

INFORMATION REPORT

TO: Chair and Members
Planning Committee

COMMITTEE DATE: May 14, 2013

SUBJECT/REPORT NO:
Annual Report on Building Permit Fees (PED13090) (City Wide)

SUBMITTED BY:
Tim McCabe
General Manager
Planning and Economic Development
Department

SIGNATURE:

WARD(S) AFFECTED: CITY WIDE

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Council Direction:

Not Applicable.

Information:

The <u>Building Code Act</u> and the regulations made thereunder (the Ontario Building Code) require that a report be prepared annually on fees collected and costs incurred. Specifically, Article 1.9.1.1 of the regulations state:

- "(1) The report referred to in subsection 7(4) of the <u>Act</u> shall contain the following information in respect to fees authorized under clause 7(1)(c) of the <u>Act</u>:
 - (a) total fees collected in the 12 month period ending no earlier than three months before the release of the report;
 - (b) the direct and indirect costs of delivering services related to the administration and enforcement of the <u>Act</u> in the area of jurisdiction of the principal authority in the 12 month period referred to in Clause (a);
 - (c) a break down in the costs described in Clause (b) into at least the following categories:
 - (i) direct costs of administration and enforcement of the <u>Act</u>, including the review of applications for permits and inspection of *buildings*, and

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- (ii) indirect costs of administration and enforcement of the <u>Act</u>, including support and overhead costs, and
- (d) if a reserve fund has been established for any purpose relating to the administration or enforcement of the <u>Act</u>, the amount of the fund at the end of the 12 month period referred to in Clause (a).
- (2) The *principal authority* shall give notice of the preparation of a report under subsection 7(4) of the <u>Act</u> to every person and organization that has requested that the *principal authority* provide the person or organization with such notice and has provided an address for the notice."

Revenue Collected

Building Permit Fees collected during 2012 totalled \$11,279,118.

Costs Incurred

The total operational costs, both indirect and direct, incurred during 2012 were \$8,146,153 as shown in the table outlined below.

Building Services Division Statement of Activities For 12 Month Period Ending December 31, 2012

Category	2012 Actual
Building Revenues:	
Permit Fees Fines	\$11,279,118 \$5,885
Less Expenses:	
Direct Cost Indirect Cost	(7,683,073) (463,080)
Transfer to Building Revenue Stabilization Reserve	\$3,138,850

^{*}Note: Figures rounded to nearest dollar and are based on preliminary unaudited financial statements for 2012

Reserve Balance December 31, 2012

\$13,253,965.64

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Building Permit Revenue Stabilization

The starting balance for the Building Permit Stabilization Reserve was \$9,841,619.41. The 100% cost recovery of services for Building Permit issuance, administration and enforcement of the Ontario Building Code Act netted a transfer of \$3,138,849.96 into the Reserve. Additional 2012 transactions in the Reserve resulted in a net gain of \$3,412,346.23 which included an accrued interest of \$243,702.27. The Building Permit Revenue Stabilization Reserve contained \$13,253,965.64 at the end of 2012.

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