



## Waterfall Motion Working Group Outstanding Business List

AGENDA ITEM	RESPONSIBLE
<b><u>SHUTTLE Operation:</u></b>	
Commenced May 6, 2017	Lisa Burnside
<b><u>SOCIAL MEDIA:</u></b>	
Follow up with Communications regarding the “Google” search for ‘Dundas Peak’	Ann Lamanes
Prepare and distribute a media release ahead of the May 13/14 weekend	Ann Lamanes
Tourism & Culture to promote enforcement and shuttle on City sites	Carrie Brooks-Joiner/Ann Lamanes
Coordinate a social media plan of ‘friendly reminders’	Ann Lamanes/Dana Borcea
Reach out to “City of Waterfalls” website to discuss website content	Ann Lamanes
Continuous media releases regarding safety and parking (ongoing throughout season)	Ann Lamanes
Review the HCA entry gates signage for consistency	Lisa Burnside
<b><u>ENFORCEMENT INFO:</u></b>	
Draft a perimeter enforcement area for future enforcement	Pam Carver
Confirm HPS towing contract/procedures	Pam Carver
Consult with HPS regarding the possibility of utilizing dispatch staff to release towed vehicles	Peter Hall

Coordinate towing proposal for Brock and Melville	Pam Carver, HPS, Councillor Vanderbeek
Review current signage in the areas of the Falls	James Buffett
Once signage reviewed – provide recommendations for amendment/additional signage	James Buffett
Investigate additional / larger NO TRESPASSING signage at the end of Melville Street to stop pedestrians from crossing the tracks	Matthew Davidson
Request enforcement of nuisance by-law by HPS	Marty Hazell
Consult with Legal Services to Appoint HCA Provincial Offences Officers to issue parking tickets on City streets	James Buffett
Review proposed 'perimeter area' with the affected Ward Councillors before the next meeting	Pam Carver
Consult with Councillor Conley to see if he wishes enforcement on Ridge Road (Devil's Punch Bowl area)	James Buffett
Schedule extra parking enforcement shift for weekend of May 13/14	James Buffett
Permission to use an HPS vehicle as decoy	Dave Calvert
Consider/Implement Enforcement of Wilson Street bike lane	James Buffett
Consult with Kim Coombs enforcement/non-enforcement at 31 Fallsview – 8ft fence on City road allowance	James Buffett
Consult with Kim Coombs regarding short form wording for weekend shifts	James Buffett
Propose trail wayfinding signage to HCA to assist lost visitors/emergency services staff	Gord Costie
Consult with Parking Enforcement Officers for input of their experience/enforcement	James Buffett
Confirm current signage and review possibility of changing signage to "NPA April to November"	Kerry Davren
Consult with Lynne/Councillor Pasuta regarding proposed signage and locations for signage	James Buffett
Review records for complaints for Cramer Road	Lynne Cecchetti
Run report for request for parking enforcement on Cramer Road	James Buffett
Provide Councillor Pasuta's office with Paid Duty Officer price list	Peter Hall
Advise Councillor Pasuta of proposal to pay for off duty officers	Lynne Cecchetti
Request that HPS dispatch staff try to keep a record of weekend nuisance calls	Peter Hall
Appoint HCA Provincial Offences Officers to issue parking tickets	John McLennan
Put together a list of potential locations for the HPS decoy vehicle	Scott, Lisa, James
MLE to ensure zoning enforcement on unauthorized paid parking area violations on private property in area of the Falls	Kim Coombs
Parks Dept. to review/discuss enforcement of unauthorized paid parking area violations on	James Buffett

private property in area of the Falls	
Investigate Councillor Partidge’s request for parking enforcement in area of Grindstone Falls	James Buffett
MLE staff proactively enforce Albion Falls-charge offenders under the Parks Trespass By-law	Kim Coombs
<b><u>OTHER:</u></b>	
Albion Falls Meeting Updates	Kelly Barnett
Contact CN Rail for name of a representative to attend regularly	Laura McDavid
Attend the next HCA Board meeting to assist Canada Day planning	Peter Hall
Prepare an HCA ‘wish list’ of ideas requiring Budget	Lisa Burnside