



CITY OF HAMILTON
PUBLIC HEALTH SERVICES
Healthy Environments Division

TO:	Mayor and Members Board of Health
COMMITTEE DATE:	November 13, 2017
SUBJECT/REPORT NO:	Food Advisory Committee 2018 Budget (BOH17043) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Claire Lechner (905) 546-2424, Ext. 4181
SUBMITTED BY & SIGNATURE:	Kevin McDonald Acting Director, Healthy Environments Division Public Health Services Department

RECOMMENDATION

- (a) That the Food Advisory Committee 2018 base budget submission attached as Appendix "A" to Report BOH17043 in the amount of \$1,500 be approved and referred to the 2018 budget process for consideration; and,
- (b) That any remaining 2017 funds be returned to the Advisory Committee reserve for consideration for use by the Food Advisory Committee in subsequent years.

EXECUTIVE SUMMARY

The Food Advisory Committee requests that a base budget of \$1,500 be referred to the 2018 budget process for consideration. It is anticipated that the 2017 budget will be fully spent as the committee has a 2018 planning meeting in November 2017 where they will be utilizing the remaining 2017 budget. Once the committee further develops their work plan there may be additional requests for funds in subsequent years by the committee.

Alternatives for Consideration – See Page 2

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: There are no financial implications at this time as the Food Advisory Committee budget is to be referred to the 2018 budget process for Advisory Committees.

Staffing: There are no staffing implications.

Legal: There are no legal implications.

HISTORICAL BACKGROUND

Following a review and reorganization of advisory committees across the City of Hamilton, the Food Advisory Committee was formed to ensure that one committee focused on food related matters to:

- Support and advise on the implementation of the Food Strategy.
- Identify and inform regarding innovative community food security policies and programs that align with the vision and goals of the Hamilton Food Strategy, Hamilton Food Charter, and other City strategies.
- Identify and advise on emerging issues affecting Hamilton's food system.

The complete Terms of Reference is attached as Appendix B.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

No policy implications or legislated requirements.

RELEVANT CONSULTATION

Corporate Finance Services were consulted regarding the process and templates to use for submitting Advisory Committee budget requests.

The Food Advisory Committee provided input into the draft 2018 Food Advisory Committee budget.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The Food Advisory Committee has put forward a base budget request of \$1500 to cover basic expenses. See attached budget (Appendix A - Advisory Committee Budget template).

ALTERNATIVES FOR CONSIDERATION

Not referring the Food Advisory Committee budget to the budget process for Advisory Committees.

Financial: Food Advisory Committee would not have budget to operate.

Staffing: There are no staffing implications.

Legal: There are no legal implications.

Policy: Community Engagement has been initiated by forming this committee in 2016 and not funding it could be seen as not adhering to community engagement plans.

Pros: Not funding the committee may leave additional funds in the Advisory Committee Reserve to be used by other citizen committees.

Cons: Not funding the committee may result in lower or inequitable engagement and potential loss of volunteer members if basic funds to support the committee such as parking reimbursement, refreshments, training/education and meeting supplies are not available. Committee will not have funds to support and advise Food Strategy implementation.

The Advisory Committee review recommendations of reforming and amalgamation of food related committees would not be followed if budget was not assigned to this newly formed committee.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement & Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

APPENDICES AND SCHEDULES ATTACHED

Appendix A to Report BOH17043 - Food Advisory Committee 2018 Budget Submission

Appendix B to Report BOH17043 - Terms of Reference Food Advisory Committee 2016