



Hamilton

Facilities Management & Capital Programs Section
Energy, Fleet & Facilities Management Division
Public Works Department

City of Hamilton and Hamilton-Wentworth District School Board

Joint Property Asset Committee (JPAC)

MINUTES


Meeting Date & Location	Monday, October 2nd, 2017 – HWDSB: EC-301 at the Ed Centre (20 Education Court)		
Present	COH: Clark Euale, Kara Bunn, Steve Sevor, Chris Herstek HWDSB: Pat Hudyma, Ellen Warling, Agnese De Fazio, Dave Anderson	Chair Secretary	Clark Euale Monika Dzamba
Absent	Rom D'Angelo, Robyn Ellis, Joe Gravina		
Copy to	Mary Gagliardi, Craig Murdoch, Andrea McDonald, Binu Korah		
Meeting began:	9:30 a.m.	Meeting adjourned:	10:20 a.m.

Standing Agenda Items

No	Item	Discussion / Action
SA1	Review of Previous Minutes	<ul style="list-style-type: none"> June 5th minutes were approved after some minor corrections.
SA2	Outstanding Action Items	<ul style="list-style-type: none"> A1 Beverly School Site: <ul style="list-style-type: none"> Waiting on Agreements (<i>Refer to PAC</i>) Mid-October timeline A7 Dr Davey/ Beasley Park Revitalization: <ul style="list-style-type: none"> With Cynthia Graham (Kara to follow up) Project has been tendered Construction was to occur this year but has been bumped to 2018 A20 Sir Allan MacNab (shared use agreement): <ul style="list-style-type: none"> With legal (<i>Refer to PAC</i>) A21 Greensville School: <ul style="list-style-type: none"> Waiting on Agreements (<i>Refer to PAC</i>) Mid-October timeline Pedestrian connection will be a gravel walkway (no winter maintenance) A22 Riddell Public School (Multi-Purpose Court) <ul style="list-style-type: none"> Will have to look at 2018 for possible funds Councillor funding to be explored although unlikely On Board land owned by COH A23 Dundas Valley Tennis Courts: <ul style="list-style-type: none"> Courts on Board land; City built them years ago and City staff maintains them on request \$10K / court to resurface; \$30-40K/ court to build new Use agreement required (<i>To be moved to PAC agenda</i>) A24 Westdale Field:

No	Item	Discussion / Action
		<ul style="list-style-type: none"> • Project 99% complete; expected mid-October completion • A27 Adelaide Hoodless Elementary Tree Planting/ Shade Structure <ul style="list-style-type: none"> • \$150K financial contribution from Councillor Green • Landscape architect has been retained to do the work • Trees will be kept on Board property • “De-paving” project - a Green Venture • A28 Ridgemount Elementary School <ul style="list-style-type: none"> • COH was maintaining old play structure, it was removed, and it isn’t being replaced due to lack of funding • Board is not intending on replacement at this time • A29 Sir Winston Churchill Rec Centre <ul style="list-style-type: none"> • Temporarily resolved • Chris Herstek will follow up to ensure we have a permanent solution • A30 Orchard Park/ Brewster Pool <ul style="list-style-type: none"> • COMPLETE • A31 Dundas Valley S.S. <ul style="list-style-type: none"> • Delay in SPA for sports field • Update required from Joe Gravina • A32 Upcoming projects list for Planning <ul style="list-style-type: none"> • Gym Expansions: W.H. Ballard and A.M. Cunningham • HWDSB staff to follow up with Joe Gravina
SA3	HWDSB Liaison Committee	<ul style="list-style-type: none"> • Next scheduled meeting is Oct. 12th • Capital Plan, Property Agreements and Parkland Dedication Fees to be discussed
SA4	Planning / HWDSB Development Applications (Joe Gravina)	<ul style="list-style-type: none"> • No Update this meeting (Joe Gravina absent)
SA5	Ancaster Aquatic Renovation	<ul style="list-style-type: none"> • Ancaster Aquatic Centre grand re-opening is coming up Oct. 14th • Inform Heather Miller (h.miller@hwdsb.on.ca) and she’ll circulate to trustees
SA6	RIVERDALE – 157 Lake Ave. Potential Housing Project	<ul style="list-style-type: none"> • Riverdale: Will be discussed at Liaison Committee (Oct 12th)
SA7	PAR discussion	<ul style="list-style-type: none"> • Province-wide pause on school construction • School consolidation projects • Release of new guidelines Q2 2018; no guidelines were available for the past 2 years
SA8	Parkland Dedication Fees (Refer to PAC)	<ul style="list-style-type: none"> • Liaison Committee Agenda item
SA9	Sidewalks required around schools	<ul style="list-style-type: none"> • Councillor Conley looking for commitment on sidewalk coordination between COH and School Board

New Business Agenda Items

NB1	Confederation Beach Property	<ul style="list-style-type: none"> • ESA plot of land on Francis Ave • Roughly 4 acres, mostly tree-covered • Trustees are exploring opportunities for the plot of land  <p>Confederation Beach HWDSB Property.pdf</p>
NB2	Play Structures <i>(Refer to PAC)</i>	<ul style="list-style-type: none"> • Kara brought forward list of play structures on Board property which require agreement renewal • Agreements need to be formalized to add facilities to COH's maintenance list/plan • Pat and Kara will cross-reference their lists; Steve Sevor would also like access to the lists • Mark, Mike and Chris are working on agreements • Item to be added to the <i>PAC agenda</i>

No additional new business items added.

Next meeting: December 4, 2017- 9:30 to 10:30 - HWDSB: EC-301 at the Ed Centre located at 20 Education Court