



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Hamilton Paramedic Service

TO:	Chair and Members Healthy and Safe Communities Committee
COMMITTEE DATE:	June 11, 2018
SUBJECT/REPORT NO:	Vehicle Donations to Caribbean North Charities Foundation, and to the David McAntony Gibson Foundation in partnership with the Consul-General of St. Vincent and the Grenadines (HSC18034) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Ben Roth 905-546-2424 Ext. 7743
SUBMITTED BY:	Michael Sanderson Chief, Hamilton Paramedic Service Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATIONS:

- (a) That the donation from Hamilton Paramedic Service of two (2) used Ambulances and two (2) used Emergency Response Vehicles (ERV) in “as is condition”, to Caribbean North Charities Foundation, a registered Canadian charity, be approved pursuant to Procurement Policy #16, Disposal of Surplus and Obsolete Goods;
- (b) That the donation from Hamilton Paramedic Service of one (1) used Ambulance in “as is condition”, to the David McAntony Gibson Foundation, a registered Canadian charity, in partnership with the Consulate-General of St. Vincent and the Grenadines, be approved pursuant to Procurement Policy #16, Disposal of Surplus and Obsolete Goods; and,
- (c) That the Paramedic Chief or his designate be authorized and directed to execute all necessary documents, in a form acceptable to both Procurement and Legal Services, to implement recommendations (a) and (b).

EXECUTIVE SUMMARY

On April 25, 2016, the Emergency and Community Services Committee provided the following direction:

SUBJECT: Vehicle Donations to Caribbean North Charities Foundation, and the David McAntony Gibson Foundation in partnership with the Consul-General of St. Vincent and the Grenadines (HSC1800X) (City Wide) - Page 2 of 5

“That the General Manager of Community & Emergency Services be directed to report back to Emergency and Community Services Committee regarding opportunities (both domestic and international, and including all associated costs) when disposing of 'end-of-life cycle' vehicle assets that belong to the City of Hamilton”.

Consistent with this direction, the Hamilton Paramedic Service (HPS) notified organizations which had previously expressed an interest in receiving vehicle donations of the potential availability of surplus used vehicles, and requests were subsequently received from Caribbean North Charities Foundation (Appendix A to Report HSC18034) and the David McAntony Gibson Foundation (Appendix B to Report HSC18034) in partnership with the Consulate-General of St. Vincent and the Grenadines (Appendix C to Report HSC18034). These requests provide additional information about the organizations and their proposed use of the donated vehicles.

These organizations have committed to assume responsibility for all costs associated with the fit-up and shipment of the vehicles, which they intend to use in the provision of emergency medical services in multiple Caribbean counties.

As public good is likely to be well-served by this donation, and the revenue generated through sale of these vehicles would otherwise be a total of approximately \$15,000 - \$20,000, it is recommended that this donation be approved.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: A reasonable estimate of the likely proceeds from the sale of these vehicles at auction is approximately \$15,000 - \$20,000 in total. If the vehicles are donated, this revenue is not realized.

Staffing: There are no staffing implications associated with Report HSC18034.

Legal: If approved, the donation would be affected through execution of the customary release and Letter of Acknowledgement, and City staff will follow the applicable legislative requirements for the transfer of vehicles.

HISTORICAL BACKGROUND

The Hamilton Paramedic Service (HPS) replaces emergency vehicles on a six or more year life cycle consistent with peer service practices, experience and monitoring the costs of on-going repairs as the vehicles age. At the end of a vehicle's life cycle, it is

transferred in-house if there is an interested department/division; or failing that, it is generally sold at auction pursuant to Procurement Policy #16, Disposal of Surplus and Obsolete Goods.

As HPS emergency vehicles are purpose-configured for emergency medical response and older vehicles have high mileage and/or engine hours and high operating costs, there is little in-house interest in acquiring them and they are usually sold at auction. Older ambulances and ERVs have been donated to charitable organizations in the past, the most recent being the donation of one ambulance to St. John Ambulance by means of Report CES16008 which was approved by Council on April 27, 2016.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Procurement Policy #16, Disposal of Surplus and Obsolete Goods, Section 4.16 (2) (d) authorizes the disposal of surplus or obsolete goods by donation to a non-profit agency.

As both foundations are non-profit agencies, donation of vehicles as recommended is consistent with policy.

RELEVANT CONSULTATION

Corporate Services, Procurement Section – Consultation with Procurement staff regarding the interpretation and application of Procurement policy.

Corporate Services, Legal Services Division – Legal Services was consulted on this report regarding legal implications.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Two surplus ambulances are currently and immediately available, having been replaced by two new ambulances which recently entered service. Five more ambulances and three more ERVs will be declared surplus within the next several months as their replacements enter service, as summarized below. The specific vehicles to be donated will be selected from this group in consultation with the receiving organization. Consideration will be given to any further charitable donation requests for remaining vehicles prior to disposal at auction pursuant to Procurement Policy #16:

SUBJECT: Vehicle Donations to Caribbean North Charities Foundation, and the David McAntony Gibson Foundation in partnership with the Consul-General of St. Vincent and the Grenadines (HSC1800X) (City Wide) - Page 4 of 5

Vehicle Type and City Number	Model Year	Current Vehicle Mileage (km)	Vehicle Status
442257 Ambulance	2010	270,656	Currently Available
442195 Ambulance	2011	219,752	Currently Available
442255 Ambulance	2010	166,612	Available September 2018
442256 Ambulance	2010	140,341	Available September 2018
442217 Ambulance	2012	218,690	Available September 2018
442230 Ambulance	2012	195,628	Available November 2018
442243 Ambulance	2012	180,819	Available November 2018
442348 ERV	2011	136,418	Available September 2018
442350 ERV	2012	121,806	Available September 2018
442374 ERV	2012	203,297	Available September 2018

Caribbean North Charities Foundation has requested the donation of two ambulances and two ERVs for the provision of emergency medical services in multiple Caribbean countries.

The David McAntony Gibson Foundation in partnership with the Consulate-General of St. Vincent and the Grenadines has requested the donation of one ambulance for the provision of emergency medical services in St. Vincent and the Grenadines.

Both organizations understand that the vehicles would be provided in “as-is, where-is” condition, with their intention being to upfit the vehicles to match their intended purpose.

Both foundations are registered Canadian charities, and therefore eligible to be considered to receive donations as non-profits.

ALTERNATIVES FOR CONSIDERATION

None.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost-conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Vehicle Donations to Caribbean North Charities Foundation, and the David McAntony Gibson Foundation in partnership with the Consul-General of St. Vincent and the Grenadines (HSC1800X) (City Wide) - Page 5 of 5

APPENDICES AND SCHEDULES ATTACHED

Appendix A to Report HSC18034: Request Letter from Caribbean North Charities Foundation

Appendix B to Report HSC18034: Support E-Mail from David McAntony Gibson Foundation (Global Medic)

Appendix C to Report HSC18034: Request Letter from Consul-General of St. Vincent and the Grenadines