



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Licensing and By-law Services Division

TO:	Chair and Members Planning Committee
COMMITTEE DATE:	June 19, 2018
SUBJECT/REPORT NO:	Animal Adoption Fees (PED18004(a)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Sue Russell (905) 546-2424 Ext. 7999
SUBMITTED BY:	Ken Leendertse Director, Licensing and By-law Services Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the proposed Animal Adoption Fees set out in Appendix “A” to Report PED18004(a) be approved;
- (b) That the Animal Adoption Fees described in subsection (a) be added to the User Fees and Charges By-law, in a form satisfactory to the City Solicitor.

EXECUTIVE SUMMARY

At its meeting on February 28, 2018, Council approved Item 11 of Planning Committee Report 18-003 respecting the implementation of an Animal Adoption Pilot Program to be operated by Animal Services.

The purpose of this Report is to approve the adoption fees established for the animals in the City of Hamilton’s adoption program and to authorize the addition of such fees to the City’s User Fees and Charges By-law.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The animal adoption fees are set to recover some of the costs associated with sheltering and the anticipated cost of preparing the animals for the adoption program.

Staffing: N/A

Legal: Notice of the proposed fees has been given in accordance with the provisions of the City's Public Notice Policy By-law. The approved fees will be added to the City's User Fees and Charges By-law.

HISTORICAL BACKGROUND

On February 28, 2018, Council approved the implementation of an Animal Adoption Pilot Program to be operated by Animal Services. As a result, animal adoption fees have been calculated to cover the anticipated costs related to this Pilot Project and are being presented for approval.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

N/A

RELEVANT CONSULTATION

Legal Services and Finance and Administration were consulted in the preparation of this Report and amending By-law.

Other municipal shelters were surveyed regarding the cost of animal adoption fees.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The animal adoption user fees were benchmarked against other local municipal animal adoption programs. Each municipality differs in regard to what is included in the adoption fees. Some municipalities will spay/neuter the pet before adoption and some provide vaccinations but do not include rabies vaccinations. The setting of adoption fees generally take into consideration the cost of preparing the pet for the adoption program. A comparison of the fees charged by other local municipal animal adoption programs is attached as Appendix "B" to this Report,

It is important that animals in the City of Hamilton's adoption program are spayed/neutered to prevent breeding, vaccinated against rabies, microchipped and licensed to provide identification, where applicable.

The proposed adoption fees reflect the costs associated with Animal Services providing these services to the adoptable animals.

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to city government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A”: Proposed Animal Adoption Fees
Appendix “B”: Animal Adoption Fee Comparison

KL:SR:st