



## AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REPORT 17-015

9:30 a.m.

November 6, 2017

Council Chambers

Hamilton City Hall

**Present:** Councillors D. Skelly (Chair), A. VanderBeek (Vice-Chair),  
C. Collins, A. Johnson, B. Johnson and M. Pearson

**Absent with  
Regrets:** Councillor L. Ferguson – Personal

### THE AUDIT, FINANCE AND ADMINISTRATION COMMITTEE PRESENTS REPORT 17-015 AND RESPECTFULLY RECOMMENDS:

1. **Freedom of Information Quarterly Report (Q3 - July 1 to September 30)  
(CL17001(b)) (City Wide) (Item 5.1)**

That Report CL17001(b), respecting Freedom of Information Quarterly Report (Q3 - July 1 to September 30), be received.

2. **Costs and Savings for Spray Pads (PW17073a) (City Wide) (Item 8.1)**

That Report PW17073(a), respecting Costs and Savings for Spray Pads, be received.

3. **Correspondence from Gabriel Nicholson requesting an audit of expenditures and processes of the monies provided by the Special Levy applied to Wards 1 – 8 annually from 2011 to today, in time for the 2018 budget process. (Referred from Council October 11, 2017 for consideration) (Item 8.2)**

That the correspondence from Gabriel Nicholson requesting an audit of expenditures and processes of the monies provided by the Special Levy applied to Wards 1 – 8 , be received.

**4. Hamilton Status of Women Committee Membership (Item 9.1)**

WHEREAS, the Hamilton Status of Women Committee (SWC) is having challenges in obtaining quorum for their meetings;

WHEREAS, without quorum the SWC cannot receive the resignations that have been submitted; and,

WHEREAS, without quorum the SWC cannot recommend the removal of another individual who has not provided a letter of resignation nor explained the reason for their absence;

THEREFORE BE IT RESOLVED:

- (a) That the notices of resignation from Robyn Ocean and Micaela Corcoran from the Status of Women Committee (SWC), be received;
- (b) That Donna Kydd and Balie Tomar be removed from the SWC membership list (as their respective resignations were appropriately noted in the SWC Minutes of November 24, 2016 and January 26, 2017);
- (c) That Funmi Akiode be removed from the SWC due to missing more than three consecutive meetings without providing an explanation; and,
- (d) That the membership number of the SWC be adjusted accordingly to safeguard quorum.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following change to the agenda:

**1. ADDED HAND-OUT**

- 8.1(i) A hand-out entitled "Bruce Park Splash Pad Proposal – Option 01" was distributed for Committee's consideration.

The agenda for the November 6, 2017 Audit, Finance and Administration Committee meeting was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) October 23, 2017 (Item 3.1)**

The Minutes of the October 23, 2017 meeting of the Audit, Finance and Administration Committee were approved, as presented.

**(d) CONSENT (Item 5)**

**(i) Various Advisory Committee Meeting Minutes: (Item 5.2)**

The following Advisory Committee Meeting Minutes were received:

- (a) Aboriginal Advisory Committee Minutes of June 1, 2017
- (b) Aboriginal Advisory Committee Minutes of September 7, 2017
- (c) Committee Against Racism Minutes of May 23, 2017

**(e) PUBLIC HEARINGS/DELEGATIONS (Item 6)**

**(i) Arkadiusz Zaskowski respecting a Development Charge Waiver for a property located at 148 Parkdale Avenue North (Approved October 23, 2017) (No copy) (Item 6.1)**

Mr. Arkadiusz Zaskowski was not in attendance.

Consideration of Item 6.1 was delayed to await the arrival of the delegation.

**(f) DISCUSSION ITEMS (Item 8)**

**(i) Costs and Savings for Spray Pads (PW17073a) (City Wide) (Item 8.1)**

Chair Skelly relinquished the Chair to Vice Chair VanderBeek to speak to this Item and to Item 8.1(i) which she had submitted for Committee's consideration.

After some discussion, staff agreed to review the status of the project for the design and construction of the spray pad at Bruce Park with Public

Works staff and, if necessary, assist the Councillor in bringing a motion forward to the November 22, 2017 Council meeting regarding this issue.

For further disposition of this matter, refer to Item 2.

- (ii) Correspondence from Gabriel Nicholson requesting an audit of expenditures and processes of the monies provided by the Special Levy applied to Wards 1 – 8 annually from 2011 to today, in time for the 2018 budget process. (Referred from Council October 11, 2017 for consideration) (Item 8.2)**

Staff were directed to report back on options of how to regularly report on the projects funded by the Special Levy applied to Wards 1 – 8, including how frequent the updates can be provided.

For further disposition of this Item refer to Item 3.

**(g) GENERAL INFORMATION/OTHER BUSINESS (Item 10)**

**(i) Changes to the Outstanding Business List (Item 11)**

- (a) The following Items were removed:**

Item “C” - Direct and Indirect Financial Incentives to Support the Provision of Affordable Housing (Not an AF&A Item.)

Item “I” - Audit Report 2015-13 Continuous Auditing Pilot – Accounts Payable (AUD17009). (Report CM17015/FCS17075/PW17063 on October 5, 2017 agenda.)

Item “M” - Splash Pad Costs (Item 8.1 on this agenda.)

Item “O” - Development Charges Demolition Credit Request for Extension for McMaster Innovation Park (Report FCS10051(b) on September 11, 2017 agenda.)

- (b) The following new due date was approved:**

Item “B” - Live Streaming of Audio and Video at City Hall Upper and Lower Lobby Areas  
Due Date: November 6, 2017  
New Due Date: January 16, 2018

**(h) ADJOURNMENT (Item 13)**

There being no further business, the Audit, Finance and Administration Committee, was adjourned at 10:13 a.m.

**CARRIED**

Respectfully submitted,

Councillor D. Skelly, Chair  
Audit, Finance and Administration  
Committee

Ida Bedioui  
Legislative Coordinator  
Office of the City Clerk