



Hamilton

MINUTES

Hamilton Veterans Committee

Tuesday, May 22, 2018

Room 192 – City Hall

Present:	Chair: Dave Steckham Members: Geordie Elms, Councillor B. Johnson, Dan Muir, Rod Paddon, Bob Fyfe
Absent with Regrets:	Marko Babic, Councillor Pasuta, Art Tompkins, Keven Ellis Vice Chair: Ed Sculthorpe
Also Present:	Mike Leatham – Guest Terry Ryan – Guest Bill Cumming – Guest Brydie Huffman, Staff Liaison to HVC, Tourism and Culture Division Lee-Anne Dantzer, Admin Assistant, Tourism and Culture Division

1. CHANGES TO AGENDA –

- Guest Speaker Ed Penner. RE: First World War commemorations in France (did not attend).

2. DECLARATION OF INTEREST

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

- (no minutes to approve)

4. BUSINESS ARISING FROM THE MINUTES

- (n/a)

5. STANDING ITEMS (includes all HVC hosted events)

5.1 Decoration Day– Sunday, June 10, 2018 ~ Hamilton Cemetery

- Please see attachments (Update (1-4), and Cemetery Map).

- Update Handout:
 - Cadets:
 - a. Please provide Brydie with numbers for ordering food.
 - Flowers, Flags and Rocks:
 - a. When flowers and flags are placed, rocks painted by children from the Military Museum will also be placed. There are more rocks that can be used next year.
 - b. 300 red Carnation flowers will be ordered.
 - c. Meet at section J for supplies (flowers, flags and rocks). Pizza will be there as well.
 - Program for Service:
 - a. Act of Remembrance will be done by Bob Fyfe.
 - b. Bugler will be Warrant Officer Forester, 779 Squadron.
 - c. Councillor Brenda Johnson to speak.
 - Day of Roles:
 - a. Parking- Bob Fyfe and Mike Leathan. Police will be hired to assist with traffic at the front gate.
 - b. Two buses- one for Veterans and one for Cadets. Brydie will update driving instructions for ease of drop off.
 - c. Note there will be a need for drop offs and other parking accommodations for those with extra needs.
 - d. Parade Routes- Cadets will come from the N/E and Veterans will come from the West. Veterans will form between Y and W and then march to the triangle. Cadets will form at J and march along to the Cenotaph. Cadets will leave from the South side of T and then back around to J.
 - e. Lying of the wreaths will be at the Wall of Honor.
 - f. Chairs, tables, garbage pails, food will be at J.
 - g. MC will announce at the end of service to go to Military Museum. Admission is free. Passes will be handed out at station J.

- Silver cross mother wreath will be brought and identified at the time.
- Let Brydie know of any assigned seating.
- List of Cadet Corps to be provided to Brydie.
- Scheduled visit to the Cemetery on June 5th, 3pm for a walk about. Brydie will ask Cemetery staff to join as well.

5.2 Dieppe Memorial – Sunday, August 19, 2018

- Update: Special Event Permit is in, Brydie to attend RHLI Planning meeting in June for the event.

5.3 Remembrance Day

- This year events will all be on one day. Rod Paddon is to write Parade Order.
- RHLI is in charge this year.

5.4 City of Hamilton Updates

- Gore Park events-
 - Flags have been replaced in the park.
 - Film companies have requests to use space. Brydie will inform them that a formal letter to the Veterans Committee with details will be submitted. Issues will be brought to the attention of the Veterans Committee if there are issues.
 - Discussion- What kind of movie is important. Do not dishonor the area. Brydie to ask if a percentage can be set aside for upkeep of the area.
- Vimy Oaks-
 - Police Chief Glen DeClaire is handling this. Will be planted by the Bayfront Pavilion
- Ordering of buses for veterans events-
 - Please tell Brydie how many and give plenty of notice before they are announced to any groups. Although council has waived fees for veterans events, the orders to transit department take quite a bit of paperwork.

5.5 Guest speaker: Ed Penner

RE: First World War commemorations in France (did not attend).

6. NEW BUSINESS – HAMILTON VETERANS COMMITTEE

- None

7. ROUNDTABLE - HVC meeting dates for 2018

- Decoration Day pictures to be included in the Garrison Newsletter. Also on the Veterans Committee Facebook page.
- Hamilton Navy Vets is officially closed and was sold.

8. ADJOURNMENT

(Brenda / Geordie)

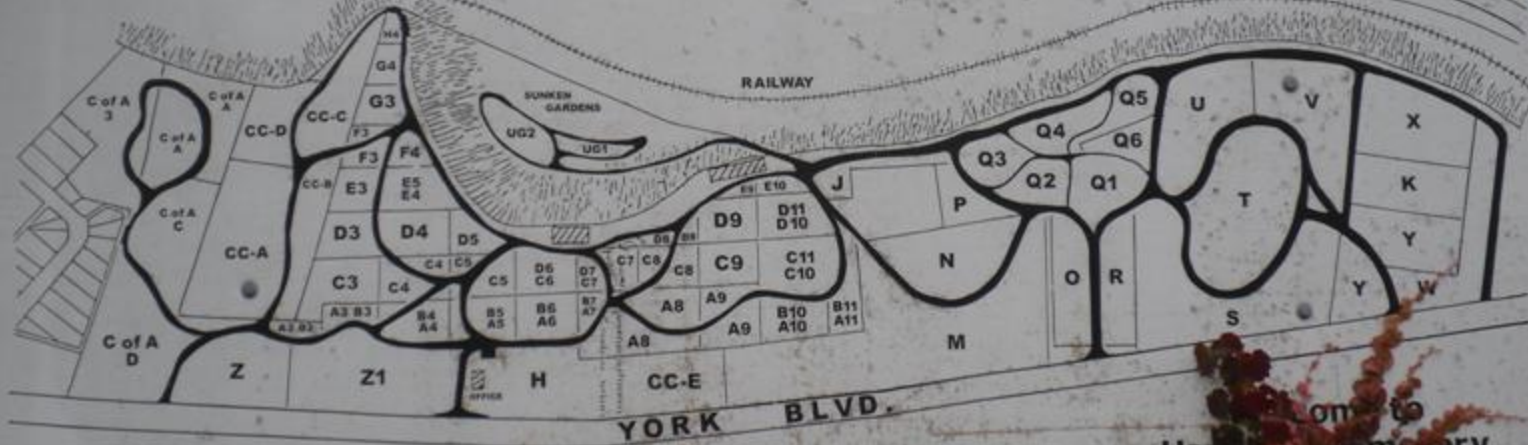
The meeting adjourned at 5:30 p.m.

Next Meeting: **July 24, 2018**

4:00 p.m. to 6:00 p.m.

Room 192, 1st floor, City Hall

HIGHWAY 403



YORK BLVD.

Home to
Hamil Cemetery

Decoration Day: Update for May 22nd meeting

1) Cadets

Cadet corps that have confirmed attendance:

- 150 Tiger squadron (Capt. Corey Chapman)
- 2865 Hamilton-Wentworth Artillery Cadet Battery, (Lisa Winchester, Chair of the Support Committee)
- Air Cadet League (Bill Cumming)
- Stoney Creek Air Cadet Squadron
- Need to finalize numbers for ordering flowers and food
- Cadets need maps and sections allocating military graves

2) Flowers, Flags and Rocks

- Poppy rocks need to be moved from Dundurn Castle and brought to cemetery
- Carnation bundles to be distributed to cadets
- Canadian flags to be placed at all graves

3) Program for Service

Review program to go to print

- Speakers
- Cadet involvement
- Officiants

4) Day of Roles

- Will need HVC members to act as traffic and crowd control
- Will need to inform the public and cadets where they will need to park (at the sides of the lanes)
- Understand the parade routes for both cadets and veterans
- Laying of the wreaths; to be done at cenotaph or at the Wall of Remembrance adjacent to cenotaph? This is need directions to participants as well
- Station for distributing flowers and flags

ROLES:

Parking/Directions: Keven, Bob Fyfe

VSL/Veterans' parade: Dan, Rod, Bob Sweika

Cadet Parade: Geordie, Terry Ryan, Bill Cumming

Wreath Coordinating: Ed

MC: Dave

Flower/Flag Distribution: Brydie