

Draft Minutes of Meeting
Minutes of Meeting
Mayor's Blue Ribbon Task Force on Workforce Development
Monday, November 7, 2017 – 9:00am
City Hall, Room 830
Chair –Ron McKerlie

Legend: X – Present, OC – Other Commitment

Present:	Mayor Fred Eisenberger (MF)	O C	Councillor Terry Whitehead (TW)	O C	Councillor Judi Partridge (JP)	X	Ron McKerlie (RM)	X	Gisela Olivera (GO) (McMaster)	X
	David Wilkinson (DW) (McMaster)	O C	Diane Tusim (City Staff)	X	Maria Clark (MC) (Maple Leaf Foods)	X	Zoltan Tanacs (ZT)	O C	Richard Sexton (RS)	X
	Terry Kotwa (TK)	X	Judy Travis (JT)	O C	Cesare DiDonato (CD)	X	Hillary Dawson (HD) (Mohawk Staff)	X	Darren Green (DG)	X
	Glen Norton (GN) (City Staff)	X	Norm Schleeahn (NS) (City Staff)	X	Paul Vaccarello (PV)	O C	Keanin Loomis (KL) (Chamber of Commerce)	O C	Hazaifa Saeed (HS) (Chamber of Commerce)	X
	Monique Biancucci (MB) (ArcelorMittal Dofasco)	X	Greg Crone (CG) (Mayor's Office Staff)	X	Jamie Bennett (JB) (Mohawk Staff)	O C	Mark Ellerker (ME) (HHBT)	X	James Meers (JM) (Chamber of Commerce)	X

Item		Notes	Action/Conclusion	By/Deadline
1.0	Welcome and Introductions Ron McKerlie	<ul style="list-style-type: none"> Meeting called to order by the Chair at 9:00 am. 		
2.0	Nomination of Mark Ellerker Hamilton-Brantford Building and Construction Trades Council Ron McKerlie	<ul style="list-style-type: none"> Ron McKerlie (RM) nominated Mark Ellerker (ME) and made a motion to accept ME as a member of the BRTF. Motion carried unanimously 	ME official member of BRTF	
3.0	Approval of June 23, 2107 Minutes Ron McKerlie	<ul style="list-style-type: none"> Darren Green (DG) requested his attendance change from no to yes. Cesare DiDonato (CD) moved adoption seconded by Gisela Oliviera (GS) Motion carried 		
4.0	Presentation on ESTATE Program and results to date Cesare DiDonato	<ul style="list-style-type: none"> CD provided a verbal presentation on the ESTATE Program which focused on the positive results of the program funded by the Ministry of Economic Growth and Development in partnership with Mohawk College Further discussion took place on the potential of customizing the program for other industries and the possibility of making the program permanent CD offered the services of the IEC to help coordinate. 	<p>CD will provide a copy of the program for distribution to the committee</p> <p>Take action to work together and create a bigger and permanent program.</p>	

5.0	Presentation on Magnet Launch James Meers And Huzaifa Saeed	<ul style="list-style-type: none"> • Magnet is set to launch in February 2018. • Funding of \$100,000 for Year 1 to hire a project manager and other supports and resources that are required. The platform will have no costs. • Four partners providing confirmed funding of \$25,000 each include ArcelorMittal Dofasco, City of Hamilton, McMaster University and Mohawk College • Looking at additional private sector and provincial support to continue Magnet beyond one year • DG asked about companies that will be closing to join into Magnet? Magnet will act as a 3rd party to liaise with the affected employees. • MC indicated that Maple Leaf Foods would engage in this program. 		
6.0	BRTF Report Card Update Norm Schleeahn	<ul style="list-style-type: none"> • ABRTF "Report card" which reflects progress on the recommendations and actions to date was presented to the committee • Plan to present the progress report to Council in late Q1 or early Q2 of 2018. • Committee members were asked to review the information by the end of January 2018 and provide additional input if required 	NS to e-mail a copy of the report card to the committee members Committee to review report card and provide additional input by March 28 th , 2018	
7.0	New Business	<ul style="list-style-type: none"> • The City of Hamilton's Clerk's Office will provide administrative resources for the BRTF moving forward in 2018. 		
8.0	Proposed Meeting Schedule for 2018	<ul style="list-style-type: none"> • Meeting date in late February/early March TBD to approve the BRTF Report Card • Additional meeting proposed in late June 	NS to confirm dates	
9.0	Adjournment	<ul style="list-style-type: none"> • Meeting adjourned at 10:05 a.m. 		

Minutes recorded by: Diane Tusim, Administrative Assistant to Glen Norton