



Hamilton

BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE MINUTES 18-001

8:00 a.m.

Tuesday, January 16th, 2018

Room 264

Hamilton City Hall

71 Main Street West

- Present:** Jennifer Mattern – Ancaster BIA (Acting Vice-Chair)
Susie Braithwaite – International Village BIA
Cristina Geissler – Concession Street BIA
Rachel Braithwaite – Barton Village BIA
Kerry Jarvi – Downtown Hamilton BIA
Tracy MacKinnon – Westdale Village BIA and Stoney Creek BIA
Maggie Burns – Ottawa Street BIA
Lia Hess – King West BIA
Lisa Anderson – Dundas BIA
- Absent:** Bender Chug – Main West Esplanade BIA, Tony Greco – Locke Street BIA, Susan Pennie – Waterdown BIA, Councillor Matthew Green (Chair) – Personal

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised that there were no changes to the agenda.

(S. Braithwaite/Hess)

That the agenda for the January 16, 2018 Business Improvement Area Advisory Committee meeting be approved, as presented.

CARRIED

(b) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) December 12, 2017 (Item 3.1)

(R. Braithwaite/Geissler)

That the December 12, 2017 Minutes of the Business Improvement Area Advisory Committee be approved, as presented.

General Issues Committee – March 21, 2018

CARRIED

(c) PRESENTATIONS (Item 7)

(i) Audit of 2017 BIA Financial Statements (Item 7.1)

Patti Tomalin, Accounting Analyst, City of Hamilton, and Scott Plugers, Senior Manager, Audit, KPMG presented details about the 2017 BIA Financial Statements Audit. A copy of the financial package was distributed to the members and through the City Clerk, KPMG will send it to the Members electronically.

(R. Braithwaite/Geissler)

That the presentation respecting the Audit of 2017 BIA Financial Statements, be received.

CARRIED

(d) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Update from Carlo Gorni, BIA Coordinator (Item 11.1)

- (a) A staff report entitled "City of Hamilton Information Sharing with Business Improvement Areas (PED18023) will be considered at the January 17, 2018 GIC meeting. A copy of the report had been sent by email to each BIA during the week of January 8, 2018.
- (b) Further to the "Breastfeeding Friendly Spaces" presentation which took place at the December 2017 BIAAC meeting, the presenter asked me to remind the BIAs to send out the information which had been distributed at that meeting to their membership if they had not already done so.
- (c) The Committee was reminded that the 2018 BIA Excellence in Property Awards will take place on March 20, 2018. Letters to the nominees will be mailed out shortly.

(S. Braithwaite/R. Braithwaite)

That the update from Carlo Gorni, BIA Coordinator be received.

CARRIED

(ii) Statements by Members (Item 11.2)

BIA Members used this opportunity to discuss matters of general interest.

(S. Braithwaite/Anderson)

That the updates from Committee Member's, be received.

CARRIED

(e) ADJOURNMENT (Item 13)

(MacKinnon/Geissler)

That there being no further business, the Business Improvement Area Advisory Committee be adjourned at 8:57 a.m.

CARRIED

Respectfully submitted,

Jennifer Mattern, Acting Vice-Chair
Business Improvement Area
Advisory Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk