



Hamilton

**BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE
MINUTES 18-002**

8:00 a.m.

Tuesday, February 13, 2018

Room 264

Hamilton City Hall

71 Main Street West

- Present:** Rachel Braithwaite – Barton Village BIA (Acting Vice-Chair)
Jennifer Mattern – Ancaster BIA
Kerry Jarvi – Downtown Hamilton BIA
Tracy MacKinnon – Westdale Village BIA and Stoney Creek BIA
Maggie Burns – Ottawa Street BIA
Lisa Anderson – Dundas BIA
Susan Pennie – Waterdown BIA
Peter Loukas for Bender Chug – Main West Esplanade BIA
- Absent:** Tony Greco – Locke Street BIA, , Lia Hess – King West BIA
Susie Braithwaite – International Village BIA, Cristina Geissler –
Concession Street BIA, Councillor Matthew Green (Chair) –
Personal
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FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following change to the agenda.

1. DELEGATION REQUEST

- 4.1 Wilf Arndt and Bill Slowka, Hamilton Farmers' Market Board,
respecting a tourist designation for the area. (For today's meeting)

2. DISCUSSION ITEM

- 8.1 Non-Business Improvement Area Events in a Business
Improvement Area (no copy)

(Jarvi/Anderson)

That the agenda for the February 13, 2018 Business Improvement Area Advisory
Committee meeting be approved, as amended.

CARRIED

(b) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) January 16, 2018 (Item 3.1)

(MacKinnon/Jarvi)

That the January 16, 2018 Minutes of the Business Improvement Area Advisory Committee be approved, as presented.

CARRIED

(c) DELEGATION REQUESTS (Item 4)

(i) Wilf Arndt and Bill Slowka, Hamilton Farmers' Market Board, respecting a tourist designation for the area (For today's meeting) (Added Item 4.1)

(Mattern/Anderson)

That the delegation request from Wilf Arndt and Bill Slowka, Hamilton Farmers' Market Board, respecting a tourist designation for the area, be approved for today's meeting.

CARRIED

(d) PUBLIC HEARINGS/DELEGATIONS (Item 6)

(i) Wilf Arndt and Bill Slowka, Hamilton Farmers' Market Board, respecting a tourist designation for the area (For today's meeting) (Added Item 6.1)

Wilf Arndt, the Chair of the Hamilton Farmers' Market Board, and Bill Slowka, Manager of the Hamilton Farmers' Market Board, addressed the Committee respecting a tourist designation for the area.

Mr. Arndt and Mr. Slowka discussed the important role that the Hamilton Farmers' Market plays in the City of Hamilton and shared information on why having a tourist designation would be beneficial. They were enquiring if Hamilton BIA's would also be interested in this designation as well. The Committee requested that Mr. Arndt and Mr. Slowka provide further information to Carlo Gorni, to distribute to the Committee.

(Mattern/MacKinnon)

That the delegation from Wilf Arndt and Bill Slowka, Hamilton Farmers' Market Board, respecting a tourist designation for the area, be received.

CARRIED

(e) DISCUSSION ITEMS (Item 8)

(i) Non-Business Improvement Area Events in a Business Improvement Area (no copy) (Added Item 8.1)

(Anderson/Jarvi)

That staff be directed to request that a representative from the Special Events Advisory Team (S.E.A.T.) attend an upcoming Business Improvement Area Advisory Committee meeting to speak to providing advanced notice of events that are located within Business Improvement Areas.

(Mattern/Jarvi)

That discussion on non-Business Improvement Area Events in a Business Improvement Area, be received.

CARRIED

(e) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) City of Hamilton Film Office Update (PED16247(a)) (City Wide) (Item 11.1)

(Mattern/Jarvi)

That information report City of Hamilton Film Office Update (PED16247(a)) (City Wide), be received.

CARRIED

(ii) Update from Carlo Gorni, BIA Coordinator (Item 11.2)

(a) BIA Awards of Excellence in Property Awards is March 20th and Carlo requested a BIA member to speak at the Chamber's Outstanding Business Achievement Awards event to introduce the winners. Rachel Braithwaite from Barton Village BIA offered to present at the awards ceremony.

(b) Staff report respecting "Information Sharing with BIAs" was received by City of Hamilton Council at its January 24, 2018 meeting. Just a reminder that BIA members will continue receiving agendas for upcoming Licensing Tribunal, and Committee of Adjustment meetings. BIAs will also continue to receive monthly building permit activity information.

(Mattern/Pennie)

That the update from Carlo Gorni, BIA Coordinator be received.

CARRIED

(iii) Statements by Members (Item 11.2)

BIA Members used this opportunity to discuss matters of general interest.

(Mattern/Anderson)

That the updates from Committee Member's, be received.

CARRIED

(f) ADJOURNMENT (Item 13)

(Mattern/Anderson)

That there being no further business, the Business Improvement Area Advisory Committee be adjourned at 8:46 a.m.

CARRIED

Respectfully submitted,

Rachel Braithwaite, Acting Vice-Chair
Business Improvement Area
Advisory Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk