



Hamilton

REPORT 18-004
GOVERNANCE REVIEW SUB-COMMITTEE
Wednesday, August 29, 2018
1:00 p.m., Council Chambers
Hamilton City Hall

Present: Councillors M. Pearson (Chair), A. VanderBeek, D. Conley, J. Partridge, and L. Ferguson

THE GOVERNANCE REVIEW SUB-COMMITTEE PRESENTS REPORT 18-004 AND RESPECTFULLY RECOMMENDS:

- 1. Review of the City's Procedural By-law Amendments (CL18007(a) / LS18039(a)) (City Wide) (Item 8.1)**
 - (a) That a new By-law to Govern the Proceedings of Council and Committees of Council substantially in the form attached hereto as Appendix 'A', as amended to Governance Review Sub-Committee Report 18-004, be enacted by Council; and
 - (b) That Council repeal the By-law to Govern the Proceedings of Council and Committees of Council, being By-law 14-300, as amended.

- 2. Review of the Selection Process (CL18011) (City Wide) (Item 8.4)**
 - (a) That the Nomination Meeting for the members of Council-Elect be held on November 20, 2018;
 - (b) That the Revised City of Hamilton Policy respecting the Appointment of Citizens to the City's Agencies, Boards, Commissions, Advisory (Volunteer) Committees and Sub-Committees, attached hereto as Appendix "B" to Governance Review Sub-Committee Report 18-004, be approved; and
 - (c) That the Revised City of Hamilton Advisory Committee Procedural Handbook, attached hereto as Appendix "C" to Governance Review Sub-Committee Report 18-004, be approved.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised that there were no changes to the agenda.

The August 29, 2018 Agenda of the Governance Review Sub-Committee was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 3)

(i) June 26, 2018 (Item 3.1)

The Minutes of the June 26, 2018 meeting of the Governance Review Sub-Committee, were approved.

(d) DELEGATION REQUESTS (Item 4)

(i) Cameron Kroetsch, respecting the proposed changes to the Procedural By-law 14-300 (For today's meeting) (Item 4.1)

The delegation request from Cameron Kroetsch, respecting the proposed changes to the Procedural By-law 14-300, was approved for today's meeting.

(e) PUBLIC HEARINGS/DELEGATIONS (Item 6)

(i) Cameron Kroetsch, respecting the proposed changes to the Procedural By-law 14-300 (Item 6.1)

Cameron Kroetsch addressed the Committee respecting the proposed changes to the Procedural By-law 14-300, with the aid of a presentation.

Cameron Kroetsch was permitted to address the committee for an additional five minutes in order to complete his presentation.

The delegation from Cameron Kroetsch respecting the proposed changes to the Procedural By-law 14-300, was received.

A copy of the presentation is available on the City's website at www.hamilton.ca.

For further disposition of this matter, refer to Item 1 and (f)(i).

(f) **DISCUSSION ITEMS (Item 8)**

(i) **Review of the City's Procedural By-law Amendments (CL18007(a) / LS18039(a)) (City Wide) (Item 8.1)**

The Committee requested that the following items be voted on separately:

That the Subsections of Section 3.13 of the proposed by-law, Appendix A, attached hereto, respecting Electronic Voting be approved; and

That the Subsections of Section 3.13 of the proposed by-law, Appendix A, attached hereto, respecting Electronic Voting, be **effective January 2019**.

Councillor Conley wished to be recorded as opposed.

The Subsections of Section 3.13 of the proposed by-law, Appendix A, attached hereto, respecting the manner in which Council and Committee will vote by the show of hands, were approved.

Subsection 7.1 of the proposed by-law, Appendix A, attached hereto, was **amended** to read as follows:

7.1 No Person in attendance at a Council or Committee meeting shall:

(a) **be respectful or disrupt the Meeting in any manner;**

(b) bring food or beverages, water excepted, into the Council Chamber when a meeting is being held;

(c) address remarks to anyone but the Chair;

(b) interrupt a person who has the floor;

(c) applaud participants in debate.

For further disposition of this matter, refer to Item 1.

(ii) **Hamilton Public Notice Policy By-law (CL18012 / LS18051) (City Wide) (Item 8.2)**

Report CL18012 / LS18051 respecting the Hamilton Public Notice Policy By-law was referred back to staff for further information respecting the costs associated with the notices the City is not required to advertise for in the newspaper.

(iii) **2019 Ward Budgets (FCS18083) (City Wide) (Item 8.3)**

Staff were directed to report back to Governance Review Sub-Committee following a thorough review to determine accurate populations in each Ward for the 2018 – 2022 term.

(g) MOTIONS (Item 9)

(i) Speakers Queue (Added Item 9.1)

Staff were directed to report back to Governance Review Sub-Committee respecting the speaker queue and the ability to differentiate and prioritize the 1st, 2nd and 3rd time speakers and the costs associated with its implementation.

(h) GENERAL INFORMATION / OTHER BUSINESS (Item 11)

(i) Outstanding Business List (Item 11.1)

The following amendments to the Outstanding Business List, were approved:

11.1(a) Items considered complete and needing to be removed:

Item: A

Memorandum of Understanding - City of Hamilton and Royal Botanical Gardens (LS18002) staff to report back with further clarification on current Royal Botanical Gardens membership versus proposed membership, and to provide further details on federal and provincial funding.

Completed: April 5, 2018 at Governance Review Sub-Committee (Item 8.1 - LS18002(b))

Item: B

Electronic Participation at Council and/or Committee Meetings - That staff be directed to prepare the necessary provision in the Procedural By-law to prohibit electronic participation at Council and/or Committee Meetings at this time.
Completed: June 26, 2018 at Governance Review Sub-Committee (Item 9.1 - CL18007/LS18039)

(i) ADJOURNMENT (Item 13)

There being no further business, the Governance Review Sub-Committee meeting was adjourned at 2:19 p.m.

Respectfully submitted,

Councillor M. Pearson, Chair
Governance Review Sub-Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk

Audit, Finance & Administration Committee – September 10, 2018