



Hamilton

REPORT 13-001

**Tow Truck Licensing Sub-Committee
Tuesday, May 7, 2012
1:30 p.m.
Room 264
Hamilton City Hall
71 Main Street West**

Present: Councillors B. Clark (Chair), M. Pearson (Vice Chair),
T. Jackson

**THE TOW TRUCK LICENSING SUB-COMMITTEE PRESENTS REPORT 13-001 TO
THE PLANNING COMMITTEE AND RESPECTFULLY RECOMMENDS:**

1. APPOINTMENT OF CHAIR AND VICE CHAIR (Item A)

- (a) That Councillor Clark be appointed as the Chair of the Tow Truck Licensing Sub-Committee for the 2010-2014 term of Council;
- (b) That Councillor Pearson be appointed as the Vice-Chair of the Tow Truck Licensing Sub-Committee for the 2010-2014 term of Council.

**2. Tow Truck Sub-Committee Terms of Reference (PED13094) (City Wide)
(Item 6.1)**

That the Terms of Reference for the Tow Truck Sub-Committee, attached as Appendix "A" to Tow Truck Licensing Sub-Committee Report 13-001, be approved.

FOR THE INFORMATION OF COMMITTEE:

(a) CHANGES TO THE AGENDA (Item 1)

The Sub-Committee Clerk advised of the following changes to the agenda:

DELEGATION REQUESTS/PUBLIC HEARINGS/DELEGATIONS

- 4.1 Delegation request from John Norris, Hamilton District Autobody Repair Association, respecting today's agenda.

The Agenda for the May 7, 2013 meeting of the Tow Truck Licensing Sub-Committee, was approved.

(b) DECLARATIONS OF INTEREST (Item 2)

None.

(c) DELEGATION REQUESTS/PUBLIC HEARINGS/DELEGATIONS (Item 4)

- (i) Delegation Request from John Norris, Hamilton District Autobody Repair Association, respecting today's agenda (Item 4.1)

The delegation request from John Norris, Hamilton District Autobody Repair Association, respecting Item 6.2 on today's agenda, was approved.

(d) DISCUSSION (Item 6)

- (i) Tow Truck Licensing – Background Information (PED13095) (City Wide)

Marty Hazell provided an overview of the Report with the aid of a PowerPoint presentation. A copy of the presentation has been included in the public record.

- (aa) Delegation from John Norris

Mr. Norris expressed concerns related to non-enforcement of the current by-law.

Discussion involved, but was not limited to: chasing; anti-solicitation by-law enforcement; forecasted fee increases; tow truck licensing by-law scope; and licensing only within City limits.

Staff were directed to provide copies of the current By-law No. 13-081 and 12-118 respecting Tow Truck Licensing and By-law No. 08-174, A By-law to Prohibit Accident Scene Solicitation on Highways to Tow Truck Industry Stakeholders for discussion at the next meeting.

(e) ADJOURNMENT (Item 8)

There being no further business, the Tow Truck Licensing Sub-Committee adjourned at 2:42 p.m.

Respectfully submitted,

Councillor B. Clark
Chair, Tow Truck Licensing
Sub-Committee

Vanessa Robicheau
Legislative Coordinator
Office of the City Clerk

Terms of Reference Tow Truck Sub-Committee

The establishment of a Tow Truck Sub-Committee was approved by City Council on March 27, 2013 in approving Item 4 of Planning Committee Report 13-004.

MANDATE

To meet with City staff, towing industry stakeholders and Hamilton Police Service representatives to review various provisions of the City's Licensing By-law with respect to the licensing of tow trucks.

MEMBERSHIP AND REPORTING STRUCTURE

The Tow Truck Sub-Committee membership will consist of three Members of Council, with the Chair and Vice-Chair being appointed by the Sub-Committee at its first meeting.

The Sub-Committee will begin their work in Q2 2013 and is expected to have a final Report to the Planning Committee by Q3 2013

SUPPORT SERVICES

Technical support will be provided by staff of the Parking and By-Law Services Division, with advice by Legal Services staff as required.

The Clerk's Division shall provide for the administrative costs of operating the Task Force, meetings and legislative support.

MEETINGS AND AGENDA

The Tow Truck Sub-Committee shall meet at the call of the Chair.

The meetings shall be open to the public, and shall be advertised one week in advance of a scheduled meeting.

The Sub-Committee Chair shall propose the agenda. The Chair may grant requests for discussion of items not on the Agenda.

The Sub-Committee will follow all processes and procedures established in the City of Hamilton Procedural By-law.

AMENDMENTS TO THE TERMS OF REFERENCE

The Terms of Reference may be amended periodically by consensus of the Sub-Committee and forwarded to the Planning Committee for approval.