



Hamilton

## Minutes

Advisory Committee for Persons with Disabilities  
Built Environment Working Group

Tuesday, August 7, 2018, 4:00pm – 6:00 p.m.  
City Hall, 71 Main St. W., Room 192

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**Present:** Terri Wallis, Al Nicolls, Tom Manzuk, Tim Murphy, Mary Sinclair.

**Absent with Regrets:** Aznive Mallett, Patty Cameron, Paula Kilburn.

**Guests:**

Susan Creer, Community Member & Accessible Hamilton  
Asaad Hoosein, Hamilton Wentworth District Schoolboard  
Devon Krymuza, Hamilton Wentworth District School Board  
Timothy Story, Hamilton Wentworth District School Board  
Daniel Duffie, Svedas Architects Inc.

**Also Present:**

Lukas Keerma, Project Manager, Public Works  
Karen Anderson, Director, Hamilton Public Library  
Melissa McGinnis, Accommodations & Compliance Coordinator,  
Public Works  
Jessica Bowen, Human Rights, Diversity and Inclusion

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### 1. Changes to the Agenda

(T. Murphy/M.Sinclair)

That the August 7, 2018 agenda be approved as amended.

## **2. Approval of Minutes of Previous Meeting**

(A.Nichols/T.Murphy)

That the minutes of July 3, 2018 be approved as amended.

## **3. Presentations**

### **3.1 Greensville Elementary School Community Center and Library**

D.Duffie shared a presentation with the committee related to the Greensville Elementary School Community Centre highlighting the accessibility elements included in the design. These elements include the following:

- There are two parking areas for Community Centre/library as well as the school; 4 of these spots are designated accessible;
- The main entrances are equipped with automatic door openers;
- There is a universal and accessible washroom;
- The kitchen in the community center has a barrier-free counter.
- There is an accessible washroom with an adult change table; the washroom also includes 2 emergency assist strips;
- The school stage is accessible. It is 3ft above the gym floor and includes a vertical lift;
- The school is equipped with one elevator which will conform to the building code.

A guest shared that it would be beneficial to consider a second elevator for the building to increase accessibility and to ensure that at least one is fully functional should

the other elevator require maintenance, breakdown, etcetera.

**A:** The elevator is within the School as the Library and Community Center are only one floor. The school has the capacity for 395 students total.

**Q:** What would happen in the event of an emergency?

**A:** There is a generator which would power the elevator; however, in the event a fire there would be a different protocol to follow.

In addition to complying with the Ontario Building Code, the Consultant has used the Barrier Free Guidelines of both the City as well as the School board to meet the expectations of the parties to the project.

**Q:** Where are the emergency strips in the washroom?

**A:** There are two vertical strips in the washrooms located near the toilet.

The Committee suggested that the emergency strip be located around the perimeter of the room as in most cases where someone would require emergency assistance, it is likely because they have fallen and/or find themselves on the floor.

**Q:** Will there be a hearing loop?

**A:** The project will have an IEC hearing loop.

**Q:** When will the project start?

**A:** When there is an update on the project it will be available on the HWDSB website.

## 4. Discussion Items

### *i. Bus Shelter Design Review*

The Committee's assistance was requested in relation to reviewing a Transit Shelter design. Members suggested that it would be beneficial to include two stripes on the shelters (one yellow and one blue or black) to maximize accessibility.

They also suggested that if a reference point were needed for accessible bus shelters in the City, those at Queenston and Parkdale and Queenston and Nash are useful examples.

Committee members inquired if the shelter at Wellington at King, which was removed while the sidewalk was being constructed, will be replaced. As this bus shelter is outside of First Place, it is important to have a structure available to provide shelter throughout the year.

The Committee requested to have a representative from HSR come to a meeting to discuss bus stops and to advise if after the bus stop audit in 2015 what changes have been made.

### **ii. Meeting Dates for 2019**

Committee members agreed to move their January meeting to Tuesday, January 8, 2019 at 2:00pm.

### **iii. Barrier-Free Design Guidelines Revision Project (BFDG)**

M.McGinnis shared that the Gap Analysis has been completed for this project. The consultants have

presented it to Management and we are now awaiting direction to move forward.

**iv. New Capital Projects**

- There is one remaining project, Pinky Lewis, that will be presented in September 2018.
- The 2019 Capital projects list will likely be delayed pending budget approval.

**v. Tour of Facilities**

- The Committee would like to revisit Macnab Terminal. Members will review the report from the first tour and request a representative from HSR to advise of what steps have been taken.

**vi. Beach Strip Trail Washroom**

M.McGinnis shared that this project has been completed and there are now two (2) universal washrooms available. All fixtures removed except one in each.

**vii. City Hall Wish-List**

Deferred to next meeting for discussion.

**viii. Social Housing Accessibility Issues & Concerns**

M. Sinclair advised that the Housing Working Group is scheduled to review the "Special Needs Questionnaire" during their August 21 meeting.

**5. Other Business**

- The Committee will be revisiting some outstanding accessibility items related to City Hall. These items will include changing the colour of the decals on the exit doors. They are

currently yellow/gold and cannot be seen. By using two colours such as yellow and blue, this would enhance the visual contrast needed to ensure these areas of City Hall are visible for all visitors.

- Incorporating a tactile element at the top of the second-floor stairs.
- J.Bowen to distribute the City Hall “wish-list” to all BEWG members for discussion at the September 4, 2018 meeting.

## **6. Adjournment**

Next meeting: Tuesday, September 4, 2018