

## CITY OF HAMILTON BUDGETED COMPLEMENT TRANSFER SCHEDULE

### STAFF COMPLEMENT CHANGE

#### Complement Transfer to another division or department <sup>(1)</sup>

ITEM #	TRANSFER FROM				TRANSFER TO			
	Department	Division	Position Title (2)	FTE	Department	Division	Position Title (2)	FTE
1.1	Public Works	Hamilton Water	Laboratory Field Technician	1.00	Public Works	Hamilton Water	Laboratory Technologist	1.00
	<b>Explanation:</b> The Technologist position will assist the Microbiologist with coordinating and scheduling work and will also run regulatory micro testing for both drinking water and wastewater samples. This position is required in order to maintain current workloads and to provide consistency across all chemistry labs, as there is currently a technologist level position in the other 2 labs (Organic and Inorganic/metals). We are anticipating that this new position will be filled internally and will leave a Lab Field Technician position vacant, which will then become redundant. The difference of between these positions of \$7,030 will be mitigated through Hamilton Water's existing budget.							
1.2	Public Works	Hamilton Water	Laboratory Field Technician	1.00	Public Works	Hamilton Water	Inorganic Chemist	1.00
	<b>Explanation:</b> The Inorganic Chemist was created as a temporary trial in order to determine whether the lab structure needed to be modified. Currently all lab technician positions (16 FTE's) report to 1 supervisor. The results of the trial concluded that in order to efficiently manage scheduling, vacation coverage, performance, and benchwork troubleshooting, there is a need for a second Inorganic Chemist. The difference between these positions of \$9,875 will be mitigated through Hamilton Water's existing budget.							
1.3	Public Works	Hamilton Water	Techl WW Capital Delivery CO-OP Student	1.00	Public Works	Hamilton Water	Technologist, Source Protection Planning	1.00
	<b>Explanation:</b> To meet the regulatory requirements of the Clean Water Act a full time permanent technologist position must be filled. The difference between these positions of \$48,260 will be mitigated through Hamilton Water's existing budget.							

**Note** - Complement transfers include the transfer of corresponding budget.

(1) - All other budgeted complement changes that require Council approval per Budgeted Complement Control Policy must be done through either separate report or the budget process (i.e. Increasing/decreasing budgeted complement).

(2) - If a position is changing, the impact of the change is within 1 pay band unless specified.