

**Advisory Committee for Persons with Disabilities  
Housing Working Group  
Meeting Notes  
2:00p.m. – 3:40p.m.  
Tuesday, February 20, 2018  
Room 193/City Hall  
71 Main Street West**

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**Present:** Mary Sinclair, Jayne Cardno, Greg Witt, Patty Lynes  
(part) Tom Manzuk, John Hawker

Regrets: Paula Kilburn

**1. Welcome**

Arriving at City Hall, the group was informed the meeting was relocated to Room #171, without prior notification.

**2. Approval of Agenda**

**3. Approval of minutes of 16 January 2018**

**4. Approval of “types of housing” component for Guidebook**  
What we have is sufficient.

**5. Notification of staff support**  
No update.

**6. Result of motion regarding smoke-free buildings**  
No word heard yet. Ask at ACPD.

## **7. Discussion**

### **I. Meeting date since housing department meets on Tuesdays**

Housing department staff meeting generally on Tuesdays. This is why we Housing staff are not available on a regular basis for ACPD meetings.

### **II. Who sets up meeting with planning and development that Adam Sweedland recommended?**

### **III. “Conditions Affected by Housing” to be in the Guidebook**

### **IV. Supportive housing information from local Health Integrated Network (LHIN) at SAC on 2 March 2018 at 10:00 am.**

Will talk about the Ministry of Health component of supportive housing and the new mandate from the province.

### **V. Backup power mentioned at SAC in December**

Mary mentioned City of Hamilton report Emergency Plan. Under this emergency plan, Mary would like it emphasized that the resident is responsible for power

during an outage, for their assistive devices. This should be in the housing guide.

## **VI. Publishing guidebook**

Greg has talked to staff. Have a budget of approximately \$1,000.

Discuss sitting under housing services and ACPD (on-line)

**Schedule:** Group discussed and agreed on a work schedule. Greg will draft the schedule and forward via email;

- March meeting will be a review of the full “Conditions” section.
  - Cognitive and development limitations (Mary gave this to Jessica).
  - Respiratory (Mary)-Complete
  - Circulation (Patty-to add web site references to completed draft. Resend to Greg)
  - Mental /Psychiatric (Tom to be coming)
  - Mobility/physical (Mary draft with Jessica)
  - Neurological (Mary drafted to Jessica)
  - Sensory (Paula –Jessica has draft)
  - Emergency/Safety Features (Johns)
  - Mary provided Jessica with a draft of the Introduction and personal responsibilities section.

- Everyone is to have their sections complete for the next meeting. Mary submitted a number of sections to Jessica. Greg to meet with Jessica to gather this information.
- In April we'll review a full rough draft of the entire guide. FAQ's, safety features, respite care and decision making
- May meeting to review Full Draft. May meeting target is a full meeting. Book a 2hr. meeting.
- June-Final review with July the target completion date.
- July target completion
- July-August, ACPD Approval and any revisions
- September to Committee
- **Add to Glossary:**
  - **Frequently asked questions.** Come up with a few for each section. For next meeting review the drafts and frequently asked questions.
  - **Safety features**
  - **Respite care**
- Decision making at the end of the Guide (actionable), to be reviewed.

Greg will combine the information into a package.

## General Discussion

- Discussion regarding the glossary and ongoing updates. A final draft of the glossary was included in the January ACPD meeting. At this meeting Paula arranged for the presentation from CNIB. The presentation included additional definitions that are important to put into the Glossary: **These include:** Intervener, intervention, interpreter and service animal to glossary and correct health status
- Updates such as these will be ongoing, therefore a not in the introduction to be added indicating updates will be added as needed, and will not require circulation at each ACPD meeting.
- Also, the following edit to the glossary to be made:

**Replace** social determinants of health  
**with** determinants of health

Authenticated by WHO (world health organization).

- Jayne suggested developing a decision making matrix to illustrate the many individual factors in making housing decisions, to help prioritize. This would be another way of

judging the different styles of housing and an opportunity to flag where those gaps are.

- Note that there are factors which restrict housing such as l.e.; gastric, urinary challenges
- Look at the kinds of housing that needs to be fitted into the new administration. Explaining the types of housing for people with disabilities.

- **Scenario**

*Trying to get down the essence of the conversation about challenges in finding accessible housing, that are unique to Persons with Disabilities. Does the framework respond to these people)?*

**Scenario #1** *A person is being discharged from the regional rehab facility and has no place to go.*

*-Previous residence is no longer suitable due to disability and new accommodations required (home supports; assistive devices or on-going care); limited income reduces option for home renovation or option to move into an expensive assistive living type accommodation.*

*-No support network to do the footwork to reach out to housing resource centre and staff*

*-time is of the essence.*

*-Q Where does this person go, in this situation.*

**-A**

- **2018 Point-In-Time Connection** count in April, to pick out the most vulnerable people to be housed. Include where people are most at risk of being homeless.
- Review vision and framework for the guidebook. Discussion followed on the purpose of the guidebook and how it will be used. That is a sufficient amount of information for each section. Direct people to people in the community who are paid to help with housing. Focus to complete the conditions section-special needs section. Fill the content out there.
- The Residential Care Facilities will determine qualifications and suitability.

#### **Other:**

- Discussion on Inclusionary zoning

#### **8.0 Next meeting: 20 March 2018**

**Meeting adjourned 3:34.**