

## Memorandum

To:	Joe Spiler	Fax	<input type="checkbox"/>
From:	Gary Scandlan	Courier	<input type="checkbox"/>
Date:	May 7, 2018	Mail	<input type="checkbox"/>
Re:	City Report on the Proposed Downtown CIP DC Exemption (Report PED18093 / FCS18054)	e-mail	<input type="checkbox"/>

In follow-up to your request, we would confirm that we have reviewed the above noted report and are satisfied that it includes all the necessary items to meet the requirements of a "Background Study under the Development Charges Act. As noted in section 19 of the DCA, to amend an existing DC By-law, you are required to address items set out in sections 10 through 18 of the DCA. Section 10 provides for different items to be specifically addressed in the report whereas the remaining sections deal with process. A table has been provided within the report setting out the section 10 items and how they are being addressed.

We trust this is satisfactory for your needs

### Services

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|--|--|---|---|
| ▪ Demographics, Pupil Forecasting, Industrial/Commercial Forecasts | ▪ Development/Education Development Charge Policy  | ▪ Financial Analysis of Municipal Restructuring Options | ▪ Fiscal Impact of Development                          |
| ▪ Land Needs and Market Studies                                    | ▪ Long Range Financial Planning for Municipalities | ▪ Municipal Management Improvement                      | ▪ O.M.B. Hearings – Financial, Market, Demographic      |
| ▪ School Board Planning and Financing                              | ▪ Servicing Cost Sharing                           | ▪ Tax Policy Analysis                                   | ▪ Waste Management Rate Setting, Valuation and Planning |