



Hamilton

MINUTES: **Status of Women Committee (SWC)**
Thursday, November 24, 2016
5:30 p.m. – 7:30 p.m.
Room 193, City Hall

PRESENT: Jan Lukas, Yulena Wan, Laura Cattari, Katherine Kalinowski,
 Zenaida Roque Cruz, Alicia Williams, Denise Christopherson
REGRETS: Micaela Corcoran, Marie Robbins, Doreen Ssenabulya, Funmi
 Akiode, Balie Tomar, Donna Kydd,
ABSENT: Robyn Ocean
ALSO PRESENT: Maxine Carter- Access & Equity

RECORDER:

1. WELCOME & INTRODUCTIONS.

The Chair welcomed everyone to the meeting

2. DECLARATIONS OF INTEREST.

None declared.

3. APPROVAL OF AGENDA.

The agenda was reviewed by members and approved, as amended.

- Addition of item 8.3.-Resignations

(J. Lukas/D. Christopherson)

That the Status of Women Advisory Committee approves the agenda, of the November 24, 2016 meeting, as amended.

CARRIED.

4. APPROVAL OF MINUTES.

4.1 Minutes of October 27, 2016.

The minutes of October 27, 2016 be approved, as presented.

CARRIED.

5. BUSINESS ARISING FROM MINUTES.

Committee discussed possibility of childcare policy, as childcare has been an issue for members. Last term two members were forced to resign due to child care issues.

(K. Kalinowski/Z. Roque Cruz)

That the Status of Women Committee request funding for childcare for all advisory committee members who require childcare to attend City advisory committee meetings.

CARRIED.

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There is currently \$5,564.00 in the SWC reserve fund.

6. PRESENTATION

6.1 Accessibility for Ontarians with Disabilities Legislation 2005
Customer Service Standards Policies and Procedures – M. Carter

Members were reminded to bring their signed acknowledgment forms to the next meeting.

7. Business / Discussion

7.1 Election of Chair and Vice-Chair Positions

- Micaela Corcoran nominated by K. Kalinowski / D. Christopherson
M. Corcoran accepted the nomination and thanked the nominators.
- Alicia Williams nominated by L. Cattari/J. Lukas.
A. Williams accepted the nomination and thanked the nominators.
- Both M. Corcoran and A. Williams declared as co-chairs.

(Z. Roque Cruz/ K. Kalinowski)

That M. Corcoran and A. Williams who were duly elected by majority vote to serve the Status of Women Committee as co-chairs for the period of one year ending November 2017, do so by rotating meetings and chairs.

CARRIED.

7.2 Review of Terms of Reference and Roles and Responsibilities

Tabled to next meeting

8. NEW BUSINESS.

8.1. The Equity and Inclusion Lens- D. Christopherson

- D. Christopherson discussed the February 2014 presentation to GIC regarding the Equity and Inclusion Lens. D. Christopherson informed the Committee also that the Mayor's office is creating an Equity and Inclusion Lens, to fulfil an election promise.
- A. Williams wants to discuss the gendered lens for hiring at a future meeting. She will send the link for the catalyst document to committee members.
- The City of Hamilton Workforce Census needs to be revisited and reviewed.

8.2. Work Plan Discussion

Committee will discuss the work plan for 2017/2018 at the January 2017 meeting.

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8.3. Resignation- Donna Kydd

(D. Christopherson/ K. Kalinowski)

That the Status of Women Committee accept the resignation of Donna Kydd, with regret.

CARRIED.

9. ANNOUNCEMENTS and INFORMATION SHARING.

Next Meeting: Thursday December 15, 2016, 5:30 p.m. – Room 193, City Hall/La Luna

10. ADJOURNMENT

L. Cattari/J. Lukas

That the meeting adjourned at 6:45 p.m.