



## AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REPORT 18-007

9:30 a.m.  
May 17, 2018  
Council Chambers  
Hamilton City Hall

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**Present:** Councillors A. VanderBeek (Chair), B. Johnson, M. Pearson,  
L. Ferguson, C. Collins, and A. Johnson

**Absent with  
Regrets:** Councillor D. Skelly – Personal

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**THE AUDIT, FINANCE AND ADMINISTRATION COMMITTEE PRESENTS REPORT 18-006  
AND RESPECTFULLY RECOMMENDS:**

**1. Follow Up to Audit Report 2014-08 Human Resources - Absenteeism  
(AUD18005) (City Wide) (Item 5.2)**

That Report AUD18005, respecting Follow Up to Audit Report 2014-08 Human Resources - Absenteeism, be received.

**2. Joe Deschenes Smith, Trillium Housing, respecting implementation of by-  
law 14-153 and how the City can add its support for housing affordability at  
Trillium Housing's two affordable housing projects in Hamilton (Item 6.2)**

That staff be directed to include affordable housing in the Development Charges Policy review.

**3. Professional and Consultant Services Roster 2017-2018  
(PW18037/PED18122/FCS18057) (City Wide) (Item 8.1)**

That Report PW18037/PED18122/FCS18057, respecting the Professional and Consultant Services Roster 2017-2018, be received.

**4. Extension of Trial Period Amendment within Procurement Policy #4.9  
Consulting and Professional Services for 2019-2020  
(PW18036/PED18121/FCS18056) (City Wide) (Item 8.2)**

That amendment to Section #4.9 of the Procurement Policy, Policy #9 – Consulting and Professional Services allowing the two-year trial period for roster

assignments with an estimated procurement value between \$150,000 and \$249,999 be extended to the 2019-2020 roster period.

**5. Advisory Committee for Immigrants and Refugees Membership (Item 9.1)**

WHEREAS, the Advisory Committee for Immigrants and Refugees is having challenges in obtaining quorum for their meetings;

WHEREAS, Sylvia Gill has been absent without notice from 3 or more consecutive Advisory Committee for Immigrants and Refugees meetings;

WHEREAS, without quorum the Advisory Committee for Immigrants and Refugees cannot recommend the removal of a Committee Member who has not provided a letter of resignation nor explained the reasons for their absence;

THEREFORE BE IT RESOLVED:

- (a) That Sylvia Gill be removed as a member of the Advisory Committee for Immigrants and Refugees; and
- (b) That the membership of the Advisory Committee for Immigrants and Refugees be adjusted accordingly in order to obtain quorum.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following change to the agenda:

**1. DELEGATION REQUESTS**

- 4.1 Shekar Chandrashekar, respecting an opportunity to rebut information contained in Report FCS18030 (For a future meeting)

The agenda for the May 17, 2018 Audit, Finance and Administration Committee meeting was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) May 7, 2018 (Item 3.1)**

The Minutes of the May 7, 2018 meeting of the Audit, Finance and Administration Committee were approved, as presented.

**(d) DELEGATION REQUESTS (Item 4)**

**(i) Shekar Chandrashekar, respecting an opportunity to rebut information contained in Report FCS18030 (For a future meeting) (Added Item 4.1)**

The delegation request from Shekar Chandrashekar, respecting an opportunity to rebut information contained in Report FCS18030, was approved and his delegation referred to the June 6, 2018 General Issues Committee Meeting.

**(e) CONSENT ITEMS (Item 5)**

**(i) Minutes of Various Advisory Committees (Item 5.1)**

The following minutes from various advisory committee meetings, were received as presented:

- (1) Hamilton Aboriginal Advisory Committee – February 1, 2018 (Item 5.1.a)
- (2) Committee Against Racism – February 27, 2018 (Item 5.1.b)

**(f) PUBLIC HEARINGS/DELEGATIONS (Item 6)**

**(i) Robert Elliot, Lawson Ministries, Salvation Army, respecting the business case and benefits of hiring employees with disabilities (Item 6.1)**

Josh Dion-Broadley and Theresa Speers from Lawson Ministries, Salvation Army, addressed the Committee on behalf of Robert Elliot, respecting the business case and benefits of hiring employees with disabilities.

The delegation from Josh Dion-Broadley and Theresa Speers, of Lawson Ministries, Salvation Army, respecting the business case and benefits of hiring employees with disabilities, was received.

**(ii) Joe Deschenes Smith, Trillium Housing, respecting implementation of by-law 14-153 and how the City can add its support for housing affordability at Trillium Housing's two affordable housing projects in Hamilton (Item 6.2)**

Joe Deschenes Smith from Trillium Housing, addressed the Committee respecting implementation of by-law 14-153 and how the City can add its support for housing affordability at Trillium Housing's two affordable housing projects in Hamilton.

The delegation from Joe Deschenes Smith of Trillium Housing, respecting implementation of by-law 14-153 and how the City can add its support for housing affordability at Trillium Housing's two affordable housing projects in Hamilton, was received.

Staff were directed to report back to the Audit, Finance & Administration Committee by June 25<sup>th</sup> as to whether the City has the capacity to assist Trillium Housing with Development Charges reductions.

For further disposition of this matter, refer to Item 2.

**(g) STAFF PRESENTATIONS (ITEM 7)**

**(i) Immigrant & Refugee Advisory Committee - 2017 Review & Future Goals (Item 7.1)**

Zenaida Roque Cruz from the Immigrant & Refugee Advisory Committee, addressed the Committee respecting their 2017 Review and 2018 Future Goals.

The presentation from Zenaida Roque Cruz from the Immigrant & Refugee Advisory Committee, respecting their respecting their 2017 Review and 2018 Future Goals, was received.

**(h) PRIVATE AND CONFIDENTIAL (ITEM 12)**

**(i) Closed Session Minutes – May 7, 2018 (Item 12.1)**

- (a) The Closed Session Minutes of the May 7, 2018 Audit, Finance and Administration meeting, were approved as presented; and
- (b) The Closed Session Minutes of the May 7, 2018 Audit, Finance and Administration meeting, remain confidential.

**(i) ADJOURNMENT (Item 13)**

There being no further business, the Audit, Finance and Administration Committee, was adjourned at 10:21 a.m.

Respectfully submitted,

Councillor VanderBeek, Chair  
Audit, Finance and Administration  
Committee

Angela McRae

Legislative Coordinator  
Office of the City Clerk