



**CITY OF HAMILTON**  
*City Manager's Office*  
*Human Resources*

<b>TO:</b>	Chair and Members Audit, Finance and Administration Committee
<b>COMMITTEE DATE:</b>	December 7, 2017
<b>SUBJECT/REPORT NO:</b>	Volunteer Advisory Committee 2018 Budget Submission (HUR17026) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jessica Bowen (905) 546-2424 Ext. 5164
<b>SUBMITTED BY:</b>	Lora Fontana Executive Director Human Resources & Organizational Development
<b>SIGNATURE:</b>	

**RECOMMENDATION**

That the Volunteer Advisory Committee 2018 budget base submission be approved as follows and forwarded to the 2018 budget process (General Issues Committee (GIC)):

- (a) Advisory Committee on Immigrant & Refugees in the amount of \$3500.00;
- (b) Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee in the amount of \$3942.00;
- (c) Aboriginal Advisory Committee in the amount of \$3552.00
- (d) Hamilton Mundialization Committee in the amount of \$5890.00;
- (e) Hamilton Status of Women Committee in the amount of \$3500.00;
- (f) Committee Against Racism (includes Lincoln Alexander Day Celebration) in the amount of \$8900.00

**EXECUTIVE SUMMARY**

In accordance with the process for submission of budgets for the Volunteer Advisory Committees, the Human Resources Volunteer Advisory Committee Budgets for 2018 in the amount of \$29,284.00 are being submitted with the recommendation that they be approved. Three (3) of the budget requests are the same amounts as the 2017

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approved budgets and three (3) of the budget requests have increased by at most 1.5% to accommodate additional events for 2018.

***Alternatives for Consideration – See Page 3***

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: The base budget requested for 2018 for three (3) of the advisory committees is the same as the budget requested and approved for 2017. Three (3) of the Committees have requested an increase of 1.5% to accommodate for additional events that have planned in 2018.

Staffing: N/A

Legal: N/A

**HISTORICAL BACKGROUND**

At their September, October and November 2017 meetings, the Human Resources Volunteer Advisory Committees gave consideration to their budget needs for 2018. Their base budget submissions are attached as Appendices A through F to Report HUR17026 as approved.

The budget includes both incidental costs to support the Committees, as well as additional costs for specific events, programs and initiatives. The following is a summary of the request and detailed requests are attached as Appendices A to F to Report HUR17026.

Committee Name	2017 Approved	2017 Base	2018 Increase	2018 Request
Advisory Committee on Immigrant & Refugees (Appendix A)	\$3500.00	\$3500.00	-	\$3500.00
Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Advisory Committee (Appendix B)	\$3890.00	\$3890.00	\$35.00	\$3942.00
Aboriginal Advisory Committee (Appendix C)	\$3500.00	\$3500.00	\$52.00	\$3552.00
Hamilton Mundialization Committee (Includes Kids for Kaga) (Appendix D)	\$5890.00	\$5890.00	-	\$5890.00
Hamilton Status of Women Committee(Appendix E)	\$3500.00	\$3500.00	-	\$3500.00
Committee Against Racism (includes Lincoln Alexander Day Celebrations) (Appendix F)	\$8890.00	\$8890.00	\$10.00	\$8900.00

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In accordance with the volunteer committee budget process, the budgets are recommended for approval.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The Volunteer Advisory Committees are able to put surplus funds from each year into a reserve, for future purposes and request the use of those funds, for specific activities. This provides the Committees with an opportunity to plan ahead to undertake specific projects or initiatives, in future years, while minimizing increases in their budgets. Some of the committees have not yet determined all of their activities for 2018. Should additional funding for any of the Advisory Committees be required in 2018 and be available in the volunteer advisory committee reserves, requests for reserve funding will be made at the appropriate time.

## **RELEVANT CONSULTATION**

The Volunteer Advisory Committees discussed their 2018 budget needs at their September, October and November 2017 Committee meetings.

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The recommendation will provide funding for the operations of the Volunteer Advisory Committees to enable them to continue to fulfil their terms of reference. Three (3) of the Volunteer Advisory Committees are requesting an increase in their base budget.

## **ALTERNATIVES FOR CONSIDERATION**

The alternative would be not to fund the operations of the Advisory Committees. This is not recommended as they provide valuable service and advice to both Council and staff of the City, and bring voices to our deliberations that might otherwise not be heard.

## **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

### **Community Engagement & Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

### **Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

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**Healthy and Safe Communities**

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

**Clean and Green**

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

**Built Environment and Infrastructure**

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

**Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

**Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

**APPENDICES ATTACHED**

Appendix A to Report HUR17026 – Immigrants & Refugees Advisory Committee Budget Submission

Appendix B to Report HUR17026 – Lesbian, Gay, Bisexual, Transgender & Queer Advisory Committee Budget Submission

Appendix C to Report HUR17026 – Aboriginal Advisory Committee Budget Submission

Appendix D to Report HUR17026 – Hamilton Mundialization Advisory Committee Budget Submission

Appendix E to Report HUR17026 – Status of Women Advisory Committee Budget Submission

Appendix F to Report HUR17026 – Committee Against Racism Advisory Committee Budget Submission

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