

CITY OF HAMILTON

MOTION

Council: June 27, 2018

MOVED BY COUNCILLOR C. COLLINS.....

SECONDED BY COUNCILLOR

Public Works Capital Project Manager for CityHousing Hamilton Projects

WHEREAS, CityHousing Hamilton, as an agency of the City of Hamilton, is authorized to invest \$63.3 million on a major expansion and renewal of the city's affordable housing inventory;

WHEREAS, the plan includes an extensive retrofit of 146 existing housing units and the construction of 191 housing units;

WHEREAS, the Energy, Fleet & Facilities Management Division (EFFM) in the Public Works Department has been asked to deliver 5 key capital projects, for CityHousing Hamilton as client;

WHEREAS, it is proposed that Energy, Fleet & Facilities Management Division (EFFM) shall manage schedule, scope, budget and owner administration of projects (throughout the project phases of Initiation, Planning, Execution and Close-Out), on behalf of the CityHousing Hamilton as client; similar to Facilities' project delivery for Libraries, Police, Recreation and Lodges;

WHEREAS, several CityHousing Hamilton projects under review will have a duration of approximately 6 years, until substantial completion, occupancy and turn-over of all new developments can be expected, based on a standard large capital project timeline;

WHEREAS, 1 dedicated Facilities Project Manager is proposed at the current time due to the size, scope and level of effort of several of the capital projects;

WHEREAS, Project Management is the most intensive resource gap in delivering projects for CityHousing Hamilton during the 6-year duration and beyond;

WHEREAS, delay in dedicating project management resources will lead to longer timelines on projects, with possible impacts to project funding deadlines; and,

WHEREAS, increasing permanent or temporary (of 24 months or more) budgeted complement, requires Council approval under the Budgeted Complement Control Policy, with the applicable Collective Agreement indicating that a temporary posting for projects with a definite term or task shall not exceed 24 months;

THEREFORE, BE IT RESOLVED:

That CityHousing Hamilton annually fund \$124,237 (total compensation & benefits), to be recovered from capital (#500797), for a permanent 1.0 FTE Capital Project Manager (job description # 2636, Project Manager Facilities), reporting within Public Works Department, Energy, Fleet & Facilities Management Division, and delivering key capital projects with CityHousing Hamilton as client.