



Hamilton

**BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE
REPORT 17-008**

8:00 a.m.

Tuesday, September 12, 2017

Room 264

Hamilton City Hall

71 Main Street West

Present: Rachel Braithwaite – Barton Village BIA
Cristina Geissler – Concession Street BIA
Kerry Jarvi – Downtown Hamilton BIA
Jennifer Mattern – Ancaster BIA
Doug Sutherland – Stoney Creek BIA (Acting Vice-Chair)
Tracy McKinnon – Westdale Village BIA
Lisa Anderson – Dundas BIA
Maggie Burns – Ottawa Street BIA
Susan Pennie – Waterdown BIA

Absent:
with regrets: Councillor Matthew Green (Chair)
Tony Greco – Locke Street BIA
Susie Braithwaite – International Village BIA
Lia Hess – King West BIA
Bender Chug – Main West Esplanade BIA

THE BUSINESS IMPROVEMENT ADVISORY COMMITTEE PRESENTS REPORT 17-008 AND RESPECTFULLY RECOMMENDS:

1. Waterdown BIA expenditure request for benches (Item 9.1)

That the expenditure request from the Waterdown BIA in the amount of \$5256.70, to be taken from the Contribution to BIA Operating Budget Program to be spent on benches, be approved.

2. Locke Street BIA expenditure request for Christmas decorations and replacement pole banners (Item 9.2)

That the expenditure request from the Locke Street BIA in the amount of \$3,184.27, to be spent as follows:

\$2,000.00 for Christmas decorations and their maintenance,
\$1,184.27 for the purchase of replacement pole banners;

from the Contribution to BIA Operating Budget Program, be approved.

FOR THE INFORMATION OF COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following change to the agenda:

1. ADDED DISCUSSION ITEM (ITEM 8)

8.2 Draft BIA Recruitment Hiring Policy

The agenda for the September 12, 2017 Business Improvement Area Advisory Committee meeting was approved, as amended.

(b) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) August 8, 2017 (Item 3.1)

The August 8, 2017 Minutes of the Business Improvement Area Advisory Committee were approved, as presented.

(c) DISCUSSION ITEMS (Item 8)

(i) 2018 City Enrichment Fund (Item 8.1)

The information respecting 2018 City Enrichment Fund, was received.

(ii) Draft BIA Recruitment and Hiring Policy (Item 8.2)

The information respecting the Draft BIA Recruitment and Hiring Policy, was received and BIA Members are to come back to the October 10, 2017 meeting with their comments for discussion.

(d) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Update from Carlo Gorni, BIA Coordinator (Item 11.1)

Carlo Gorni, BIA Coordinator, provided the Committee with a verbal update. The update included, but was not limited to, the following:

- The BIA Excellence in Property Awards will take place on March 20, 2018. More information will be released in the next few weeks and Carlo will send out an email to each BIA to confirm their participation.

The verbal update, respecting updates to the Committee, was received.

(ii) Statements by Members (Item 11.2)

BIA Members used this opportunity to discuss matters of general interest.

The verbal updates, respecting updates to the Committee, were received.

(e) ADJOURNMENT (Item 13)

There being no further business, the Business Improvement Area Advisory Committee was adjourned at 8:45 a.m.

Respectfully submitted,
Doug Sutherland, Acting Co-Chair
Business Improvement Area
Advisory Committee

Kirsten Stevenson
Legislative Coordinator
Office of the City Clerk