



# Hamilton

**HAMILTON MUNICIPAL HERITAGE COMMITTEE  
REPORT 18-008  
9:30 a.m.  
August 16, 2018  
Room 264, 2<sup>nd</sup> Floor  
Hamilton City Hall  
71 Main Street West**

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**Present:** Councillor A. Johnson, M. Pearson and J. Partridge  
A. Denham-Robinson (Chair), W. Arndt, D. Beland, G. Carroll, C. Dmitry, K. Garay, M. McGaw, T. Ritchie, R. Sinclair, K. Stacey and T. Wallis

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**THE HAMILTON MUNICIPAL HERITAGE COMMITTEE PRESENTS REPORT 18-008,  
AND RESPECTFULLY RECOMMENDS:**

- 1. Inventory & Research Working Group Meeting Notes – June 25, 2018 (Item 8.1)**
  - (a) 1320 Woodburn Road, Glanbrook**

That the property at 1320 Woodburn Road, Glanbrook be included in the City of Hamilton's Register of Property of Cultural Heritage Value or Interest and be added to the staff work plan.

- 2. Hamilton Municipal Heritage Committee Terms of Reference Review (Item 8.2)**

WHEREAS, in order to achieve their Council approved mandate, the volunteer work of the Hamilton Municipal Heritage Committee, its Working Groups and Sub-Committees may be more demanding than other municipal committees and boards; and

WHEREAS, it is important to offer transparency during the application process, to provide potential applicants with a better understanding of the scope of work, roles and responsibilities, and to facilitate a more informed decision;

THEREFORE, BE IT RESOLVED:

- (a) That Hamilton Municipal Heritage Committee Terms of Reference, be amended by adding the following sub-sections to read as follows:
- (i) To advise and assist City staff and Council on all matters relating to the designation of property, the review of heritage permit applications and other cultural heritage conservation measures under Parts IV and V of the *Ontario Heritage Act*, R.S.O. 1990, c.O.18.
  - (ii) To advise and assist City staff and Council in the preparation, evaluation and maintenance of a list of properties and areas worthy of conservation.
  - (iii) To advise and assist City staff and Council on any other matters relating to the conservation of listed properties or areas of cultural heritage value or interest.
  - (iv) To advise City staff and Council on programs and activities to increase public awareness and knowledge of heritage conservation issues.
  - (v) To prepare, by the 31st day of January each year, an annual report of the previous year's activities.
  - (vi) ***To participate, where possible, on at least one of the following Working Groups of the Hamilton Municipal Heritage Committee:***
    - ***Inventory and Research (Meets monthly for a minimum of 2 hours)***
    - ***Policy and Design (Meets monthly, or as needed, for a minimum of 2 hours)***
    - ***Education and Communication (Meets monthly or as needed, for a minimum of 2 hours)***
    - ***Heritage Permit Review Sub-Committee (Meets monthly – membership includes selected members of HMHC, but is completed through a separate application process, for a minimum of 2 hours)***
  - (vii) ***To participate, where possible in other external groups and/or stakeholder committees.***
  - (viii) ***To participate, where possible in heritage events and activities, such as the Annual Hamilton Municipal Heritage Recognition Awards.***

- (b) That staff be directed to review the standard meeting times, format and locations of the Hamilton Municipal Heritage Committee to make them inclusive and accessible; and,
- (c) That staff be directed to forward a copy of the Code of Conduct, for signature by each volunteer member of the Hamilton Municipal Heritage Committee's Working Groups.

**3. Proposed Amendments to the Hamilton Municipal Terms of Reference and Recruitment Process (Item 8.2(a))**

- (a) That the Proposed Amendments to the Hamilton Municipal Heritage Committee Terms of Reference and Recruitment Process, attached hereto as Appendix "A", be approved; and
- (b) That the information found in the Proposed Amendments to the Hamilton Municipal Terms of Reference and Recruitment Process be included in the call for volunteer members of the Hamilton Municipal Heritage Committee; effective for the 2018 application process and future terms.

**4. Hamilton Municipal Heritage Committee Masonry Guidelines (Item 8.3)**

WHEREAS, the City of Hamilton is home to many historic buildings and structures constructed of masonry;

WHEREAS, the exposure to harsh weather conditions and building construction failure makes masonry susceptible to deterioration, requiring regular maintenance and often the need for alteration and restoration;

WHEREAS, heritage guidelines are useful reference tools for heritage planning staff, the Heritage Permit Review Subcommittee and Hamilton Municipal Heritage Committee (HMHC) for their processes of reviewing applications for alteration under the Ontario Heritage Act;

WHEREAS, these guidelines are an educational resource for heritage property owners, architects and contractors to carry out a successful masonry restoration; fulfilling the HMHC's mandate for public education and community outreach; and

WHEREAS, these guidelines follow the format of a preceding document entitled Heritage Window Guidelines; as approved by Hamilton City Council, on December 17, 2014;

THEREFORE, BE IT RESOLVED:

That the Heritage Masonry Guidelines, produced by the Policy and Design Working Group of the HMHC and attached hereto as Appendix "B", be approved.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Clerk advised the Committee of the following changes:

**1. ADDED CEREMONIAL ACTIVITY (Item A)**

Hamilton Municipal Heritage Recognition Award – Kyle Slote, Thier + Curran Architects for 7-11 Brock Street, Hamilton

**2. ADDED DISCUSSION ITEM (Item 8)**

8.2(a) Proposed Revisions and Updates to the Hamilton Municipal Terms of Reference

**3. ADDED GENERAL INFORMATION (Item 11)**

11.2 Ontario Heritage Conference Update (no copy) (Added Item 11.2)

The Agenda for the August 16, 2018 Hamilton Municipal Heritage Committee was approved, as amended.

**(b) CEREMONIAL ACTIVITY (Added Item A)**

Kyle Slote from Thier + Curran Architects, on behalf of Bill Curran, Architect, accepted a Hamilton Municipal Heritage Recognition Award for their property at 7-11 Brock Street, Hamilton.

**(c) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(d) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) July 19, 2018 (Item 3.1)**

The Minutes of the July 19, 2018 meeting of the Hamilton Municipal Heritage Committee were approved, as presented.

(e) **DISCUSSION ITEM (Item 8)**

(i) **Hamilton Municipal Heritage Committee Terms of Reference Review (Item 8.2)**

A. Denham-Robinson relinquished the Chair to address the Committee respecting the Hamilton Municipal Heritage Committee Terms of Reference Review.

For further disposition of this matter, refer to Item 2.

1. **Proposed Amendments to the Hamilton Municipal Terms of Reference and Recruitment Process (Item 8.2(a))**

A. Denham-Robinson addressed the Committee respecting the Proposed Revisions and Updates to the Hamilton Municipal Terms of Reference. Copies of the document were distributed at the meeting, and are available at [www.hamilton.ca](http://www.hamilton.ca).

For further disposition of this matter, refer to Item 3.

A. Denham-Robinson assumed the Chair.

(f) **GENERAL INFORMATION/OTHER BUSINESS (Item 11)**

(i) **Buildings and Landscapes (Item 11.1)**

The Dunnington-Grubb Gardens, 1000 Main Street East (within Gage Park) were moved from the List of Buildings and Landscapes (YELLOW) to the List of Endangered Buildings and Landscapes (RED).

The following updates were received:

(a) **Endangered Buildings and Landscapes (RED):  
(Red = Properties where there is a perceived immediate threat to heritage resources through: demolition; neglect; vacancy; alterations, and/or, redevelopment)**

(i) Tivoli, 108 James Street North, Hamilton (D) – A. Johnson

No report.

(ii) Andrew Sloss House, 372 Butter Road West, Ancaster (D) – M. McGaw

No report.

(iii) Century Manor, 100 West 5th Street, Hamilton (D) – K. Garay

No report

- (iv) Beach Canal Lighthouse (D) – J. Partridge

No report.

- (v) 18-22 King Street East, Hamilton (R)(NOI) – K. Stacey

No report.

- (vi) 24-28 King Street East, Hamilton (R)(NOI) – K. Stacey

No report.

- (vii) 1 St. James Place, Hamilton (D) – K. Stacey

No report

- (viii) 2 Hatt Street, Dundas (R) – K. Stacey

No report.

- (ix) James Street Baptist Church, 96 James Street South,  
Hamilton (D) – A. Denham-Robinson

No report

- (x) Dunnington-Grubb Gardens, 1000 Main Street East (within  
Gage Park) – D. Beland

**(b) Buildings and Landscapes of Interest (YELLOW):  
(Yellow = Properties that are undergoing some type of change,  
such as a change in ownership or use, but are not perceived as  
being immediately threatened)**

- (i) Delta High School, 1284 Main Street East, Hamilton (D) – D.  
Beland

No report.

- (ii) St. Giles United Church, 85 Holton Avenue South (L) – D.  
Beland

This property will remain on the list until staff have negotiated  
the salvage of items from the Church.

- (iii) 2251 Rymal Road East, Stoney Creek (R) – C. Dimitry

No report.

- (iv) Former Valley City Manufacturing, 64 Hatt Street, Dundas – K. Stacey

Staff report that a formal consultation application was received in 2017, and there have not been any development applications for the property since then, but condominium documents are being coordinated.

- (v) St. Joseph's Motherhouse, 574 Northcliffe Avenue, Dundas (R) (ND) - K. Stacey

Staff support the proposed changes that may be made on the property in future.

- (vi) Copley Building, 104 King Street West; 56 York Blvd., and 63-76 MacNab Street North (NOI)– G. Carroll

No report.

- (vii) 1021 Garner Road East, Ancaster (Lampman House) (NOI)– M. McGaw

No report.

**(c) Heritage Properties Update (GREEN):  
(Green = Properties whose status is stable)**

- (i) The Royal Connaught Hotel, 112 King Street East, Hamilton (R) – T. Ritchie

M. Pearson advised that she has spoken with the owners of the property, and while the owners are aware of the pending designation, they are not prepared to pursue the designation yet.

- (ii) Auchmar, 88 Fennell Avenue West, Hamilton (D) – K. Garay

No report.

- (iii) Jimmy Thompson Pool, 1099 King Street E., Hamilton (R) – T. Ritchie

No report.

- (iv) Treble Hall, 4-12 John Street North, Hamilton (R) – T. Ritchie

No report.





- (v) 104 King Street West, Dundas (Former Post Office) – K. Stacey

No report.

- (d) **Heritage Properties Update (black):  
(Black = Properties that HMHC have no control over and may be demolished)**

- (i) Auchmar Gate House, Claremont Lodge 71 Claremont Drive (R) – K. Garay

No report.

**(ii) Ontario Heritage Conference Update (Added Item 11.2)**

G. Carroll addressed the Committee respecting his participation in the Ontario Heritage Conference, on June 7-9, 2018 in Sault Ste. Marie. There was great interest in the draft Masonry Guidelines from the Hamilton Municipal Heritage Committee. The City of Hamilton utilizes its Municipal Heritage Register more than most similar and smaller sized municipalities.

The information respecting the Ontario Heritage Conference, was received.

**(f) ADJOURNMENT (Item 13)**

There being no further business, the Hamilton Municipal Heritage Committee adjourned at 11:10 a.m.

Respectfully submitted,

Alissa Denham-Robinson, Chair  
Hamilton Municipal Heritage Committee

Loren Kolar  
Legislative Coordinator  
Office of the City Clerk