



Hamilton

Facilities Management & Capital Programs Section
Energy, Fleet & Facilities Management Division
Public Works Department

City of Hamilton and Hamilton-Wentworth District School Board

Joint Property Asset Committee (JPAC)

MINUTES

Meeting Date & Location	Monday, June 5th, 2017 – HWDSB: EC-211 at the Ed Centre (20 Education Court)		
Present	Pat Hudyma, Ellen Warling, Agnese De Fazio, Dave Anderson Kara Bunn, Robyn Ellis, Craig Rushton, Steve Sevor, Joe Gravina	Chair Secretary	Robyn Ellis Monika Dzamba
Absent	Rom D'Angelo, Clark Euale		
Copy to	Mary Gagliardi, Craig Murdoch, Andrea McDonald, Binu Korah		
Meeting began:	2:00 p.m.	Meeting adjourned:	3:40 p.m.

Standing Agenda Items

No	Item	Discussion / Action
SA1	Review of Previous Minutes	<ul style="list-style-type: none"> April 3rd minutes were approved after some minor corrections.
SA2	Outstanding Action Items	<ul style="list-style-type: none"> A1 Beverly School Site: <ul style="list-style-type: none"> Waiting on MOECC and MTO (<i>Refer to PAC</i>) A7 Dr Davey/ Beasley Park Revitalization: <ul style="list-style-type: none"> No update A20 Sir Allan MacNab (shared use agreement): <ul style="list-style-type: none"> In progress with PAC (<i>Refer to PAC</i>) A21 Greensville School: <ul style="list-style-type: none"> A bit behind schedule (<i>Refer to PAC</i>) A22 Riddell Public School: <ul style="list-style-type: none"> Kara is meeting with her supervisors this week to discuss funding Dec 2018 capital A23 Dundas Valley Tennis Courts: <ul style="list-style-type: none"> Unknown who built the courts, but they are on board land A24 Westdale Field: <ul style="list-style-type: none"> Moving forward with natural turf A27 Adelaide Hoodless Elementary Tree Planting: <ul style="list-style-type: none"> Councillor has committed \$300K between Memorial City and Adelaide Hoodless Will most likely move forward with a shade structure; HWDSB is planning the work
SA3	HWDSB Liaison Committee	<ul style="list-style-type: none"> May 9th meeting did not take place. The next meeting is booked for October.
SA5	Reciprocal Agreements (Steve/Ellen)	<ul style="list-style-type: none"> Conversation with Steve and Chris around permits Booking fees are nominal, so establish rule about no-show to arena Penalties reduce the empty spaces

No	Item	Discussion / Action
		<ul style="list-style-type: none"> • “Legend” for permitting; the first is being implemented on ice season. (Refer to PAC)
SA6	Planning	<ul style="list-style-type: none"> • 7 applications currently active, all in good status • Staff of 4 is dealing with all School Board applications • Nora Frances Henderson: conditionally approved on Feb. 2nd. ; needs minor variance but no foreseeable issues after variance is granted • Chedoke: waiting for clearance for storm water management • Summit Park: waiting for variance to allow daycare • Yorkville: just received final approval • Dundas Valley: storm water management report under review; concern around grading; Joe Gravina to provide more information • Greensville: no info provided; will send update once received • Joe Gravina would like to know what’s upcoming so he can prepare accordingly.
SA15	Ancaster Aquatic Renovation (Robyn)	<ul style="list-style-type: none"> • No updates
SA17	RIVERDALE – 157 Lake Ave. Potential Housing Project	<ul style="list-style-type: none"> • Meeting with Chris Herstek has been set • This is HWDSB land and need to follow HWDSB process moving forward with business case
SA25	Sir Allan McNab	<ul style="list-style-type: none"> • (Refer to PAC)
SA26	PAR discussion	<ul style="list-style-type: none"> • Liaison Committee is circulating People Accommodation Review (PAR) discussion notes
SA27	Parkland Dedication Fees (Refer to PAC)	<ul style="list-style-type: none"> • Liaison Committee Discussion / Political Level • Question has been posed
SA28	Sidewalks required around schools	<ul style="list-style-type: none"> • Fessenden Elementary: funding • Tiffany Hill is a new school where sidewalk construction has to be coordinated

New Business Agenda Items

NB1	Ridgemount Elementary School	<ul style="list-style-type: none"> • Play structure replacement is not currently on the City’s project list
NB2	Sir Winston Churchill Rec Centre	<ul style="list-style-type: none"> • Current construction on-site redoing the sports field / regrading • Chemical delivery has become an issue; chemicals can’t be delivered with a tractor trailer any longer as the previous access path is becoming not viable (due to new field construction). • Tractor trailers can still deliver as usual in the month of June and go through construction site, but after that an alternative is needed. • Amongst alternatives being considered are cube vans, where regular parking lot can be used, although current provider says cube van delivery won’t be possible. Another option is conversion to a salt water pool • CO2 delivery potentially has a simpler solution, such as running a line from the parking lot/piping it in, but there are regulations when it comes to Chlorine (regulatory limitations for the distance you can pipe Chlorine). • Cannot build a road from the back of the building because there isn’t enough turning radius and there are site plan conflicts due to softscape commitment. • Chlorine has to be delivered monthly to continue operating the pool

		<ul style="list-style-type: none"> • Craig will: <ul style="list-style-type: none"> ➤ talk to Chris about cost-sharing a roadway ➤ speak with a mechanical designer that specializes in pools to see if there are any other alternatives ➤ consult MJMA about the issue
NB3	Orchard Park S.S. / Harold G. Brewster Pool	<ul style="list-style-type: none"> • Major renovation at the school; replacement of switch gear because end of life • This would be a good time to implement separation of services if desired (all services on 1 box currently) • Hydro won't give 2 boxes/ run 2 lines to the same building • There will be some power shutdown (min. 3 weeks, but most likely 4-6 weeks) sometime in the Fall • Discussion of bringing in generators to keep the pool going while work is being done.
NB4	Westmount Facility and Field Use Agreement	<ul style="list-style-type: none"> • Injury precipitated the field maintenance work (came from risk client) • Revitalization of the playing field / fixing unevenness • Work should be complete July 2017 • There was communication back in Sept. with head of Phys.-Ed., work couldn't be completed at the time, so next opportunity was the spring • Accommodation will be CC'd so they're in the loop, as they were previously unaware of the work
NB5	Hamilton Tennis Club (Duke St)	<ul style="list-style-type: none"> • Parking issues: pushback from club that members can no longer find parking at shared lot • Ellen will reach out to principal to see what the issue is (should only be an issue if they're looking for parking during school hours). • Local residents are possibly using the parking lot; calling by-law might solve the problem

No additional new business items added.

Next meeting: October 2, 2017- 9:30 to 10:30 - HWDSB: EC-301 at the Ed Centre located at 20 Education Court