



Hamilton

Minutes

FOOD ADVISORY COMMITTEE

April 11, 2018, 7:00 – 9:00 p.m.

City Hall, Room 264, 2nd Floor

71 Main Street West, Hamilton

Present: Lynn Gates (Secretary), Katherine (Kate) Flynn, Laurie Nielsen, Steve Robinson, Bill Slowka, Clare Wagner, Bill Wilcox, Hannah Pahuta, Sandy Skrzypczyk (Staff Liaison)

Absent with Regrets: Luc Peters (Co-Chair), Nancy Henley

Citizen Attendee: Vivian Underdown (guest, non-member)

1. CHANGES TO THE AGENDA

Item 7.2 deferred because Karen Randell from The Emergency Food Providers Network has sent regrets, otherwise agenda approved as presented.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

(H. Pahuta/L. Nielsen)

Minutes from March 14th, 2018 were approved as presented.

CARRIED

4. CONSENT ITEMS

None

5. PRESENTATIONS

None

6. MEMBER UPDATES

Indwell - H. Pahuta

Parkdale Landing is a new affordable housing building with ~56 units. Thirty percent of units are for allotted for people experiencing severe mental illness or homelessness.

The facility will contain a community centre with a commercial kitchen. The completion date is late August/early September. A food skills and employability program is being planned to support re-entry to the workforce will be offered: the Culinary Academy will run 12 week courses and will provide meals for residents as part of the training.

Neighbour to Neighbour Program_- C. Wagner

Community Gardens: N2N has received TD Bank funding to provide a boost to community gardens in need of support. Anyone interested should contact Clare prior to April 27th to access funds. Garden spaces near Westmount school are accessible. The

Spring Calendar of programs and events is being developed. Three summer student positions are available through Service Canada if anyone knows of students interested.

7. DISCUSSION ITEMS

7.1 Food Strategy Update - Sandy Skrzypczyk, Public Health, Healthy and Safe Communities

Committee Membership: Lauren Beeler has resigned because of relocating out of the City. A report on Food Waste was presented to the Board of Health on March 19th and approved with only one question and little discussion.

Food Literacy Digital Tool Project: As the group project, McMaster students taking the MBA Healthcare and Marketing course this semester are researching best practices, conducting research, and making recommendations related to developing a digital tool on Food Literacy. Staff from McMaster's Community Engagement office has suggested that there could be potential to continue working on the project.

Staff from Employment Services and public health is in discussion with Indwell regarding partnership to implement their food skills and employability program to help meet this Food Strategy priority action.

Recreation Centre Kitchen Infrastructure: Sandy has confirmed that a Senior Recreation Planner with the City of Hamilton is available to speak to the Committee about future Recreation Centre plans. Also, staff from public health and Recreation Business Services will be reviewing policies related to the type of food sold in tuck shops and vending machines, with a report going to the Board of Health in May.

MOTION

(H. Pahuta/K. Flynn)

That staff from the City of Hamilton Recreation and Public Health be invited to present to the Committee regarding food actions that support the Food Strategy and relevant future plans.

CARRIED

Councillor Engagement: Advisory Committee meetings must be held at a City facility, and because we have pre-purchased parking permits for City Hall parking lot, it would not be fiscally responsible to move to another location.

MOTION

(L. Gates/B. Wilcox)

That the Food Advisory Committee change its meeting day from the 2nd Wednesday of the month to the 2nd Tuesday of the month, pending room availability.

CARRIED

7.2 Discussion with Emergency Food Providers Network

Karen Randall had to cancel attending tonight due to personal reasons. Public Health staff has met with Karen and other members of the Network to discuss their concerns but to date have not collaborated with the EFPN to develop a revised draft of the two pages they requested to be changed. Discussion about a mixed message about whether the Food Strategy can be edited as Committee members were informed that it could not be changed when it was first approved. This was because the Strategy had just been approved and was informed by extensive community engagement. The Strategy report outlines the desired process for any future changes, if required. Suggested that a clear process on whether and how the Food Strategy can be updated would be useful for committee members and community groups moving forward.

The Committee confirmed that we are confident in the Priorities stated in the Food Strategy including the broad community food system approach. Lynn agreed to delegate at the next Board of Health meeting on May 14th.

ACTIONS:

- Sandy will invite Karen to our May meeting. Lynn will submit a request to delegate at the May 14th Board of Health meeting on behalf of the Food Advisory Committee.
- Lynn and Kate will draft the delegation comments and a PowerPoint presentation and send out to the Committee for review by May 4th.

MOTION

(K. Flynn/L. Nielsen)

That a delegation be made to the Board of Health regarding the confidence of the Food Advisory Committee in the existing Food Strategy and the process used for gathering broad community input, and the need for a clear process for adapting the existing Food Strategy.

CARRIED

7.3 Budget, Annual Report and 2018 Work Plan

Budget

The Committee has not spent any of the \$1,500 annual budget, and while some money has been allocated to an event, costs still need to be defined. Food Secure Canada Conference is being held in Montreal, but past practice has not supported sending a committee member to attend. The Committee agreed that our preference would be to bring in an expert to discuss issues so that all members would benefit, and this could require funds. More attention to the budget is required to ensure funds are put to best use.

Annual Report

Advisory committees are required to submit an annual Report to Council regarding their activities and accomplishments. Given the municipal election this year, the Committee

may have to submit their annual report in September. Sandy distributed a draft outline of a previous progress report

ACTION: Sandy will develop a draft presentation and report for the Committee's review and input.

2018 Work Plan

Event Planning:

Food Skills & Employability Training

May not be sufficient time to plan a symposium for food service providers for October/November. Other options for consideration are to hold an event with a panel discussion about the issues affecting the food service industry in Hamilton, with a focus on training and employability. Another option is a "mixer" to introduce people involved in the Food Service industry to each other and the Food Strategy. Potential costs could include room rental, food and drinks, child care, bus tickets, etc.

Sandy mentioned that McMaster Community Engagement office is exploring setting up a Food Co-Lab and there may be opportunity for the Committee to be involved.

100in1Day Hamilton is happening on June 2nd: Committee agreed to develop and staff a display on the Food Strategy at the Hamilton Farmers' Market. Purpose would be to promote the Committee to encourage people to apply for next term, and to gather input to inform which Food Strategy actions could be the next area to focus on.

ACTIONS:

- Sandy will set up a meeting of the *Food Skills & Employability Work Group*.
- Laurie and Hannah will draft an outline of an event including costs for the May meeting.
- Sandy will enter the event into the 100in1Day online calendar. Bill will confirm that space is available at the Market. Bill, Sandy, and Clare volunteered to staff the display from 10 am-1 pm on June 2nd. Kate will create a draft poster for the interactive activity.

8. NOTICES OF MOTION

None

9. GENERAL INFORMATION & OTHER BUSINESS

None

10. ADJOURNMENT

(L. Nielsen/B. Wilcox)

Meeting adjourned at 9:01 p.m.

CARRIED