



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MINUTES 18-009

**9:30 a.m.
June 25, 2018
Council Chambers
Hamilton City Hall**

Present: Councillors A. VanderBeek (Chair), B. Johnson, M. Pearson,
L. Ferguson, C. Collins, and A. Johnson

Also Present: Councillor M. Green

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. Fraud and Waste Hotline Report (AUD18007) (City Wide) (Item 8.2)

(Collins/Ferguson)

- (a) That Report AUD18007 respecting the implementation of a Fraud and Waste Hotline be received;
- (b) That the Director of Audit Services be directed to implement a Fraud and Waste Hotline;
- (c) That the Fraud and Waste Hotline be funded by the City of Hamilton from ***Tax Stabilization*** Reserves;
- (d) That intake to the Fraud and Waste Hotline be performed by an independent third party as part of a three year pilot project; and,
- (e) That the Director of Audit Services report back to the Audit, Finance and Administration Committee on the pilot during its third year.

Main Motion as Amended CARRIED

2. Grants Sub-Committee Report 18-003 (Item 8.3)

(A. Johnson/B. Johnson)

- (a) **Correspondence from Brad Park, President & CEO, United Way Halton & Hamilton, respecting the United Way's Pledge to Improve Lives Locally (Item 4.1)**

That the correspondence from Brad Park, President & CEO, United Way Halton & Hamilton, respecting the United Way's pledge to improve lives locally, be received.

(b) Creation & Presentation Funding Stream Update (GRA18004) (City Wide) (Item 5.1)

That Report GRA18004, respecting the Creation & Presentation Funding Stream Update, be received.

(c) 2018 City Enrichment Fund Request Erica Villabroza (ART D-37) (Item 6.1)

- (i) That the recommended 2018 City Enrichment Fund grant for Erica Villabroza (ART D-37), as shown in Appendix "A" to Report 18-002, be increased by \$1,590, from \$0 to \$1,590, with the \$1,590 to be funded from the Grant Reserve #112230 for 2018; and,
- (ii) That sub-section (a) to Item 1 of the Grants Sub-Committee Report 18-002, be amended by deleting the dollar amount of "\$6,196,732" and replacing it with the dollar amount of "\$6,198,322;".

(d) Hamilton Academy of Performing Arts (ART A-20) (Item 6.2)

- (i) That the recommended 2018 City Enrichment Fund grant for the Hamilton Academy of Performing Arts – Annual Operating (ART A-20), be increased by \$5,482 from \$14,518 to \$20,000, to be funded from the Grant Reserve #112230 (for 2018); and,
- (ii) That an enhancement of an additional \$5,482, for the Hamilton Academy of Performing Arts – Annual Operating (ART A-20), to be added to the City Enrichment Fund Program, be referred to the 2019 Operating Budget process for consideration.

(e) Comunita Racalmutese Maria SS Del Monte Ontario Inc. (CCH A-9) (Item 6.3)

- (i) That the recommended 2018 City Enrichment Fund grant for the Comunita Racalmutese Maria SS Del Monte Ontario Inc. - Comunita Racalmutese Maria SS Del Monte Inc. – (CCH A-9), be increased by \$5,000, from \$4,845 to \$9,845, to be funded from the Grant Reserve #112230 (for 2018); and,
- (ii) That an enhancement of an additional \$1,155, for the Comunita Racalmutese Maria SS Del Monte Ontario Inc. - Comunita Racalmutese Maria SS Del Monte Inc. – (CCH A-9), to be added to the City Enrichment Fund Program, be referred to the 2019 Operating Budget process for consideration.

(f) 2018 City Enrichment Fund Enhancements to the Community Services Category (Item 6.4)

- (i) That the recommended 2018 City Enrichment Fund grant for the YWCA – Transitional Living (CS A-1), be increased by \$22,309, from \$21,548 to \$43,857, to be funded from the Grant Reserve #112230 (for 2018);
- (ii) That the recommended 2018 City Enrichment Fund grant for the St. Matthew's House - St. Matthew's House Emergency Food Program (CS A-7), be increased by \$10,072, from \$29,617 to \$39,689, to be funded from the Grant Reserve #112230 (for 2018);
- (iii) That the recommended 2018 City Enrichment Fund grant for the Catholic Family Services of Hamilton - Individual and Family Counselling (CS G-3), be increased by \$25,629, from \$39,119 to \$64,748, to be funded from the Grant Reserve #112230 (for 2018);
- (iv) That the recommended 2018 City Enrichment Fund grant for the Multiple Sclerosis Society of Canada, Hamilton-Halton Chapter - Supports for Wellness, be increased by \$39,146, from \$13,530 to \$52,676, to be funded from the Grant Reserve #112230 (for 2018);
- (v) That the recommended 2018 City Enrichment Fund grant for the Children's International Learning Centre (Hamilton) – Festival of Lights (CCH A-47), be increased by \$15,000, from \$0 to \$15,000, to be funded from the Grant Reserve #112230 (for 2018); and,
- (vi) That sub-section (a) to Item 1 of the Grants Sub-Committee Report 18-002, be amended by deleting the dollar amount of \$6,196,732 and replacing it with the dollar amount of \$ 6,320,960 to read as follows:
 - (a) That the 2018 City Enrichment Fund recommended funding allocation, in the amount of \$ 6,320,960, as outlined in the attached Appendix "A", as further amended, to Report 18-002, be approved.

CARRIED

3. Development Charges Stakeholders Sub-Committee Report 18-002 (Item 8.4)

(Ferguson/Pearson)

(a) 2019 Development Charges By-law Policy (FCS18062) (City Wide)

- (i) That the Downtown Hamilton Community Improvement Project Area Development Charge Exemption be set at 50% effective July 6, 2019 and be reduced 10 basis points annually thereafter, subject to the results of the independent incentive review;
- (ii) That the annual indexing transition policy, Section 37 of By-law 14-153, not be included in the 2019 Development Charges By-law;

- (iii) That the 2019 Development Charge By-law not contain phasing provisions for the specific policy changes in Recommendations (a) and (b) Report FCS18062;
- (iv) That appropriate staff be directed to meet with the stakeholders to provide an update regarding the proposed changes to the Downtown Hamilton Community Improvement Project Area Development Charge Exemption;
- (v) That the offer made by the President of the Chamber of Commerce to facilitate the stakeholder meeting for the downtown developers, be accepted.

(b) Public Input Respecting the 2019 Development Charges By-law

That appropriate staff be directed to hold a public engagement session respecting the proposed policy changes for the 2019 Development Charges By-law at the appropriate time and that all relative stakeholders, including members of the general public, be invited.

(c) Input Respecting the 2019 Development Charges By-law from the Agricultural Community

That staff be directed to consult with the Agriculture and Rural Affairs Committee ensuring that representatives of the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) and the Ontario Federation of Agriculture are in attendance, and obtain the Committee's input respecting the proposed policy changes for the 2019 Development Charges By-law.

CARRIED

4. Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee Membership (Item 9.1)

(A. Johnson/Collins)

WHEREAS, the Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee is having challenges in obtaining quorum for their meetings;

WHEREAS, Debbie Wooldridge has submitted their resignation for the Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee;

THEREFORE BE IT RESOLVED:

- (a) That the resignation from Debbie Woolridge from the Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee, be received; and
- (b) That the membership number of the Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee be adjusted accordingly in order to obtain quorum.

CARRIED

5. Advisory Committee for Immigrants and Refugees Membership (Item 9.2)

(Ferguson/Collins)

WHEREAS, the Advisory Committee for Immigrants and Refugees is having challenges in obtaining quorum for their meetings;

WHEREAS, Ramon Petgrave, Huzaifa Saeed, and Ahmed Farah have all submitted letters of resignation from the Advisory Committee for Immigrants and Refugees;

WHEREAS, Noor Nizam has been absent without notice from 3 or more consecutive Advisory Committee for Immigrants and Refugees meetings;

WHEREAS, without quorum the Advisory Committee for Immigrants and Refugees cannot recommend the removal of a Committee Member who has not provided a letter of resignation nor explained the reasons for their absence;

THEREFORE BE IT RESOLVED:

- (a) That the following members be removed from the Advisory Committee for Immigrants and Refugees:
 - (i) Ramon Petgrave;
 - (ii) Huzaifa Saeed;
 - (iii) Ahmed Farah;
 - (iv) Noor Nizam; and
- (b) That the membership number of the Advisory Committee for Immigrants and Refugees be adjusted accordingly in order to obtain quorum.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the follow change to the agenda:

DISCUSSION ITEMS

- 8.1 Commercial Relationship Between the City of Hamilton and Ontario Inc. 2380585, c/o Wise and Hammer Inc. and Related Entities (FCS17085(a) / BOH17042(a)) (City Wide) (Item 8.1)

This item was moved up the agenda to immediately follow Item 5 - Consent Items.

(B. Johnson/Collins)

That the agenda for the June 25, 2018 Audit, Finance and Administration Committee meeting be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) June 11, 2018 (Item 3.1)

(B. Johnson/Collins)

That the Minutes of the June 11, 2018 meeting of the Audit, Finance and Administration Committee be approved, as presented.

CARRIED

(d) CONSENT ITEMS (Item 5)

(i) Minutes of Various Advisory Committees (Item 5.1)

(Pearson/Ferguson)

That the following minutes from various advisory committee meetings, be received as presented:

- (1) Hamilton Aboriginal Advisory Committee – April 5, 2018 (Item 5.1.a)
- (2) Hamilton Aboriginal Advisory Committee – May 3, 2018 (Item 5.1.b)
- (3) Advisory Committee for Immigrants and Refugees – March 15, 2018 (Item 5.1.c)

CARRIED

(e) PUBLIC HEARINGS/DELEGATIONS (Item 6)

(i) Assunta Zizza, Respecting a request to refund their fixed water and sewer charges on a new build (Item 6.1)

Vasil Zizza, representing Assunta Zizza, addressed the Committee respecting a request to refund their fixed water and sewer charges on a new build, with the aid of a presentation.

(Collins/Ferguson)

That the delegation from Assunta Zizza, respecting a request to refund their fixed water and sewer charges on a new build, be received.

CARRIED

A copy of the presentation is available on the City's website at www.hamilton.ca.

- (ii) **Supporting documentation provided by staff, respecting Assunta Zizza's request to refund the fixed water and sewer charges on a new build (Item 6.1 (a))**

(Pearson/Collins)

That the supporting documentation provided by staff, respecting Assunta Zizza's request to refund the fixed water and sewer charges on a new build, be received.

CARRIED

(f) DISCUSSION ITEMS (Item 8)

- (i) **Commercial Relationship Between the City of Hamilton and Ontario Inc. 2380585, c/o Wise and Hammer Inc. and Related Entities (FCS17085(a) / BOH17042(a)) (City Wide) (Item 8.1)**

(B. Johnson/Pearson)

That Report FCS17085(a) / BOH17042(a), respecting the Commercial Relationship Between the City of Hamilton and Ontario Inc. 2380585, c/o Wise and Hammer Inc. and Related Entities, be TABLED until the August 15, 2018 Audit, Finance and Administration Committee Meeting to allow the Ward Councillor, staff, and the Vendor to resolve the issue.

CARRIED

- (ii) **Fraud and Waste Hotline Report (AUD18007) (City Wide) (Item 8.2)**

That sub-section (c) of AUD18007, respecting the Fraud and Waste Hotline Report be amended to include the following:

(Collins/Ferguson)

- (c) That the Fraud and Waste Hotline be funded by the City of Hamilton from ***Tax Stabilization*** Reserves;

Amendment CARRIED

For disposition of this matter, refer to Item 1.

(g) ADJOURNMENT (Item 13)

(Pearson/Collins)

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 10:22 a.m.

CARRIED

Respectfully submitted,

Councillor VanderBeek, Chair
Audit, Finance and Administration
Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk