



Hamilton

2014 Draft Budget
- CORPORATE SERVICES -
November 26th GIC



2014 Budgeted Complement

| Complement (FTE) | Management | Distributed Management * | Other Staff | Distributed Staff * | Total | # of staff/ Management |
|------------------------|------------|--------------------------|-------------|---------------------|--------|------------------------|
| 2013 (restated) | 27.00 | 3.00 | 278.38 | 89.60 | 397.98 | 12.27:1 |
| 2014 | 27.00 | 3.00 | 277.38 | 89.60 | 396.98 | 12.23:1 |
| Change | 0.00 | 0.00 | (1.00) | 0.00 | (1.00) | |

* Represents distributed staff whose budgets are in operating departments.



Hamilton

2014 Net Operating Budget by Division

| | 2013 Restated | 2014 Draft Budget ¹ | \$ Change | % Change |
|-----------------------------|---------------------|-----------------------------------|------------------|-------------|
| Administration | \$257,650 | \$262,580 | \$4,930 | 1.9% |
| City Clerk | \$2,049,210 | \$2,056,680 | \$7,470 | 0.4% |
| Customer Service | \$4,409,670 | \$4,476,850 | \$67,180 | 1.5% |
| Enterprise Mgt & Rev Gen | \$0 | \$0 | \$0 | 0.0% |
| F&A and Special Projects | \$807,980 | \$848,730 | \$40,750 | 5.0% |
| Financial Planning & Policy | \$572,760 | \$575,570 | \$2,810 | 0.5% |
| Financial Services | \$3,668,310 | \$3,673,170 | \$4,860 | 0.1% |
| Information Technology | \$8,130,220 | \$8,268,120 | \$137,900 | 1.7% |
| Taxation | \$688,550 | \$679,130 | (\$9,420) | (1.4)% |
| TOTAL | \$20,584,350 | \$20,840,840 | \$256,490 | 1.2% |

Major Budget Drivers

- Expenditures

| | | |
|-------------------------------|-------------|---------|
| - Salaries, Wages, Benefits | \$454,320 | 1.7% |
| - Office Leases | \$57,880 | 1.7% |
| - Computer Software | \$33,000 | 3.3% |
| - Consulting Services | \$22,610 | 12.0% |
| - Postage | (\$14,690) | (5.7)% |
| - Office Supplies | (\$18,650) | (18.5)% |
| - Red Light Camera Admin Fees | (\$113,500) | 19.7% |

- Revenues

| | | |
|---------------------------------|------------|-------|
| - Tender / Proposal Process Fee | (\$11,550) | 14.7% |
|---------------------------------|------------|-------|

Risks / Challenges

- Service Enhancement Requests for 2014
 - Additional Court Administration Clerk \$75,000
- Funding Issues in 2015 and Beyond
 - Contribution to Election Expense Reserve \$42,000
 - Records Facility operating costs to be offset by internal chargeback
 - Move to new POA Facility in 2017 (operating impact to be determined)

- CORPORATE SERVICES -

**2014 Operating Budget:
Additional Financial Information**



Hamilton

2014 Gross Operating Expenditures by Division

| | 2013 Restated | 2014 Draft Budget ¹ | \$ Change | % Change |
|-----------------------------|---------------------|-----------------------------------|------------------|-------------|
| Administration | \$257,650 | \$262,580 | \$4,930 | 1.9% |
| City Clerk | \$5,812,390 | \$5,805,250 | (\$7,140) | (0.1)% |
| Customer Service | \$4,409,670 | \$4,476,850 | \$67,180 | 1.5% |
| Enterprise Mgt & Rev Gen | \$0 | \$0 | \$0 | 0.0% |
| F&A and Special Projects | \$807,980 | \$848,730 | \$40,750 | 5.0% |
| Financial Planning & Policy | \$2,126,640 | \$2,140,370 | \$13,730 | 0.6% |
| Financial Services | \$3,905,380 | \$3,920,290 | \$14,910 | 0.4% |
| Information Technology | \$8,383,490 | \$8,504,750 | \$121,260 | 1.4% |
| Taxation | \$2,042,920 | \$2,066,090 | \$23,170 | 1.1% |
| TOTAL | \$27,746,120 | \$28,024,920 | \$278,800 | 1.0% |



Hamilton

2014 Gross Operating Revenues by Division

| | 2013 Restated | 2014 Draft Budget ¹ | \$ Change | % Change |
|-----------------------------|----------------------|-----------------------------------|-------------------|-------------|
| Administration | \$0 | \$0 | \$0 | 0.0% |
| City Clerk | (\$3,763,180) | (\$3,748,570) | \$14,610 | (0.4)% |
| Customer Service | \$0 | \$0 | \$0 | 0.0% |
| Enterprise Mgt & Rev Gen | \$0 | \$0 | \$0 | 0.0% |
| F&A and Special Projects | \$0 | \$0 | \$0 | 0.0% |
| Financial Planning & Policy | (\$1,553,880) | (\$1,564,800) | (\$10,920) | 0.7% |
| Financial Services | (\$237,070) | (\$247,120) | (\$10,050) | 4.2% |
| Information Technology | (\$253,270) | (\$236,630) | \$16,640 | (6.6)% |
| Taxation | (\$1,354,370) | (\$1,386,960) | (\$32,590) | 2.4% |
| TOTAL | (\$7,161,770) | (\$7,184,080) | (\$22,310) | 0.3% |



2014 Operating Budget by Cost Category (Expenditures)

| | 2013 Restated | 2014 Draft Budget ¹ | \$ Change | % Change |
|---------------------------|---------------------|-----------------------------------|------------------|-------------|
| Employee Related Cost | \$27,713,230 | \$28,162,380 | \$449,150 | 1.6% |
| Material and Supply | \$2,781,300 | \$2,745,470 | (\$35,830) | (1.3)% |
| Vehicle Expenses | \$22,640 | \$22,080 | (\$560) | (2.5)% |
| Building and Ground | \$1,251,510 | \$1,326,040 | \$74,530 | 6.0% |
| Consulting | \$187,900 | \$210,510 | \$22,610 | 12.0% |
| Contractual | \$2,162,180 | \$2,124,670 | (\$37,510) | (1.7)% |
| Reserves/Recoveries | (\$2,703,230) | (\$2,725,580) | (\$22,350) | 0.8% |
| Cost Allocations | (\$4,769,980) | (\$4,921,220) | (\$151,240) | 3.2% |
| Financial | \$1,100,570 | \$1,080,570 | (\$20,000) | (1.8)% |
| TOTAL EXPENDITURES | \$27,746,120 | \$28,024,920 | \$278,800 | 1.0% |



2014 Operating Budget by Cost Category (Revenues)

| | 2013 Restated | 2014 Draft Budget ¹ | \$ Change | % Change |
|-----------------------|----------------------|-----------------------------------|-------------------|-------------|
| Fees and General | (\$6,557,940) | (\$6,571,350) | (\$13,410) | 0.2% |
| Tax and Rates | (\$140,000) | (\$142,800) | (\$2,800) | 2.0% |
| Reserves | (\$463,830) | (\$469,930) | (\$6,100) | 1.3% |
| TOTAL REVENUES | (\$7,161,770) | (\$7,184,080) | (\$22,310) | 0.3% |
| | | | | |
| NET LEVY | \$20,584,350 | \$20,840,840 | \$256,490 | 1.2% |



Hamilton

2013 Budget Projected Variance

| | 2013 Budget | 2013 Projected Actual | \$ Variance | % Variance |
|-----------------------------|---------------------|-----------------------|--------------------|-------------|
| Administration | \$257,650 | \$236,870 | \$20,780 | 8.1% |
| City Clerk | \$2,049,210 | \$1,821,300 | \$227,910 | 11.1% |
| Customer Service | \$4,409,670 | \$4,347,270 | \$62,400 | 1.4% |
| Enterprise Mgt & Rev Gen | \$0 | \$0 | \$0 | 0.0% |
| F&A and Special Projects | \$745,780 | \$607,200 | \$138,580 | 18.6% |
| Financial Planning & Policy | \$568,520 | \$513,520 | \$55,000 | 9.7% |
| Financial Services | \$3,548,330 | \$3,339,190 | \$209,140 | 5.9% |
| Information Technology | \$7,892,030 | \$7,111,140 | \$780,890 | 9.9% |
| Taxation | \$688,550 | \$619,490 | \$69,060 | 10.0% |
| TOTAL | \$20,159,740 | \$18,595,970 | \$1,563,770 | 7.8% |

“() ” – Denotes unfavourable variance