

**Advisory Committee for Persons with Disabilities
Housing Working Group
Meeting Notes
2:00p.m. – 3:40p.m.
Tuesday, June 19, 2018
Room 193/City Hall
71 Main Street West**

Present: Mary Sinclair, Jayne Cardno, Patty Lynes
John Hawker, Tom Manzuk (part), Paula (part)

City Liason: Greg Witt

1.0 Welcome

**2.0 Meeting to Review : ACCESS TO HOUSING (ATH)-SPECIAL
NEEDS FORM**

As per direction from Housing Working Group Meeting
June 20, 2017 that refer to a 2 part process:

“There are two parts to what our group is doing. One is
development of the resource guide and the other is
understanding policy and planning effecting housing.”

3.0 Discussion and Recommendations for edits to the form

3.1 General:

- Discussion on increasing the font size, recognizing the font size required or recommended by the AODA, which is 14 pt. arial font, and in accordance with the City of Hamilton...
- Discussion on Type of unit-choice: Realistically are there choices?
- Add a link to recommend people consult the guidebook and staff person

3.2 Discussion on physician's section

- alternate person? There is a physician cost to complete this form
- Shouldn't be any limitations on who can get a modified unit and who can't based on one limiting criteria
- Lookup legislation regarding sharing of medical information -condition-how the information will be used on a form like this. Staff should be asked.
- Social Housing Act; ask staff to look into it. Necessary and legal information to gather?

3.3 Assistive devices/equipment used

Safety:

- Add: Person to call
- Lifeline-be more generic; personal pendent or cell phone/emergency contact
- Other: to list other

Treatment: For Further discussion

- Suction

Communication:

- Why they need to know if someone has a braille printer?
- What is an assistance signal
- Separate Braille and Large Print (was this comment regarding the form?)

3.4 Features Needed

- Smoke Free
- Braille in important places: ie; at entrance/elevators; and within the elevator.
- Signage for all common areas, each floor

- Add audio with function of the elevator
Large print. Location and size and tactile

4.0 Guidebook

- 4.1 Guide is being reviewed for common language and formatting. To be completed later this week. Being contracted out.
- 4.2 Discussion on how to have the councillors read over the book. Suggest a delegation to present the guidebook and encourage discussion. Will pass this on to Loren-deadline to clerks and then July 9th to Council GIC (9:30). Suggest our delegation is for that date.
- 4.3 Presentation:
 - Presentation together. Talk about it for 2 minutes.
 - Due procedure-Mary to ask Jessica if it's going on the next GIC. Is it a consent item or discussion item.
 - Receive the presentation and receive the guidebook. Form to fill out to get on the agenda. Agenda: intro
 - Delegations-5 minutes.
 - Minutes from ACPD
 - Powerpoint-5-7 slides today. Format: Title, Mission, Preamble-Where we started this, Steps, Page for content, Where you wanted it to go. Next steps. Show them what we have done and keep them informed.

5.0 Next Meeting

- All agreed, these draft meeting minutes will go to Jessica to forward to a representative from social housing prior to our meeting next month to review our requested changes to the form
- Preferably the facilitator/navigator of ATH who helps people with special needs.
- Suggest Danielle Blake, Supervisor Housing Access and Supports, Social Housing
- Danielle be referred to the final copy of the guidebook, to make the two compatible

6.0 General Discussion:

- Form should provide some reality...5-6 years of housing waiting list. Subsidized and social housing is limited.
- Add paragraph to caution people's expectations (at least for the immediate future).
- Indwell getting funding

- Type in form CMHC-classification scale for accessibility
Included in the 1994 Hamilton-Wentworth Accessible Housing Resource Guide. Look for this.
- Suggest change the medical component-switch the two sections. All features needed on the front.
- Purpose: Help people in crisis get the help they need
- Step 1: for terminally ill person, there is a separate form (hard to find); 2 year wait list.
- There is a gap to accommodate: Example discussed (Jayne)
- old form, did not show up the medical.
- ie; where should link to access to housing guide be added;
- What are the terms of eligibility for social housing....
- The main form can be seen online-access to housing.ca
- Contact/companion-who helps you fill out the form. Can access to housing contact you?
- What are we suggesting and why?

- Discussion about getting help to fill out the form. Confirm this is happening. State that people can ask for help.
- Can it be filled in on-line?
- Meeting minutes to be circulated to Housing Working Group as a draft for discussion for next meeting.
- Compare special needs forms from other municipalities.
- Ask Danielle to get her staff to do a full review from other municipalities-similar size municipalities.
- Kim Nolan and Tim Nolan spoke to Planning & Development in January regarding housing issues, which were referred back to Healthy and Safe Communities and reverted back to staff. Will be brought back to Health and Safe Communities August 15th.

7.0 Suggest that a form can be useful for other things-give tenants an appropriate quality of life.

- ie; automatic entrance door for entrance to the building. However there are many other doors-doors to the laundry room; doors to the garbage; no signage on the doors
- maintenance for the buttons and audio

- some overlap with built environment
- Mary has put together a work plan before the end of the year.
- goal: staff mtg with form and revision
- AODA does not have a policy on housing

6.0 National Housing Strategy

- Original motion-housing and homelessness strategy Council Follow-Up Notice, March 13, 2017. See attachment
- This is developed and formed by the housing and homelessness action plan
- 18 month effort. How much work; how many people
- One slide about independence is not doing everything yourself, but taking control.

8.0. Next meeting: July 17, 2018 at 2:00pm

Meeting adjourned 3:50pm

Attach: