



## AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REPORT 18-002

9:30 a.m.  
February 12, 2018  
Council Chambers  
Hamilton City Hall

**Present:** Councillors B. Johnson (Vice-Chair), A. Johnson, C. Collins,  
M. Pearson, D. Skelly and L. Ferguson

**Absent:** Councillor A. VanderBeek (Chair) - Personal

### THE AUDIT, FINANCE AND ADMINISTRATION COMMITTEE PRESENTS REPORT 18-002 AND RESPECTFULLY RECOMMENDS:

**1. 2019 Development Charges (DC) Study and Initial meeting of the DC Stakeholders Sub-Committee (FCS18022) (City Wide) (Item 5.2)**

That Report FCS18022 respecting 2019 Development Charges (DC) Study and Initial meeting of the DC Stakeholders Sub-Committee, be received.

**2. Correspondence from the Region of Halton requesting support of the Region of Halton's resolution respecting MPAC Service Delivery Shortcomings (Referred from January 24, 2018 Council Meeting) (Item 8.1)**

That the Municipal Property Assessment Corporation (MPAC) be requested to undertake a review and reconciliation of all the commercial facilities on Hamilton Port Authority owned or leased lands to confirm that the information on the assessment roll is complete and accurate.

**3. Request for Development Charge and Parkland Dedication Reduction, 390 Aberdeen Avenue (FCS18017) (City Wide) (Outstanding Business List Item) (Item 8.2)**

- (a) That the request for a reduction of the Development Charges assessed for converting the existing accessory structure into a dwelling unit at 390 Aberdeen Avenue, be DENIED;

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- (b) That the request for a reduction of the Parkland Dedication assessed for converting the existing accessory structure into a dwelling unit at 390 Aberdeen Avenue, be DENIED;

**4. Governance Review Sub-Committee Report 18-001 - January 31, 2018 (Item 8.3)**

**(a) Hamilton Waterfront Trust Board Reorganization Proposal LS18005 (City Wide)(Item 12.1)**

- (i) That the City Manager or his delegate be authorized and directed to advise the Hamilton Waterfront Trust (HWT) and the Hamilton Port Authority (HPA) that the City of Hamilton consents to the removal of the HPA board member as outlined in the HWT's January 10, 2017 resolution, with the exception of the HPA Board member remaining as a member of the HWT Board until the review of the HWT's governance model is completed by Council.
- (ii) That Report LS18005 remain confidential.

**5. Grants Sub-Committee Report 18-001 - February 5, 2018 (Item 8.4)**

**(a) City Enrichment Fund – Established vs. Emerging Needs Organizations/Applicants Clarification Follow Up (GRA18001) (City Wide) (Item 4.1)**

That Report GRA18001, respecting the City Enrichment Fund – Established vs. Emerging Needs Organizations/Applicants Clarification Follow Up, be received.

**(b) 2017 City Enrichment Fund Update (GRA18002) (City Wide) (Item 6.1)**

That the overall 2017 City Enrichment Fund surplus (attached as Appendix "A" to AF&A Report 18-002), in the amount of \$63,766 be transferred to the City Enrichment Fund Reserve # 112230.

**6. Flamboro Downs Assessment Review Board Appeals (FCS18020/LS18006) (City Wide) (Item 12.3)**

- (a) That the City of Hamilton enter into a settlement of the 2012 and 2016 Current Value Assessment (CVA) appeals filed by the City and Flamboro Downs Limited for the property municipally known as 967 Highway No. 5 W (Roll Number 251830231008400) generally in accordance with the terms of contained in Appendix "A" ("Terms") to Report FCS18020/LS18006, with such amendments and/or additions to the  
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“Terms” as the General Manager of Finance and Corporate Services (GM) deems acceptable and that the General Manager be authorized to execute any Minutes of Settlement, Memorandum of Agreement, or other documents necessary to effect the settlement in a form satisfactory to the City Solicitor and content satisfactory to the General Manager;

- (b) That Report FCS18020/LS18006 and the appendices attached to it remain confidential.

**7. Impact of Bill 148 on Service Contracts (LS18009/FCS18001) (City Wide)  
(Item 12.2)**

That the Information Report LS18009/FCS18001 respecting the Impact of Bill 148 on Service Contracts, be received and remain confidential.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following changes to the agenda:

**1. DELEGATION REQUEST**

- 4.1 Scott Arbuckle, MCIP, RP, IBI Group respecting Request for Development Charge and Parkland Dedication Reduction, 390 Aberdeen Ave (FCS18017) (City Wide) (For today’s meeting)
- 4.2 Mike Canal, GLF Environmental respecting minimum wage (For today’s meeting)

The agenda for the February 12, 2018 Audit, Finance and Administration Committee meeting was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) January 22, 2018 (Item 3.1)**

The Minutes of the January 22, 2018 meeting of the Audit, Finance and Administration Committee were approved, as presented.

**(d) DELEGATION REQUESTS (Item 4)**

- (i) Scott Arbuckle, MCIP, RP, IBI Group respecting Request for Development Charge and Parkland Dedication Reduction, 390 Aberdeen Ave (FCS18017) (City Wide) (For today's meeting) (Added Item 4.1)**

The delegation request from Scott Arbuckle regarding Request for Development Charge and Parkland Dedication Reduction, 390 Aberdeen Ave (FCS18017) (City Wide), was approved for the February 12, 2018 meeting.

- (ii) Mike Canal, GLF Environmental respecting minimum wage (For today's meeting) (Added Item 4.2)**

The delegation request from Mike Canal regarding GLF Environmental respecting minimum wage, was approved for the February 12, 2018 meeting.

**(e) CONSENT ITEMS (Item 5)**

- (i) Minutes of Various Advisory Committees (Item 5.1)**

The following minutes from various advisory committee meetings, were received as amended:

- (1) Hamilton Mundialization Committee – November 15, 2017 (Item 5.1.a)**
- (2) Hamilton Mundialization Committee – December 20, 2017 (Item 5.1.b)**
- (3) Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee – October 19, 2017 (Item 5.1.c)**
- (4) Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee – November 16, 2017 (Item 5.1.d)**
- (5) Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee – December 14, 2017 (Item 5.1.e)**
- (6) Committee Against Racism – October 24, 2017 (Item 5.1.f)**
- (7) Committee Against Racism – December 5, 2017 (Item 5.1.g)**
- (8) Hamilton Aboriginal Advisory Committee – November 2, 2017 (Item 5.1.h)**
- (9) Advisory Committee for Immigrants and Refugees – October 12, 2017 (Item 5.1.i)**
- (10) Hamilton Status of Women Advisory Committee – November 23, 2017 (Item 5.1.j)**

Item 5.1.d, being minutes from the Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee from November 16, 2017, was **amended** to read as follows:

**5.14 In Camera Session:**

Pursuant to Section 8.1, Sub-section (b) of the City's Procedural By-law 14-300, and Section 239(2), Sub-section (b), of the *Ontario Municipal Act*, 2001, as amended, the Committee went into Closed Session as the subject matter pertained to personal matters about an identifiable individual, including City employees.

**(f) PUBLIC HEARINGS/DELEGATIONS (Item 6)**

**(i) John Livingstone, Canadian Corps of Commissionaires (Hamilton) respecting an adjustment to Contract C5-09-14 in light of the Minimum Wage Increase. (Item 6.1)**

John Livingstone of Canadian Corps of Commissionaires (Hamilton), addressed the Committee respecting an adjustment to Contract C5-09-14 in light of the Minimum Wage Increase, with the aid of speaking notes. These speaking notes were added to the official record.

The delegation from John Livingstone of Canadian Corps of Commissionaires (Hamilton), respecting an adjustment to Contract C5-09-14 in light of the Minimum Wage Increase, was received.

A copy of the speaking notes are available at [www.hamilton.ca](http://www.hamilton.ca)

**(ii) James Bonotti and Scott Zeller, Star Security Inc. respecting the passage of Bill 148, and the impact the increase to the minimum wage will have on the contracts they have with the City. (Item 6.2)**

James Bonotti and Scott Zeller of Star Security Inc., addressed the Committee respecting the passage of Bill 148, and the impact the increase to the minimum wage will have on the contracts they have with the City, with the aid of a PowerPoint presentation. This presentation was added to the official record.

The delegation from James Bonotti and Scott Zeller of Star Security Inc., respecting the passage of Bill 148, and the impact the increase to the minimum wage will have on the contracts they have with the City, was received.

A copy of the presentation is available at [www.hamilton.ca](http://www.hamilton.ca)

**(iii) Doug Goodrow, ServiceMaster Contract Services respecting the increased minimum wage and requesting a price increase. (Item 6.3)**

Doug Goodrow of ServiceMaster Contract Services, addressed the Committee respecting the increased minimum wage and requesting a price increase, with the aid of speaking notes. These speaking notes were added to the official record.

The delegation from Doug Goodrow of ServiceMaster Contract Services, respecting the increased minimum wage and requesting a price increase, was received.

A copy of the speaking notes are available at [www.hamilton.ca](http://www.hamilton.ca)

**(iv) Bill Houston, Sunshine Building Maintenance regarding the new minimum wage legislation. (Item 6.4)**

Bill Houston of Sunshine Building Maintenance, addressed the Committee respecting the new minimum wage legislation.

The delegation from Bill Houston of Sunshine Building Maintenance respecting the new minimum wage legislation, was received.

**(v) Roman Kaczmarek, Romex Security Inc. respecting the raise in the Ontario minimum wage and requesting a rate increase. (Item 6.5)**

Roman Kaczmarek of Romex Security Inc., addressed the Committee respecting the raise in the Ontario minimum wage and requesting a rate increase.

The delegation from Roman Kaczmarek of Romex Security Inc., respecting the raise in the Ontario minimum wage and requesting a rate increase, was received.

**(vi) Scott Arbuckle, MCIP, RP, IBI Group respecting Request for Development Charge and Parkland Dedication Reduction, 390 Aberdeen Avenue (FCS18017) (City Wide) (Added Item 6.6)**

Scott Arbuckle of IBI Group, addressed the Committee respecting the Request for Development Charge and Parkland Dedication Reduction, 390 Aberdeen Avenue (FCS18017), with the aid of a PowerPoint presentation. This presentation was added to the official record.

The delegation from Scott Arbuckle of IBI Group, respecting the Request for Development Charge and Parkland Dedication Reduction, 390 Aberdeen Ave, was received.

A copy of the presentation is available at [www.hamilton.ca](http://www.hamilton.ca)

For further disposition of this matter, refer to Item 3.

**(vii) Mike Canal, GFL Environmental respecting minimum wage (Added Item 6.7)**

Mike Canal of GLF Environmental, addressed the Committee respecting minimum wage.

The delegation from Mike Canal of GLF Environmental, respecting minimum wage, was received.

**(f) DISCUSSION ITEMS (ITEM 8)**

**(i) Correspondence from the Region of Halton requesting support of the Region of Halton's resolution respecting MPAC Service Delivery Shortcomings (Referred from January 24, 2018 Council Meeting) (Item 8.1)**

The correspondence from the Region of Halton requesting support of the Region of Halton's resolution respecting MPAC Service Delivery Shortcomings, was received.

For further disposition of this matter, refer to Item 2.

**(g) GENERAL INFORMATION / OTHER BUSINESS (ITEM 11)**

The following amendments to the Outstanding Business List, were approved:

- (i) Items requiring a new due date: (Item 11.1.a)  
Concerns with HPS Accounting Records  
Due date: December 7, 2017  
New due date: March 26, 2018
- (ii) Items considered complete and needing to be removed: (Item 11.1.b)  
Financial Charges Reduction for 390 Aberdeen Ave (Item 8.2 on today's agenda)

**(h) PRIVATE AND CONFIDENTIAL (ITEM 12)**

**(i) Closed Session Minutes – January 22, 2018 (Item 12.1)**

- (a) The Closed Session Minutes of the January 22, 2018 Audit, Finance and Administration meeting, were approved as presented; and
- (b) The Closed Session Minutes of the January 22, 2018 Audit, Finance and Administration meeting, remain confidential.

The Committee moved into Closed Session respecting Items 12.2 & 12.3, pursuant to Section 8.1, Sub-sections (e) and (f) of the City's Procedural By-law 14-300, and Section 239(2), Sub-sections (e), (f) and (k) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertained to litigation or potential litigation, including matters before administrative tribunals, affecting the City; advice that is subject to solicitor/client privileges; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the City.

**(ii) Impact of Bill 148 on Service Contracts (LS18009/FCS18001) (City Wide) (Item 12.2)**

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 7.

**(i) ADJOURNMENT (Item 13)**

Being no further business, the Audit, Finance and Administration Committee, was adjourned at 11:58 a.m.

Respectfully submitted,

Councillor B. Johnson, Vice-Chair  
Audit, Finance and Administration  
Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk



## 2017 City Enrichment Fund SUMMARY - REVISED

Category	No. of Apps	2017 Total Funds Available	2017 Total Payments	Variance
Community Services Total	120	\$ 2,175,491	\$ 2,278,543	-\$ 103,052
Agriculture Total	19	\$ 139,820	\$ 143,537	-\$ 3,717
Environment Total	12	\$ 146,390	\$ 120,043	\$ 26,347
Sport and Active Lifestyles Total	46	\$ 274,120	\$ 337,429	-\$ 63,309
Arts Total	88	\$ 2,725,060	\$ 2,772,542	-\$ 47,482
CCH Total	68	\$ 528,789	\$ 566,881	-\$ 38,092
<b>Total Traditional Grant Requests</b>	<b>353</b>	<b>\$ 5,989,670</b>	<b>\$ 6,218,976</b>	<b>-\$ 229,306</b>
CEF - One time Reserve Funding		229,306	-	\$ 229,306
<b>Unallocated Balances <sup>1</sup></b>				
CEF Administration		\$ 50,000	\$ 16,011	\$ 33,989
2017 Uncollected Grants		\$ -	-\$ 26,533	\$ 26,533
Returned Grants		\$ -	-\$ 3,110	\$ 3,110
Tipping Fee Adjustments		\$ -	-\$ 134	\$ 134
<b>Total City Enrichment Fund</b>		<b>\$ 6,268,976</b>	<b>\$ 6,205,210</b>	<b>\$ 63,766</b>

<sup>1</sup> Refer to Appendix "B" to GRA18002 for line item details.