

CITY OF HAMILTON

NOTICE OF MOTION

Council Date: July 13, 2018

MOVED BY COUNCILLOR C. COLLINS.....

500 MacNab St. N. Renewal Project

WHEREAS, it is proposed that Energy, Fleet & Facilities Management Division (EFFM) shall manage schedule, scope, budget and owner administration of projects (throughout the project phases of Initiation, Planning, Execution and Close-Out), on behalf of the CityHousing Hamilton as client; similar to Facilities' project delivery for Libraries, Police, Recreation and Lodges;

WHEREAS, on June 27, 2018, City of Hamilton Council approved a Capital Project Manager, reporting within Public Works Department, Energy, Fleet & Facilities Management Division, and delivering key capital projects with CityHousing Hamilton as client;

WHEREAS Public Works staff do not have direct authority to negotiate contracts, request issuance of Purchase Orders, work or invoices on behalf of CityHousing Hamilton, which are part of the capital project management responsibilities;

WEREAS the details of Public Works' project delivery for CityHousing Hamilton shall be defined by a Service Level Agreement, currently in progress;

WHEREAS the project at 500 MacNab Street has strict funding deadlines for completing the entire package of work required by March 31, 2020 with only 21 months until this deadline;

WHEREAS City staff are proactively assisting CityHousing Hamilton on 500 MacNab Street in parallel with (in advance of) defining all terms of the Service Level Agreement; and,

WHEREAS, on July 11, 2018, CityHousing Hamilton Board of Directors has directed and authorized the CEO of CityHousing Hamilton to negotiate and enter into a single source contract with ERA Architects Inc. as the prime design consultant for the Passive House tower renewal of 500 MacNab St N, due to the required project completion timeline from a funder, with terms acceptable to legal counsel;

THEREFORE, BE IT RESOLVED:

That City staff in the Public Works Department be directed to proceed with a non competitive contract negotiation with ERA Architects Inc. for the 500 MacNab St. N renewal project in accordance with the CityHousing Hamilton Board of Directors resolution, on behalf of the CityHousing Hamilton as client with terms acceptable to the CEO of CityHousing Hamilton and CityHousing Hamilton Legal Counsel.