfer from the OMERS Type III Account.*

Purpose: *Conducted Energy Weapon Program (CEW) Expansion to all front-line officers.*

Target Balance:

Comments: *Recommended for closure by Police Services Board in January 2017 as balance has been depleted.*

Sustainable: *Close*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	0	207,194	0
Add:			
Interest Earned	6,568	1,912	0
From OMERS Type III	383,183	0	0
	389,751	1,912	0
Less:			
CEW Taser Holster/Cartridges purchase	0	176,209	0
CEW Taser Clips purchase	0	30,985	0
To Reserve 110065	0	1,912	0
CEW Taser purchase PSB 13-090	182,557	0	0
	182,557	209,107	0
Ending Balance	207,194	0	0

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Provision for Vacation Liability*

Reserve Number(s): *112029*

Date Established: *April 18th, 2005*

Source of Funds: *Contributions from Operating Fund via approved budgeted allocation and/or annual operating budget surplus through Board resolution.*

Purpose: *Payment of Vacation owed to the employees upon the cessation of employment with the City. It should be noted that vacation taken in the current year is the vacation owed to the employee from the previous year. Therefore, a liability exists for the vacation owed to the employee in the current year.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,405,906	1,438,035	1,466,930
Add:			
Interest Earned	32,130	28,894	33,739
	32,130	28,894	33,739
Ending Balance	1,438,035	1,466,930	1,500,669

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Provision for Police Litigation*

Reserve Number(s): *112210*

Date Established: *December, 1986*

Source of Funds: *Contributions from Operating Fund via approved budgeted allocation and/or annual operating budget surplus through Board resolution.*

Purpose: *This provision was established from general funds to cover potential unbudgeted legal expenses incurred by the Police.*

Target Balance: *To Be Reviewed*

Comments: *Recommended for closure by Police Services Board in June 2017. Funds to be transferred to Tax Stabilization Reserve- Police (104055).*

Sustainable: *Close*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	249,041	254,733	259,851
Add:			
Interest Earned	5,691	5,118	5,977
	<u>5,691</u>	<u>5,118</u>	<u>5,977</u>
Ending Balance	<u><u>254,733</u></u>	<u><u>259,851</u></u>	<u><u>265,828</u></u>

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Police Special Events*

Reserve Number(s): *112220*

Date Established: *1978*

Source of Funds: *Sale of Unclaimed Articles*

Purpose: *Any stolen property recovered by the Police Service that remains unclaimed is sold and proceeds set aside in this reserve to be used at the discretion of the Police Services Board.*

Target Balance: *To Be Reviewed*

Comments: *Recommended for closure by Police Services Board in June 2017.
Funds to be transferred to Tax Stabilization Reserve- Police (104055).*

Sustainable:	<i>Close</i>		
	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	108,766	111,252	113,487
Add:			
Interest Earned	2,486	2,235	2,610
	2,486	2,235	2,610
Ending Balance	111,252	113,487	116,098

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Police Rewards*

Reserve Number(s): *112225*

Date Established: *1979*

Source of Funds: *Contributions from Operating Fund via approved budgeted allocation and/or annual operating budget surplus through Board resolution.*

Purpose: *This reserve was established to be used by the Police to gain the public's assistance by paying rewards for information. Funds in the reserve were transferred from the Police Current Budget.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		154,267	167,983	181,509
Add:				
Interest Earned		3,716	3,526	4,175
To setup Reward Monies	PSB 05-062	0	10,000	0
To setup Reward Monies	PSB 05-016	10,000	0	0
		13,716	13,526	4,175
Ending Balance		167,983	181,509	185,684

Public Works

***2016 Reserve Report
With 2017 Projections***



THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

	2015	2016	Projected 2017	Reserve Sustainable
	\$	\$	\$	
<u>Public Works Reserves</u>				
<u>Greenspace/Parks Reserves</u>				
108037 Hamilton Beach Park Reserve	1,720,852	1,698,778	326,808	Yes
112201 Park Marina Reserve	171,429	174,873	228,408	Yes
112202 Leash Free Park Reserve	227,219	241,721	197,717	Yes
112224 Waterpark Operations Reserve	0	0	1,175,748	Yes
Sub-total Greenspace/Parks Reserves	2,119,500	2,115,373	1,928,682	
<u>Waste Management Reserves</u>				
110062 Closed Landfill Reserve	1,005,926	1,041,388	1,080,896	Yes
112270 Waste Management Recycling	4,003,936	4,271,886	4,559,796	Yes
112271 WM Facilities-Replace\Upgrade Reserve	1,884,821	2,330,666	1,881,556	Yes
113022 Garbage Collection Contingency Reserve	16,046	16,368	16,745	Close
Sub-total Waste Management Reserves	6,910,729	7,660,310	7,538,993	
<u>Transit Reserves</u>				
108019 Transit Shelter Capital Reserve	167,054	170,530	0	One-Time
108025 Transit Capital Reserve	1,039,417	286,935	4,670	Yes
108027 Province of Ontario Transit Capital Grant	3,415,000	3,010,730	0	One-Time
108045 Federal Public Transit Funds	936,030	386,447	1,736	One-Time
108047 Rapid Transit Capital Reserve	8,197,418	4,575,900	711,383	One-Time
Sub-total Transit Reserves	13,754,919	8,430,542	717,790	
<u>Cemeteries' Reserves</u>				
104105 Cemetery Building Fund - Niches	75,301	105,283	94,125	Yes
Sub-total Cemeteries' Reserves	75,301	105,283	94,125	
<u>Public Works-Other Reserves</u>				
104060 Golf Course Improvement	-45,075	-45,981	-47,039	Yes
108039 50 Main St E. Facility Capital Replacement	999,118	1,019,194	31,135	One-Time
108041 Roads, Bridges & Traffic Capital Reserve	2,662,264	2,326,889	1,274,112	One-Time
108046 RCMP Lease-Capital Replacement	807,190	816,343	827,027	One-Time
108048 YMCA & Turner Library Capital Renewal Reserve	243,276	304,397	367,433	Yes
112203 Red Light Camera Project	9,414,878	8,648,331	5,925,700	Yes

THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

	2015	2016	Projected 2017	Reserve Sustainable
	\$	\$	\$	
<u>Public Works Reserves</u>				
<i>Public Works-Other Reserves</i>				
112205 Winter Control	3,097,792	3,160,036	3,232,717	No
112209 47 Guise St Reserve	131,330	133,968	156,268	Yes
112223 Ivor Wynne Community Fund	27,932	28,493	29,148	Yes
112272 Energy Conservation Initiative Reserve	4,098,116	3,668,647	2,608,606	Yes
<i>Sub-total Public Works-Other Reserves</i>	21,436,822	20,060,318	14,405,108	
<i>Total Public Works Reserves</i>	44,297,272	38,371,825	24,684,698	

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Hamilton Beach Park Reserve*

Reserve Number(s): *108037*

Date Established: *2004*

Source of Funds: *Proceeds of Sale of Hamilton Beach properties in excess of \$1 million.*

Purpose: *Assist with the funding for the development of Hamilton Beach Parks.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		228,438	1,720,852	1,698,778
Add:				
Interest Earned		12,207	35,105	23,029
Beach Property Sales		1,206,031	686,443	1,705,000
Surplus		455,840	0	0
		1,674,078	721,549	1,728,029
Less:				
Confederation Park Redevelopment	2017 Capital	0	0	3,000,000
Beach Park Development Program	Capital Budget	100,000	100,000	100,000
Pre-Sale Property Maintenance		0	281,567	0
Wild Water Works Master Plan - HCA	2016 Capital	0	200,000	0
Ward 5 Tree Planting Program	July 4, 2016 GIC	0	150,000	0
Admin Fees for Sale of Properties		0	12,055	0
Property Repurchases\Exchanges		81,664	0	0
		181,664	743,622	3,100,000
Ending Balance		1,720,852	1,698,778	326,808

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Park Marina Reserve*

Reserve Number(s): *112201*

Date Established: *August 13th, 2003*

Source of Funds: *Sale of Surplus Assets; Lease revenues from boating clubs, marina slip revenues, Buildings and rental revenues from vendors.*

Purpose: *To provide an ongoing source of funds for capital and operational contingency expenditures related to municipally owned marina infrastructure within the Macassa Bay Marine Basin.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	765,863	171,429	174,873
Add:			
Interest Earned	8,933	3,444	4,585
Provision For Future Replacement	0	0	48,950
Marina Rental Revenue	146,633	0	0
	155,566	3,444	53,535
Less:			
West Harbour Development 2015 Capital	500,000	0	0
Marina Pier and Dock Replacement	250,000	0	0
	750,000	0	0
Ending Balance	171,429	174,873	228,408

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Leash Free Park Reserve*

Reserve Number(s): *112202*

Date Established: *December 5, 2004 - FCS0406*

Source of Funds: *\$1 per dog license tag sold*

Purpose: *To Fund the Development of dog park facilities and free running areas in accordance with existing dog park facility policy. Reserve funds are to be 50% for dog park models and 50% for free running models.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	267,734	227,219	241,721
Add:			
Interest Earned	5,578	4,642	4,996
Dog License Fees	33,580	39,860	31,000
	39,158	44,502	35,996
Less:			
Leashfree Dog Park Program	79,673	30,000	80,000
	79,673	30,000	80,000
Ending Balance	227,219	241,721	197,717

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Waterpark Operations Reserve*

Reserve Number(s): *112224*

Date Established: *Dec 9, 2015 (PW11005(c)/FCS15090)*

Source of Funds: *Annual Waterpark operating surpluses (if realized) be transferred to the Waterpark Reserve so that at least a minimum balance of \$300,000 is maintained, and that reserve funds at or below the \$300,000 level be used to offset future annual operating deficits (if realized); the Reserve balance above the \$300,000 minimum is intended to be used for capital improvements at the Waterpark, and as one component of a comprehensive 10-year capital plan.*

Purpose: *Reserve funds at or below the \$300,000 level be used to offset future annual operating deficits (if realized);*

Target Balance: *\$300,000 minimum Target Balance*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	0	0	0
Add:			
Interest Earned	0	0	13,367
2016 Operating Surplus	0	0	780,766
2015 Operating Surplus	0	0	381,615
	0	0	1,175,748
Ending Balance	0	0	1,175,748

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Closed Landfill Reserve*

Reserve Number(s): *110062*

Date Established: *March 9th, 2011 FCS11002*

Source of Funds: *A portion of Hamilton Renewable Power Inc. (HRPI) regular and special dividends*

Purpose: *To offset the future closure costs for the existing open landfill site and to offset the existing and future costs for maintaining the existing 12 closed landfill sites.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	925,107	1,005,926	1,041,388
Add:			
Interest Earned	18,531	20,275	24,129
Hamilton Renewable Power Inc. Dividend	62,288	15,187	15,379
	80,819	35,462	39,508
Ending Balance	1,005,926	1,041,388	1,080,896

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Waste Management Recycling*

Reserve Number(s): *112270*

Date Established: *1992*

Source of Funds: *Contributions from Operating Fund*

Purpose: *This reserve was established exclusively for the Recycling Program to fund recycling program deficits, fund recycling program improvements, such as, pilot programs and one-time capital expenditures, and to fund recycling infrastructure capital projects.*

Target Balance: *\$4 Million (based on 5 year rolling average of revenue shortfalls of \$3 million plus \$1 million to be used for recycling infrastructure).*

Comments: *Council on May 14th, 2014 approved a reserve policy specific to this Reserve establishing a Target balance of \$4 million. Report FCS14028*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	3,729,071	4,003,936	4,271,886
Add:			
Interest Earned	87,365	80,450	100,410
Provision for Recycling Services	187,500	187,500	187,500
	274,865	267,950	287,910
Less:			
Program Deficit	0	0	0
	0	0	0
Ending Balance	4,003,936	4,271,886	4,559,796

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *WM Facilities-Replace\Upgrade Reserve*

Reserve Number(s): *112271*

Date Established: *Nov 28, 2007 PW07149*

Source of Funds: *Fifty percent (50%) of the financial benefit generated from the Source Separated Organic (SSO) processing contract from other municipalities.*

Purpose: *To upgrade and /or replace the waste diversion facilities and equipment;*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,076,022	1,884,821	2,330,666
Add:			
Interest Earned	29,788	39,142	47,890
Provision for Replacement	648,897	656,704	600,000
Project Closing Surplus	130,113	0	0
	808,799	695,846	647,890
Less:			
CCF Rolling Stock Replacement	0	0	1,097,000
MRF Equipment Upgrades	0	250,000	0
	0	250,000	1,097,000
Ending Balance	<u>1,884,821</u>	<u>2,330,666</u>	<u>1,881,556</u>

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Garbage Collection Contingency Reserve*

Reserve Number(s): *113022*

Date Established: *pre 1998*

Source of Funds: *Savings from Garbage Contract - Former Town of Ancaster*

Purpose: *Funds could be used to offset a budget shortfall or if an additional pickup were required, for example extra pickup for tree limbs that were damaged during an ice storm.*

Target Balance: *To Be Reviewed*

Comments: *This reserve can be used by the Waste Management Department to Offset operating deficits or to fund special projects. This Reserve is recommended for closure and balance transferred to Capital Projects - Ancaster (108030).*

Sustainable: *Close*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	15,687	16,046	16,368
Add:			
Interest Earned	359	322	376
	359	322	376
Ending Balance	16,046	16,368	16,745

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Transit Shelter Capital Reserve*

Reserve Number(s): *108019*

Date Established: *Sept 29, 2010 TOE01061(b)*

Source of Funds: *One-time compensation of \$175,000 from CBS Outdoor Advertising to offset Capital adjustments.*

Purpose: *To be utilized to fund the addition, removal, relocation or installation of transit shelters and to replace shelter glass walls as deemed necessary from time to time.*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *One-Time*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	192,296	167,054	170,530
Add:			
Interest Earned	4,060	3,357	1,939
Project Closings	0	120	0
	4,060	3,477	1,939
Less:			
Bus Shelter/Bench Refurbishment & Replacement Program	29,302	0	172,469
	29,302	0	172,469
Ending Balance	167,054	170,530	0

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Transit Capital Reserve*

Reserve Number(s): *108025*

Date Established: *2001*

Source of Funds: *Originally - a contribution from HSR Working Funds;
Contribution from operating*

Purpose: *To provide sustainable funds for the Transit Capital Program.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	2,093,540	1,039,417	286,935
Add:			
Interest Earned	38,019	20,284	3,315
Transfer from Operating - Contribution to Reserve	100,000	100,000	200,000
	138,019	120,284	203,315
Less:			
MTC-CNG - Facility Upgrades	0	0	182,000
Transportation Demand Management 2015 Capital	21,211	0	120,000
Master Plan Update	0	9,034	100,000
PASS SUS/CERT Computer Software	108,841	4,579	83,580
Replace Transit Hoists	728,776	360,000	0
Fare Card Enhancement	0	262,537	0
ATS Rebranding /Marketing	334,518	134,957	0
Mobility Programs	16,666	75,197	0
Project Closures	0	26,462	0
Transit Automated Passenger Counting Systems	20,249	0	0
Capital Projects	1,043	0	0
Trapeeze Program - Reallocated to 108045	-39,161	0	0
	1,192,143	872,766	485,580
Ending Balance	1,039,417	286,935	4,670

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Province of Ontario Transit Capital Grant*

Reserve Number(s): *108027*

Date Established: *March 5th, 2008 PW08030*

Source of Funds: *Province of Ontario grant of \$7,522,653*

Purpose: *Be used for Transit Capital expansion to help improve accessibility for people with disabilities, manage congestion, support the environment and improve the movement of both people and goods.*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *One-Time This reserve is incorporated into the overall Transit Vehicle Replacement strategy in conjunction with Reserve 110030 Vehicle Replacement Reserve.*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	3,635,348	3,415,000	3,010,730
Add:			
Interest Earned	79,652	65,386	34,230
	79,652	65,386	34,230
Less:			
HSR Conventional Fleet Replacement	0	0	2,228,616
Facility Upgrades - Mountain Transit Centre PW12017(b)	0	0	350,000
Transit EAM Fleet Management	0	469,656	330,344
Transit Maintenance & Storage Facility	0	0	136,000
Restore Wentworth Natural Gas Compressor PW12017(b)	300,000	0	0
	300,000	469,656	3,044,959
Ending Balance	3,415,000	3,010,730	0

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Federal Public Transit Funds*

Reserve Number(s): *108045*

Date Established: *April 25, 2007 FCS07050*

Source of Funds: *Under Bill C 48, the Federal Government released previous financial commitments relating to affordable housing and transit to the Provinces. The 2007 Province of Ontario Budget, announced the forwarding of these commitments to Ontario municipalities. For Hamilton, this meant \$6,580,000 for affordable housing and \$11,147,927.39 for transit.*

Purpose: *While the Province did, in fact, make these payments as unconditional grants, in order to flow the funds to the City, it is very clear from the various communications received that there is an expectation the funds will be used for Public Transit.*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *One-Time*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	1,042,765	936,030	386,447
Add:			
Interest Earned	22,483	13,905	4,413
	22,483	13,905	4,413
Less:			
Travel Priority Measures	0	0	300,000
Passenger Count System	0	431,231	68,769
Bus Landing Pads	56,215	124,234	13,388
Trapeze Analysis and Optimization	73,003	8,024	6,967
	129,218	563,489	389,124
Ending Balance	936,030	386,447	1,736

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Rapid Transit Capital Reserve*

Reserve Number(s): *108047*

Date Established: *April 23, 2008 FCS08021*

Source of Funds: *Provincial and Metrolinx contributions*

Purpose: *Funds to be used for the municipal capital expenditures relating to vehicles and infrastructure to support:
1) B-Line improvements King-Main Corridor
2) A-Line improvements James Upper James Corridor.*

Target Balance: *N/A - One-Time Funding*

Comments:

Sustainable: *One-Time*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	8,015,259	8,197,418	4,575,900
Add:			
Interest Earned	183,165	131,507	60,112
	183,165	131,507	60,112
Less:			
Limeridge Mall Terminal	0	0	2,480,000
Quick WINS Project PW08074(b)	0	3,713,013	1,444,630
Project Closings	0	40,011	0
Park n Ride Terminal & Security Upgrades	1,006	0	0
	1,006	3,753,025	3,924,630
Ending Balance	8,197,418	4,575,900	711,383

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: Cemetery Building Fund - Niches

Reserve Number(s): 104105

Date Established: 1992

Source of Funds: Funded by 42.5% of the revenue received from the sale of niches.

Purpose: To provide a self-funding capital account for the construction of new columbariums as required in the future.

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	277,532	75,301	105,283
Add:			
Interest Earned	3,902	1,799	2,267
Sale of Niches	33,867	42,118	36,575
Project Closings	0	36,065	0
	37,769	79,982	38,842
Less:			
Construction of Columbariums 2016 Capital	240,000	50,000	50,000
Pre-Needs Sales Strategy	0	0	0
Woodland Cremation Garden Design	0	0	0
	240,000	50,000	50,000
Ending Balance	75,301	105,283	94,125

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Golf Course Improvement*

Reserve Number(s): *104060*

Date Established: *1998*

Source of Funds: *Golf Courses' operating budget surpluses.*

Purpose: *This reserve is for the golf course capital improvements. The capital work is centered on the clubhouses, irrigation improvements that would allow the courses to be removed from city water for irrigation and general maintenance to improve the golf courses. The golf business plan's goal is to be self-sustaining with no financial impact on the tax levy.*

Target Balance: *To Be Reviewed*

Comments: *Negative balance to be addressed in 2017*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	-29,321	-45,075	-45,981
Add:			
Interest Earned	-670	-906	-1,058
Provision For Golf Courses	14,451	0	0
	13,781	-906	-1,058
Less:			
Project 7101454706 Deficit	20,705	0	0
Capital Improvements	8,830	0	0
	29,535	0	0
Ending Balance	-45,075	-45,981	-47,039

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: 50 Main St E. Facility Capital Replacement (New Name)
Reserve Number(s): 108039
Date Established: 2005
Source of Funds: From 2005 to 2015 \$1.00/sq ft of the lease payments from McMaster were directed to this Reserve. Facilities is currently investigating how/if tenant charge backs will be directed to this Reserve with new tenants.
Purpose: Leasehold improvements to 50 Main St. East
Target Balance: N/A - One-Time Funding
Comments: Formerly McMaster Facility Capital Replacement
 McMaster University's Continuing Education Program vacated 50 Main St E in 2015 in preparation for the City's POA operations moving to the building.
Sustainable: One-Time

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	940,186	999,118	1,019,194
Add:			
Interest Earned	21,487	20,075	11,941
Provision for Capital Replacement- Rent	37,446	0	0
Project Closings-Unused Funds	0	0	0
	58,932	20,075	11,941
Less:			
POA Accommodation Report	0	0	1,000,000
	0	0	1,000,000
Ending Balance	999,118	1,019,194	31,135

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name:	<i>Roads, Bridges & Traffic Capital Reserve</i>
Reserve Number(s):	<i>108041</i>
Date Established:	<i>May 24, 2006 FCS06042</i>
Source of Funds:	<i>Provincial Contribution</i>
Purpose:	<i>Improving Roads and Bridges</i>
Target Balance:	<i>N/A - One-Time Funding</i>
Comments:	<i>The City of Hamilton received a one-time grant at the end of March 2006 in the amount of \$20,834,975 from the Province of Ontario under the Move Ontario Improving Roads and Bridges Budget Initiative. In 2008, the City received an additional \$8,806,309 from the Province under the 2008 Municipal Road and Bridge Infrastructure Investment Program.</i>
	<i>The traffic signal efficiency initiative costs are being repaid over 7 years from anticipated savings with last payment in 2015.</i>
Sustainable:	<i>One-Time</i>

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	2,308,745	2,662,264	2,326,889
Add:			
Interest Earned	58,934	49,625	40,941
Capital Closing	0	0	6,283
Traffic Signal System Efficiency Initiatives Repayment	294,585	0	0
	353,519	49,625	47,223
Less:			
Claremont Access Repair Jan 25/17 Motion	0	0	1,100,000
Capital Improvements	0	385,000	0
Project Closings-Additional Funds	0	0	0
	0	385,000	1,100,000
Ending Balance	2,662,264	2,326,889	1,274,112

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: RCMP Lease-Capital Replacement

Reserve Number(s): 108046

Date Established: Sept 26, 2007 FCS07079

Source of Funds: A portion of the Lease payments from the rental of the former Stoney Creek City Hall to the RCMP.

Purpose: To fund life cycle replacement of building and grounds components of the former Stoney Creek City Hall, which is now leased to the RCMP.

Target Balance: N/A - One-Time Funding

Comments:

Sustainable: One-Time Source of funds will continue until lease is no longer renewed.

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	587,532	807,190	816,343
Add:			
Interest Earned	17,659	17,153	18,684
Provision for Capital Replacement	202,000	202,000	202,000
	219,659	219,153	220,684
Less:			
Capital Replacement	0	210,000	210,000
	0	210,000	210,000
Ending Balance	807,190	816,343	827,027

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *YMCA & Turner Library Capital Renewal Reserve*

Reserve Number(s): *108048*

Date Established: *2009 Sch. A Turner Park Community Centre Agreement*

Source of Funds: *Annual contribution from YMCA and Library based on Rentable Area (cents/ft2)*

Purpose: *Capital replacement and improvements for common areas such as roof.*

Target Balance: *N/A Revenues from external Sources*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	232,453	243,276	304,397
Add:			
Interest Earned	5,425	5,723	7,638
Provision for Replacement	55,398	55,398	55,398
	60,823	61,121	63,036
Less:			
Operations and Maintenance	50,000	0	0
	50,000	0	0
Ending Balance	243,276	304,397	367,433

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Red Light Camera Project*

Reserve Number(s): *112203*

Date Established: *2004 PW03150 (a)\PW07116 (Revised)*

Source of Funds: *Surplus in Red light Camera Project*

Purpose: *To Provide funds for the future expansion of the Red Light Camera Program.*

Revised 2007: That all excess Red Light Camera program fine revenues not required to build, operate or maintain existing or future Red Light Camera sites, be allocated to road safety initiatives, as supported by the Hamilton Strategic Road Safety Program, subject to maintaining a minimum balance of \$100,000 in the red light camera reserve 112203.

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	8,924,417	9,414,878	8,648,331
Add:			
Interest Earned	208,058	189,102	165,696
Operating Surplus	1,232,403	769,721	1,500,000
	1,440,461	958,823	1,665,696
Less:			
Recover Costs- Safety Initiatives (Workorders)	150,000	765,227	2,250,000
Linc & RHVP Safety Review PW 15091	0	0	815,000
Bike Lanes Bay Street (excl MTO Grant)	0	0	300,000
Pedestrian Crossover	0	0	300,000
Trucks for Safety Initiative (Traffic)	0	107,782	223,327
Safety Initiatives (Staff)	200,000	122,361	200,000
Wentworth Trail Pedestrian Crossing PW Feb 13/17	0	0	200,000
Delineated Bike Lane Claremont PW16003(a)	0	0	100,000
Additional Insulation POA-Offices GIC 15-026	0	500,000	0
North End Traffic Management Plan (NETMP)	600,000	230,000	0
	950,000	1,725,370	4,388,327
Ending Balance	9,414,878	8,648,331	5,925,700

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Winter Control*

Reserve Number(s): *112205*

Date Established: *January, 1987*

Source of Funds: *Contributions from Operating Fund*

Purpose: *To minimize the erratic impacts on the annual operating budget due to higher than budgeted snow removal cost resulting from unusually inclement weather.*

Target Balance: *25% of the 5 year average actual expenditures for Winter Control (\$6.3M)*

Comments:

Sustainable: *No*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	3,028,579	3,097,792	3,160,036
Add:			
Interest Earned	69,214	62,243	72,681
	69,214	62,243	72,681
Ending Balance	3,097,792	3,160,036	3,232,717

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: 47 Guise St Reserve

Reserve Number(s): 112209

Date Established: Dec 15, 2004 PW04134/PD04322

Source of Funds: All revenues generated from the lease of the Property Former HPA Boating School now HWT & Williams Pub.

Purpose: Fund capital systems replacement and operating contingency expenditures.

Target Balance: N/A Revenues from external Sources

Comments:

Sustainable: Yes

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	119,002	131,330	133,968
Add:			
Interest Earned	2,828	2,639	3,300
Provision for Capital Replacement	9,500	0	19,000
	12,328	2,639	22,300
Ending Balance	131,330	133,968	156,268

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Ivor Wynne Community Fund*

Reserve Number(s): *112223*

Date Established: *Jan 31, 2011 MOU Ti Cats Agreement*

Source of Funds: *The following sources of revenue from the operation of the Stadium will be paid into the Ivor Wynne Community Fund:*
a) the 10% net income fee referred to in Paragraph 7 (f) ;
b) the City's share of net proceeds of parking referred to in Paragraph 37; and
c) any proceeds which may result from a potential sale of pre-renovation/reconstruction Ivor Wynne Stadium memorabilia. If such a sale is carried out, both the City and The Tiger-Cats will co-operate to maximize potential sale revenues.

Purpose: *The City intends to establish a fund, tentatively known as the Ivor Wynne Community Fund for the purpose of developing community projects within the Stadium neighbourhood.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	27,308	27,932	28,493
Add:			
Interest Earned	624	561	655
	624	561	655
Ending Balance	<u>27,932</u>	<u>28,493</u>	<u>29,148</u>

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Energy Conservation Initiative Reserve*

Reserve Number(s): *112272*

Date Established: *Nov 14, 2007 PW07127*

Source of Funds: *Sources of funds for the Energy Conservation Initiative Reserve include billing recoveries, project incentives as well as current and future savings identified through projects managed by the Energy Office;*

Purpose: *To fund initiatives related to energy conservation and demand management as well as the Office of Energy Initiatives (OEI)*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	4,244,177	4,098,116	3,668,647
Add:			
Interest Earned	97,061	86,998	67,533
Energy Efficiencies	568,950	568,950	606,100
Utility Recoveries	541,518	449,800	250,000
2010 Capital Project	0	202,025	198,261
2014 Capital Project	0	0	139,000
Water & Wastewater Energy Opportunity Assessment	0	200,000	0
Embedded Energy Manager	0	41,464	0
Pump Station Efficiency Upgrade	0	10,021	0
	1,207,529	1,559,257	1,260,894
Less:			
Fund Energy Office	1,213,590	1,120,456	1,163,836
2016 Capital Project- Fund Capital Proposal PW16074	0	0	675,000
2014 Capital Project- Fund Capital Proposal PW14097	140,000	868,271	275,000
2014 Capital Project- Fund Incentives PW14097	0	0	139,000
Commodity Hedging- Agent Energy Advisors FCS13046(a)	0	0	36,420
Commodity Hedging- Energy Mangement Tool System FCS13046(a)	0	0	31,680
	1,353,590	1,988,726	2,320,936
Ending Balance	4,098,116	3,668,647	2,608,606

RATE SUPPORTED RESERVES

***2016 Reserve Report
With 2017 Projections***



THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES

		2015	2016	Projected 2017	Reserve Sustainable
		\$	\$	\$	
<u>RATE SUPPORTED RESERVES</u>					
<u>Capital/Working Fund Reserves</u>					
108005	Sanitary Sewer Capital	80,216,918	83,580,349	101,571,790	Yes
108006	Wastewater Improvement Subsidy	114,145,257	116,438,756	102,996,572	One-Time
108010	Storm Sewer Capital	13,811,433	14,036,530	12,696,464	Yes
108015	Waterworks Capital	23,953,054	21,839,521	4,174,933	Yes
<i>Sub-total Capital/Working Fund Reserves</i>		232,126,661	235,895,156	221,439,759	
<u>Equipment Replacement Reserves</u>					
110010	Meter Replacement	5,488,599	5,598,880	5,727,655	Yes
<i>Sub-total Equipment Replacement Reserves</i>		5,488,599	5,598,880	5,727,655	
<i>TOTAL RATE SUPPORTED RESERVES</i>		237,615,260	241,494,037	227,167,413	

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Sanitary Sewer Capital*

Reserve Number(s): *108005*

Date Established: *March, 1975*

Source of Funds: *Surplus from Sanitary Sewer Current Budget
Excess Funds on Closing of Capital Works
Repayment of Borrowings by Property Owners*

Purpose: *This reserve was established to fund Capital Works and to be used as a Working Fund reserve for the Sanitary Sewer Program. As such operating surpluses/deficits are transferred to/from this Reserve.*

Target Balance: *0.5% to 2% of Asset Replacement Value (\$21M - \$87M)*

Comments:

Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		64,713,974	80,216,918	83,580,349
Add:				
Interest Earned		1,528,335	1,617,632	2,105,042
Capital Budget Financing Plan	FCS16079	3,689,020	0	18,637,000
Debt Repayment-Four Pad Arena Loan		485,200	484,967	484,967
Local Improvement Commutations		129,876	306,621	204,485
Operating Surplus		4,082,066	21,786,810	0
Work in Progress Project Review-Closings		11,590,287	9,363,059	0
Other Adjustment		0	16,414	0
Hamilton Renewable Power Inc		0	15,187	0
Debt Repayment DC's		1,296,341	0	0
		22,801,124	33,590,689	21,431,494
Less:				
Biosolids payment	FCS16079	0	0	3,397,000
Project Closings		0	0	43,053
Provincial Contribution WTP Upgrades		0	15,000,000	0
WIP Funding		0	8,901,000	0
Canadian Infra Renewal Funding		0	5,318,787	0
Old Dundas Rd Sewage Pumping Station		0	800,000	0
Project Closings	FCS16071	0	207,471	0
Project Closings	FCS15066(A)	708,180	0	0
Waste Water System Lining Program		5,000,000	0	0
West Harbour Development - Rate Portion		1,590,000	0	0
		7,298,180	30,227,258	3,440,053
Ending Balance		80,216,918	83,580,349	101,571,790

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Wastewater Improvement Subsidy*

Reserve Number(s): *108006*

Date Established: *June 2010*

Source of Funds: *Provincial Grant*

Purpose: *This Reserve was established with a contribution from the Province of \$100M in 2010 for the Woodward Avenue Wastewater Treatment Plant Upgrades. Upgrades consist of new tertiary membrane treatment plant, a new chlorine contact tank, new tertiary effluent outfall and upgrades to Red Hill Creek, power supply, electrical distribution system and standby power upgrades.*

Target Balance: *N/A*

Comments: *Reserve expected to be exhausted by 2021*

Sustainable: *One-Time*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	111,594,926	114,145,257	116,438,756
Add:			
Interest Earned	2,550,331	2,293,499	2,494,816
	2,550,331	2,293,499	2,494,816
Less:			
WTP Upgrades	0	0	12,937,000
WTP Upgrades (Interest)	0	0	3,000,000
	0	0	15,937,000
Ending Balance	114,145,257	116,438,756	102,996,572

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Storm Sewer Capital*

Reserve Number(s): *108010*

Date Established: *March, 1975*

Source of Funds: *Surplus from Storm Sewer Current Budget*

Purpose: *This reserve was established to fund Capital Works and to be used as a Working Fund reserve for the Storm Sewer Program. As such operating surpluses/deficits are transferred to/from this Reserve.*

Target Balance: *0.5% to 2% of Asset Replacement Value (\$10M - \$39M)*

Comments: *Effective in 2005, this reserve became part of the Rate Program.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	13,309,036	13,811,433	14,036,530
Add:			
Interest Earned	306,905	275,229	303,934
Local Improvement Commutations	31,006	290,571	6,000
Project Closings	652,101	0	0
	990,012	565,800	309,934
Less:			
Juggernaut Project 5181672650	FCS16079 0	0	1,000,000
Flooding Disaster Relief	FCS06007(d) 0	0	500,000
Clean Harbour Outreach Program	PW16054 0	0	150,000
Project Closings	0	340,702	0
To Operating-Revenue Variance Adjustment	FCS15052(b) 487,615	0	0
	487,615	340,702	1,650,000
Ending Balance	13,811,433	14,036,530	12,696,464

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Waterworks Capital*

Reserve Number(s): *108015*

Date Established: *March, 1975*

Source of Funds: *Surplus from Waterworks Current Budget
Excess Funds on Closing of Capital Works
Repayment of Borrowings by property owners*

Purpose: *This reserve was established to fund Capital Works and to be used as a Working Fund reserve for the Waterworks Program. As such operating surpluses/deficits are transferred to/from this Reserve.*

Target Balance: *0.5% to 2% of Asset Replacement Value (\$13M - \$53M)*

Comments:

Sustainable: *Yes*

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		28,907,841	23,953,054	21,839,521
Add:				
Interest Earned		587,600	476,487	295,765
Operating Surplus	FCS15052(b)	4,375,593	0	781,750
From Operating-Revenue Variance Adjustment		1,244,040	249,240	0
Other Adjustments		0	17,118	0
Local Improvement Commutations		14,158	8,622	0
		6,221,390	751,467	1,077,515
Less:				
Operating Variance- Trfr to Operating	FCS16079	0	0	18,522,000
Frozen Pipes- Compassion Grants	PW15044	0	0	120,103
Hamilton Lead Awareness Program - Temp Staffing	PW16055	0	0	100,000
Road Restoration Program	PW16069	0	2,865,000	0
Universal Metering Program	FCS15054	3,716,178	0	0
Concession St. Restoration Program	PW14116a	2,610,000	0	0
Frozen Water Services and Watermain Repair Funding	PW15069	4,850,000	0	0
		11,176,178	2,865,000	18,742,103
Ending Balance		23,953,054	21,839,521	4,174,933

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Meter Replacement*

Reserve Number(s): *110010*

Date Established: *January, 1990*

Source of Funds: *Contributions from Operating Fund*

Purpose: *This reserve was established to provide a replacement fund for water meters which are outdated. Any Surplus/Deficit in the budget for annual meter replacement may be transferred to/from this reserve.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	5,365,968	5,488,599	5,598,880
Add:			
Interest Earned	122,631	110,281	128,774
	122,631	110,281	128,774
Ending Balance	5,488,599	5,598,880	5,727,655

OBLIGATORY RESERVES

***2016 Reserve Report
With 2017 Projections***



**THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES**

		2015	2016	Projected	Reserve
		\$	\$	2017	Sustainable
				\$	
<u>OBLIGATORY RESERVES</u>					
<u>Planning & Development Reserves</u>					
104050	Building Permit Fees Revolving Fund	17,322,880	17,670,656	18,094,752	Yes
113008	Future Sidewalks Project Reserve-Ancaster	54,923	56,027	57,371	Close
Sub-total Planning & Development Reserves		17,377,803	17,726,683	18,152,123	
<u>Gas Tax Reserves</u>					
112204	Transit Gas Tax Reserve	22,389,117	18,774,196	15,581,932	Yes
112213	Federal Gas Tax Reserve	24,065,636	16,265,473	-6,107,473	Yes
Sub-total Gas Tax Reserves		46,454,753	35,039,669	9,474,459	
<u>Parkland Dedication Reserves</u>					
104090	5% Parkland Dedication Reserve	31,357,121	32,492,902	19,291,220	Yes
Sub-total Parkland Dedication Reserves		31,357,121	32,492,902	19,291,220	
<u>Development Charge Reserves</u>					
999999	Development Charges Reserve	131,352,598	127,961,316	135,551,000	Yes
Sub-total Development Charge Reserves		131,352,598	127,961,316	135,551,000	
<u>Subdividers' Contributions</u>					
999998	Developer Recoveries	-331,848	-2,428	-9,611,941	No
Sub-total Subdividers' Contributions		-331,848	-2,428	-9,611,941	
TOTAL OBLIGATORY RESERVES		226,210,428	213,218,142	172,856,861	

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Building Permit Fees Revolving Fund*
Reserve Number(s): *104050*
Date Established: *1993*
Source of Funds: *Excess Building permit revenues*
Purpose: *To smooth fluctuations in permit revenue in future years*
Target Balance: *1.5 times the operating costs (To be Reviewed)*

Comments: *If the reserves exceeds 1.5 times the operating costs, it will be capped. Any revenues in excess of the cap would be returned to the users through a permit fee reduction.*

Sustainable:	Yes			Projected
		<u>2015</u>	<u>2016</u>	<u>2017</u>
Beginning Balance		16,139,714	17,322,880	17,670,656
Add:				
Interest Earned		368,324	340,897	424,096
Building Permit Department Surplus		909,936	1,060,629	0
		1,278,260	1,401,527	424,096
Less:				
AMANDA Improvement Initiatives	PED16156(a)	0	1,032,375	0
To fund Overage		3,139	21,376	0
AMANDA Project Leader Position		91,954		0
		95,094	1,053,751	0
Ending Balance		17,322,880	17,670,656	18,094,752

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Future Sidewalks Project Reserve-Ancaster*

Reserve Number(s): *113008*

Date Established: *New in 2000*

Source of Funds: *Contributions from Developers*

Purpose: *To provide for future sidewalks as a result of new development in the Former Town of Ancaster*

Target Balance: *To Be Reviewed*

Comments: *Recommended for closure with balance transferred to 4031780582.*

Sustainable: *Close*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	53,696	54,923	56,027
Add:			
Interest Earned	<u>1,227</u>	<u>1,104</u>	<u>1,345</u>
	1,227	1,104	1,345
Ending Balance	<u>54,923</u>	<u>56,027</u>	<u>57,371</u>

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Transit Gas Tax Reserve*

Reserve Number(s): *112204*

Date Established: *Jan 2005*

Source of Funds: *Provincial Gas Tax Revenues*

Purpose: *Fund the expansion of public transportation, capital infrastructure and levels of service.*

Target Balance: *To Be Reviewed*

Comments:

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	26,522,557	22,389,117	18,774,196
Add:			
Interest Earned	581,734	394,264	407,385
Gas Tax Revenue	10,613,756	10,680,790	10,696,256
	11,195,490	11,075,054	11,103,641
Less:			
To Transit Operating Fund	10,957,310	10,987,000	10,714,000
Capital Requirements	4,371,620	3,681,955	3,095,136
Bus Shelter Expansion PW13006	0	21,021	486,769
	15,328,930	14,689,976	14,295,905
Ending Balance	22,389,117	18,774,196	15,581,932

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name:	<i>Federal Gas Tax Reserve</i>
Reserve Number(s):	<i>112213</i>
Date Established:	<i>2005</i>
Source of Funds:	<i>Federal Gas Tax Revenues</i>
Purpose:	<i>With the new funding agreement entered into on June 2014, there are now 17 eligible categories: local roads and bridges (including active transportation), short-sea shipping, short-line rail, regional and local airports, broadband connectivity, public transit, drinking water, wastewater, solid waste, community energy systems, Brownfield redevelopment, sport, recreation, culture, tourism, disaster mitigation and capacity building). Health infrastructure, such as long-term care homes, are not eligible (including energy retrofits to these facilities).</i>
Target Balance:	<i>To Be Reviewed</i>
Comments:	<i>Municipalities have up to 5 years after the year the money was received to spend the funds. Projected negative balance to be addressed in 2017.</i>
Sustainable:	<i>Yes</i>

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	29,743,070	24,065,636	16,265,473
Add:			
Interest Earned	809,121	640,246	493,639
Gas Tax Revenue	30,063,252	31,616,211	31,616,211
Federal Gas Tax Legacy Payment	0	0	559,713
	30,872,373	32,256,457	32,669,562
Less:			
Capital Requirements	30,549,807	36,640,122	28,616,211
Unspent Approved Funds	0	0	20,798,231
Low-Wattage Street Lighting LED Replacement	0	100,743	2,399,257
December 31, 2016 Closed Projects	0	0	228,810
Conventional Bus Replacement	6,000,000	3,000,000	3,000,000
June 30, 2016 Closed projects PW 15080	0	315,755	0
	36,549,807	40,056,620	55,042,509
Ending Balance	24,065,636	16,265,473	-6,107,473

Reserve Name: 5% Parkland Dedication Reserve

Reserve Number(s): 104090

Date Established: Prior to 1964

Source of Funds: i) 5% lands, or cash-in-lieu conveyed by developer.
ii) Sale of land, originally acquired for parks as recreation purposes, but no longer required.
iii) Rental of parkland.

Purpose: To finance the acquisition and development, etc. of parkland under the Planning Act, R.S.O. 1980, Chapter 379. Section 25, Subsection (1) and Section 50, Subsection (12) of The Planning Act -1983.

Target Balance: To Be Reviewed

Comments: Projected 2017 year-end balance includes liabilities for over dedication of land by developers. The over dedication is currently estimated at \$20.61M dependent on future buildout density and the ability to develop the subject lands.

Sustainable: Yes

		<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance		24,114,597	31,357,121	32,492,902
Add:				
Interest Earned		633,514	626,167	639,310
5% Dedication Fee		6,724,132	6,784,013	6,784,013
Debt Repayment - Parkland Purchases		528,867	444,594	498,010
Other Revenues		3,500	0	0
		7,890,013	7,854,774	7,921,333
Less:				
Potential Liability Resulting from Over Dedication	FCS17065	0	0	20,613,015
Open Space Replacement Strategy	2016 Capital	0	0	250,000
Turner Park-Parking Lot	2016 Capital	0	0	200,000
Parkland Dedication - Official Plan Policies	2016 Capital	0	420,000	60,000
William Connell Community Park	2016 Capital	0	3,160,000	0
Cherry Beach Property Purchases	2016 Capital	0	1,666,000	0
Eastmount Elementary - 155 East 26th	PED15127(a)	0	740,000	0
Purchase Parkside School DU-31 Parkside	PED15123(a)	0	379,244	0
Bishop Ryan Purchase	PED16249	0	353,750	0
Purchase 220 Cranbrook	PED12053	9,866	0	0
Crown Point East Property Acquisition	PW15002	62,500	0	0
100 Cumberland Ave Charges		191,372	0	0
Land Purchase - 301 Lewis Rd	PED11076	30,000	0	0
Bishop Ryan Purchase	FCS15043	353,750	0	0
		647,488	6,718,994	21,123,015
Ending Balance		31,357,121	32,492,902	19,291,220

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name: *Development Charges Reserve*

Reserve Number(s): *999999*

Date Established: *June, 1990*

Source of Funds: *Development Charge Collections on a net New Development*

Purpose: *Under the Development Charges Act a municipality can impose a capital levy on new residential and non-residential developments to finance growth related Capital expenditures. The City approved Development Charges By-law 14-153 as by By-Law 11-174 (as amended) to impose development charges.*

Target Balance: *None – function of development activity (Policy FCS-DC1)*

Comments: *A separate yearly Development Charge Status Report is presented to Council. This report will include more detail.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	98,670,285	131,352,598	127,961,316
Add:			
Interest Earned	193,245	1,736,981	2,616,939
Collections	49,844,519	64,104,828	71,371,946
Recovery for DC Exemptions	7,750,000	10,640,000	10,400,000
Debt Repayment-Four Pad	484,967	484,967	484,967
	58,272,731	76,966,776	84,873,852
Less:			
Capital Financing	14,830,500	70,598,142	67,457,584
Debt Repayment	9,517,350	9,532,772	9,701,584
Other Transfers	1,242,568	227,143	125,000
	25,590,418	80,358,057	77,284,168
Ending Balance	131,352,598	127,961,316	135,551,000

CITY OF HAMILTON
2016 RESERVE REPORT

Reserve Name:	<i>Developer Recoveries</i>
Reserve Number(s):	<i>999998</i>
Date Established:	<i>2001</i>
Source of Funds:	<i>Development Charge Collections (Special Area Charges)</i>
Purpose:	<i>Special Area Development Charges imposed on new developments in Binbrook, Dundas and Waterdown and related to Financing agreements entered into with front-ending development to recover costs associated with infrastructure provided by developer. D.C. by-law 14-153 and by-law 11-174 (as amended) provides authority to Levy Special Area Charges.</i>
Target Balance:	<i>Zero – Recovery (Policy FCS-DC1)</i>
Comments:	<i>Recovery commitments should equal expenditures</i>
Sustainable:	<i>No</i>

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	-403,553	-331,848	-2,428
Add:			
Interest Earned	-119	6,121	-106,931
Collections	137,002	1,079,790	647,418
	136,883	1,085,911	540,487
Less:			
Payments to Developers	65,178	756,491	10,150,000
	65,178	756,491	10,150,000
Ending Balance	-331,848	-2,428	-9,611,941

HAMILTON FUTURE FUNDS RESERVES

***2016 Reserve Report
With 2017 Projections***



**THE CITY OF HAMILTON
2016 RESERVE REPORT
RESERVE BALANCES**

		2015	2016	Projected 2017	Reserve Sustainable
		\$	\$	\$	
<u>HAMILTON FUTURE FUND RESERVES</u>					
112246	Hamilton Future Fund A	31,958,581	37,911,922	39,862,872	Yes
112247	Hamilton Future Fund B	5,752,097	5,167,460	4,486,647	Yes
<u>TOTAL HAMILTON FUTURE FUND RESERVES</u>		<u>37,710,677</u>	<u>43,079,382</u>	<u>44,349,519</u>	

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Hamilton Future Fund A*

Reserve Number(s): *112246*

Date Established: *2002*

Source of Funds: *Special Dividend from Hamilton Hydro*

Purpose: *Fund Projects that create and protect a permanent legacy for current and future generations of Hamiltonians to enjoy economic prosperity and improved quality of life.*

Target Balance: *To Be Reviewed*

Comments: *Originally, this reserve was to be protected for 5 years in order to create a self-sustaining fund, but in 2004 Council committed \$100,000,000 to fund the Waste Management Master Plan. These will be repaid over a 15 year period from the date of funding.*

In 2009, Council approved using \$60 million as a grant to fund the Pan Am Games Stadium.

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	40,272,360	31,958,581	37,911,922
Add:			
Interest Earned	845,877	795,462	960,183
Debt Repayment-Capital Advance	7,829,013	7,990,768	7,990,768
Capital Gains	0	3,341	0
	8,674,891	8,789,572	8,950,951
Less:			
Poverty Reduction Funding CES14043(a)	0	0	4,000,000
Capital Loan Advances	2,381,086	2,633,036	3,000,000
Project Closings FCS16071	0	200,000	0
Interest Transfer to Operating	0	3,195	0
Brian Timmis Stadium	5,329	0	0
McMaster Health Campus	5,500,000	0	0
Pan Am Games	9,102,256	0	0
	16,988,670	2,836,231	7,000,000
Ending Balance	31,958,581	37,911,922	39,862,872

**CITY OF HAMILTON
2016 RESERVE REPORT**

Reserve Name: *Hamilton Future Fund B*

Reserve Number(s): *112247*

Date Established: *2002*

Source of Funds: *Special Dividend from Hamilton Hydro*

Purpose: *Fund Projects that create and protect a permanent legacy for current and future generations of Hamiltonians to enjoy economic prosperity and improved quality of life.*

Target Balance: *To Be Reviewed*

Comments: *This reserve is intended to be strategically invested in projects over 5 years.*

Sustainable: *Yes*

	<u>2015</u>	<u>2016</u>	<u>Projected 2017</u>
Beginning Balance	6,163,375	5,752,097	5,167,460
Add:			
Interest Earned	134,810	132,898	119,187
Capital Gains	9,180	587	0
	143,990	133,486	119,187
Less:			
Future Fund approved Projects	555,268	718,122	800,000
	555,268	718,122	800,000
Ending Balance	5,752,097	5,167,460	4,486,647


RESERVE POLICIES


***2016 Reserve Report
With 2017 Projections***



Reserve Policy – Administration of Financial Reserves and Reserve Funds		Corporate Services Department
Policy No: ADM - 01	Hamilton	
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POLICY STATEMENT	<p>The creation, use and management of reserves and reserve funds within the framework of a formalized financial reserve policy is a best practice and consistent feature of most large cities in Canada. Reserves are part of good management that allows for funds to be spent prudently over time or to ensure service levels are maintained and not immediately impacted by a potential downturn in the economy or unexpected events.</p> <p>Reserves are used to accumulate funds over time to replace capital assets, and also provide a measure of financial flexibility to react to budget shortfalls or the financial impact of significant unexpected issues in a timely manner. A properly balanced approach to the planning and use of reserves is considered good financial management and is a key component of the strong credit rating of The City of Hamilton ("The City").</p>
PURPOSE	The purpose of this policy is to establish guidelines and criteria for proper administration of financial reserves.
SCOPE	This Policy applies to all City employees that manage financial resources.
DEFINITIONS	None.
General Policy Statements Management and Administration of Reserves	<p>1.1. City Administration shall manage The City's reserves in accordance with the reserve's purpose and any or all conditions and/or restrictions placed upon the reserve by Council and shall ensure reserves continue to be aligned with Council's strategic goals and objectives, and financial policies and procedures. Proper management of reserves include the following:</p> <ul style="list-style-type: none"> 1.1.1. Ensure that all reserve related transactions abide by the purpose of the reserve, any condition and/or restriction and with all applicable regulations and legislations; 1.1.2. Ensure that operating and capital budgets include reserve activity where applicable; 1.1.3. Ensure that reserve transactions and balances are properly reported and disclosed in The City's Annual Financial Statements, and any other reports; 1.1.4. Prepare an action plan to return a reserve back into compliance when a reserve is either over or under

Reserve Policy – Administration of Financial Reserves and Reserve Funds		Corporate Services Department
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	<p>funded, as per conditions set out in the reserve's authorizing documents approved by Council, and</p> <p>1.1.5. Ensure documentation of reserve activity is accurate, complete and maintained as per procedures documented from time to time.</p>	
Periodic Review of Reserves	<p>1.2. City Administration is responsible for administering a periodic reserve review in accordance with procedures defined from time to time.</p> <p>1.2.1. The purpose of the review process is to ensure reserves are being managed properly and to evaluate the continued relevance of individual reserves.</p>	
Council approval	<p>1.3. Only reserve related reports and motions approved by the General Manager of Finance and Corporate Services shall be submitted to Committee and Council.</p> <p>All requests to either create a new reserve or amend or close an existing reserve are to be initiated by the Divisional Director and submitted to the Director of Financial Planning and Policy in the Corporate Services Department.</p> <p>The creation of new reserves is to be reviewed by the General Manager of Finance & Corporate Services for compliance to the Municipal Act and for compliance to the City's Reserve Policies.</p> <p>Council approval is required for the following reserve related activities:</p> <p>1.3.1. Request to create a new reserve;</p> <p>1.3.2. Request to amend or close an existing reserve;</p> <p>1.3.3. One-time use of funds not defined in authorizing documents; and</p> <p>1.3.4. Recommendations as a result of the periodic reserve review process.</p>	
Authority of City Administration	<p>1.4. City Administration can approve the following reserve related activities and/or reports:</p> <p>1.4.1. Ongoing activities of reserves as per the reserve's purpose, conditions and/or restrictions;</p> <p>1.4.2. Annual Report on Reserves; and</p>	

Reserve Policy – Administration of Financial Reserves and Reserve Funds		Corporate Services Department
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	1.4.3. Action plans for overfunded or underfunded operating budget programs and services.	
General guidelines	<p>1.5.1 All expenditures from any reserve or reserve fund shall require Council approval either through a separate report, motion, or through the annual budget process.</p> <p>1.5.2 All transactions for expenditures and revenues related to reserves excluding obligatory reserve funds are to be processed through the current fund (i.e. operating budget program deptids and accounts) and capital fund (i.e. capital budget projectids and accounts) and then transferred to or from reserves.</p> <p>1.5.3 Transactions involving deferred revenues and obligatory reserve funds, including Development Charge Reserve Funds can processed directly as per procedures documented from time to time.</p> <p>1.5.4 Actual investment earnings from the City's investment management program are to be allocated to the Reserves, to the Reserve funds, to the Obligatory Reserves and to the Capital Fund are to be based on month end balances from these sources for a 12 month period.</p> <p>Reserves that meet specific criteria shall earn investment income in accordance with the procedures documented from time to time.</p>	
Guidelines for Borrowing from Reserves	<p>1.6.1 Borrowings from a reserve are to be allowed only if the analysis of the reserve's funds indicates excess funds are available and the use of these funds will not impact the reserves current operations.</p> <p>1.6.2. All internal reserve borrowings are to be repaid with principal and interest.</p> <p>1.6.3 The internal borrowing interest rate shall be the rate equivalent to the City's external borrowing rate at the time of borrowing.</p>	
GOVERNING LEGISLATION	Reserves are governed by the Ontario <i>Municipal Act</i> .	
RESPONSIBILITY FOR THE POLICY	Corporate Services Department Director of Financial Planning and Policy	
POLICY HISTORY	This reserve policy replaces the general reserve policies that were approved by Council in October 2005 in Report FCS05111.	

Reserve Policy - Tax Stabilization Reserve		Corporate Services Department
Policy No: Stabilization - 110046		
Page 1 of 2	Hamilton	Approval: 2014-05-14

POLICY STATEMENT	This Policy sets out the guidelines for the sources, uses and appropriate target level for the balance in the Tax Stabilization Reserve.
PURPOSE	<p>The Tax Stabilization Reserve was established to prevent significant fluctuations in the operating budget general tax levy and to help the City manage its cash flow by providing a source of funding to offset extraordinary and unforeseen expenditures, to fund one-time expenditures, to offset revenue shortfalls and to provide for various contingent and potential future liabilities.</p> <p>This reserve is not intended to be a funding source for general operations.</p>
SCOPE	This Policy applies to all City employees that manage financial resources.
PRINCIPLES	<p>The following principles apply to this Policy:</p> <p>Authority:</p> <ul style="list-style-type: none"> • All uses of the funds in the Tax Stabilization Reserve must be approved by City Council either by a budget submission, by a separate Council report or by a motion of City Council. • Staff in the operating departments must make a request to the Financial Planning and Policy Division of the Corporate Services Department responsible for reserves for approval to use the Tax Stabilization Reserve. All relevant information is to be included with the request. • The General Manager of Finance and Corporate Services has the authority to recommend the use of the tax stabilization reserve or other reserves to fund expenses or revenue shortfalls. <p>The source of funds that are to be transferred to this reserve include:</p> <ul style="list-style-type: none"> • Year-end tax operating budget surplus, subject to final approval of the City Administration's report by Council • Repayment of principal plus interest for any internal borrowings from the reserve as per policies and procedures • Remaining balances in operating reserves approved for closure. • Investment income earned on the reserve's balance as per policies and procedures

Reserve Policy - Tax Stabilization Reserve	 Hamilton	Corporate Services Department
Policy No: Stabilization - 110046		
Page 2 of 2		Approval: 2014-05-14
	<p>The use of funds from this reserve is permitted if other sources of funding are not available. Uses may include:</p> <ul style="list-style-type: none"> • extraordinary and unforeseen operating expenditures. • operating revenue shortfalls. • operating program phase-ins, pilot programs and one-time expenditures • operational reviews and departmental reorganizations. • borrowing to fund operating budget programs or special requests. 	
RESERVE BALANCE TARGET LEVEL	<p>The balance in the reserve has a target level %, target level \$ and ceiling as follows:</p> <p>Target Level %: 5% of the previous year's tax levy for City purposes only (excluding Police and Library).</p> <p>Target Level \$: \$28 million (based on 2013 tax levy)</p> <p>Ceiling: 10% of the previous year's tax levy for City purposes only (excluding Police and Library).</p>	
GOVERNING LEGISLATION	There is no legislation governing the use of this reserve.	
RESPONSIBILITY FOR THE POLICY	Corporate Services Department Director of Financial Planning and Policy	
POLICY HISTORY	This reserve policy replaces the general reserve policies that were approved by Council in October 2005 in Report FCS05111.	


Reserve Policy – Unallocated Capital Levy Reserve		Corporate Services Department
Policy No: Capital - 108020		
Page 1 of 2	Hamilton	Approval: 2014-05-14

POLICY STATEMENT	This Policy sets out the guidelines for the sources, uses and appropriate target level for the balance in the Unallocated Capital Levy Reserve.
PURPOSE	The Unallocated Capital Levy Reserve was established as a capital budget stabilization reserve for the tax supported capital budget rather than a capital asset replacement reserve.
SCOPE	This Policy applies to all City employees that manage financial resources.
PRINCIPLES	<p>The following principles apply to this Policy:</p> <p>Authority:</p> <ul style="list-style-type: none"> • All uses of the funds in the Reserve must be approved by City Council either by a budget submission, by a separate Council report or by a motion of City Council. • Staff in the operating departments must make a request of the Financial Planning Policy Division of the Corporate Services Department responsible for reserves for approval to use the Reserve. All relevant information is to be included with the request. • The General Manager of Finance and Corporate Services has the authority to recommend the use of the reserve or other reserves to fund expenses or revenue shortfalls. <p>The source of funds that are to be transferred to this reserve include:</p> <ul style="list-style-type: none"> • up to 100% of Capital Financing Surplus subject to the overall corporate surplus in the tax operating budget. • Repayment of principal plus interest for any internal borrowings from the reserve as per policies and procedures. • Unused funds from capital projects approved for closures which were originally funded from operating fund. • Investment income earned on the reserve's balance as per policies and procedures <p>The use of funds from this reserve is permitted if other sources of funding are not available. Uses may include:</p> <ul style="list-style-type: none"> • capital projects in the tax supported capital budget financing plan. • emergency capital repairs to tax supported . • capital projects not included in the yearly tax supported capital budget submission.

Reserve Policy – Unallocated Capital Levy Reserve		 Hamilton	Corporate Services Department
Policy No: Capital - 108020			
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RESERVE BALANCE TARGET LEVEL	The balance in the reserve has a target level %, target level \$ and ceiling as follows: Target Level %: 10% of the five year average Tax supported Capital Budget for expenditures Target Level \$: \$24 million Ceiling: N/A.		
GOVERNING LEGISLATION	There is no legislation governing the use of this reserve.		
RESPONSIBILITY FOR THE POLICY	Corporate Services Department Director of Financial Planning and Policy		
POLICY HISTORY	This reserve policy replaces the general reserve policies that were approved by Council in October 2005 (Report FCS05111).		


Reserve Policy – Waste Management Recycling Reserve		Corporate Services Department
Policy No: PW Waste - 112270		
Page 1 of 2	Hamilton	Approval: 2014-05-14

POLICY STATEMENT	This Policy sets out the guidelines for the sources, uses and appropriate target level for the balance in the Waste Management Recycling Reserve.
PURPOSE	This reserve was established for the Recycling Program to offset the significant unfavorable budget variances due to recycling revenue fluctuations.
SCOPE	This Policy applies to all City employees that manage financial resources.
PRINCIPLES	<p>The following principles apply to this Policy:</p> <p>Authority:</p> <ul style="list-style-type: none"> • All uses of the funds in the Waste Management Recycling Reserve must be approved by City Council either by a budget submission, by a separate Council report or by a motion of City Council. • Staff in the operating departments must make a request of the Financial Planning and Policy Division of the Corporate Services Department responsible for reserves for approval to use the Reserve. All relevant information is to be included with the request. • The General Manager of Finance and Corporate Services has the authority to recommend the use of this reserve or other reserves to fund expenses or revenue shortfalls. <p>The source of funds that are to be transferred to this reserve include:</p> <ul style="list-style-type: none"> • Contributions from the operating budget. • Year-end recycling operating budget surplus subject to the overall corporate operating budget surplus and Council approval. • One time revenues for specific recycling initiatives. • Investment income earned on the reserve's balance as per policies and procedures <p>The use of funds from this reserve is permitted if other sources of funding are not available. Uses may include:</p> <ul style="list-style-type: none"> • Recycling program deficits. • Recycling program improvements, such as, pilot programs and one-time capital expenditures. • Recycling infrastructure capital projects.

Reserve Policy – Waste Management Recycling Reserve		 Hamilton	Corporate Services Department
Policy No: PW Waste - 112270			
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RESERVE BALANCE TARGET LEVEL	<p>The balance in the reserve has a target level %, target level \$ and ceiling as follows:</p> <p>Target Level %: Not applicable</p> <p>Target Level \$: \$4 million (based on 5 year rolling average of revenue shortfalls of \$3 million plus \$1 million.)</p> <p>Ceiling: N/A</p>		
GOVERNING LEGISLATION	There is no legislation governing the use of this reserve.		
RESPONSIBILITY FOR THE POLICY	Corporate Services Department Director of Financial Planning and Policy		
POLICY HISTORY	This reserve policy replaces the general reserve policies that were approved by Council in October 2005 (Report FCS05111).		


Reserve Policy – Enterprise Fund Reserve		Corporate Services Department
Policy No: Operating - 112243		
Page 1 of 2	Hamilton	Approval: 2014-05-14

POLICY STATEMENT	This Policy sets out the guidelines for the sources, uses and appropriate target level for the balance in the Reserve.
PURPOSE	The Reserve was established to to fund one-time costs associated with innovative ventures and alternative service delivery that yield ongoing operating savings.(FIN 99-046). The operating savings are then used to repay the initial investment, thus ensuring funds for future cost saving measures.
SCOPE	This Policy applies to all City employees that manage financial resources.
PRINCIPLES	<p>The following principles apply to this Policy:</p> <p>Authority:</p> <ul style="list-style-type: none"> • All uses of the funds in the Reserve must be approved by City Council either by a budget submission, by a separate Council report or by a motion of City Council. • Staff in the operating departments must make a request of the Financial Planning and Policy Division of the Corporate Services Department responsible for reserves for approval to use the Reserve. All relevant information is to be included with the request. • The General Manager of Finance and Corporate Services has the authority to recommend the use of this reserve or other reserves to fund expenses or revenue shortfalls. <p>The source of funds that are to be transferred to this reserve include:</p> <ul style="list-style-type: none"> • Special grants from federal or provincial governments. • Repayment of efficiency related initiatives. • Investment income earned on the reserve's balance as per policies and procedures <p>The use of funds from this reserve is permitted if other sources of funding are not available. Uses may include:</p> <ul style="list-style-type: none"> • productivity enhancements, alternative service delivery, efficiency improvement opportunities that yield ongoing operating budget savings as they arise either through direct contribution or through borrowing of funds. <p>Reporting:</p> <ul style="list-style-type: none"> • General Managers are required to prepare annual reports to committee and Council outlining operating budget savings.

Reserve Policy – Enterprise Fund Reserve		 Hamilton	Corporate Services Department
Policy No: Operating - 112243			
Page 2 of 2			Approval: 2014-05-14
RESERVE BALANCE TARGET LEVEL	The balance in the reserve has a target level %, target level \$ and ceiling as follows: Target Level %: N/A Target Level \$: N/A Ceiling: N/A		
GOVERNING LEGISLATION	There is no legislation governing the use of this reserve.		
RESPONSIBILITY FOR THE POLICY	Corporate Services Department Director of Financial Planning and Policy		
POLICY HISTORY	This reserve policy replaces the general reserve policies that were approved by Council in October 2005 (Report FCS05111).		

Reserve Policy – Rate Reserves	 Corporate Services Department	
Policy No: RATE-01		
Page 1 of 2		Approval: 2016-06-22


POLICY STATEMENT	This Policy sets out the guidelines for the sources, uses and appropriate target level for the balances in the Rate Supported Programs (water, wastewater and storm).
PURPOSE	<p>To prevent significant fluctuations in user fees that fund the rate supported programs (water, wastewater and storm) and to help the City manage its cash flow by providing a source of funding to offset extraordinary and unforeseen expenditures, to fund one-time expenditures, to offset revenue shortfalls and to provide for various contingent and potential future liabilities.</p> <p>The rate reserves are not intended to be a long term funding source for general operations.</p>
SCOPE	This Policy applies to all City employees that manage financial resources.
PRINCIPLES	<p>The following principles apply to this Policy:</p> <p>Authority:</p> <ul style="list-style-type: none"> • All transfers from the Water Reserve (110046), Wastewater Reserve (108005) and Storm Reserve (108010) be approved by City Council either by a budget submission, by a separate Council report or by a Council motion. • Staff in the rate supported operating departments must make a request to the Financial Planning and Policy Division of the Corporate Services Department responsible for reserves for approval to use the Rate Reserves. All relevant information is to be included with the request. • The General Manager of Finance and Corporate Services has the authority to recommend the use of the rate reserves or other reserves to fund expenses or revenue shortfalls. <p>The source of funds that are to be transferred to this reserve include:</p> <ul style="list-style-type: none"> • Year-end rate operating budget surplus, subject to final approval of the City Administration's report by Council. • Repayment of principal plus interest for any internal borrowings from the reserve as per policies and procedures. • Remaining balances in operating reserves approved for closure. • Investment income earned on the reserve's balance as per policies and procedures. • One time unexpected sources of operating revenues.

Reserve Policy – Rate Reserves			Corporate Services Department	
Policy No: RATE-01				
Page 2 of 2			Approval: 2016-06-22	
	<p>The use of funds from this reserve is permitted if other sources of funding are not available. Uses may include:</p> <ul style="list-style-type: none">• to offset extraordinary and unforeseen operating expenditures.• to offset rate revenue shortfalls.• to fund operating program phase-ins, pilot programs and one-time grants• to fund large capital projects.			
RESERVE BALANCE TARGET LEVEL	<p>The balance in the reserve has a target level %, target level \$ and ceiling as follows:</p> <p>Target Level: 0.5 - 2% of asset value replacement</p> <ul style="list-style-type: none">• Water Reserve: \$13 million - \$53 million• Wastewater Reserve: \$21 million - \$87 million• Storm Reserve: \$10 million - \$39 million			
GOVERNING LEGISLATION	There is no legislation governing the use of this reserve.			
RESPONSIBILITY FOR THE POLICY	Corporate Services Department Director of Financial Planning and Policy			
POLICY HISTORY	This reserve policy replaces the general reserve policies that were approved by Council in October 2005 in Report FCS0511.			

Development Charges Reserves Policy		
Policy No: FCS – DC1		
Page 1 of 3	Hamilton	Approval: 2013-05-15

<i>Development Charges Reserves Policy</i>	
POLICY STATEMENT	This Policy sets out the guidelines for the use of Development Charges (DC) reserves funds.
PURPOSE	The objective of the DC reserve funds is to provide for the financing of growth related capital costs as provided for in the DC Background Study and By-Laws.
SCOPE	This Policy applies to the individual DC reserves created as per the Development Charges Act, 1997, and the consolidated DC Reserves, as outlined in this Policy.
DEFINITIONS	The following terms referenced in this Policy are defined as:
“Capital Financing”	Funding transferred from DC reserves to a growth-related Capital project.
“Consolidated DC Reserves”	The consolidated balance of all Individual DC Reserves.
“DC Debt”	Debt issued to cover the DC funding of a project rather than funding by a DC reserve.
“Deferral Agreement”	An agreement entered into between the City and a developer allowing the payment to occur up to 5 years later (or longer under certain conditions).
“Development Charges (DCs)”	Amounts collected from developers prior to building permit issuance in order to cover the growth related capital costs as detailed in the DC Background Study.
“Individual DC Reserve”	Separate and distinct residential and non-residential DC reserves exist for specific DC services
RULES OF USAGE	DCs are used to fund hard and soft services detailed in the DC Background Study and By-Laws, and as approved in the capital budget and long-term forecast.
SOURCE OF FUNDING	<p>Developer Contributions – this includes amounts paid at building permit issuance, as well as deferred contributions (deferral agreements and associated interest on outstanding balance).</p> <p>Interest Income – interest earned on the unused actual cash balance held in the DC reserves.</p>

Development Charges Reserves Policy		
Policy No: FCS – DC1		
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	Rates Budget – funding for exemptions to Rates services.	
FUNDING TARGETS	No target set as balance is a function of development activity and capital financing	
MINIMUM BALANCE	<p>Individual DC Reserves: There shall be no minimum balance for individual DC reserves, however, when the reserve balance reaches a deficit position, the forecast revenues should exceed the forecast capital financing and debt costs over the 10-year forecast.</p> <p>Consolidated DC Reserves: The consolidated DC Reserves balance should exceed the balance of outstanding Deferral Agreements. Should the consolidated DC Reserve balance fall below the balance of the outstanding Deferral Agreements, no further funding for capital financing shall be transferred from any DC Reserve until the consolidated balance exceeds the deferral agreement balance.</p>	
PROJECT FUNDING	<p>Projects identified in the DC Background Study must be funded in accordance with the study, subject to indexing and changes to the scope of the projects.</p> <p>Growth related capital projects not identified in the DC Background Study must have a defensible rationale for the portion of funding to come from DCs, and be included in future DC Background Studies.</p>	
FUNDING FROM DC RESERVES	Projects to be funded by DC reserves should have the funding transferred once the project has been approved by Council, subject to the Minimum Balance requirements outlined in this Policy.	
FUNDING FROM DC DEBT	<p>Projects to be funded from DC Debt will be funded after the project has been completed and the submission for closing approved by Council. Projects to be funded by DC Debt should be identified that way on the Capital Detail Sheet when seeking Council approval for the project.</p> <p>DC Debt funding should not jeopardize the sustainability of the individual DC Reserve, in accordance with the Minimum Balance section for individual DC Reserves.</p>	

Development Charges Reserves Policy		
Policy No: FCS – DC1		
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CHANGING FUNDING FROM/TO DC DEBT TO/FROM DC RESERVES	With the approval of the General Manager of Finance & Corporate Services, funding for DC projects may be changed to DC Debt funding from DC Reserve funding, or from DC Reserve funding to DC Debt funding, as required, in order to maintain the sustainability of the individual DC reserves.	
APPROPRIATIONS OF FUNDING	Appropriations of DC funding from one growth related project to another shall only be allowed in situations where both projects are funded from the same individual DC reserves and DC funding of both projects remains in accordance with the DC Background Study. Any such appropriations are still subject to the Appropriations policy, and/or any other policy which may be applicable.	
BORROWING FROM DC RESERVES	The City may borrow from an individual DC reserve, for non-DC purposes, as long as the individual DC reserve does not go into a deficit position at the time the funds are borrowed. The City shall repay the amount borrowed, plus interest at a rate not less than the prescribed minimum interest rate.	

**CITY OF HAMILTON
RESERVE POLICIES**

“Note these General Policies will eventually be replaced by Reserve Specific Policies.”

Reserve Policy – General Policies		Corporate Services Department
Policy No: GEN-01		
Page 1 of 3		Approval: Oct. 2005 FCS05111

1. GENERAL RESERVE POLICIES

- a) That all expenditures from any reserve or reserve fund require Council approval either through a separate report or through the annual budget process.
- b) That all expenses and revenues be processed through the current and capital fund and then transferred to or from reserves except for transactions involving deferred revenues and obligatory reserve funds which include Development Charge reserves.
- c) That actual investment earnings from the City's investment management program be allocated to the Reserves, to the Reserve funds, to the Obligatory Reserves and to the Capital Fund based on month end balances from these sources for a 12 month period.
- d) That the creation of new reserves be reviewed by the General Manager of Finance & Corporate Services for compliance to the Municipal Act and for compliance to the City's Reserve Policies.

2. BORROWING FROM RESERVES

- a) That borrowings from a reserve be allowed only if the analysis of the reserve's funds indicates excess funds are available and the use of these funds will not impact the reserves current operations.
- b) That all internal reserve borrowings be repaid with principal and interest.
- c) That the internal borrowing interest rate be the equivalent of the City of Hamilton's external borrowing rate at the time of borrowing.

3. PROGRAM SPECIFIC RESERVE POLICIES

- a) That funds in the Hamilton Public Library's Major Capital Projects Reserve be expended for branch services in the area for which they were collected or expended on city-wide service development.

**CITY OF HAMILTON
RESERVE POLICIES**

“Note these General Policies will eventually be replaced by Reserve Specific Policies.”

Reserve Policy – General Policies		Corporate Services Department
Policy No: GEN-01		
Page 2 of 3		Approval: Oct. 2005 FCS05111

PROGRAM SPECIFIC RESERVE POLICIES Con't

- b) That any future surpluses arising from the Hamilton Public Library's operating budget be transferred to the Library's Major Capital Projects Reserve held by the City of Hamilton and used, upon recommendation by the Library Board, for Library capital needs.
- c) That any future deficits from the Library's Operating budget be funded firstly from this reserve.
- d) That Program Specific reserves only be established if there is an associated financial plan to ensure sustainability of these reserves. The financial plan should include target balances.
- e) That the Program Specific reserves be reviewed annually and provide or update the associated financial plan if necessary.
- f) That year end surpluses related to these programs only be transferred to their reserves subject to statutory and legal constraints and subject to the overall corporate operating surplus.

4. VEHICLE & EQUIPMENT REPLACEMENT RESERVES

- a) That the Vehicle & Equipment Replacement Reserves be funded through a contribution from the operating budget, based on lifecycle costing and depreciation and projections for changes in the fleet and equipment.
- b) Minimum reserve levels be established based on life cycle replacement schedules and updated annually.
- c) Proceeds from the disposal of capital equipment be deposited to the credit of the applicable Vehicle and Equipment Replacement Reserve.

**CITY OF HAMILTON
RESERVE POLICIES**

“Note these General Policies will eventually be replaced by Reserve Specific Policies.”

Reserve Policy – General Policies		Corporate Services Department
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5. WINTER CONTROL RESERVE

- a) That a target balance for the Winter Control Reserve (112205) be established as 25% of the five (5) year average actual expenditures for Winter Control;
- b) That the transfer of the Winter Control operating expenditure surplus to the Winter Control Reserve (112205) be subject to the overall Tax Supported operations reporting a year-end positive variance and subject to recommendation (a) (target 25% of 5 year average);
- c) That the transfer of the Winter Control operating expenditure surplus to the Winter Control Reserve (112205) be approved through the Year-End Tax Operating Budget Variance Report and through the Disposition of the Yearend Surplus/Deficit Report, and be subject to final financial audit;

6. EMPLOYEE RELATED PENSION AND BENEFITS COSTS

- a) That the Employee related benefits and pension cost reserves be monitored on a regular basis to ensure that appropriate funds are set aside to finance future unfunded obligations.
- b) That any fluctuation between benefit claims experienced and benefit contributions be funded from the Benefit Stabilization reserves or transferred to the Benefit Stabilization reserves if sufficient funds are not available in the liability accounts.
- c) That the City of Hamilton continue contributions from current fund to the Sick Leave reserves to assist in the funding the unfunded liability.

7. UTILITY RATE SUPPORTED RESERVES

- a) That the utility rate reserves be reviewed annually to ensure sufficiency of balances and that these reserves be funded from operating surpluses and contributions from operating fund.

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2016 RESERVE REPORT
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